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INTRODUCTION

The mission of the Dillard University Office of Public Safety is to provide a crime free environment and promote programs on Crime Prevention, Safety & Awareness, Risk Reduction, and Avoidance as comprehensive approaches to meet the goals of the Department and the University.

The Office of Public Safety is located on Virgil Boulevard, at the corner of Gentilly Gardens Apartments. The location provides quick access to the entire campus and serves as an information center for visitors. It is open 24 hours a day for students, faculty, staff, or visitors seeking assistance, wishing to report suspicious persons, activities and/or emergencies occurring on campus.

The Office of Public Safety employs commissioned law enforcement officers, trained and certified by the Louisiana Peace Officer Standards & Training Council and commissioned through the Louisiana Department of Public Safety & Correction, State Police as University Police Officers. The department also employees non-commissioned security officer, trained to the standards required by the Louisiana Board of Private Security Examiners and commissioned as Special Officers by the New Orleans Police Department. The Primary Mission of the University Police Officer is to Prevent and Serve as a deterrent to criminal activities within the jurisdiction of the Dillard University Office of Public Safety and its subsidiaries.

Services performed by the Office of Public Safety include but are not limited to:

- Crime Prevention & Personal Safety Programs
- Investigation of Criminal Violations & Automobile Accidents
- Vehicular and Foot Patrols of University Property
- Securing and Opening Buildings
- Enforcement of University Rules and Regulations
- Emergency & Personal Escort Services
- Security Surveys (On & Off Campus)
- Responding to Anonymous Information & Tips
LA Rev. Stat. §1805. Authority of university or college police officer

A.(1) Those persons who are university or college police officers responsible for maintaining general order and exercising police power on the campus of a state-supported or a private college or university shall be designated as university or college police officers.

(2) Each such person named as a police officer by the president of the college or university shall be commissioned as a university or college police officer by the Department of Public Safety and Corrections or as provided in Subsection E of this Section. Such commission shall remain in force and in effect at the pleasure of the employing college or university.

(3) While in or out of uniform, these police officers shall have the right to carry concealed weapons and to exercise the power of arrest when discharging their duties on their respective campuses and on all streets, roads, and rights-of-way to the extent they are within or contiguous to the perimeter of such campuses. In the discharge of their duties on campus and while in hot pursuit on or off the campus, each university or college police officer may exercise the power of arrest.

(4) Each such police officer shall execute a bond in the amount of ten thousand dollars in favor of the state for the faithful performance of his duties. The premium on the bond shall be paid by the employing institution.

B. Any person arrested by a college or university police officer, in the exercise of the power hereinabove granted, shall be immediately transferred by such officer to the custody of the sheriff or city police wherein the arrest occurs.

C. On and after January 1, 1975, no person shall be commissioned as a college or university police officer, unless prior to such commissioning the person has, as a minimum requirement, completed and graduated from the six-weeks program of the Basic Law Enforcement Training Academy of Louisiana State University and Agricultural and Mechanical College or possesses equivalent training or experience.

D. Upon authorization by the chief administrative officer of the educational institution, a college or university police officer shall have authority to discharge his duties off campus as follows:

(1) If engaging in intelligence gathering activity.

(2) When investigating a crime committed on campus.

(3) When transporting prisoners in furtherance of duties as set forth in this Section.

(4) When transporting money, securities, or other valuables on behalf of the college or university.

(5) While providing security or protective services for visiting dignitaries to the college or university both on and off the campus.

(6) If specifically requested by the chief law enforcement officer of the parish or city.
PREPARATION OF ANNUAL SECURITY AND FIRE SAFETY REPORT

The Office of Public Safety prepares this report to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act (the “Clery Act”) using information maintained by the Office of Public Safety, information provided by other University offices such as the Division for Student Success, Title IX Coordinator, and other Campus Security Authorities, and information provided by local law enforcement agencies surrounding the campus.

This report provides statistics for the previous three years regarding reported crimes that occurred on campus, in certain off-campus buildings or property owned, leased, or controlled by Dillard University. This report also includes institutional policies concerning campus security, such as policies regarding sexual assault, alcohol and other drugs.

The University distributes a notice of the availability of this Annual Security and Fire Safety Report by October 1 of each year to every member of the University community. Anyone, including prospective students and employees, may obtain a copy of this report by contacting the DUPD at (504) 816-5310 or by visiting http://www.dillard.edu/index.php?option=com_content&view=article&id=129&Itemid=160.

