

DILLARD UNIVERSITY  
NEW ORLEANS, LOUISIANA 70122-3097

September 22, 1994

OFFICE OF THE PRESIDENT

Dr. Jane G. Weyant  
Assistant Dean  
Georgia Institute of Technology  
Atlanta, GA 30332-0360

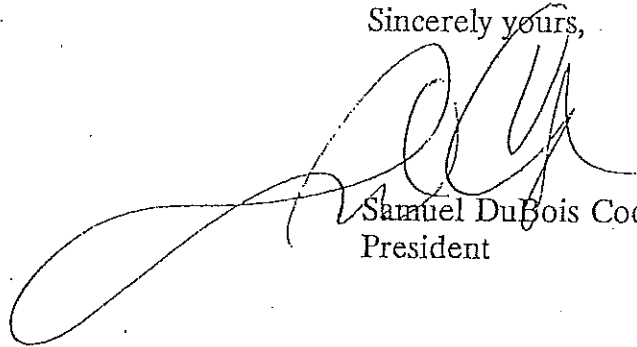
Dear Dr. Weyant:

I am delighted to sign the Memorandum of Understanding for a Dual Degree Program between Dillard University and the College of Engineering of the Georgia Institute of Technology. By entering into this agreement we at Dillard are provided with additional resources to fulfill our historic mission. We also applaud the continuing commitment of the Georgia Institute of Technology to preparing minority youth for careers in engineering.

We look forward to many years of mutually satisfying collaboration in this endeavor.

All good wishes,

Sincerely yours,



Samuel DuBois Cook  
President

SDC:gas  
Enclosure

cc: Dr. Henry C. Lacey  
Dr. James J. Prestage

# MEMORANDUM OF UNDERSTANDING

## FOR A DUAL DEGREE PROGRAM BETWEEN

Dillard University

and

College of Engineering  
Georgia Institute of Technology

\* \* \*

### §1. Statement of Purpose

The purpose of this Memorandum of Understanding is to create a Dual Degree Program which will facilitate increased African-American participation in careers in engineering. This Program will allow students to attend Dillard University for three years and then transfer into an engineering program at Georgia Tech.

### §2. Program of Study

- §2.1 This agreement establishes a plan whereby an undergraduate student will attend Dillard University for approximately three (3) years and the Georgia Institute of Technology for approximately two (2) years. After completing the academic requirements of the two participating institutions, the student shall be awarded a bachelor's degree from Dillard University and a designated bachelor's degree in engineering from Georgia Tech. Students participating in this program may seek a degree from any engineering degree-granting program at Georgia Tech.
- §2.2 Participating students shall complete at Dillard University
- The equivalent mathematics and science courses included in the freshman and sophomore years of the discipline in which the student intends to major at Georgia Tech.
  - At least half of the humanities and social science/modern language credit hours required at Georgia Tech. Currently, 18 quarter hours of humanities and 18 quarter hours of social sciences are required for all Georgia Tech degrees.
- §2.3 Participating students will be required to complete at Georgia Tech a program of study which equals the number of hours required in the junior and senior years of the degree program being sought. The total number of credits taken at Georgia Tech shall not be less than 90 quarter hours.

### §3. Admission and Readmission

§3.1 To be admitted to Georgia Tech in the Dual Degree Program a student must

- Complete at least three-fourths of the number of hours required for the degree at Dillard University
- Complete the program of study in §2.2 and obtain a positive recommendation from the designated official at Dillard University
- Meet the minimum requirements for admission of transfer students to Georgia Tech.
- Submit application materials for evaluation by the Office of Admissions at Georgia Tech.

§3.2 Any Dual Degree student admitted to Georgia Tech who does not successfully complete the requirements for the Georgia Tech degree will be readmitted to Dillard University and given an opportunity to complete the requirements for a degree.

### §4. Program Management and Reporting

§4.1 So as to assure the admission and academic success of participating students, Georgia Tech and Dillard University agree to develop, maintain, and improve continuously a program management and reporting system.

§4.2 Each institution will:

- Appoint a program coordinator to coordinate activities, monitor student progress, and evaluate and improve the program,
- Appoint an advisor for each participating student,
- Exchange regularly updated copies of each institution's general catalog and any other publications which may be helpful in advising students,
- List the program in the appropriate publications of the institution.

§4.3 Dillard University will:

- Identify students interested in participating in the program as soon as possible.
- Provide reports to Georgia Tech at the end of each quarter including
  - a) the names of the students in the program, their desired program of study at Georgia Tech, their record of grades at Dillard University, and their projected date of matriculation to Georgia Tech;
  - b) any significant changes in the program of study that relate to the preparation of participating students; and

- c) any other information that Georgia Tech and Dillard University believe helpful to monitor and assure the academic success of participating students.

§4.4 Georgia Tech will:

- Determine one year in advance 1) the number of openings in engineering programs needed to accommodate all qualified students who plan to matriculate at Tech and 2) the number of spaces available in engineering programs at Georgia Tech. Ideally, with sufficient advance information, Georgia Tech can reserve spaces in the desired degree programs to accommodate all participating students who fulfill the admission requirements in §3.1.
- Provide reports to Dillard University at the end of each quarter that include:
  - a) the record of grades of students participating in the program,
  - b) any significant changes in the program of study at Georgia Tech that relate to the preparation of participating students at Dillard University, and
  - c) any other information that Georgia Tech and Dillard University believe helpful to monitor and assure the academic success of participating students.

§4.5 The program coordinators from each institution will assess the program annually in collaboration with participating faculty, advisors, and students so as to continuously improve the program. A report of the assessment and recommendations for improvement will be provided to the Dean of Engineering at Georgia Tech and the equivalent academic officials at Dillard University.

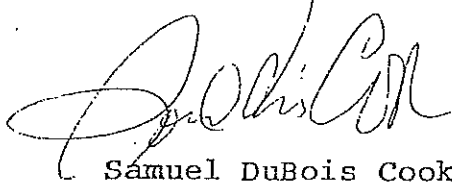
## §5. Termination/Modification

§5.1 This Memorandum of Understanding is subject to change or modification by mutual written consent between the parties hereto. It is understood and agreed, however, that this Memorandum of Understanding may be modified unilaterally by the Georgia Institute of Technology as may be necessary to bring it within the purview of and in accord with the directives of the Chancellor of the University System of the State of Georgia, the Statutes of Georgia Tech, or the policies of the Board of Regents of the University System of Georgia.

§5.2 This Memorandum of Understanding may be terminated by either party upon written notice to the other party given at least one year in advance of such termination date. In the event that no students from Dillard University are admitted to Georgia Tech for five consecutive academic years, this Memorandum of Understanding shall automatically terminate at the end of the fifth year. However, in either case, it is understood and agreed that any student participating in the program at Dillard University specifically tracked for admission to Georgia Tech or admitted to Georgia Tech under the Dual Degree program will be allowed to complete the program notwithstanding the termination provisions above, so long as the student remains in good academic standing and is making measured progress towards completion of a degree program.

Signatures of Responsible Authorities at the Cooperating Institutions:

DILLARD UNIVERSITY



Samuel DuBois Cook 9/23/94  
President Date

GEORGIA INSTITUTE OF  
TECHNOLOGY

\_\_\_\_\_  
President Date



James F. Prestage 9/23/94  
Dual Degree Coordinator Date

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Dean, College of Engineering Date

