

**DILLARD UNIVERSITY**

**3 -2 or OTHER EXTERNAL PROGRAM**

**INSTRUCTIONS TO APPLICANT**

- 1. This application is to be used for all external programs sponsored jointly by Dillard University and cooperating institutions.**
- 2. Please complete all information on the application form and attach additional sheets, if necessary. Be sure to sign the forms in the places indicated.**
- 3. Remember to provide ALL requested information before submitting your application to the Office of the Registrar.**
- 4. External program opportunities are open to students who have completed the credit hours and/or criteria set forth by the respective division.**
- 5. Course credits cannot be transferred without an official transcript from the school administering the external program.**
- 6. Completed applications for external programs must be submitted to the Office of the Registrar.**
- 7. Criteria for applying for participation in the external program must be attached to this application.**

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& REGISTRATION**

5. **List Academic Fellowships or Honors:**

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**List Extracurricular Interests and Hobbies:**

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**Travel Experience (U.S. or Abroad):**

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6. **Name of external program or institution:**

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7. **Contact Person, Address and Telephone Number:**

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8. **Location of the external or institution:**

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9. **Does this institution have an exchange agreement with Dillard University?**

Yes \_\_\_\_\_ No \_\_\_\_\_

10. **Is a program description attached to this application?**

Yes \_\_\_\_\_ No \_\_\_\_\_ If not, why? \_\_\_\_\_

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11. **Dates of Study:**

**From:** \_\_\_\_\_ **To:** \_\_\_\_\_

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List the number of hours to be taken in the appropriate semester below:

Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_

When will you return to Dillard University? \_\_\_\_\_

Graduation Date? \_\_\_\_\_

UNIVERSITY REGISTRAR: \_\_\_\_\_ DATE: \_\_\_\_\_

C) Please review this section with a responsible party in the Financial Aid office.

Please fill in the anticipated costs of your program:

<i>Anticipated Cost</i>	<i>External Program Cost</i>	<i>FINANCIAL AID USE</i>
Tuition & Fees	\$	\$
Room & Board	\$	\$
Books/Supplies	\$	\$
Transportation (Include airfare)	\$	\$
Personal/Misc.	\$	\$
Total Cost	\$	\$

FINANCIAL AID DIRECTOR: \_\_\_\_\_ DATE: \_\_\_\_\_

D) After you have received the Financial Aid signature, a responsible party in the Office of Business and Finance must sign this study abroad application.

VICE PRESIDENT  
BUSINESS/FINANCE: \_\_\_\_\_ DATE: \_\_\_\_\_

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RELEASE STATEMENT

I, \_\_\_\_\_ do hereby acknowledge that Dillard University has assisted me in enrolling in/at the \_\_\_\_\_, which is administered, owned and managed by an institution completely separate from Dillard University. I further acknowledge that Dillard University has nothing to do with the administration or management of said institution nor does it have any control whatsoever over its policies and day-to-day operation of the program. To the contrary, this institution is entirely separate and apart from Dillard University and the program within which I have enrolled is merely a program that Dillard University has made available to me. Therefore, I further acknowledge that Dillard University has no responsibility to me for any personal injury, property damage or loss which may be occasioned to me or my property while I am enrolled in said program or in transit too or from said program or while residing in facilities provided to me in connection with participating in said program.

I further acknowledge and reiterate that Dillard University has no responsibility for losses or additional expenses incurred by me due to any illness, damage, or inconvenience incurred as a result of traveling to or from said institution or while enrolled in said institution.

*I certify that the information given in this application is complete and accurate to the best of my knowledge. I understand that no part or parts of this application will be returned.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## Comprehensive Standard 3.4.7 Consortia Relationships/Contractual Agreement

### Judgment of the Off-Site Review Committee: Non-Compliance

The institution ensures the quality of education programs and courses offered through consortia relationships or contractual agreements, ensures ongoing compliance with the comprehensive requirements, and evaluates the consortial relationship and/or agreement against the purpose of the institution.

### Dillard's Focused Response: Compliance

Dillard University has two types of agreements: consortial and articulation agreements. Oversight on these programs is provided by the Office of Enrollment Management and the Office of Records and Registration in the Division of Student Success, and the Office of Academic Affairs. The academic program coordinator and the academic division deans provide support for the implementation details. All of the program agreements are periodically reviewed, most recently in the 2008-2009 academic year.

To transfer a consortia or articulation agreement course, the student must have earned a grade of 'C' or higher (see transfer credits, p. 13). Only credit hours not grades are transferrable (see procedures for class at other universities, pp. 16 & 17). Courses are accepted as consortial or articulation transfer credit and not direct credit.