CRIME REPORTING

Dillard University has a number of ways for campus community members and visitors to report crimes, serious incidents, and other emergencies to appropriate University officials. Regardless of how and where you decide to report these incidents, it is critical for the safety of the entire university community that you immediately report incidents to the DUPD to ensure an effective investigation and appropriate follow-up actions, including issuing a Crime Alert or emergency notification. Stay on the line so the dispatcher can get the information needed. An officer will be dispatched quickly or the reporting party may be asked to come by the office located at the end of the Gentilly Gardens Apartments. DUPD is open 24 hours every day. To report an emergency to the New Orleans Police Department, please call 911.

FOR EMERGENCIES PLEASE CALL
DUPD at 504-816-4911 (or simply 4911 from a campus phone)

Callers should always provide as much of the following information to the dispatcher as possible.

- The nature of the incident. Give your name and briefly describe the incident while providing as much detail as possible.
- The location of where the incident occurred or is in progress.
- Advise if any weapons are involved.
- A description of the individuals involved. Please provide as much identifying information as possible for suspects.
- A description of any vehicles involved. Please provide the make, model, color, and license plate number.
All DUPD incidents involving students are forwarded to the Division for Student Success, Office of Student Affairs for review and potential actions, as appropriate. DUPD investigators will investigate a report when it is deemed appropriate.

If assistance is required from the New Orleans Police Department (NOPD), New Orleans Fire Department (NOFD), or New Orleans Emergency Medical Services (NOEMS), DUPD will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including DUPD, will offer the victim a wide variety of services. The Division for Student Success, Office of Support Services has staff available to answer questions and assist victims in identifying and obtaining the necessary resources. Additionally, DUPD will notify the Student Affairs On-Call Professional, who is available 24/7 and available to provide additional support and resources for the victim.

**ALCOHOL & DRUG USE POLICIES**

Unlawful possession, use or distribution of illegal drugs and alcohol is prohibited on Dillard University property and as part of any Dillard University sponsored or sanctioned activity. The use of tobacco is prohibited on all Dillard University property and inside University owned or leased vehicles. Dillard University will take action and can sanction or terminate employees for violating the policy. For the specific regulation, please refer to the *Dillard University Student & Employee Handbooks*.

**CAMPUS SECURITY AUTHORITIES**

The Clery Act defines Campus Security Authorities as, "individuals at the University who, by virtue of their position due to official job duties, ad hoc responsibilities or volunteer engagements, are required under the Clery Act to notify the University of alleged Clery Crimes that have been reported to them or observed by another individual, or alleged Clery Crimes they may have personally witnessed."

It is the policy of Dillard University that the following individuals and organizations within the University are designated as Campus Security Authorities in accordance with the Clery Act. As a Campus Security Authority, these individuals who become aware of a Clery Crime occurring on campus or other University property, must report it within five business days in accordance with protocols established by the Office of Public Safety.

<table>
<thead>
<tr>
<th>Campus Security Authorities (CSAs)</th>
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<tr>
<td><strong>Office of Public Safety</strong></td>
</tr>
<tr>
<td>- All full-time members of the Office of Public Safety</td>
</tr>
<tr>
<td><strong>Office of Student Affairs</strong></td>
</tr>
<tr>
<td>- Vice President for Academic Affairs</td>
</tr>
<tr>
<td>- Assistant Vice President for Academic Affairs</td>
</tr>
<tr>
<td>- Dean, College of Arts and Sciences</td>
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<tr>
<td>- Dean, College of Professional Studies</td>
</tr>
</tbody>
</table>
TIMELY WARNINGS

In an effort to provide timely notice to the campus community in the event of a Clery Act crime that may pose a serious or ongoing threat to members of the community, the Office of Public Safety issues "Timely Warnings." The Office of Public Safety may issue Timely Warnings for the following crimes: arson, aggravated assault, criminal homicide, robbery, burglary, sexual assaults, and hate crimes. The Office of Public Safety will disseminate these warnings through a variety of mechanisms, including but not limited to e-mails and other forms of media. All students, faculty, and staff members receive timely warnings via e-mail.

The University will issue Timely Warnings when the following criteria are met: 1) a crime is committed; 2) the perpetrator has not been apprehended; 3) there is a substantial risk to the physical safety of other members of the campus community because of this crime. Such crimes include but are not limited to: 1) Clery Act crimes that are reported to any campus security authority or the local police; or 2) incident in which an on-going threat to the campus community exists.

Additionally, the Office of Public Safety may, in some circumstances, issue Timely Warnings when there is a pattern of crimes against persons or property. The Chief of Campus Police or designee reviews all reported crimes to determine if there is an ongoing threat to the community and the distribution of a Timely Warning is warranted. Timely Warnings may also be posted for other crime classifications, as deemed necessary. The Dillard University Communications & Marketing Division may also initiate Timely Warnings to the campus community and serve as a backup to the Office of Public Safety. For incidents involving off-campus crimes, the University may issue a Crime Alert if the crime occurred in a location used and frequented by the University population.