Students who wish to pursue a dual major (3-2 Program) must consult with their faculty advisor and division dean to develop a plan of study to complete the 3-2 Program. Host institutions participating in the program are listed in the Dillard University catalog (pp. 135, 144 & 150).

### Degrees Awarded

The Division of the Natural Sciences and Public Health offers several options for obtaining a dual degree for students majoring in Biology, Physics and Public Health. Students participating in these programs are awarded a Bachelor of Science degree from Dillard University.

Upon completion of the program at the host institution, the student receives degrees as noted below. The senior audit form (2009) reflects the student status with the "host" institution.

<b>3-2 Programs and Degrees Awarded</b>	
<b>Host Institution</b>	<b>Degree Awarded</b>
Boston University	Medical Doctor (MD)
Columbia University, College of Engineering	Bachelor of Engineering (BE)
Georgia Institute of Technology, College of Engineering	Bachelor of Engineering (BE)
LSU Health Science Center, School of Public Health	Master of Public Health
Meharry Medical College, School of Medicine	Medical Doctor (MD)
New York of Podiatric Medicine	Doctor of Podiatric Medicine (DPM)
Ohio College of Podiatric Medicine	Doctor of Podiatric Medicine (DPM)
Tulane University, School of Public Health & Tropical Medicine	Master of Public Health (MPH)
University of New Orleans, College of Engineering	Bachelor of Engineering (BE)

The chart below provides a five-year capitulation of students who have participated in 3-2 program.

<b>3-2 Program Participants 2000-2009</b>		
<b>Major</b>	<b>Host Institution</b>	<b>Number of Students</b>
Biology	Boston University	2
Physics	Columbia University	1
Physics	Georgia Institute of Technology	3
Physics	Tulane University, School of Science & Engineering	1
Public Health	Tulane University, School of Public Health & Tropical Medicine	5
Physics	University of New Orleans, College of Engineering	3

### Program Assessment

Assessment of student participation in the programs is based on feedback from host institutions on student preparedness for the program and recommendations and suggestions for improvement (see, 3-2 Program Assessment).

### Study Abroad Program

Students who wish to study abroad must consult with the faculty advisor and division dean to develop a plan of study, complete the Study Abroad Program Application, and receive the approval of the Provost.

Within the last five years, students from the following disciplines have studied abroad:

<b>Study Aboard Participants By Major Five Year Data</b>	
<b>Major</b>	<b>No. Students</b>
Accounting	1
African World Studies	2
Biology	2
Chemistry	1
English	2
International Business	8
Japanese Studies	2
Mass Communications	2
Physics	1
Political Science	3
Psychology	1
Secondary Education/Foreign Language	1
Sociology	3
Spanish	1
Urban Studies & Public Policies	2
<b>Total</b>	<b>32</b>

The University has several articulation agreements representing a range of opportunities.

<b>Articulation Agreements</b>
1. Delgado Community College
2. California State Community College
3. Universidad de la Frontera of Chile
4. Boston University, College of Medicine
5. Columbia University, College of Engineering
6. Georgia Institution of Technology, College of Engineering
7. Meharry Medical College, School of Medicine
8. New York College of Podiatric Medicine
9. Ohio College of Podiatric Medicine
10. Tulane University, School of Public Health & Tropical Medicine
11. University of New Orleans, College of Engineering

#### **Supporting Documentation**

	<b>Source</b>	<b>Location</b>
1.	Dillard University 2008-2009 Catalog	<a href="http://www.dillard.edu">www.dillard.edu</a> (Academics Tab)
2.	3-2 or Other External Program Application	Included as attachment
3.	3-2 or Other External Program Application Completed	Includes as attachment
4.	Delgado Community College Articulation Agreement	Included as attachment
5.	California State Community College Articulation Agreement	Included as attachment
6.	Universidad de la Frontera of Chile Articulation Agreement	Included as attachment
7.	Boston University, College of Medicine Articulation Agreement	Included as attachment
8.	Columbia University, College of Engineering Articulation Agreement	Included as attachment
9.	Georgia Institution of Technology, College of Engineering Articulation Agreement	Included as attachment
10.	Meharry Medical College, School of Medicine Articulation Agreement	Included as attachment
11.	New York College of Podiatric Medicine Articulation Agreement	Included as attachment
12.	Ohio College of Podiatric Medicine Articulation Agreement	Included as attachment
13.	Tulane University, School of Public Health & Tropical Medicine Articulation Agreement	Included as attachment
14.	University of New Orleans, College of Engineering Articulation Agreement	Included as attachment

15.	3-2 Program Assessment	Included as attachment
	- Boston University, School of Medicine (Attachment A)	
	- New York College of Podiatric Medicine (Attachment B)	
	- Ohio College of Podiatric Medicine (Attachment C)	
	- Tulane University, School of Public Health & Tropical Medicine (Attachment D)	