SEXUAL ASSAULT RESOURCES

Dillard University is committed to the prevention of sexual misconduct and sexual harassment in our campus community. There are a variety of resources available to the campus community in the
event that one of these incidents occur. Some of the steps taken to prevent and mitigate these
invents include:

- Creation of a full-time Title IX Coordinator position so Dillard advances in this area as
  the community deserves.
- Funding for two full-time Licensed Professional Counselors in the Office of Student
  Support Services to assist in victim and survivor support services for students.
- Employment of a full-time University Chaplain to provide spiritual guidance to the victim
  and survivor.

Sexual misconduct and sexual harassment are antithetical to the standards and values of the Dillard
community and violate Dillard’s Equal Opportunity/Anti-discrimination policies and the Dillard
Code of Student Conduct. Dillard is committed to the prompt reporting of all types of sexual
misconduct and sexual harassment. If any faculty or staff member becomes aware of information
indicating sexual misconduct or sexual harassment, they must report this information by
contacting any of the following offices or individuals:

STUDENT SUPPORT SERVICES
L’Toya Brumfield, Licensed Professional Counselor, lbrumfield@dillard.edu
Student Support Services
Student Union, Suite 272
Phone: (504) 816-4063

Allison Proctor, Licensed Professional Counselor, aproctor@dillard.edu
Student Support Services
Student Union, Suite 274
Phone: (504) 816-4370

TITLE IX COORDINATOR:
Brittney Richardson, Title IX Coordinator, brichardson@dillard.edu
Office of Human Resources
Rosenwald Hall Suite 222
Phone: (504) 816-4797

STUDENT HEALTH AND WELLNESS CENTER
Student Union, Suite 172
M-F, 8am – 12pm & 1:30pm – 4:30pm
Phone: (504) 816-4532

OFFICE OF PUBLIC SAFETY
Campus Police Building
Emergency Phone: (504) 816-4911
Non-Emergency Phone: (504) 816-5310
MISSING STUDENT POLICY STATEMENT

The Clery Act requires institutions that maintain on campus housing facilities to establish a missing student notification policy and related procedures (20 USC 1092 (j) Section 488 of the Higher Education Opportunity Act of 2008).

When it is determined that a residential student is missing from the University, staff at Dillard University, in collaboration with local law enforcement, will be guided by this Missing Student Notification Policy and related procedures.

Provisions

It will be made clear to all students annually, that each residential student of the University has the option to designate an individual to be contacted by Dillard University administration no later than 24 hours after the time that Dillard University determines the student is missing. Dillard University provides each student with the means and opportunity to register their confidential Missing Student contact information. This information is only accessible to University employees who are authorized campus officials and this information will not be disclosed to others with the exception to law enforcement personnel in the furtherance of a missing student investigation.

In accordance with Dillard University’s Missing Student Policy, it should be noted that Dillard University notifies each student who is under 18 years of age (and not an emancipated individual), that Dillard University is required to contact the student’s parents or guardian in addition to the person identified as the missing student contact person. This contact will be made no later than 24 hours after the time that the student is determined to be missing.

In accordance with Dillard University procedures, it should be noted that Dillard University will inform each residential student that Dillard University will notify the appropriate local law enforcement agency, when a student has gone missing, unless the local law enforcement agency was the entity that made the determination that the student was missing. This notification will be made no later than 24 hours after the time that the student is determined missing.

If the campus law enforcement personnel have been notified that a student has gone missing, and makes a determination that a student who is the subject of a missing person report has been missing for more than 24 hours, Dillard University staff will initiate emergency contact procedures as outlined in Dillard University’s policy and protocol.

Dillard University’s missing student investigative procedures include the following:

- Include communication procedures for official notification of appropriate individuals at Dillard University that a student has been missing for more than 24 hours.
- Require an official Missing Person Report relating to a University residential student to be referred immediately to the Office of Public Safety.
- If through investigation of an official report, the Office of Public Safety determines a student has been missing for more than 24 hours, they will:
o Notify local police.

o Contact those individuals provided by the student, as their missing student contact person.

o If a student is under 18 years of age, and not an emancipated individual, immediately contact the custodial parent(s) or legal guardian(s) of the student, in addition to the student’s missing student contact person.

MONITORING CRIMINAL ACTIVITY

Each year the Office of Public Safety makes official requests for criminal offenses reported to local law enforcement agencies, but not reported to Dillard University that occurred on campus, university owned or controlled non-campus property, and on public property adjacent to the campus. This also includes the monitoring and recording through local law enforcement agencies, criminal activity at non-campus student organizations. The department routinely monitors local law enforcement radio traffic for criminal activity in the area of the University.

REGISTERED SEX OFFENDER INFORMATION

Members of the public may request community notification flyers for information concerning sexually violent predators in a particular community by visiting the chief law enforcement office in that community. A listing of registered sex offenders is available on the State of Louisiana’s website for registered sex offenders at http://www.lsp.org/socpr/default/html.

ACCESS TO CAMPUS FACILITIES

The Office of Public Safety secures each campus building at designated times throughout the day. All visitors and other persons are required to sign-in at the gate of entrance to gain access to the campus between 8pm-6am Sunday-Saturday. Identification is required. All buildings are equipped with emergency lighting, exterior security lighting, fire and smoke alarms, and panic bar-type doors. These security measures are evaluated and maintained annually.

Resident Life Coordinators are in charge of maintaining the standard of residential life. The Office of Student Housing regulates dorm rules and curfews. Living in the residence hall provides an opportunity for the Resident Life Coordinator to plan, coordinate, and implement safety measures with the Office of Public Safety, such as:

- Reporting strangers
- Controlling and monitoring access to the buildings
- Advising safe off-campus practices
- Coordinating walk-throughs

Each on-campus student residing in a residential building is required to share in the responsibility for his/her building. The requirements include:
Follow access control policies related to students and students who have visitors.
Report lost keys immediately to Resident Life Coordinator and police.
Duplication of residential room keys is prohibited.

Visitation is a privilege, not a right, and therefore may be suspended by the Office of Public Safety or the Division for Student Success for cause. Residence hall visitation hours are generally determined by the Division for Student Success and are subject to change.

See the Dillard University Student Handbook

All resident students are issued keys, which access their dormitory and residents’ rooms. Residents are advised to keep their rooms locked at all times. For reasons of security, it is necessary for residents to carry keys at all times. In the event residents are locked out of their rooms, it may be necessary for them to wait for their roommates, contact their Resident Assistant (RA), or the Resident Life Coordinator.

All administrative and academic buildings are open during normal business hours and are open to those who need access. All non-residential buildings are locked and/or opened by members of the Office of Public Safety. Buildings are opened and locked based upon the schedule of activity.

Missing, lost, or stolen keys should both be reported to the Resident Life Coordinator and the Office of Public Safety immediately. Door locks can be changed and new keys issued for a fee. A record is maintained on all keys issued. Keys are not to be loaned or duplicated.

The university has rules and procedures controlling access to facilities during both business and non-business hours. Dillard University is a private institution; all property owned or controlled by the university is private property. Persons entering the campus or any university facility without lawful business are subject to arrest for trespassing.

The Facilities Management Department maintains campus facilities to ensure a safe and secure campus. Specifically, Operations and Maintenance:

- Regularly monitors the condition of all facilities within its jurisdiction, paying particular attention to issues and components related to safety;
- Treats as priority all requests for service involving safety and security-related issues; Cooperates with the Office of Public Safety, and Safety to ensure a safer campus community.
- Regularly monitors and repairs campus lighting.

Vehicles entering and exiting the campus are monitored. The use of proactive controls enhances the access control system. All vehicles parked on campus property must have one of the following:

- Authorized parking permit
- Authorized visitor pass
All vehicles must be in designated parking areas. Parking regulations are strictly enforced. Enforcement includes warnings, citations, "booting", fines, and towing.

OFF CAMPUS LIVING SAFETY TIPS

- Stay alert and keep your mind on your surroundings, who is in front of you and who is behind you.
- Trust your instincts. If you feel uncomfortable in a place or situation, leave.
- Whenever possible, travel in groups.
- Plan the safest route to your destination and use it. Choose well-lighted busy streets. Take the long way if it is the safest.
- If possible, avoid carrying a purse, carry only the amount of money that is needed and identification. If you must carry a purse, keep it close to your body and a firm grip on it.
- Keep "emergency" money for cab fare, bus fare, or a telephone call.
- If you suspect someone is following you on foot, cross the street and head for the nearest well lighted, populated area. Walk quickly or run to a house or store and call the police.
- If someone in a car is following you, change your direction immediately. Try to get the car's license plate number and description.
- Never hitchhike or accept a ride from a stranger.
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## Dillard University Crime Statistics

### On-Campus Student Housing Facilities

<table>
<thead>
<tr>
<th>Criminal Offenses</th>
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<th>2013</th>
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<td>Sex Offenses – Non-Forcible</td>
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<td>Robbery</td>
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### Arrests

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### Disciplinary Actions

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# Dillard University Crime Statistics

## On-Campus Non-Housing Facilities

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<td>Sex Offenses – Forcible</td>
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<td>Sex Offenses – Non-Forcible</td>
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<td>Robbery</td>
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<td>Aggravated Assault</td>
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<td>Weapons: Carrying, Possessing, etc.</td>
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# Dillard University Crime Statistics

## Off-Campus Facilities

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<td>Murder/Non-Negligent Manslaughter</td>
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<td>Sex Offenses – Forcible</td>
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<td>Sex Offenses – Non-Forcible</td>
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<td>Motor Vehicle Theft</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Hate Crimes</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Theft</td>
<td>8</td>
<td>5</td>
<td>0</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th><strong>Arrests</strong></th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weapons: Carrying, Possessing, etc.</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Abuse Violations</td>
<td>4</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Disciplinary Actions</strong></th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weapons: Carrying, Possessing, etc.</td>
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<tr>
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<td>0</td>
<td>5</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>0</td>
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</tr>
</tbody>
</table>
## Dillard University Crime Statistics

### Public Property

<table>
<thead>
<tr>
<th>Criminal Offenses</th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder/Non-Negligent Manslaughter</td>
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<td>0</td>
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<tr>
<td>Negligent Manslaughter</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sex Offenses – Forcible</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Sex Offenses – Non-Forcible</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Robbery</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Aggravated Assault</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Burglary</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>0</td>
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<td>0</td>
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<th>2013</th>
<th>2014</th>
</tr>
</thead>
<tbody>
<tr>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
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<td>4</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

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<td>0</td>
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<td>0</td>
</tr>
<tr>
<td>Liquor Law Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
The Annual Fire Safety Report discloses information regarding campus fire safety practices, standards, life safety equipment and statistics on incidents of fire that occurred in student residential facilities Dillard University owns or has a contractual lease agreement. The following information represents the 2012-2014 calendar years.

### 2012 – Fire Incidents

<table>
<thead>
<tr>
<th>Location</th>
<th>Total Fire Incidents</th>
<th>Fire Number</th>
<th>Cause of Fire</th>
<th>Value of Property Damage</th>
<th>Injuries Requiring Medical Treatment</th>
<th>Deaths</th>
</tr>
</thead>
<tbody>
<tr>
<td>DUALS Apts.</td>
<td>0</td>
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<td>N/A</td>
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<td>Elysian Field Apts.</td>
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<tr>
<td>Gentilly Gardens Apts.</td>
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<td>$0.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>The Gentilly Apts.</td>
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<td>N/A</td>
<td>$0.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Williams Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>$0.00</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### 2013 – Fire Incidents

<table>
<thead>
<tr>
<th>Location</th>
<th>Total Fire Incidents</th>
<th>Fire Number</th>
<th>Cause of Fire</th>
<th>Value of Property Damage</th>
<th>Injuries Requiring Medical Treatment</th>
<th>Deaths</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camphor Hall</td>
<td>1</td>
<td>1</td>
<td>Smoking</td>
<td>$100 - $999</td>
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</tr>
<tr>
<td>Gentilly Gardens Apts.</td>
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<td>0</td>
<td>N/A</td>
<td>$0.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Hartzell Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>$0.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Straight Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>$0.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Williams Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>$0.00</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### 2014 – Fire Incidents

<table>
<thead>
<tr>
<th>Location</th>
<th>Total Fire Incidents</th>
<th>Fire Number</th>
<th>Cause of Fire</th>
<th>Value of Property Damage</th>
<th>Injuries Requiring Medical Treatment</th>
<th>Deaths</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camphor Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>$0.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Gentilly Gardens Apts.</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>$0.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Hartzell Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>$0.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Straight Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>$0.00</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Williams Hall</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
<td>$0.00</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
DESCRIPTION OF STUDENT HOUSING FIRE SAFETY SYSTEMS

The following table outlines the life safety; emergency systems in place at each of the Dillard owned or leased student-housing properties, and the number of monitored evacuation drills conducted during the 2012–2014 calendar years. Building information reports identifying details of the types of suppression systems, fire pumps and enunciator panels for current student housing properties available for review at the Facilities Management Department upon request.

<table>
<thead>
<tr>
<th>Location</th>
<th>Sprinkler System</th>
<th>Smoke/Heat Detection</th>
<th>Fire Extinguishing Devices</th>
<th>Direct tie to CFD Pull Stations</th>
<th>Mounted Evacuation Placards</th>
<th># of Drills in 2012</th>
<th># of Drills in 2013</th>
<th># of Drills in 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camphor Hall</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>0</td>
<td>1</td>
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</tr>
<tr>
<td>Gentilly Gardens Apts.</td>
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<td>X</td>
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<td>X</td>
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<td>2</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Hartzell Hall</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>0^1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Straight Hall</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>0^1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Williams Hall</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

^1 Camphor, Hartzell, and Straight Halls were closed for renovations 2010–2012 and re-opened Fall 2013.

FIRE SAFETY POLICIES PERTAINING TO STUDENT RESIDENTIAL FACILITIES

The following policies pertaining to room alterations, decorations, appliances, etc. are designed to ensure a safe community living environment in Dillard student residential facilities. Additional fire safety policies may be determined by individual property management located at the Dillard University Facilities Management Department & Division for Student Success.

Violators of these guidelines may be subject to disciplinary and/or criminal action and could be assessed fines for any damages that result.

The following items are PROHIBITED in student residential facilities:

- Alterations to the premises; such as, but not limited to: installing locks, ceiling fans or electrical fixtures, voice or data outlets, erecting partitions or attaching anything to ceilings, walls, windows, floors or exteriors.
- Tampering with fire safety equipment, including; but not limited to, the covering of smoke detectors and hanging items from the sprinkler pipes.
- Metal tip darts.
- Open flame items including incense, incense burners, candles and fireworks.
- Fog machines.
- Flammable liquids and gases.
- Appliances with open heating element.

Decorations must be non-flammable and not impede egress to an exit in case of fire or other emergency. Items must not block, mask or obscure a sprinkler head or smoke/heat detector. Electrical appliances with self-contained heating units (irons, corn poppers, coffee makers, microwaves) are permitted.

Residents are advised to avoid the following to prevent accidental fires:

- Plugging too many cords into one outlet.
- Using an extension cord that is smaller than the primary cord.
- Leaving irons, items cooking on a stove or in the oven unattended.
- Unsafe handling and/or improper use, storage and disposal of flammable liquids, solvent rags and rubbish.

ROOM INSPECTIONS

Rooms will be inspected at the beginning of each break and periodically during the year. These inspections are conducted to insure that maintenance, safety, sanitation and property control requirements are being followed. Items prohibited by law or Residence Life policy may be confiscated, and the residents of the apartment will be subject to disciplinary action. A 24 hour advance notice will be posted for all inspections, except for those made during breaks or vacations.

MAINTENANCE SERVICE

Building maintenance problems or repairs should be reported immediately to the Resident Assistant or Resident Life Coordinator to avoid any potential safety or security issue or property damage. Students can also submit maintenance requests in the following locations:

- Facilities Management Department
- Online via Work Order

NO SMOKING POLICY IN STUDENT RESIDENTIAL FACILITIES

All student residential facilities are smoke free living environments. As stated in the City of New Orleans Municipal Code and Dillard University’s Student Handbook, "smoking is
prohibited in any portion of the living quarters, including, but not limited to, sleeping rooms, dining areas, restrooms, laundry areas, lobbies, and hallways, of a building used in whole or in part as a student dormitory that is owned and operated or otherwise utilized by a public or private institution of higher education.”

Enforcement of the smoke free guidelines in these buildings is the responsibility of the residents and the staff. Students found in violation of smoking policy in their living space may be charged up to $250.00 to sanitize the space. Residents and their guests must comply with the laws of the State of Louisiana, as well as parish and municipal laws, ordinances or regulations regarding smoke free environments and fully cooperate with Dillard University officials regarding compliance whenever requested.

EVACUATION DRILLS

In accordance with state and federal laws, evacuation drills are conducted throughout the year. All residents and guests occupying the building at the time of the drill are required to participate in the evacuation. Floor plans indicating the evacuation routes to the internal stairwell(s) and exterior fire escape are posted on each floor. Residents are advised to become familiar with these exits, location of areas of rescue and the location of the fire alarm pull stations designed to activate the building alarm system.

FIRE EVACUATION PROCEDURES

All student rooms and stairwells are provided with smoke detectors. Fire alarm pull stations are located throughout the buildings. The greatest threat in a fire is smoke; therefore, it is important that residents know the following guidelines to respond to a fire in the building:

- Activate the building alarm system by pulling the handle down on the fire alarm pull station. Activating the system will notify the Office of Public Safety, the New Orleans Fire Department, and residents of the emergency.
- Check the surface of the door and/or doorknob for heat and the bottom of the door for signs of smoke before opening it and exiting a room.
- Slowly open door, keeping the door between you and the corridor.
- Make a visual observation of the corridor for fire or smoke and proceed to the nearest exit.
- Do not attempt to extinguish a fire unless it is impeding your exit.
- Evacuate the building immediately through the nearest stairwell door.
- **Do not use the elevators.**
- Follow exit signs out of the building.
- Stand at least 300 feet away from the building and await direction from Fire Department personnel.
If you are an individual requiring assistance, notify the Office of Public Safety via the EMERGENCY CALL BOX located on campus or call (504) 816-4911 and advise the dispatcher of your location. If safe to do so, proceed to the area of rescue assistance identified on the evacuation route map posted on the floor and wait for emergency responders.

In the case of a blocked stairway or exit; using the emergency call box on the floor or an office telephone, notify the Office of Public Safety that all exits or stairways are blocked and advise them of your location.

- Go to the nearest room and close the door.
- Place cloth under the door to prevent smoke from entering the room.
- Hang a cloth or other object out of the window to signal that the room is occupied.
- Stay as close to the floor as possible, if smoke enters a room.
- Break top window first to expel smoke, than break the bottom window to admit fresh air.

Every resident is required to evacuate the building immediately whenever a fire alarm sounds, whether it is a drill or an actual fire. Reviews of the evacuation drills are conducted in all buildings for assessment and training purposes.

Disciplinary action will be taken and fines will be implemented for students who fail to cooperate with staff or emergency responders assisting in the course of an alarm and/or evacuating the building.

Fire equipment misuse or tampering is a felony. Any resident found guilty of tampering with fire equipment, including activating a false alarm, will be subject to severe disciplinary and criminal action.

Information on fire safety and emergency preparedness is presented during mandatory attendance of a floor meeting held in each student housing facility at the beginning of each semester. Students are advised to review the video “Dorm Safety” produced by the Chicago Fire Department located on the Columbia Chicago College’s Office of Campus Safety & Security website http://www.colum.edu/safety.

Other resources available are:

- Ready.gov website http://www.ready.gov
- U.S. Fire Administration’s website http://www.usfa.dhs.gov
SAFETY & SECURITY INITIATIVES

Representatives from the student housing, facilities management and the Office of Public Safety meet on a monthly basis to discuss best practices, legislative updates, safety and security issues and Dillard University’s expectations regarding overall safety and security measures for our students in these facilities.

FIRE SURVIVAL TIPS

- Learn the evacuation plan for your building and participate in all fire drills.
- Learn the location of all building exits. You may have to find your way out in the dark.
- If you have a disability, make sure you are included in the escape planning for your classroom area and housing.
- If you have a disability, alert others of the type of assistance you need to leave the building.
- Make sure your building has smoke alarms. Do not disable them or remove batteries.
- The best protection is a building with a fire sprinkler system.
- Don’t hang anything from fire sprinkler pipes or nozzles.
- If you hear an alarm, leave immediately. Close doors behind you as you go. Take room keys; if you can’t escape, you may have to return to your room.
- If you have to escape through smoke, get low and go under the smoke to your exit.
- Before opening a door, feel the door. If it’s hot, use your second way out.
- Use the stairs; never use an elevator during a fire.

If you’re trapped, call the fire department and tell them where you are. Seal your door with rags and signal from your window. Open windows slightly at the top and bottom, but close them if smoke rushes in from any direction.

THE ACTIVE SHOOTER

Members of the Dillard University Office of Public Safety have received realism-based training concerning the response to an “active shooter”, that is, a person actively shooting at and harming persons on campus.

An “active shooter” is an individual who is engaged in killing or attempting to kill people in a confined and populated area; in most cases, active shooters use firearms and there is no pattern or method to their selection of victims. Victims are selected at random. This type of event is unpredictable and evolves quickly, knowing what to do can save lives.

When an Active Shooter is in your vicinity, you must be prepared both mentally and physically to deal with the situation. If YOU are in the area of an Active Shooter...
RUN

Have an escape route and plan in mind. Leave your belongings behind. Evacuate regardless of whether others agree to follow. Help others escape, if possible. Do not attempt to move the wounded. Prevent others from entering an area where the active shooter may be. Keep your hands visible. Call 911 when you are safe.

HIDE

Hide in an area out of the shooter’s view. Lock door or block entry to your hiding place. Silence your cell phone (including vibrate mode) and remain quiet. Turn off all lights in the location. Improvise a way to secure all doors. Remain Quiet and out of sight (if possible).

FIGHT

Fight as a last resort and only when your life is in imminent danger. Attempt to incapacitate the shooter. Act with as much physical aggression as possible. Improvise weapons or throw items at the active shooter.

Commit to your actions ...your life depends on it.

Watch the video on Run Hide Fight: https://www.youtube.com/watch?v=5VcSwejU2Dq

TITLE IX STATEMENT

Title IX of the Education Amendments of 1972 protects people from discrimination based on sex in education programs or activities that receive Federal financial assistance. Title IX states that: “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.”

Our Commitment:

Dillard University is committed to creating and maintaining a campus environment where all individuals are treated with respect and dignity and free to participate in a lively exchange of ideas. Individuals have a right to learn and work in an environment free of harassment.

- Sexual harassment is a form of sex discrimination prohibited under Title IX and will not be tolerated at Dillard University.
- Harassment is not just limited to conduct of a sexual nature. Dillard prohibits harassment based upon an individual’s race, color, sex, religion, national origin, age, disability, genetic information, sexual orientation, gender identity, gender expression, pregnancy, marital status, military status, veteran status, or any other status or classification protected by federal, state, or local law.
- Harassment occurs when unwelcome verbal or physical conduct, because of its severity and/or pervasiveness, significantly interferes with an individual’s work or education, or
adversely affects an individual’s employment or ability to learn or participate in school activities.

- Harassment also occurs when a person uses a position of authority to engage in unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature.

Dillard University complies with federal mandates related to Title IX, sex discrimination, sexual assault, sexual violence, domestic violence and dating violence.

Dillard University provides many resources to students, faculty and staff to address concerns relating to discrimination or harassment on the basis of sex, which includes sexual harassment and sexual violence. Students and Staff should familiarize themselves with the Dignity Bill of Rights.

Any student, faculty, staff member, or applicant for admission who has concerns about sex discrimination or sexual misconduct is encouraged to seek the assistance of a **Title IX Coordinator**.

Ms. Brittney Richardson, brichardson@dillard.edu
Title IX Coordinator
Office of Human Resources
Rosenwald Hall, Suite 222
(504) 816-4797
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CRIME LOCATION DEFINITIONS – APPENDIX 1

The following abbreviated definitions are provided to assist you in understanding how the crime statistics are applied:

CAMPUS: (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purpose, including residence halls; and (2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of this definition, that is owned by the institution but controlled by another person that is frequently used by students and supports institutional purposes (such as a food or other retail vendor).

AFFILIATED / NON-CAMPUS: (I) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (ii) any building or property owned or controlled by an institution that is used in direct support of, or in relation to the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

HOUSING: Residence halls or other university-owned residences.

PUBLIC PROPERTY: "Public property" is defined by the Clery Act regulations as all public property including thoroughfares, streets, sidewalks, and parking facilities that are within the campus, or immediately adjacent to and accessible from the campus. Include the sidewalk across the street from the campus, but do not include public property beyond the sidewalk.

CRIME CLASS DEFINITIONS

MURDER & NON-NEGLIGENT MANSLAUGHTER: The willful killing of one human being by another.

NEGLIGENT MANSLAUGHTER: The killing of another person through gross negligence.

SEX OFFENSES: Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent.

- **Rape:** The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

- **Fondling:** The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including
instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

- **Incest:** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

- **Statutory Rape:** Sexual intercourse with a person who is under the statutory age of consent.

**ROBBERY:** Taking or attempting to take anything of value from the care, custody, or control of a person(s) by force or threat of force or violence and/or by putting the victim in fear.

**AGGRAVATED ASSAULT:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.

**BURGLARY:** The unlawful entry of a structure to commit a felony or a theft.

**MOTOR VEHICLE THEFT:** The theft or attempted theft of a motor vehicle.

**ARSON:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft or personal property of another.

**HATE CRIMES:** Include any of the above crimes and any incidents of larceny-theft, simple assault, intimidation, or destruction/damage/vandalism of property that manifest evidence that the victim was intentionally selected because of the perpetrator's bias.

- **Bias Categories:** Race, Gender, Gender Identity, Religion, Sexual Orientation, Ethnicity, National Origin, and Disability.

- **Larceny-Theft:** The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

**SIMPLE ASSAULT:** An unlawful physical attack by one person on another where neither the offender displays a weapon, not the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

**INTIMIDATION:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY:** To willfully and maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
**DATING VIOLENCE**: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.

**DOMESTIC VIOLENCE**: A felony or misdemeanor crime of violence committed –

- By a current or former spouse of intimate partner of the victim.
- By a person with whom the victim shares a child in common.
- By a person who is cohabiting with or has cohabited with the victim as a spouse or intimate partner.
- By a person similarly situated to a spouse of a victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- By any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**STALKING**: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- Fear for the person’s safety or the safety of others or
- Suffer substantial emotional distress

**ARRESTS AND REFERRALS FOR:**

- Drug Law Violations
- Liquor Law Violations
- Weapon Law Violations

**WEAPONS**: Carrying, Possessing, Etc.: the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

**DRUG ABUSE VIOLATIONS**: The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

**LIQUOR LAW VIOLATIONS**: The violation of state or local laws or ordinances prohibiting the manufacture, sale purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

**ARREST**: Persons processed by arrest, citation or summons.
REFERRED FOR DISCIPLINARY ACTION: The referral of any person to any official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction.