We are pleased that you will be joining us as we continue the journey that began over a century ago when a group of free people of color and former slaves, with the support of the Missionary Association of the Congregational Church (now the United Church of Christ) and the Freedman’s Aid Society of the United Methodist Church, founded Straight College. In 1930, New Orleans University and Straight College merged to form Dillard University. And here we stand!

As you stroll along the shaded paths beneath the majestic oaks on your way to class, take time to reflect on the accomplishments of the many talented and gifted alumni who traveled these paths and graced these halls before you.

As you matriculate through Dillard, realize that you, too, are destined for greatness. We welcome you, and we are pleased that you chose Dillard... your Avenue of Opportunity.
M

essage from the President

Dear Dillard University Students:

There are a number of resources that you will need to use to succeed here. One of the most important resources you will have is this university catalog. Within the catalog, you will find a great wealth of information needed for you to matriculate successfully through this institution. This information ranges from the kinds of courses required for certain majors, to specific rules and regulations. This should be a book that you refer to often to assist you in your pursuit of a degree.

You share a responsibility in your success, and being familiar with the catalog and using it is a part of that responsibility. So please keep this book in a handy location. The catalog is also available on the web, so you will always have access to it. As always, we will be here to assist you with questions that you have.

Again, this catalog is one of many resources here at Dillard. But use all of your resources - faculty, staff, other students and alumni - as we all will be very helpful in making sure you are successful. So give us your best and we will ensure that you will achieve your goals.

Sincerely,

Walter M. Kimbrough, Ph.D.
President
Message from Vice President for Academic Affairs

Dear Student:

Welcome to Dillard University! I am very pleased that you chose Dillard to meet your educational needs and to help achieve your educational goals. Whether you are beginning your education or completing your education, the education you receive at Dillard will prepare you for professional success. This is fundamental to Dillard’s mission which is to produce graduates who excel and become world leaders.

The Dillard University Catalog provides the curriculum of the various disciplines of study the University offers. Dillard offers majors in three colleges: Arts and Sciences, Business and Health Sciences. No matter your career aspirations, you are sure to find a major that will prepare you to enter the workplace. The curricula work like roadmaps; they guide you through your major to your degree. Be sure to carefully follow your chosen curriculum and seek assistance from the Center for the First Year Experience and your academic advisor if you have questions about courses or other degree requirements.

The catalog also provides policies and procedures related to maintaining good academic standing, grading, etc. You will also find a list of our faculty who are well-respected for their teaching, research and scholarship.

Know that Dillard is not simply an institution that provides knowledge; it also offers a means to develop your vision of the future and the tools to make that vision a reality. This is accomplished through the Quality Enhancement Plan (QEP) which offers learning communities, community and service learning, supplemental instruction and student engagement activities. If at any time you should feel you need support, the Office of Student Success offers several academic support programs designed to hone study, thinking and comprehension skills.

Dillard University partners with you in your aspiration for an education and plans for the future. We are here for you...let us know how we can best assist you.

Sincerely,

Yolanda W. Page, Ph.D.
Vice President for Academic Affairs
Dillard University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the Bachelor of Arts, Bachelor of Science, and the Bachelor of Science in Nursing degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 (telephone: 404-679-4500, website: www.sacscoc.org) for inquiries about the accreditation status of Dillard University.

The Dillard University Nursing Program is accredited by the National League of Nursing Accrediting commission to offer the Bachelor of Science in nursing degree. The Public Health, Health Systems Management Program is accredited by The Association of University Programs in Health Administration (AUPHA). The University is also approved for training under the provisions of Public Laws 346, 16 and 550 by the Veterans Administration.

Dillard is also a member of the American Association of American Colleges and Universities, the American Council on Education, the Commission on Colleges (SACS-COC), the Council of Independent Colleges Tuition Exchange Program, The College Board, the Faculty Resource Network, the National Academic Advising Association (NACADA), The Collaboration for the Advancement of Colleges and Learning, the Association for Institutional Research (AIR), the American Association of Colleges of Nursing, the Louisiana Council of Administrators of Nursing Educators (LACANE), Louisiana State Board of Nursing (LSBN), National League of Nursing (NLN), Accreditation Commission for Education in Nursing (ACEN) and the National Association of Institutional Review Board Managers. It is listed by the University Senate of the United Methodist Church, and is a member of the Council for Higher Education, United Church of Christ. Accreditation material is available through the Office of the President.

Governance
Dillard University is a private, historically black, liberal arts institution. As specified by Dillard University’s Articles of Incorporation, the Board of Trustees has the ultimate responsibility for the university’s policies. The organization of the University is structured so that the policies set by the Board of Trustees may be implemented under the leadership of the president. Policies that are of an academic nature originate with the administration and faculty and are reviewed, evaluated and approved by the Board.

The President reports directly to the Board. The President is the Chief Executive Officer of the University and administers all units of the University in a manner consistent with its mission, purpose and bylaws. The trustees, president, faculty and staff pledge that Dillard University will continue to serve as a pillar of higher education by developing graduates who are broadly educated, culturally aware, concerned with improving the human condition and able to meet the competitive demands of a globally and technologically advanced society.

Non-Discrimination Policy
Dillard University assures equal opportunity for all qualified persons in the admission to, participation in, or employment in the programs and activities of the University. The University is committed to the policy of compliance with federal laws and regulations concerning non-discrimination on the basis of race, religion, gender, national origin, disability, marital status, sexual preference, or veteran’s status.

Student Disability Policy
Dillard University is committed to following the requirements of the Americans with Disabilities Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), and all other applicable federal and/or state laws, rules and regulations. The University is committed to providing accommodations for eligible individuals with documented disabilities as defined by federal and state laws in the most timely and effective manner, and in accordance with applicable laws and regulations. The University’s intent is to ensure that every applicant for enrollment, student, faculty member, staff member and employee who makes a request for accommodations is promptly and properly advised of the accommodation process.

All requests for accommodations must be submitted to the Office of Disability Services. Requests for accommodations must be in writing on the
appropriate form(s) and with the appropriate supporting documentation for consideration and/or review; documentation must be dated within three years of request. The review of the request may, at the discretion of the University, include an evaluation and determination of the scope of the disability and, if appropriate, request for additional medical documentation, examinations and/or opinions in accordance with applicable law and regulations. In order to request program services, please feel free to contact the Office of Disability Services, Dent Hall 110, 504-816-4714.

About this Catalog
This catalog sets forth the policies, the academic programs and the regulations of Dillard University. Students must adhere to the provisions set forth in the catalog; however, the catalog is not to be construed as a contract. The academic calendar can be found on the university’s website. The University may in its discretion, without actual notice to individual students, change any provision listed in this catalog, including but not limited to, academic requirements for graduation. The University will make every effort to inform students of any changes and post such changes on the university’s website.

In regard to graduation and university policies and procedures, every student is responsible for his/her academic program, including the program listed in the catalog and in any supplemental bulletins. Individual students should become familiar with the Dillard University Catalog, The Dillard University Student Handbook, policies and procedures governing financial aid and other information pertinent to student matters.

The Dillard University Catalog is published every year. Copies may be obtained from the Office of Academic Affairs or the Office of Records and Registration. Both of these offices can be contacted at: 2601 Gentilly Boulevard, New Orleans, Louisiana 70122. Telephone: (504) 283-8822, (800) 240-3838, Web Site: www.dillard.edu.

Dillard University is a liberal arts institution which emphasizes heritage and excellence. The University is an independent, coeducational, and United Church of Christ and United Methodist Church-related comprehensive institution.
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University Administration

Walter M. Kimbrough, Ph.D.
President
Office of the President
Rosenwald Hall 204   (504) 816-4640

Marc A. Barnes
Vice President for Institutional Advancement
Division of Institutional Advancement
Rosenwald Hall 230   (504) 816-4359

Toya Barnes-Teamer, Ph.D.
Vice President for Student Success
Division of Student Success
Student Union 200   (504) 816-4916

Wanda Brooks, CPA
Internal Auditor
Office of Internal Audit
Rosenwald 207   (504) 816-4039

Gerald Coleman
Vice President for Business & Finance
Division of Business & Finance
Rosenwald Hall 108   (504) 816-4822

David D. Page, MA
Vice President for Enrollment Management
Division of Enrollment Management
Rosenwald Hall 111   (504) 816-4362

Yolanda W. Page, Ph.D.
Vice President for Academic Affairs
Division of Academic Affairs
Rosenwald Hall 203   (504) 816-4662

Board of Trustees

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Bishop Cynthia Fierro Harvey
Asuncion Hostin

Pres Kabacoff
James E. Lyons, Sr., Ph.D.
Frank Mason
M. Cleland Powell, III
Charles L. Rice, Jr.
Joyce Roché
Carol Solomon
Matthew Wisdom
Division of Academic Affairs - Related Offices

Dean of Arts & Sciences
Professional Schools & Sciences Building 280
(504) 816-4723

Dean of General Studies
Professional Schools & Sciences Building 101
(504) 816-4765

Dean of Business
Professional Schools & Sciences Building 380
(504) 816-4830

Division of Enrollment Management - Related Offices

Office of Financial Aid & Scholarships
Rosenwald Hall 126
Phone: (504) 816-4677

Office of Records & Registration
Rosenwald Hall 116
(504) 816-4705

Office of Recruitment, Admissions & Programming
Rosenwald Hall 110
(504) 816-4670

Division of Business and Finance - Related Offices

Office of the Bursar
Rosenwald Hall 106
(504) 816-4654

Director of Human Resources
Title IX Coordinator
Rosenwald Hall 222
(504) 816-4797

Division of Student Success - Related Offices

Office of Residential Life
Student Union 233
(504) 816-4734

Office of Student Support Services
Dent Hall 110
(504) 816-4306

Office of Student Affairs
Student Union 233
(504) 816-4685

Office of the University Chaplain/VisionQuest
Lawless Chapel and Assembly Hall
(504) 816-4555
From its beginnings, Dillard University has lived a saga of human determination and the appreciation of shared endeavors. The story begins well before the Civil War when enslaved and free Blacks in New Orleans longed for their children to be classically educated, able to take their rightful places as ministers, teachers, doctors, lawyers, business people and leaders in their communities. Secret and illegal "native schools" were put in place in response to these hopes. When the end of the Civil War rendered "legalized" formal education for African Americans a possibility, the Methodist Episcopal Church (now the United Methodist Church) immediately founded the Freedmen's Aid Society and undertook to add their support to the existing efforts to make a comprehensive education available to African Americans in the South. In New Orleans, the Thomson Biblical Institute was established for the education of ministers and, in 1869, the Institute became the Bible department of a larger effort: Union Normal School. In that same year, just a month before the founding of Union Normal, the American Missionary Association of the Congregational Church (now the United Church of Christ) also established a school for African Americans in New Orleans: Straight University. The school was named for the Honorable Seymour Straight, a Baptist layman, educator, New Orleans City Council member and uncompromising opponent of slavery. The two schools were subsequently renamed New Orleans University and Straight College, respectively.

Straight College added a law department in 1874. Although this effort was discontinued after 1886, its graduates continued doing important work; Straight College graduates Louis A. Martinet and Rudolphe L. Desdunes argued the landmark Plessy vs. Ferguson case before the United States Supreme Court in 1896.

New Orleans University added a secondary school, Gilbert Academy, and in 1889 the University responded to the need for medical care and medical education for African Americans by opening a medical department which included a school of pharmacy and a school of nursing. The medical department was named Flint Medical College and the affiliated hospital was named the Sara Goodridge Hospital and Nurse Training School. This was the first Baccalaureate nursing program in the State of Louisiana. The medical college was discontinued in 1911, but the hospital, including the nursing school, was continued under the name Flint-Goodridge Hospital.

By the 1930's, the Great Depression, the burden of Jim Crow segregation and a mutuality of purpose prompted the two schools to begin planning a merger. This effort was fully accomplished by 1935. In that year, the State of Louisiana issued a charter for Dillard University, named for distinguished academician and active proponent of the education of African Americans, James Hardy Dillard. The trustees of the new university called for the implementation of a coeducational, interracial school, serving a predominantly (but not exclusively) African-American student body adhering to Christian principles and values. A decision was made to continue both Church relationships; on a new site and with a new physical plant in the Gentilly area of New Orleans, Dillard University began instruction. Dillard trustees elected to continue the work of the hospital; the University operated Flint-Goodridge Hospital of Dillard University from 1932 until 1983.

In 2005, flooding following Hurricane Katrina affected more than 80% of the city of New Orleans including most of the campus. Despite the effects of a disaster of historic proportions, Dillard survived and today is positioned to continue its mission of scholastic pursuits and excellence.

Today two new state-of-the-art buildings have been erected signifying the university's continued resurgence and growth. These facilities include the $38.5 million, 130,000 square-foot Professional Schools and Sciences building (LEED® Gold Registered) and the $15 million, 55,000 square foot Student Union, Health and Wellness Building, which opened for use in May 2010 and May 2011 respectively. Today, Dillard is better equipped to address the educational, social, wellness and wholeness needs of Dillard students, and others, more than ever before.
Much of this material can be found in: Louise Bernard & Radiclani Clytus; John Baker Brown, Mildred Robertson & Cesily Roberts (eds.); Dorothy Smith and David Organ (research). “Within These Walls: A Short History of Dillard University.”

Dillard University Presidents
1935 - 1936: Will W. Alexander (acting)
1936 - 1940: William Stuart Nelson
1941 - 1969: Albert Dent
1969 - 1973: Broadus N. Butler
1973 - 1974: Myron F. Wicke (acting)
1974 - 1997: Samuel DuBois Cook
1997 - 2004: Michael L. Lomax
2004 - 2005: Bettye Parker Smith (interim)
2005 - 2011: Marvalene Hughes
2011 - 2012: James E. Lyons, Sr., (interim)
2012 - present: Walter M. Kimbrough

Dillard Today
The Campus

Dillard University is located in New Orleans, Louisiana, a metropolitan area with a population over 1.2 million. New Orleans is situated on the Mississippi River, 50 miles above the Gulf of Mexico. The ports along the Mississippi River from New Orleans to Baton Rouge comprise the world’s busiest port system.

Long referred to as one of the nation’s most interesting cities, New Orleans is one of the few cities which has been successful in retaining a major portion of its historical past. Indeed, the famous Vieux Carre, or French Quarter, is a veritable living museum. New Orleans has an unmatched charm, punctuated by exciting annual events such as Mardi Gras and the New Orleans Jazz and Heritage Festival (JazzFest). The city also boasts numerous parks, libraries, museums, art galleries, theatres, opera companies, a nationally known symphony orchestra, and the Louisiana Superdome, one of the nation’s premier facilities for sporting and musical events.

According to the United States Census Bureau, New Orleans is one of the nation’s fastest growing large cities. New Orleans is an educational center, home to numerous institutions of higher learning, graduate and professional schools. Moreover, New Orleans is the state’s medical, cultural, banking and judicial center. The city was ‘multi-cultural’ from its earliest days, and its African, European, Caribbean and Central and South American mix has resulted in a rich social milieu punctuated with good food, marvelous music, engaging performance art and a deep appreciation of the joy of being unique. Dillard University’s convenient location in the Gentilly area, combined with the local transit system, makes access to most places and events easy and economical for students.
The Vision

Mission Statement
True to its heritage, Dillard University’s mission is to produce graduates who excel, become world leaders and are broadly educated, culturally aware, and concerned with improving the human condition. Through a highly personalized and learning-centered approach, Dillard’s students are able to meet the competitive demands of a diverse, global and technologically advanced society.

Vision Statement
Dillard University will be unified with the community through scholarship, teaching, civic engagement and service rooted in spiritual values. Graduates of the University will be global citizens excelling in a competitive world and committed to the improvement of the human condition.

Goals – Dillard University’s Eleven Strategic Pillars
To increase the institution’s ranking among the nation’s universities, rebuild a beautiful campus, attract top faculty and recruit the best and the brightest students, the university has set the following goals:

I. Dillard University will be a premier private undergraduate university and graduate university in its region and in the world.

II. Dillard University will expand selectively into graduate studies, building on its best programs that also represent future projections of workforce needs.

III. Dillard University will increase and enhance its commitment to and production of quality research.

IV. Dillard University will infuse globalization into its curriculum to expand its reach to other cultures and countries.

V. Dillard University will demonstrate commitment to the success of all students.

VI. Dillard University will develop student leadership training and enriched educational opportunities outside of the classroom to offer a balanced environment as part of the college experience.

VII. Dillard University will continue to attract, retain and graduate talented African-American students, while welcoming those from diverse backgrounds who can benefit from the unique experience offered.

VIII. Dillard University will demonstrate commitment to technology as subject matter and as a teaching tool with the underpinnings of internal systems that are efficient and reliable.

IX. Dillard University will be engaged in the revitalization of its home, New Orleans.

X. Dillard University will develop and promulgate practices relative to the greening of its campus and the promotion of environmental sustainability.

XI. Dillard University will develop a Gulf Coast Public Policy Center.
The university library is a learning-friendly, user-oriented library that serves a vital on-campus and online role as a center for the enhancement of skills and knowledge to ensure students’ college success and encourage post-graduate life-long learning. The library is a place where the highest quality learning tools in information gathering and usage are provided, thereby strengthening students’ academic and learning experiences. The library contains collections of materials in all the fields of knowledge represented in the curricula of the University. The library has over 106,000 volumes of electronic collections, which include:

- **10,000 Full-text electronic journals**
- **88,000 eBook titles**
- **350 eReference materials**

The Will W. Alexander Library Archives and Special Collections is a non-circulating collection of documents with major concentrations of resources detailing the history of Dillard University. These collections consist of the:

- **Will W. Alexander Papers** - William Winton Alexander, of whom the library is named, was a pivotal figure in race relations and poverty support. He was a key component to the founding of the Commission on Interracial Cooperation in 1919. Alexander also headed the Farm Security Administration from 1937 to 1940 and then became vice-president of the Rosenwald Fund from 1940 to 1948. Throughout the 1940’s and 1950’s, he worked with the Edgar Stern Family Fund and in international relations. He also served as acting President of Dillard University from 1935-36. This collection is made up of three series containing Mr. Alexander’s works: writings, speeches, addresses, lectures, reports, and administrative records.

- **American Missionary Association Collection** – A collection of AMA pamphlets, brochures, programs, annual reports and films.

- **Beale Collection** – Howard Kennedy Beale (1899-1959) was a historian and former trustee (1857-1959) of Dillard University. This collection contains published papers and book relating to history in general and Southern history in particular.

- **Clara Blanchet Collection** - This collection contains three series. These series are important due to Straight University's significance amongst African Americans, and what they would eventually accomplish due to a new education. Series are primarily comprised of materials centered on Straight University: Straight University photographs, programs, booklets, catalogs, student information, and meeting minutes.

- **Cook Family Collection** - Dr. Samuel DuBois Cook’s experiences includes teaching positions at Atlanta University, Duke University, and UCLA. Between 1953 and 1955, Cook served as Social Sciences Specialist to the U.S. Army. In 1975, Dr. Cook became President of Dillard University. At Dillard, Cook was responsible for increasing enrollment, instituting a Japanese Studies program and a Center for Black Jewish Relations. His writings include articles on Martin Luther King Jr. and the black revolution and political movements in the South. Cook's affiliations included the Southern Political Science Association, editorial board of the Journal of Negro History and Pi Sigma Alpha. This collection is composed of nine series with subjects that include: photographs, programs, newspaper clippings, monograph and serial publications and writings.

- **David J. Malarcher Collection** - A student of New Orleans University, Malarcher had a famed baseball career. Malarcher's baseball career is varied over a few years with multiple teams, which included: Indianapolis ABCs, Detroit Stars and the Chicago American Giants. Within nine years leading the American Giants, Malarcher saw six playoff appearances, and two Negro League World Series championships. This collection gives a better insight into Mr. Malarcher’s poetic talents not just his baseball career. It is comprised of five series that include: poems, player contracts, correspondence, photographs, and articles.

- **Dent Family Collection** - The Dent Family collection contains extensive material on Albert W. Dent, Jessie Covington Dent, and their son, Tom Dent. For six years Mr. Dent worked as superintendent of Flint-Goodridge Hospital, as well as, business manager for Dillard University. From
1941 – 1969, Albert Dent was Dillard University's President. Tom Dent is a noteworthy Freedom Writer, where his writing began while working for the Houston Informer and the New York Age. He became a public information worker for the NAACP Legal Defense and Educational Fund in 1961. Heavy involvement in the Civil Rights Movement and the significance of its struggle was reflected greatly within Tom's writings. The Dent Family Collection contains three series, each dedicated to the respected Dents. The details of the collection consist of: school publications, writings and addresses, programs, correspondence, collected articles, collected publications, dedications, newspaper clippings, and flyers.

• **General Rare Book Collection** – Includes first edition and/or signed copies of works by Langston Hughes, Countee Cullen, Phyllis Wheatley, Frederick Douglass, Booker T. Washington and Harriet Beecher Stowe.

• **George E. Haynes Collection** - George E. Haynes was a devoted sociologist, race relations expert, and Urban League founder. The collection consists of seven series mostly: writings produced in the 1930s and 1940s, awards, biographical information, correspondence, and a collection of writings by W. Montague Cobb’s (the First African American to receive a Ph.D. in Anthropology).

• **George Longe Collection** - George Longe was an educator and one who devoted himself to community service in New Orleans. He served as a principal for many New Orleans schools and was involved greatly in New Orleans’ groups focused on racial and community improvement. The collection is arranged into three series featuring: public school materials, organizations, associations, photos, booklets, and requisitions.

• **Gilbert Academy Collection** - Gilbert Academy received its name from William L. Gilbert, a farmer and businessman who contributed to the education and welfare of African Americans in the South. Gilbert Academy began with the Colored Orphan's Home located on plantation lands of Bayou Teche, which was established by the Freedman's Bureau. The orphanage housed orphan children of African American Union Soldiers. Gilbert Academy is the culmination of this orphanage and a preparatory school called La Teche Seminary. From 1935 to 1949, the Academy served as a diverse co-ed private high school for African Americans in New Orleans. The Academy was reinstated in 2000, as Dillard University past President Michael Lomax sought to create a summer enrichment programs for high school students seeking a college education.

• **Gilbert D. Fletcher Collection** - Mr. Fletcher is a Dillard University graduate, whom over time organized art activities for preschool children as a teacher and was an art editor for R. R. Bowker Company in New York. Mr. Fletcher’s paintings have appeared in published poems. The collection contains works ranging from the 1970s to the 1980s. The collection is composed of seven series featuring: announcements, invitations and programs, as well as correspondence.

• **Goldstein Collection** – Moise H. Goldstein (1882-1972) was a renowned New Orleans architect who designed and built many of the Dillard University buildings. This collection contains more than 350 volumes of early 19th - 20th century architectural and literary works as well as architectural drawings.

• **Patton Collection** – A major collection of resources by African-Americans authors.

• **Henson Artifacts** – Artifacts of the explorer, Matthew Alexander Henson (1866-1955), include snowshoes, a parka and sealskin boots worn by Henson on his journey to the North Pole with Robert Peary in 1909.

• **James Hardy Dillard Collection** – Mr. Dillard is the philanthropist after whom Dillard University is named. While working with the New Orleans Public Library, Child Welfare Association, and the Louisiana State Board of Education, Mr. Dillard was able to drastically improve race relations and education opportunities for African Americans. He was the first president and director of the Negro Rural School Fund. The collection is comprised of Mr. Dillard’s own materials and materials written about him. This is a five series collection composed of: articles, addresses, and a report of the Phelps-Strokes Fund (A non-profit
fund catering to African and African American causes), photographs, newspaper clippings and biographical information.

- **Julius Rosenwald Fund Collection** - This collection focuses on a fund established by philanthropist Julius Rosenwald in 1917. This fund provided an incredible financial contribution toward improvements in African American health, education, and welfare. It was concentrated in the South where it developed education initiatives for African Americans, schools, libraries, and improvements in race relations. The collection is made of four series containing: publications, reports, agendas, correspondence, articles, poems, and a memorandum.

- **Lucile L. Hutton Collection** - Ms. Hutton is a product of Straight College’s Normal Department. She taught in the New Orleans Public Schools immediately after her graduation. Ms. Hutton was a very versatile individual, earning a Music degree from Oberlin and a Master’s in Music from Northwestern University. Her collection is composed of three series made up: programs, constitutions and by-laws, publications and correspondence. The highlight of the collection include an 1895 copy of Alice Ruth Moore’s Violets and Other Tales with handwritten notes on the author by Ms. Hutton and a history of the United Church of Christ.

- **McPherson Freedom Collection** - The collection mainly consists of abolitionist literature spanning from 1769 to 1864. Highlights of the collection include pamphlets published by the Loyal Publication Society, minutes of the proceedings of abolition societies and an original letter to Thomas W. Higginson, co-organizer of the 1857 Disunion Convention.

- **New Orleans University Collection** - New Orleans University began operation in 1873. Like Straight College, New Orleans University serves as a symbol of African American advancement and higher education during a time African Americans were seeking to become literate. New Orleans University merged with Straight College, and formed Dillard University. The New Orleans University Collection consists of five series featuring: university publications, programs, photographs, and diplomas.

- **Nikki Giovanni Collection** - A collection of works donated to the library by world-renowned poet, writer, commentator, activist and educator, Nikki Giovanni.

- **Oral History Collection** - Contains audiotapes that record the black experience at Dillard University during the sixties and seventies. Included are the voices of Dr. Daniel C. Thompson (after whom the Honors Program is named), Dr. Sinclair Drake (after whom a lecture series is named), Dr. Lawrence Reddick, Rev. Howard Thurman (who preached the dedication of Lawless Chapel in 1955) and Rev. Joseph Lowry.

- **Richards Collection** - Ernest Victor Richards (1886-1960) was active in the motion pictures industry and was a Navy League leader, philanthropist and bibliophile. This collection, which numbers more than 800 titles, contains many limited and first editions of early 17th and 18th century works. The scope is the history of Rome, Greece and France; there are several foreign titles.

- **Spitz Collection** - David Spitz was an educator and author. This collection contains academic texts and trade publications of American and European history and political science. In addition, the Spitz family collection chronicles New York City cultural and political communities during the 60’s and 70’s.

- **Stern Family Collection** - A philanthropist and business man, who was made planning chairman of a drive to raise funds to merge two African American schools, Straight College and New Orleans University, which gave birth to Dillard University, Edgar Stern became the first president of its board. The Stern Collection is composed of six series: materials regarding Stern and his wife, letters, correspondence, articles, programs, memos, photographs, sound recordings, a catalog of the Longue Vue Foundation’s Arts Program, newspaper clippings, a copy of, “A Survey for the Educational Facilities” and resources of Orleans Parish, a picture album of President Johnson and his family.
• The Straight College Collection - Straight College was founded as Straight University in 1868, a predecessor to Dillard University, where it served as a symbol of African American advancement in the South, and throughout the post-Civil War era. It offered studies in elementary level education to college level, music, law, and Normal classes. The Straight College Collection is comprised of seven series featuring: university publications, programs, scrapbooks, photographs and diplomas.

• Sylvia Fannie Murray Collection - This collection provides a window into an active young woman's life. She participated in school events, community social clubs and Carnival. The collection is composed of four series containing: programs, calendars, invitations, photographs, newsletters, news clippings, cards, poems, and a painting.

• Trinity Historical Methodist Church Collection – The Trinity Historical Methodist Church Collection is the official records of Trinity Historical Methodist Church, an African American congregation. The church closed in 2003.

• United Methodist Church Collection – The United Methodist Church Collection is organized into six record series: Church Agencies, United Methodist Women Louisiana Conference, Central Jurisdiction, Photographs, Miscellaneous Material and Serials. Although the collection is comprehensive in scope, the bulk of the collection consists of the following subjects: African American Methodists, women Methodists and the Louisiana Conference of the United Methodist Church.

The library Learning Commons is learning centered and offers many services. Located on the first floor, the Learning Commons has computer workstations as well as a variety of research and instructional services, which include:

• Simply to Go Café - Offers quick-and-casual dining for students on the go. The café offers a variety of sandwiches, salads and wraps along with a coffee and pastry station. It is located inside the library's Casual Reading Room.

• The American Jewish Committee Distance Learning Center - With a seating capacity of 40, the room is located on the second floor and is used for a variety of instructional and campus-based activities: small presentations, webinars, videoconferences, meetings and workshops.

• Group and Individuals Study Rooms – Located on the first and second floors and are provided for groups engaged in study.

• Information Literacy (IL) Instruction – A core initiative that provides instruction in locating, evaluating, and using resources. Information Literacy is provided through formal classroom lectures, as well as individualized instruction. Electronic and printed guides, pathfinders and bibliographies are made available to patrons upon request.

• LALINC Cards – Established by the LOUIS Consortia, are courtesy cards extended to faculty and staff which allows borrowing privileges from other consortia institutions.

• Library Technology – Electronic library resources are available from campus as well as from remote locations and may be accessed from the library website at www.dillard.edu. In addition to the Online Public Access Catalog (OPAC), other electronic resources include indices, abstracts, full-text articles and journals, and online books. These resources are made available through the LOUIS consortia, which includes EBSCOHost, JSTOR and ProQuest electronic databases.

• Photocopying and Printing Services – There is one photo copier for student use on the first floor of the library. All printouts from computers are routed to the front circulation desk for a minimal fee.

• Reference and Research Assistance – Librarians are available to assist patrons locate, select and interpret the appropriate information and resources.
Dillard University admits applicants who possess high standards of scholarship, serious and realistic educational goals, potential for service and leadership, and the personal characteristics of honesty, loyalty and self-respect. The University does not make any distinction as to religion, race, or gender in the admission of its students.

Application for Admission
An application processing fee should accompany the application for admission. This fee is nonrefundable. The application fee schedule is:

- $36 (Freshmen and Transfer applicants)
- $55 (International applicants)
- $25 (Re-Admit applicants)

Payment should be payable to Dillard University. Checks, money orders or cashier’s checks by mail are accepted. Cash payments are accepted in person at the Cashier’s office. Credit card payments are also accepted in person or online at www.dillard.edu. Click the “Make Payment” link on the homepage.

The completed application should be returned to the Office of Recruitment, Admissions and Programming before July 1 (Fall) or December 1 (Spring) of the year the student expects to enroll. Under certain circumstances, later applications will be considered.

Requests for additional information on admissions should be sent to:

The Office of Recruitment, Admissions and Programming
Dillard University
2601 Gentilly Boulevard
New Orleans, LA 70122
admissions@dillard.edu

Freshmen Requirements
High school graduation with a:

- GPA: 2.5 or higher
- ACT: 18 composite or higher
- SAT: 870 or higher (critical reading and math only)
- GED: 450 or higher for tests taken before 2014. After 2014 the score must be 150 or higher. The HiSet score must have 8 in all of the subtest scores and a 45 overall.

All Freshmen applicants should submit an official transcript for review to the Office of Recruitment, Admissions and Programming. A final high school transcript should be sent prior to enrollment indicating satisfactory completion of the following coursework:

- English 4 Units
- Mathematics 3 Units (to include Algebra I, II, and Geometry)
- Natural Sciences 3 Units (including laboratory components)
- Social Studies 3 Units
- Academic Electives 6 Units (World Language desired but not required)
- Results of the Scholastic Aptitude Test (SAT) or the American College Testing (ACT) program examination.
- If a prospective student does not meet these requirements, we will consider their application when they submit a personal statement and two (2) letters of recommendation.

Entrance Examinations
All applicants for admission to the freshman class are required to submit scores from a standardized entrance examination to support the academic information supplied by the secondary school. Dillard accepts scores from either the SAT or the ACT. A student who seeks early admission should take the test no later than April of his/her junior year in high school.

Testing procedures, dates and locations can be obtained from the high school counselor or at ACT.org or Collegeboard.com.

Admissions Review Committee
Students who do not meet the admissions standards are referred to the Admissions Review Committee. The Admissions Review Committee will review qualifications and application packages to determine whether additional predictors of success exist as a basis for admission into Emerging Scholars – a summer pre-collegiate bridge program. Other factors, such as choice of degree program, rank in class, scores
on required tests (SAT or ACT), credit in advanced placement and honors courses, pattern and quality of courses, grade trends, educational objectives, extracurricular activities, personal essay and school recommendations will be considered in the admission process. In addition, special talents, significant life and career experience will be evaluated and weighed before decisions to offer admission are made. The purpose of the Admissions Committee review is to evaluate the qualifications of each applicant to determine whether equivalent predictors of success exist and whether to admit the student on this basis.

EMERGING SCHOLARS

Emerging Scholars is a program offered by the Division of Academic Affairs’, Academic Center for Excellence. The program is a six-week course credit bearing program designed to assist students with the transition from high school to college while strengthening basic academic skills for college credit. As a participant, students enroll in three (3) college courses which consist of Math, English and/or Reading. Students also, attend supplemental instruction in academic skills, writing, mathematics, and reading. Further, students are exposed to various cultural enrichment activities and have access to academic, personal, career, and financial aid counseling.

- Demystify their understanding of the mission, structure, processes, and expectations of the college experience;
- Develop the academic and personal management skills necessary to successfully progress through and complete their college experience at Dillard;
- Realize their fuller human aspirations and potential.

Emerging Scholars will participate in academic support programs that are coordinated through the Division of Student Success, Student Support Services. A student is eligible to participate in Student Support Services: if the student is a citizen or national of the United States, is enrolled at Dillard University or accepted for enrollment in the next academic term, has a need for academic and/or counseling support services, is a low-income individual, is a first generation college student (an individual both of whose parents or guardian did not complete a baccalaureate degree), or is an individual with a documented (within three years) disability.

COLLEGE BOARD ADVANCED PLACEMENT PROGRAM

Students who have participated in the Advanced Placement Program of the College Board may receive credit for each examination in which an acceptable grade is earned. If a student earns a grade of three, four, or five, he/she may be granted credit in the subject areas. Advanced Placement scores below three are not acceptable for course credit. These credits are counted as hours earned and may be applicable toward a degree. These credits do not affect the student’s semester grade point average. Students who have participated in this program and who plan to register at Dillard University should have their Advanced Placement Examination records sent to the Office of Recruitment, Admissions and Programming.

The following is a sample grid of Advanced Placement course equivalency at Dillard University:

<table>
<thead>
<tr>
<th>Department</th>
<th>Minimum A.P. Score</th>
<th>Credit Hours</th>
<th>Dillard Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology</td>
<td>3, 4, or 5</td>
<td>4</td>
<td>BIO 101/101L (Non-Science Majors) BIO 111/111L (Science Majors)</td>
</tr>
<tr>
<td>Calculus AB</td>
<td>3 or 4</td>
<td>3</td>
<td>MAT 201</td>
</tr>
<tr>
<td>Calculus CD</td>
<td>5</td>
<td>6</td>
<td>MAT 201/202</td>
</tr>
<tr>
<td>Chemistry</td>
<td>3, 4, or 5</td>
<td>4</td>
<td>CHE 104/104L</td>
</tr>
<tr>
<td>Computer Science</td>
<td>3, 4, or 5</td>
<td>3</td>
<td>CS 101</td>
</tr>
<tr>
<td>Economics Micro</td>
<td>3, 4, or 5</td>
<td>3</td>
<td>ECO 202</td>
</tr>
<tr>
<td>Economics Macro</td>
<td>3 or 4</td>
<td>3</td>
<td>ECO 203</td>
</tr>
<tr>
<td>English Micro</td>
<td>3 or 4</td>
<td>3</td>
<td>ENG 111</td>
</tr>
<tr>
<td>English Macro</td>
<td>5</td>
<td>6</td>
<td>ENG 111 &amp; 112</td>
</tr>
<tr>
<td>World Language</td>
<td>3</td>
<td>3</td>
<td>101/102 Level</td>
</tr>
<tr>
<td>French or Spanish</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Physics</td>
<td>3 or 4</td>
<td>4</td>
<td>PHY 201/201L</td>
</tr>
<tr>
<td>Physics</td>
<td>5</td>
<td>8</td>
<td>PHY 201/201L &amp; 202/202L</td>
</tr>
<tr>
<td>Psychology</td>
<td>3, 4, or 5</td>
<td>3</td>
<td>PSY 101</td>
</tr>
<tr>
<td>Sociology</td>
<td>3, 4, or 5</td>
<td>3</td>
<td>SOC 201</td>
</tr>
</tbody>
</table>

Credit can only be awarded if course prerequisite requirements are met. Additional information on Dillard course equivalents may be obtained from the Office of Academic Affairs.
Courses which have been identified by the high school as honors, advanced placement, accelerated, gifted, talented, or International Baccalaureate, will be evaluated on a 5-point scale. A minimum grade of “C” or above is required to earn the additional quality point(s). The results of Advanced Placement or International Baccalaureate examination subject areas must be submitted to the Office of Recruitment, Admissions and Programming prior to enrollment. Applicants who have participated in “concurrent enrollment” programs while in high school may transfer credit hours to Dillard. A grade of “C” or above is necessary for transfer consideration. An official transcript from the college or university must be sent to the Office of Recruitment, Admissions and Programming.

**International Baccalaureate (IB) Equivalency Table**

IB—International Baccalaureate • A number of American and secondary schools abroad participate in the International Baccalaureate Diploma Program. This is a comprehensive two-year curriculum leading to examinations and a possible IB diploma if the requirements of the full program are satisfied.

Students are encouraged to submit their IB diploma record or examination results with their application to the University for evaluation. Advanced placement credit may be granted in appropriate subjects to freshmen who earn a grade of 4 or better on the IB higher level examinations. Credit is not allowed for IB subsidiary level examinations.

Policies governing minimum required scores and the acceptance of credit of IB examinations are established by the National Council on the Evaluation of Foreign Credentials and by the appropriate academic departments.

The International Baccalaureate® (IB) Diploma Programme is a challenging two-year curriculum, which leads to the awarding of college credit as listed below:

<table>
<thead>
<tr>
<th>Subject</th>
<th>HL1-HL3</th>
<th>HL4</th>
<th>HL5</th>
<th>HL6</th>
<th>HL7</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>English A1</strong></td>
<td>No credit</td>
<td>3 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
</tr>
<tr>
<td><strong>Foreign Language B</strong></td>
<td>No credit</td>
<td>3 credit hours in elementary language</td>
<td>6 credit hours in elementary language</td>
<td>6 credit hours in elementary language</td>
<td>6 credit hours in elementary language</td>
</tr>
<tr>
<td><strong>Foreign Language A2</strong></td>
<td>No credit</td>
<td>3 credit hours in elementary language</td>
<td>6 credit hours in elementary language</td>
<td>6 credit hours in elementary language</td>
<td>12 credit hours in elementary/intermediate language (following department review)</td>
</tr>
<tr>
<td><strong>History</strong></td>
<td>No credit</td>
<td>3 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
</tr>
<tr>
<td><strong>Geography</strong></td>
<td>No credit</td>
<td>3 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
</tr>
<tr>
<td><strong>Economics</strong></td>
<td>No credit</td>
<td>3 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
</tr>
<tr>
<td><strong>Mathematics</strong></td>
<td>No credit</td>
<td>3 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
</tr>
<tr>
<td><strong>Music</strong></td>
<td>No credit</td>
<td>3 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
</tr>
<tr>
<td><strong>Biology</strong></td>
<td>No credit</td>
<td>3 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
</tr>
<tr>
<td><strong>Chemistry</strong></td>
<td>No credit</td>
<td>3 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
</tr>
<tr>
<td><strong>Physics</strong></td>
<td>No credit</td>
<td>3 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
</tr>
<tr>
<td><strong>Computer Science</strong></td>
<td>No credit</td>
<td>3 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
</tr>
<tr>
<td><strong>Psychology</strong></td>
<td>No credit</td>
<td>3 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
</tr>
<tr>
<td><strong>Theatre Arts</strong></td>
<td>No credit</td>
<td>3 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
</tr>
<tr>
<td><strong>Other HL’s</strong></td>
<td>No credit</td>
<td>3 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
<td>6 credit hours</td>
</tr>
</tbody>
</table>
College Level Examination program (CLEP)

Credit by Examination is a program allowing students the opportunity to gain academic credit for prior learning they have acquired by self-study or experience. Tests may be taken in many subject areas, and credit may be earned by achieving acceptable scores on these tests. Benefits include saving tuition dollars and shortening the time it takes to earn a degree. Approximately 2,900 postsecondary institutions now offer credit on the basis of CLEP examinations annually. The CLEP exams include General Examinations and Subject Examinations. Both are designed to measure factual knowledge and understanding, problem-solving ability, and mastery of college-level, introductory course content in a wide range of disciplines.

CLEP test Facts:
- A student who has failed to earn credit in an attempted college course will not receive Credit by taking the CLEP test in the same course. Neither will credit be granted to raise a grade earned in any course.
- A maximum of 21 hours Credit by CLEP may be applied toward graduation.
- Credits earned by examination may not be used as part of the terminal residency requirements (Last 30 hours in the major must be taken at Dillard University).
- Students taking CLEP exams must be a Dillard University student to have the credit applied to DU.
- Students attempting Credit by CLEP Examination in courses in which they are currently enrolled must do so before they have completed one month of the course.

Credits that may be earned by taking the CLEP test listed on the following table.

<table>
<thead>
<tr>
<th>CLEP TEST</th>
<th>SCORE</th>
<th>CREDIT RECEIVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Composition and Literature Tests</td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Literature</td>
<td>50</td>
<td>6 credits</td>
</tr>
<tr>
<td>Analyzing and Interpreting Literature</td>
<td>50</td>
<td>6 credits</td>
</tr>
<tr>
<td>College Composition</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>College Composition Modular</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>English Literature</td>
<td>50</td>
<td>6 credits</td>
</tr>
<tr>
<td>Humanities</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Foreign Languages</td>
<td></td>
<td></td>
</tr>
<tr>
<td>French Language</td>
<td>50, &gt;62</td>
<td>3-9 credits</td>
</tr>
<tr>
<td>German Language</td>
<td>50, &gt;63, &gt;70</td>
<td>3, 9, 12 credits</td>
</tr>
<tr>
<td>Spanish Language</td>
<td>50, &gt;66, &gt;70</td>
<td>3, 9, 12 credits</td>
</tr>
<tr>
<td>History and Social Sciences</td>
<td></td>
<td></td>
</tr>
<tr>
<td>American Government</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Human Growth &amp; Development</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Introduction to Educational Psychology</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Principles of Macroeconomics</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Principles of Microeconomics</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Introductory Psychology</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Introductory Sociology</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Social Sciences and History</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>U.S. History I: Early Colonization’s to 1877</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>U.S. History II: 1865 to the Present</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Western Civilization I: Ancient Near East to 1648</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Western Civilization II: 1648 to the Present</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Science and Mathematics</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Biology</td>
<td>50</td>
<td>4 credits</td>
</tr>
<tr>
<td>Calculus</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Chemistry</td>
<td>50</td>
<td>4 credits</td>
</tr>
<tr>
<td>College Algebra</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>College Mathematics</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Precalculus</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Business</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Information Systems and Computer Applications</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Introductory Business Law</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Financial Accounting</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Principles of Management</td>
<td>50</td>
<td>3 credits</td>
</tr>
<tr>
<td>Principles of Marketing</td>
<td>50</td>
<td>3 credits</td>
</tr>
</tbody>
</table>
EARLY ADMISSION
Students of exceptional promise may be considered for admission to the University after completion of their junior year of high school. These applicants must demonstrate high academic promise as evidenced by high school grades and their scores on the SAT or the ACT. Specifically, these students must have attained a grade point average of 3.50 or better in the first six semesters of high school and a minimum score of 22 ACT or 1030 SAT. In addition to the academic criteria cited above, Dillard University must also acknowledge that each Early Admission candidate is socially mature and emotionally ready for the college experience. Recommendations are required from the counselor and a teacher. These students must satisfy the minimum high school unit requirements as outlined above.

CONCURRENT ENROLLMENT
Applicants who have participated in “concurrent enrollment” programs while in high school may transfer credit hours to Dillard. A grade of “C” or above is acceptable for transfer consideration. An official transcript from the college or university must be sent to the Office of Recruitment, Admissions and Programming.

Eligibility for this program is based on the following criteria:

1. Completion of a minimum of four semesters of high school work (Junior Classification), with an overall minimum grade point average of 3.45.
2. Standardized test results as follows: Minimum combined score of 950 on the SAT or Minimum of composite 20 on the ACT.
3. Recommendation of the high school counselor.
4. Students may enroll during the regular term of their junior or senior years. Summer school does not apply.

RE-ADMISSION
Students who drop out for any reason and want to reenter Dillard University must submit an application for re-admission if they have not been enrolled for two or more semesters. If a re-admit applicant has enrolled at another institution since his/her last attendance at Dillard, he/she must have official transcripts sent to the Office of Recruitment, Admissions and Programming. It is the student’s responsibility to complete the readmit process by submitting the following documents to the Office of Recruitment, Admissions and Programming:

1. A completed Readmission application;
2. Two sealed letters of recommendation from professors in the major (professors can also send letters from their Dillard e-mail account);
3. A letter from Student Support Services;
4. A letter from the academic dean; and
5. A letter of appeal explaining the previous performance and goals for achieving optimum success, if readmitted

TRANSFER STUDENTS
Applicants desiring to transfer to Dillard University with advanced standing must submit the following credentials to the Office of Recruitment, Admissions and Programming.

1. Admission application with $36.00 application fee
2. Official transcripts from all accredited institutions of collegiate rank that the student has attended
3. Transfer Reference Form
4. Applicants with less than 24 transferable credits are required to submit high school transcript or GED scores AND ACT/SAT scores

The University evaluates the transcripts of transfer applicants in accordance with its own courses of study and requirements for graduation. Transfer evaluations will not be done until the student has completed the application for admission and paid the $36.00 application fee. Applicants should note the University does not accept more than 60 semester hours of transfer credit and that applicants must complete at least three-fourths of the courses required in their field of concentration at Dillard. Only those courses that a student has received a C or above in will be considered for transfer. Transfer applicants must be in good academic standing at the previous institution. Students who are under suspension from another institution are not eligible for admission. Official transcripts from all institutions that the student has attended must be submitted to the Office of Recruitment, Admissions and Programming prior to the start of the semester, or the student will be withdrawn from all courses in which he/she is enrolled.
INTERNATIONAL APPLICANTS

Dillard University welcomes applicants from countries outside the United States. An applicant who is not a citizen of the United States or who does not possess a permanent residential visa is considered an international applicant.

In addition to the general requirements for admission, international applicants must:

1. Present evidence of the ability to speak, write, and adequately understand the English language. Applicants from countries where English is not the native language must submit the Test of English as a Foreign Language (TOEFL). Applicants who are unable to obtain a TOEFL bulletin and registration form locally should write to TOEFL, 660 Rosedale Rd., Princeton, New Jersey 08541.

2. Submit the results of American College Test (ACT) or Scholastic Aptitude Test (SAT).

3. If your academic credentials are from an institution outside of the United States, you are required to provide a course-by-course evaluation of all post-secondary credentials. Transcripts evaluated from another service recognized by National Association of Credential Evaluation Services (NACES) will be reviewed by the Office of Recruitment, Admissions, and Programming. Available listing of NACES members, may be found at http://www.naces.org/members.htm. It is your responsibility to provide the necessary paperwork and payment to NACES agency, and to request a copy of the report is sent to NACES agency, and to request a copy of the report is sent to the Office of Recruitment, Admissions and Programming at Dillard University. The completed evaluation report must be received by the appropriate admission deadline. The evaluation copy provided to Dillard University becomes an official academic record document and the sole property of the University upon receipt.

4. Applicants from Canada and the Caribbean Islands are exempt from this requirement and may submit transcripts and CXC results (if applicable) directly to the Office of Recruitment, Admissions and Programming.

5. Students who have taken the Oxford/Cambridge Advanced Level Examinations and have attained passing grades (A-C), may be eligible for college credit in equivalent courses in certain subject areas as determined by the dean of the academic area.

6. Submit proof of financial capability by having a sponsor who will accept full financial responsibility for the duration of his or her enrollment and by depositing with the University a sum that is equal to tuition, room, and board for one school year.

The I-20 Immigration Form will not be issued until the applicant has been admitted and submitted a Notarized Statement of Sponsorship indicating how fees will be paid to attend Dillard University. It is advisable for all international applicants to apply well in advance of the expected term of enrollment to facilitate the processing of records and the issuance of the I-20 Immigration Form. In compliance with the United States Immigration and Naturalization Service, all international applicants must include their home address from the country of origin. All admissions information will be sent to this address, unless the applicant is presently residing in the United States. Students should check the United States Citizenship and Immigration Service website at http://uscis.gov for the latest information concerning becoming a student in the United States.

SPECIAL STUDENTS

Matriculating Special Students

Students who have already earned a college degree either at Dillard University or at another college or university may apply to matriculate for a second degree. Interested students should confer with the dean of the college in which they plan to pursue a second degree.

Non-Matriculating Special Students

Non-Matriculating students are not candidates for a Dillard degree, though they may receive college credit for the courses they take. They must meet minimum requirements for admission to the University and are permitted to elect the courses for which they qualify. Such students have the same class privileges and responsibilities as other students, and are required to observe all University regulations governing students.

Transient Students (Special Visiting)

Students in good standing at an accredited college or university may be admitted to Dillard University as transient students for a specified period of time, usually not more than one term.
A statement by the academic dean or registrar of the applicant’s regular college indicating good standing and approval of the desired courses are required. It is the responsibility of transient students to check with the academic college offering the desired courses at Dillard to determine if they have met course prerequisites and/or have the necessary preparation to take the course(s). Transient enrollment does not constitute formal matriculation. If at any time transient students desire to change their status and enroll as degree-seeking students, they must complete a formal application and meet the admission requirements as transfer applicants.

Notification of Admission
New students are admitted prior to the beginning of each semester. Dillard University operates on a rolling admission basis and applications are reviewed throughout the year. Applicants will be notified in writing of their admission status as early as possible after the receipt of their credentials. Under no circumstances should applicants present themselves for registration without having received written notification of acceptance.

Proof of Immunization
A proof of immunization form which certifies that the student has met specific health requirements should be submitted to the Office of Student Health Services at least two weeks prior to registration.

Requests for information about Dillard University and admission application forms should be sent to the Office of Recruitment, Admissions and Programming, Dillard University, New Orleans, LA 70122. The completed application should be mailed to the Office of Recruitment, Admissions and Programming. The priority deadline for admission for the fall semester is December 1 and September 1 for the spring semester. Under certain circumstances, later applications will be considered. An application fee should accompany the application for admission.

ORIENTATION (Student Orientation, Advising and Registration, SOAR)
All new students are required to attend the Dillard University Student Orientation, Advising and Registration (SOAR) for the semester in which they have received written notification of acceptance. SOAR is designed to provide all new students—whether freshman, transfer, resident, commuter, or non-traditional student—with an array of programs and workshops. These activities introduce new students to Dillard University and prepare them for a successful college experience.
Incoming, continuing, transfer and re-admitted students must present themselves for registration in accordance with the plans of registration established for the current year and listed in the University Calendar. Students should consult their academic advisors for assistance in preparing their schedules. Each student, however, must assume the responsibility of studying his/her curriculum carefully and should register each semester according to its requirements. Continuing students are expected to participate in pre-advise/early registration for the succeeding semester.

No student has completed registration until he/she has paid fees as assessed by the Office of Business and Finance. No student will be permitted to remain in class unless his/her name appears on the class roster generated by the Office of Records and Registration.

Policies for Adding or Withdrawing (Dropping) From a Course
A student is permitted to add or discontinue attendance in specific classes during regular and summer semesters in accordance with the following University policies:

- Credit courses may be added or dropped only during the official add/drop period designated in the Academic Calendar
- A student who withdraws from all courses during a given semester is required to complete an official University Withdrawal form
- A student enrolled in 12-18 hours is a full-time student; 6-11 hours, a part-time student; 1-5 hours, less than part-time
- Courses dropped before or on the last day of the drop add period will not be recorded on the student's transcript
- The Office of Records and Registration will record a grade of “W” on a student’s official transcript when the student withdraws from a course after the census date.

Guidelines for Enrolling in More Than 18 Hours
The normal course load for undergraduate students varies from 12-18 hours. A student may request an overload of up to 3 hours (total load of 21 hours). The student is responsible for all fees associated with the course overload. The student requesting the overload must have a cumulative grade point average of 3.0. In rare instances and on a case by case basis, a student who has less than a 3.0 GPA may be granted permission to take 19 hours.

Withdrawal from the University
A student who wishes to discontinue his/her course work prior to the end of a semester must complete and file an “Official Withdrawal Form” with the Office of Records and Registration. The student must satisfy all accounts due to the University through the Office of Business and Finance. A student who discontinues attending classes but who fails to withdraw officially in a timely manner may receive an “FA” in all courses for which he/she is registered.

Credit for Repeating a Course
A student may request permission to repeat a course for credit providing the first grade in the course is less than “C.” Only the higher grade will be used to calculate the grade point average; however, the “D” or “F” grade will appear on the transcript with an asterisk indicating that the course has been repeated.

Auditing Courses
A student may audit a course without credit by securing the consent of the appropriate dean, the instructor, and the Provost/Vice President of Academic Affairs. The student must formally register for the audited course and pay course fees.

Official Transcripts
Transcripts of personal records are issued by Dillard University to current students, graduates and all others who have attended the university, and may be sent to other institutions upon written request of the student. The University does not honor telephone requests for transcripts. Transcripts must be requested from the Office Records and Registration in person, by mail, or online. Transcripts cannot be faxed.

Consortium Agreement
Dillard University along with Loyola University New Orleans, Notre Dame Seminary, Tulane University, and Xavier University of Louisiana has a cooperative
agreement that allows students to cross-register for undergraduate courses at the institutions during the fall and spring semesters.

• Cross-registration opportunities are contingent upon capacity in courses not available to students at their home institution.

• Students who cross-register must maintain full-time status including credit hours taken at consortium institutions.

• Only course credits from the host institution will transfer.

For additional information contact the Office of Records and Registration at (504) 816-4075.

The Student Right-to-Know Act
The Student Right-to-Know Act was enacted in 1990 by federal law. The law requires institutions that receive Title IV HEA student financial aid to collect, report and/or disclose graduation rates for full-time, first-time, degree-seeking undergraduate students and students receiving athletically related student aid.

Notification of Students’ Rights Under FERPA
(Family Education Rights and Privacy Act)
Annually, Dillard informs students of the Family Educational Rights and Privacy Act of 1974 (Public Law 93-380). The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student’s education records within 45 days of the day the University receives a request for access.

A student should submit to the registrar, a written request that identifies the record(s) the student wishes to inspect. The registrar will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the registrar to whom the request is submitted, the registrar shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student’s education records that the student believes are inaccurate, misleading, or otherwise in violation of the student’s privacy rights under FERPA.

A student who wishes to ask the University to amend a record should write the University official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If the University decides not to amend the record as requested, the University will notify the student in writing of the decision and the student’s right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to provide written consent before the University disclosed personally identifiable information from the student’s education records, except to the extent that FERPA authorizes disclosure without consent.

The University does not disclose education records without a student’s prior written consent. However, information may be disclosed to school officials with legitimate education interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted as its agent to provide a service instead of using University employees or officials (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate education interest if the official needs to review an education record in order to fulfill his or her professional responsibility for the University.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA.

The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920
Dillard University may disclose, without consent, “directory” information such as a student's name, address, telephone number, date and place of birth, honors and awards and dates of attendance. Questions concerning the Family Educational Rights and Privacy Act may be referred to the University Registrar.

**HIPPA - The Health Insurance Portability & Accountability Act**
The Health Insurance Portability & Accountability Act (HIPPA) of 1996 mandates certain rights to privacy regarding protected health information (PHI).

**Dillard University Student Health and Wellness Center**
**Notice of Privacy Practices Policy**
This notice describes how medical information may be used, disclosed and how students can access their health information.

The Student Health and Wellness Center (SHWC) provides medical health care services. The staff and providers of the center must collect information to provide these medical services. The Health and Wellness Center knows that information collected is private. Federal and State law requires that this information Protected Health Information (PHI)- is protected. Personal and health information includes both medical information and individually identifiable information, like name, address, telephone number, or Social Security number. Information protected is in all formats including electronic, written and oral information.

This Notice of Privacy Practices conveys how the Health and Wellness Center may use or disclose information. Not all situations will be described in this notice. We are required to give you a notice of our privacy practices for the information we collect and keep about you. The Health and Wellness Center may change its privacy practices and make that change effective for all PHI maintained by Dillard University. The effective date of this Notice of Privacy Practices is April 4, 2011.

Dillard University Health and Wellness Center may use and disclose information without your authorization for the following:

1. **Treatment.** Health care information may be disclosed to other health care providers involved in the patient’s health care.
2. **Designated People.** Information may be released to individuals upon the patient’s request.
3. **Payment.** Information may be used or disclosed to get payment for services rendered through a second party.
4. **Health Care Operations.** Your information may be used or disclosed to manage SHWC programs and activities.
5. **Public health activities.** The Louisiana Department of Health and Hospitals is the public health agency that keeps and updates vital records such as births, deaths, and tracking of some health care issues and diseases.
6. **Health Oversight activities.** Information may be used or disclosed to agencies during the course of audits, investigations, inspections, licensure and other proceedings.
7. **Required by Law for Law Enforcement.** Dillard University Student Health and Wellness Center (SHWC) will use and disclose information when required by Federal or State law, by a court order, or Dillard University Office of Public Safety.
8. **Abuse Reports and Investigations.** Dillard University SHWC is required by law to receive and investigate reports of abuse, neglect or exploitation.
9. **Government Programs.** Information may be used or disclosed for public benefits under government programs.
10. **University officials.** Information may be used or disclosed to administrative personnel for administrative intervention.
11. **To avoid harm.** Information may be used or disclosed in order to avoid a serious threat to health, welfare and safety of a person or the public.
12. **Disaster relief.** Information may be used or disclosed to a public or private disaster relief organization assisting with an emergency.
Other rights regarding health information

1. You have the right to inspect your health information and obtain a copy of it.

2. You have the right to request to receive your health information through a reasonable alternative means or at an alternative location.

3. You have the right to revoke any authorization you may have given us to use or disclose your health information, except to the extent that the action has already been taken.

4. You have the right to be told whom we have given your health information within five (5) years of your initial visit.

5. You have the right to ask us to amend your health information. Request must be submitted in writing. If we do not agree to amend your record, we will tell you why, in a written document.

6. You have the right to request a restriction on certain uses and disclosures of your health information. The Student Health and Wellness Center is not required to agree to the requested restriction.

Any of the above requests must be made in writing and submitted to Dillard University Health and Wellness Center.
Full-Time Student
To be classified as full time in fall or spring semesters, a student must enroll in a minimum of 12 credit hours. To be classified as full time in the summer sessions, a student must enroll in a minimum of 6 credit hours. Students taking fewer than the required hours for full-time enrollment are part-time students.

Course Load
The normal course load for undergraduate students varies from 15-18 hours. In rare cases, a student will need to carry an additional hour to complete the requirements as outlined in School or Program areas of study. See, “Guidelines for Enrolling in More Than 18 Hours” in the Registration Section of this catalog.

Students on probation, reduced load and/or suspension (and students returning with either status) can register for no more than 12-14 hours, must register with Student Support Services by the second week of classes; and attend tutorial and academic study sessions for a minimum of one hour each week for each “D” and “F” grade. After earning a 2.0 cumulative GPA, the student will be removed from the status and can register for a full load of coursework.

To complete a degree within eight semesters (four years not including any summer sessions) a student must take 15 to 17 hours of course instruction per semester.

First year students who present high school grade point averages (GPAs) and ACT or SAT scores indicating that they should not begin their studies with a full college load are limited to no more than 14 hours of course instruction in the first semester. This reduced load schedule allows students to build the academic competency needed for college level work and to adjust to their new responsibilities gradually. Once the student demonstrates his/her ability to meet the criteria of the Satisfactory Academic Progress Scale, s(he) may enroll in a full load of coursework.

The Satisfactory Academic Progress Scale in the catalog indicates the number of credit hours, the required GPA and the number of semesters of satisfactory academic performance for continuance at the university. Failure to meet the stated criteria may lead to academic warning, probation or suspension status.

Classification of Students
Academic classification of students is based upon the number of credit hours satisfactorily earned as follows:
First-Year Students: 0-29 semester hours (Freshpersons)
Second-Year Students: 30-60 semester hours (Sophomores)
Third-Year Students: 61-89 semester hours (Juniors)
Fourth-Year Students: 90 + semester hours (Seniors)

Degree Programs
The University offers three degree programs: Bachelor of Arts, Bachelor of Science, and Bachelor of Science in Nursing. The minimum number of hours for graduation is 120 hours; however, each program determines its own requirements not to exceed 130 hours.

Major Fields of Study
Upon consultation with their academic advisors, students are expected to identify a major by the end of the first year and to complete a Declaration of Major form for recording in the Registrar’s office. A major consists of the number of course credit hours determined by the program. No grade below “C” is allowed in any course in the major.

Students who have demonstrated the ability and commitment to study in two disciplines may petition, through their academic advisors in each major, for permission to double major. The petition must be approved by the deans for each department and by the Office of the Vice President for Academic Affairs. The double major calls for completion of requirements, cognate and major, in each discipline. Students who complete the second major within the same degree program (Bachelor of Arts, Bachelor of Science, Bachelor of Science in Nursing) will have both majors recorded on the transcript; however, only one diploma will be issued.

Students who enter as conditionally admitted and those who are on reduced load may not declare a major until all non-graduation credit courses such as ENG 110 and MAT 109, if required, are completed.

Listed below by colleges are the majors offered by the university. Prescribed curricula are described in program sections.
COLLEGE OF ARTS AND SCIENCES
School of Science, Technology, Engineering and Math (STEM): Biology, Chemistry, Computer Science, Physics, and Mathematics and Actuarial Science
School of Nursing: Nursing
School of Public Health: Public Health
School of Humanities: English, Film, Mass Communication, Music, Theatre, Visual Arts
World Language courses are offered through this School as well as Philosophy and Religion courses listed among the Humanities/Fine Arts Menu offerings
School of Social Sciences: Criminal Justice, Political Science, Psychology, Social Work, Urban Studies and Public Policy

COLLEGE OF BUSINESS
School of Accounting and Financial Economics: Accounting and Financial Economics
School of Business Administration: Business Administration

Change of Major
Students who wish to change a major must consult with an academic advisor, complete the “Declaration of Major” form, obtain the appropriate signatures, and submit the form to the Office of Records and Registration.

Enrollment with Collaboration Institutions
The dual major program is a specially designed academic program that entails three years of study at Dillard University, followed by two or three years at a collaborating college or university, which may result in degrees from both institutions. Students who wish to pursue this program must consult with their faculty advisors and their School Chair or Program Coordinator to develop a plan of study. Students who are accepted into these programs are exempt from the last 30 hours at Dillard.

Minors
Although not required for graduation, students may wish to take a cluster of 18-21 hours of course credit in an area of study specifically designated by a program as a minor. No grade below “C” is allowed in any course in the minor. See individual programs offering a minor for requirements.

Concentration
A concentration allows students to engage in study of a particular area in the major field. A concentration is a cluster of courses at the 200 level and above. No grade below “C” is allowed in any course in the concentration.

Academic Advising
Academic advising is a shared responsibility between the advisor and student. The advising process stimulates and supports students in their quest for an enriched quality of life. It is a systematic process based on a close student-advisor relationship intended to aid students in achieving educational and personal goals by using the full range of the university’s resources. Although generally occurring outside the classroom, academic advising is a special form of teaching that uses instructional methodologies in a disciplined way, as done in classroom settings, to help students enroll in the proper courses, make and execute plans to achieve their educational and life goals. Faculty advisors help students continually clarify their values about the nature of their education, their lifestyles, and their careers.

Class Attendance
Class attendance is regarded as an obligation as well as a privilege. All students are expected to regularly and punctually attend all classes in which they are enrolled and participate fully in assigned instructional activities as outlined in course syllabi. Dillard instructors will be responsible to regulate the class attendance in consultation with their respective college. Instructors will be responsible for publishing the attendance requirement in their course syllabi. Implicit in these regulations is the notion that students must assume primary responsibility for informing instructors of reasons for absences. A student who is not present when attendance is checked in a class is considered absent. The university recognizes that a student may miss a class for legitimate reasons.

Student Absences
The university recognizes that a student may miss a class for legitimate reasons. The University allows no more than three (3) excused or unexcused absences per course. The student has to obtain an approved excuse from The Office of Academic Affairs to provide to the instructor. A student may incur an excused absence
under the following documented circumstances: 1) illness/hospitalization; 2) death of a parent, sibling or grandparent; and 3) legal matter. Students on official university business (i.e., choir, varsity team, debate, etc.) should provide documented travel schedules to the faculty by the Faculty Athletic Representative or program director. Official contracted absences are excused and all missed work should be given a reasonable time for make-up.

When the absence is excused, a student is allowed to make up all missed assignments. The assignments and the completion dates must be contractually arranged with the instructor, the date no later than the end of the semester. If the instructor determines that the class work cannot be successfully completed prior to the end of the semester, the student should withdraw from the class or the student may risk failing the course. Below is a list of allowable absences from a course per semester:

- 5 semester credit hour course equals to 5 excused/unexcused absences
- 4 semester credit hour course equals to 4 excused/unexcused absences
- 3 semester credit hour course equals to 3 excused/unexcused absences
- 2 semester credit hour course equals to 2 excused/unexcused absences
- 1 semester credit hour course equals to 1 excused/unexcused absences

The course syllabus indicates the manner in which student absences affects grades in the course. Students who are absent for a sustained period of time should consult with their advisors to determine whether or not they should continue enrollment in the course. Failure to adhere to the attendance policy can result in a grade of “FA”, failure for absences.

**Course Substitutions**

A student is expected to satisfy all university degree requirements under the catalog in effect when the student is first admitted or, if there has been more than a year’s lack of enrollment, the catalog in effect at the time of the most recent admission. In rare instances, a student may need to make a course substitution for a required course listed in the catalog. Permission to substitute a course by the academic advisor must be granted prior to the student’s enrollment in the course.

Failure to secure appropriate approval will result in the course not counting toward degree requirements.

**University Advanced Placement**

The mathematics and world languages areas offer credit for introductory-level courses where, by examination or sub-scores on the SAT/ACT, the student demonstrates ability to succeed in an intermediate level course. Credit for the introductory level course(s) will be awarded only after the student enrolls in and successfully completes the intermediate level course. Up to twelve (12) hours of course credit may be earned in this way and only course credit (no grades) for introductory level course(s) will be recorded on the transcript.

**Transfer Credit (First-Time Admission)**

Students who have attended colleges/universities with articulation agreements with Dillard University or who have attended other accredited universities may transfer up to 60 hours of credit. These students will not be permitted to transfer any additional credits earned external to Dillard unless Dillard has a 2+2 agreement with the institution. To transfer a course, the student must have earned a grade of “C” or higher. To graduate from Dillard, a student must earn at least 60 hours at Dillard.

**Academic Make-Up Day Policy**

Whenever the administration of the University determines that it is in the interest of students, faculty, and staff to close the University and therefore cancel classes, the cancelled classes must be made up on another day during the semester. The make-up day(s) will be determined by the University, and the class schedule for the day(s) when classes were cancelled will take place on the make-up day which may be a Saturday. Students and faculty are expected to attend the classes as they are scheduled on the designated make-up day.

**Academic Integrity**

Dillard University acknowledges the need to preserve an orderly process with regard to teaching, research, and public service, as well as the need to preserve and monitor students’ academic rights and responsibilities. Since the primary goal of education is to increase one’s own knowledge, academic dishonesty will not be
tolerated. Acts of academic dishonesty include, but are not limited to: plagiarism (including materials from the internet), forgery, collusion, procuring copies of examinations or other materials which should not be in student possession, and credential misrepresentation.

**Student Competencies**

**Writing Proficiency Examination:** Students with sophomore or junior status who have completed all English general education requirements must register for English 199, the Writing Proficiency Examination. The examination is administered each spring. Students who fail to attend or who do not pass the examination must take a three-hour writing course, English 200 Review of Writing Strategies. Passing English 200 will satisfy the proficiency requirement. All students must satisfy, by examination or English 200, the requirement before graduation. Should they fail the examination, students who test as **sophomores** will be allowed to retest once. Students who test as juniors or seniors may not retest as this places their graduation in jeopardy.

**World Language Proficiency:** In addition to their native language, students must demonstrate a basic understanding of a world language as appropriate for their field of study.

**Information Literacy:** The student must demonstrate computer competency in the use of software, including word processing, spreadsheets, presentation software, and database development.

**Critical Thinking:** In all core courses students are taught to think critically about the subject matter and to demonstrate critical thinking in assigned projects and papers.

**Grades and the Grading System**

Dillard University keeps students informed of their academic progress at all times. While the grading system at the University requires that all grades be calculated at the end of each semester, students are provided a mid-semester report reflecting their progress to that point. At the end of each semester, a final course grade is given in each subject. The grade is based on the student’s work during the semester and is entered on the student’s transcript.

Quality points and the University Grading Scale for each semester hour of credit earned at Dillard are assigned as follows:

<table>
<thead>
<tr>
<th>Grading Scale* and Quality Points</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90-100</td>
</tr>
<tr>
<td>B</td>
<td>80-89</td>
</tr>
<tr>
<td>C</td>
<td>70-79</td>
</tr>
<tr>
<td>D</td>
<td>60-69</td>
</tr>
<tr>
<td>F</td>
<td>0-59</td>
</tr>
</tbody>
</table>

Grading scale range can be calculated in terms of percent for any number in total points accumulated, e.g. 90% of 1000 (1000-900 = A), 80% of 1000 (800-899 = B), etc.

<table>
<thead>
<tr>
<th>Other Grades*</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Incomplete with the default letter grade recorded on the Removal of Incomplete / Change of Grade form</td>
</tr>
<tr>
<td>P</td>
<td>Pass</td>
</tr>
<tr>
<td>NC</td>
<td>No Credit</td>
</tr>
<tr>
<td>FA</td>
<td>Failure for Attendance (Students who did not successfully complete the course due to the Attendance Policy defined in the instructor’s syllabus)</td>
</tr>
<tr>
<td>W</td>
<td>Withdrawal (Administrative withdrawals for no classes attended by census date)</td>
</tr>
<tr>
<td>WP</td>
<td>Withdrawal, Passing (Attending and passing course at time of withdrawal)</td>
</tr>
<tr>
<td>WF</td>
<td>Withdrawal, Failing (Withdrawn from course after the last day to withdraw with grade of ‘W’)</td>
</tr>
</tbody>
</table>

*Every student should receive a final grade of either A, B, C, D, P, F, FA, NC or I (incomplete).

All zero credit non-laboratory courses are issued a grade of “P” for pass and “NC” for failure (an example of zero credit non-laboratory courses are MUS 104, UCO 101, etc.).

The School of Nursing adheres to the following grading scale for all nursing courses:

<table>
<thead>
<tr>
<th>Grading Scale* and Quality Points</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>93-100</td>
</tr>
<tr>
<td>B</td>
<td>85-92</td>
</tr>
<tr>
<td>C</td>
<td>77-84</td>
</tr>
<tr>
<td>D</td>
<td>70-76</td>
</tr>
<tr>
<td>F</td>
<td>0-68</td>
</tr>
</tbody>
</table>

Incomplete Grades

If a student’s work is of passing quality but cannot be completed during the regular semester due to circumstances beyond the student’s control, the instructor issues a grade of “I” (Incomplete). The student should initiate the Removal of Incomplete/Change of Grade form by contacting the professor in whose course the student received an “Incomplete.” The student must arrange with the professor to complete the work in a timely manner so that the “I” may be removed from the student’s record before midterm in the semester following the one in which the “I” was given. See University Calendar for dates. If
the appropriate coursework is not completed and the Removal of Incomplete/Change of Grade form not submitted within the time frame for change, the “I” becomes an “F”.

Challenging a Grade
The course syllabus outlines the grading scale and the list of assignments, tests and projects and the weight of each in calculating the final course grade. If a student feels unfairly graded, he or she may ask for a review of the grade based upon the student submitting evidence of miscalculation of the grade due to the grading scale in the course syllabus. A student may challenge a grade under the following conditions: 1) lack of clarity regarding the grading policies in the syllabus or 2) evidence of grade miscalculation.

Procedure to Challenge
1. The student must submit the grade challenge form (available in the school office) within thirty (30) days of the start of the semester that proceeds the semester in which the grade was earned. For summer sessions, the students are held to the same time period for the following semester.

2. The faculty must set up a meeting with the student within fifteen (15) business days after the receipt of the challenge form. If the student is not pleased with the results, then he/she can appeal to the next administrative level within seven (7) business days. This process may be repeated to the Academic Affairs level at which any decision is final. The basis on which a grade may be changed is a miscalculation of the grades. Students are not allowed to submit additional work to change a grade.

Challenge Policy Regarding an Academic Issue
A student who wishes to raise a concern about an academic issue must initiate the process. The process requires the student to complete an “Academic Grievance” form and submit it to the person, instructor, staff, or administrator against whom the complaint is being made. If the grievance is resolved at that time, no further action is needed but both student and respondent should keep a record of the complaint with copies forwarded to the offices of the School Chair, Dean and Academic Affairs.

If the grievance is not resolved, the student should appeal to the supervisor of the person, against whom the complaint is being made, (for example: if the unresolved grievance is against a faculty member, the student should appeal to the chair of the school). If the grievance is resolved with this person, no further action is needed but, as above, a record of the grievance and its resolution should be sent to the next line of authority.

If the grievance is still not resolved, the same procedure may be used to appeal to the college Dean and then the Vice President for Academic Affairs. At each line of authority, the Academic Grievance form is completed and moved to the next level by all involved in the grievance process.

Miscalculation of a Student’s Grade
A faculty member may not change a grade except in cases of documented clerical or mathematical error. Documentation must accompany the Change of Grade Form and be approved by the School Chair, the College Dean and the Vice President for Academic Affairs. Requests for a change of grade must be made for the previous semester in which the grade was posted within thirty (30) days of the start of the proceeding semester.

Good Standing
All students are expected to progress toward a degree while in attendance at the University. In many cases, students are capable of completing their degree requirements within a 4-year period by earning an average of 16 credit hours per semester. However, depending upon academic major or other factors, students may require longer than 4 years for completion. The Satisfactory Academic Progress Scale sets forth the minimum requirements for progress toward a degree. Any student who meets these requirements will be in good academic standing. At the end of each fall and spring semester, students’ academic status will be reviewed for action by the Office of Academic Affairs.

Satisfactory Academic Progress
Dillard University’s primary purpose is to create and support an educational environment in which students may develop their intellectual potential. While the University is committed to extending its fiscal and human resources in pursuit of this goal, students must take some responsibility for their own education, and must pursue and complete academic coursework.
that will permit them to meet baccalaureate degree requirements within a reasonable time frame. Accordingly, and in compliance with appropriate and applicable federal regulations and requirements, Dillard University shall adhere to the definitions of and policies for the determination of “Satisfactory Academic Progress.” The Satisfactory Academic Progress Scale and the Unsatisfactory Academic Progress (U-SAP) displays how the process is regulated. Any petitions for exemptions to the requirements set forth herewith may be examined by the University’s Admissions Review Committee (see “Appeals Process”).

A warning is given only once in the student’s matriculation for falling into the U-SAP Scale. Thereafter students whose GPA and numbers of hours earned fall within this scale are on probation and, after two consecutive or non-consecutive semesters of warning followed by probation, they will be on suspension for one semester. If the student is levied another academic sanction after suspension, then he/she will be dismissed from the University for one (1) academic year.

### Satisfactory Academic Progress

<table>
<thead>
<tr>
<th>Semester</th>
<th>Minimum Cumulative Credit</th>
<th>Minimum G.P.A</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>9</td>
<td>1.8</td>
</tr>
<tr>
<td>2</td>
<td>21</td>
<td>1.8</td>
</tr>
<tr>
<td>3</td>
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<td>1.9</td>
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<td>4</td>
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<tr>
<td>6</td>
<td>69</td>
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<tr>
<td>7</td>
<td>81</td>
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<tr>
<td>8</td>
<td>93</td>
<td>2.0</td>
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<td>9</td>
<td>105</td>
<td>2.0</td>
</tr>
<tr>
<td>10</td>
<td>120</td>
<td>2.0</td>
</tr>
</tbody>
</table>

### Unsatisfactory Academic Progress (U-SAP) Scale

<table>
<thead>
<tr>
<th>Semester</th>
<th>Cumulative Credit Hours Earned below SAP for a given semester</th>
<th>Cumulative GPA below the SAP for a given semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>0-8</td>
<td>0-1.59</td>
</tr>
<tr>
<td>2</td>
<td>0-20</td>
<td>0-1.79</td>
</tr>
<tr>
<td>3</td>
<td>0-32</td>
<td>0-1.89</td>
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<tr>
<td>4</td>
<td>0-44</td>
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<td>5</td>
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<tr>
<td>6</td>
<td>0-68</td>
<td>0-1.99</td>
</tr>
<tr>
<td>7</td>
<td>0-80</td>
<td>0-1.99</td>
</tr>
<tr>
<td>8</td>
<td>0-92</td>
<td>0-1.99</td>
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<tr>
<td>9</td>
<td>0-104</td>
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</tr>
<tr>
<td>10</td>
<td>0-119</td>
<td>0-1.99</td>
</tr>
</tbody>
</table>

Each student is entitled to due process when academic sanctions are given. Therefore, all students will proceed through the sanctions in the following order: Warning, Probation, Suspension, and Dismissal. Any petitions for exemptions to the requirements set forth herewith may be examined by the University’s Admissions Review Committee (see “Appeals Process”).

### Academic Sanctions for USAP (Unsatisfactory Academic Progress)

Sanctions include:
- Warning (1st sanction of USAP)
- Probation (2nd sanction of USAP)
- Suspension (3rd sanction of USAP)
- Dismissal (4th sanction of USAP)

### Honor Roll and Academic Achievement Roster

Dillard University recognizes full-time students who demonstrate academic excellence during a given academic year. Such students may be placed on the Honor Roll or the Dean’s List depending on the level of achievement. The level of academic achievement needed for the Honor Roll is 3.20-3.49; the level of academic achievement needed for the Deans’ List is 3.5-4.0.

### Procedures for Implementation of Withdraw Failing

- To establish the last date of attendance, faculty and adjunct instructors must be prepared to report the actual last class day the student was in attendance or the last date of an academically-related activity (e.g., class project, quiz, assignment submitted, exam, field trip, lab, attendance in class, etc.).
- When a grade of ‘WF’ is reported on the final grade sheet, the approximate last date of attendance must be recorded. Grades of ‘WF’ will be treated the same way as ‘F’ grades for calculation of GPA.
- The Office of Business and Finance performs the Return of Title IV calculation, returns unearned financial aid, and adjusts the student’s fiscal account accordingly.
• The Office of Business and Finance will notify the Office of Financial Aid and Scholarships, and the student’s financial aid package will be adjusted to reflect the calculations as determined by the Office of Business and Finance.

The Office of Financial Aid and Scholarships will notify the student of the changes to the financial aid award.

**Academic Sanctions and Appeals Processes**

Academic Sanctions serve to alert students of their failure to progress toward graduation in a satisfactory and timely manner. Students who do not meet the Satisfactory Academic Progress Scale (SAP) as outlined in the SAP Scale are subject to the sanctions listed below. Copies of these sanctions will be sent to the appropriate academic advisor.

1. **Early Warning.** Students enrolled for the first time during a fall/spring semester who fail to meet the requirements of the Satisfactory Academic Progress scale will receive an “Early Warning” letter. The letter will remind the student of his/her academic obligations and serve as an official response to the student’s academic status. This status applies to first-time students who earned between a 1.0 and 1.6 GPA. There will be no notation on the student’s transcript. The student is mandated to attend and participate in a 6-week “Student Success Program” facilitated by the Academic Center for Excellence.

2. **Probation.** Any continuing student who, for the first time, fails to meet the requirements of the Satisfactory Academic Progress Scale will be placed on academic probation. It is mandatory that these students register with Student Support Services during the first two weeks of the Probationary semester and attend tutorial and academic study sessions for a minimum of one hour each week for each “D” and “F” grade. A student whose GPA falls within five hundredths (0.05) of a point or whose semester hours will be one (1) hour short of that required to meet satisfactory academic progress can appeal (see “Appeals Process”) for reinstatement. The student’s transcript will be noted “Academic Probation for a term” and will become a permanent mark on the student’s record. Students in this status can register for no more than 12-14 hours until they meet the Satisfactory Academic Progress Scale requirements.

3. **Suspension.** Any student (including continuing freshmen), who for the second time fails to meet the requirements of the Satisfactory Academic Progress Scale (following probationary status) will be suspended for one full semester (i.e., fall or spring) from the University. A student (including freshmen), regardless of academic status who earns a cumulative grade point average less than 1.00 will be suspended. A student may appeal that status (see “Appeals Process”). The student may also use Summer School to enhance the opportunity to meet the Satisfactory Academic Progress Scale. It is mandatory that these students register with Student Support Services during the first two weeks of the probationary semester and attend tutorial and academic study sessions for a minimum of two hours each week for each “D” and “F” grade. A student whose GPA falls within five hundredths (0.05) of a point or whose semester hours will be one (1) hour short of that required to meet satisfactory academic progress can appeal (see “Appeals Process”) for reinstatement. The student’s transcript will be noted “Academic Suspension” for a minimum of one (1) semester and will become a permanent mark on the student’s record.

4. **Dismissal.** Any student who, for the third time, fails to meet the Satisfactory Academic Progress Scale (following suspension status) will be dismissed for two (2) semesters (i.e., spring/fall). A student may appeal that status in writing to the Admissions Review Committee. Otherwise, the student is suspended for one year and must petition for re-enrollment (see “Appeals Process” below). A student whose GPA falls within five hundredths (0.05) of a point or whose semester hours is one (1) hour short of that required to meet satisfactory academic progress can appeal for reinstatement. Any student with dismissal status is not eligible to attend another postsecondary institution to acquire transfer credits. The student’s transcript will be noted “Academic Dismissal” for a minimum of one (1) year and will become a permanent mark on the student’s record.

5. **Readmits.** Any student applying for readmission to the University, whether on Probation, Suspension or Dismissal, who has no chance of meeting the Satisfactory Academic Progress Scale within the first semester of return will not be re-enrolled. An academically suspended or dismissed student who has incomplete or other deferred grades which could
(when cleared) remove his or her suspension or dismissal, must adhere to the University's registration deadlines. No credit earned at another institution by a student on academic suspension or dismissal will be used in clearing a suspension or dismissal or in meeting requirements for a Dillard University degree.

Students wishing to return from suspension or dismissal must apply for readmission by obtaining and submitting materials to the Office of Admissions. The last day to submit materials for fall readmission is thirty (30) calendar days before the fall semester's first day of registration. The last day to submit materials for spring readmission is the first business day in January. It is the student’s responsibility to complete the readmit process by submitting the following documents to the Office of Admissions:

- a completed admissions application;
- two sealed letters of recommendation from professors in the major (professors can also send letters from their Dillard email account);
- a letter from Student Support Services;
- a letter from the academic dean; and
- a letter of appeal explaining the previous poor academic performance and goals for achieving optimum success, if readmitted.

6. Appeals. Suspended or dismissed students can appeal their status. Students suspended or dismissed in the spring must submit materials thirty (30) calendar days before the fall semester’s first day of registration. Appeals from students suspended/dismissed in the fall must arrive in the Office of Academic Affairs the first business day in January. It is the student’s responsibility to complete the appeals process by submitting the following documents to the Office of Academic Affairs:

I. A letter of appeal explaining the previous poor academic performance and goals for achieving optimum success, if readmitted;

II. Two sealed letters of recommendation from professors in the major (professors can also send letters from their Dillard email account); and

III. A letter from the academic dean.

The petitions must be submitted 30 calendar days before the beginning of the semester the student wishes to resume studies and must be specific as to the nature of the unusual circumstances for which an exemption is sought. Upon finding an appropriate cause of action, the Admissions Review Committee may grant exception to the standards here set forth on an individual case basis, with the understanding that such exceptions will not undermine either the intent of this policy or governing federal regulations for Title IV Student Financial Assistance. Students on suspension/dismissal who are allowed to return can register for no more than 12-14 hours until they meet the Satisfactory Academic Progress Scale requirements. Students who regain compliance with the Satisfactory Academic Progress Scale prior to the beginning of the suspension period are eligible for immediate readmission to the University and can register for a full course load.

Any student absent from the University for more than one academic year will be required to follow a new catalog upon successful readmission to the University.

Leave of Absence

If choosing to take a leave of absence from study at the University, the student must submit a letter of intent to return to the Office of Admissions prior to leaving. The leave of absence may not exceed one year. The letter of intent to return to the University must state the semester(s) the student is requesting leave and the semester the student intends to return. The student who is permitted a leave of absence will return under his/her entering catalog.

Academic Amnesty

After an absence of four (4) or more semesters, a student who left the University without achieving a 2.0 or better GPA but who has been readmitted to the University may apply for academic amnesty in the Office of Academic Affairs at the end of the first semester of his/her return. Academic amnesty is the process for forgiving all of the grades, including passing grades, received in the last semester the student was enrolled in the University.

To be eligible for amnesty, the student must have achieved a 2.0 or better GPA during the first semester of his/her return. Amnesty is only granted for the
courses taken during the last semester before the four-semester absence. All grades, including passing ones, earned during the semester will be waived in calculating the GPA. Courses taken in prior semesters before the last semester of attendance prior to the four-semester absence will continue to be used in calculating the GPA.

All of the courses the student passed with “C” or better taken in the last semester before the four-semester absence will not be included in the ones completed in the student’s curriculum for graduation purposes. All successfully passed and not successfully completed courses taken in that semester must be repeated. The recording of the courses and the grades earned during that semester will continue to be designated on the historical transcript.

**Summer School**

Dillard University offers one five (5) week summer school session during the academic year. Students may take a maximum of 9 hours (usually 3 semester credit hours courses). Students may progress toward graduation by taking summer classes. Students are permitted to transfer up to 9 hours of summer school credit from accredited institutions each summer of their matriculation.

Those students who desire to take approved coursework at other institutions must adhere to the following procedures.

**Procedures for Taking Summer School Classes or Transfer Courses at Universities Other than Dillard University**

Dillard students who desire to take courses at other universities must meet the following guidelines in order to transfer credit from another university to Dillard.

1. A student who has failed a required general education course (the Core) will not be permitted to take that course at another institution. The student will not be able to transfer the credit. Exceptions may only be approved by the Office of Academic Affairs.
2. A student who wants to take a course in the major or an elective course must present a copy of the other university’s 1) catalog or bulletin describing the course to be taken and 2) syllabus describing the student learning outcomes in the course. The Dillard University course and the other university course must be comparable. No substitutions will be allowed.
3. The student’s advisor and school chair of the course must agree that the two courses are equivalent and sign the appropriate request form. The student’s Dean must also sign the form.
4. Only credit hours, not grades, are transferable. A student may only transfer nine (9) hours each summer.
5. Study abroad, three plus two, or dual degree students will follow the same policies, and must communicate with the school chair to seek prior approval before starting a course.

Exceptions to these rules may be granted by the Office of Academic Affairs only.

**Graduation**

Students must complete a minimum of 60 hours of the total hours required for graduation at Dillard University. Students must be registered at Dillard University for their senior year.

Students who are of junior standing must meet with their Advisor to:

- Confirm an accurate review of academic record.
- Complete the graduation checklist that must be signed by the advisor, College Dean and Registrar on the Certification for Degree form.

**Candidate for Graduation**

Candidates for graduation must:

- Complete the requirements of the curriculum, including General Education Core.
- Must be enrolled in ALL remaining required courses by the last day of the add/drop period of the spring semester.
- Attain a cumulative GPA of 2.0 or better as defined by the degree.
- Complete requirements for senior comprehensive and all proficiency examinations including writing proficiency.
- Complete 30 hours of Service Learning and 90 hours of approved Community Service.
- Pay all financial indebtedness, including graduation fees.
• Participate in all honors and graduation ceremonies.

**Application for Graduation**
An Application for Graduation, with appropriate signatures, must be submitted within the deadline period designated in the University Academic Calendar.

**Graduation with Honors**
Dillard University candidates for graduation who have demonstrated superior academic excellence are recognized with the following honors:

• Candidates are eligible to graduate *Cum Laude* if they have attained a 3.5 to 3.75 cumulative GPA.
• Candidates are eligible to graduate *Magna Cum Laude* if they have attained a 3.76 to 3.87 cumulative GPA.
• Candidates are eligible to graduate *Summa Cum Laude* if they have attained a 3.88 to 4.0 cumulative GPA.

To graduate with Honors, all grades must be “C” or better, and no course may have been repeated. The two students with the highest cumulative grade point average are selected as valedictorian and salutatorian. The title of valedictorian is conferred upon the individual student who has achieved the highest academic excellence. The major consideration for selection of the University valedictorian should be the factor that establishes the student with the highest level of academic performance. All students achieving in the upper three percent of their college graduating class will be evaluated. The overall grade point average should be used for comparison of academic performance. Students considered for this position should not have earned a grade below “C”, have repeated courses, and have a judicial record. The following criteria should be used to identify the student who will be considered for the valedictorian at Dillard University:

• Highest cumulative Grade Point Average (GPA).
• Minimum of 60 semester credits for which letter grades were earned at DU.
• Continuous enrollment as a full-time student for each fall and spring semester beginning with the first semester of enrollment at DU.

In the event of a tie, the following criteria will be considered in rank order:

• Leadership
• Research
• Community Service/Service Learning

**Dillard University Honor Societies**
**Alpha Chi**, the National College Honor Scholarship Society, is a general honor society that admits students from all academic disciplines. Its purpose is to promote academic excellence and exemplary character among college and university students, and to honor those who achieve such distinction.

**Beta Beta Beta (TriBeta) National Biological Society** is a society for students, particularly undergraduates, dedicated to improving the understanding and appreciation of biological study and extending boundaries of human knowledge through scientific research.

**Alpha Kappa Mu** is a General Scholarship Honor Society open to junior and senior men and women in all academic disciplines.

**Beta Kappa Chi** is a Scientific Honor Society. The letters BKX, which appear on the key, symbolize election to membership in the Society and mean “Science holds the golden key to the Royal Palace of Knowledge.” This society was founded by men who believed in this slogan and who emphasized quality of training and performance in their efforts to interpret the place of science in a liberal education. This legacy has been passed on “to encourage and advance scientific education through original investigation, the dissemination of scientific knowledge, and the stimulation of high scholarship in pure and applied science.”

**Psi Chi**, The National Honor Society in Psychology, was founded in 1929 for the purposes of encouraging, stimulating, and maintaining excellence in scholarship, and advancing the science of psychology.

**The Omicron Delta Kappa Society**, The National Leadership Honor Society, is a society for college students, faculty, staff, administrators, and alumni that recognizes and encourages superior scholarship, leadership, and exemplary character.
Sigma Theta Tau Honor Society of Nursing, recognizes high achieving nurses and nursing students. It seeks to influence and change the health of people by engaging the intellectual capital of nurses around the globe.

International Students
Services are available from the Study Abroad Office to assist international students in easily assimilating to student life at Dillard. Information on education programs, financial, immigration, personal and social issues is available in the Offices of Study Abroad and Enrollment Management.
The mission of the Office of Residential Life is to provide a safe, secure, and healthy living environment for students that enhance learning and development through community service, quality programming, and academic support.

The residential life program has five diverse residential halls which can accommodate students. Each residence hall has its own unique character with either suite-style rooms or apartment units. Occupancy in each unit varies.

All residential rooms are furnished with standard college furniture (bed, dresser, desk, chair, and bookcase) and each residential unit has internet access and basic cable television. Each university apartment has a stove, refrigerator, and standard living-room furniture.

Residency Requirement
First-time, full-time students (i.e. freshmen) who are new to the University are required to live on campus during their first year at Dillard University and transfer students in the spring semester are required to live on campus for one semester unless a valid exemption has been granted by the Office of Residential Life. An exemption will be granted to students who meet one or more of the following criteria:

1. Commute no more than 50 miles from the home of a parent or guardian.
2. Commute no more than 50 miles from the home of an immediate family member other than a parent or guardian (e.g. grandparent, aunt/uncle).
3. Are legally married.
4. Have dependent children living with them.
5. Are active duty or veterans of military service.
6. Are 21 years of age or older.
7. Have a documented medical condition as approved by the Center for Health and Wellness and/or the Office of Student Support Services.

Students who commute no more than 50 miles from the home of a parent or guardian, with the home address being determined by the permanent address indicated on the Application for Admission, are automatically exempted from the Residency Requirement. No further action is needed on the part of the student.

All other students requesting an exemption to Dillard University’s residency requirement must complete a Residency Requirement Exemption Request Form available from the Office of Residential Life or through myDU. A Residency Requirement Exemption Request may only be submitted once per academic year and must be submitted no later than ten (10) business days prior to the date of enrollment.

Upon receipt of a completed Residency Requirement Exemption Request Form and supporting documentation, the Office of Residential Life will make a recommendation to the Dean of Student Affairs whose decision is final.

The residency requirement does not preclude the removal of a student from housing and termination of the housing contract if the student fails to abide by the rules and regulations of the University.

Meal Plan Requirement
It is mandatory that all resident students purchase a meal plan, which may be used for dining privileges in the University Dining Hall.

Meals are served from a variety of delicious, nutritious offerings. Featured on the lunch menus are salad and vegetable bars, as well as deli-style service. Salad and vegetable bars are also featured at dinner.

Community Living Standards
Residents are governed by all university policies found in the Code of Conduct, roommate agreements, and building creeds/policies created by students of the Residence Hall Association once approved by the Director of Residential Life, Dean of Student Affairs, and Vice President for Student Success.

Family Housing
Family housing is not offered through the Office of Residential Life. Unless specifically outlined in a special program approved by the University, minor children are not allowed to reside on campus. Students with dependents or married students must make their own off-campus housing arrangements.

Room Assignments
A student must submit a completed housing application and proof of deposit in order to receive a housing assignment.

Housing assignments are determined by the number of credits earned as reported through the Office of Records and Registration at the time of assignment. Every effort is made to honor a resident’s preference for roommate, room type, and location. However, Dillard University does not guarantee the type or location of residence and/or roommate requests.

The Office of Residential Life reserves the right to change a resident’s hall, apartment, and/or room assignment at any time. The Office of Residential Life will assign a student residing in a double-occupancy room a roommate. All room assignments will be based on maximum occupancy.
**Financial Information**

**Expenses and Fees**

All students are required to pay full tuition, fees, and related expenses when they register based on established due dates as listed in the Academic Calendar. A student has not officially completed registration until all tuition requirements and applicable fees have been paid and certified by the Bursar Office. If registration is not completed during the designated times, the student must pay a late registration fee.

The University reserves the right to change, with due notice, any of the expenses listed and to withhold statements, grade reports, transcripts, diplomas, etc., until all indebtedness to the University has been discharged or until satisfactory arrangements have been made with the Bursar Office. No student will be allowed to register if prior indebtedness has not been satisfied.

Any communications concerning expenses and fees should be directed to:

**Division of Business and Finance**
**Bursar Office**
**Dillard University**
2601 Gentilly Boulevard
New Orleans, Louisiana 70122-3097
Phone: (504) 816-4654
Fax: (504) 816-4443

**Tuition Fee Schedule - Academic Year 2014-2015**

<table>
<thead>
<tr>
<th>Generally 12-18 hours</th>
<th>$7519</th>
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</thead>
<tbody>
<tr>
<td>Per Semester Hour</td>
<td>$627</td>
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**Summer Session Tuition**

<table>
<thead>
<tr>
<th>Per Semester Hour</th>
<th>$171</th>
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<tbody>
<tr>
<td>Three (3) Hours</td>
<td>$513</td>
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<tr>
<td>Six (6) Hours</td>
<td>$1026</td>
</tr>
<tr>
<td>Nine (9) Hours</td>
<td>$1,539</td>
</tr>
</tbody>
</table>

**Tuition Overload**—All students will be charged an “overload tuition fee” if the student’s schedule exceeds eighteen (18) hours in a semester. The student will be charged at the “per semester hour” rate for each hour over eighteen hours. Students electing to pursue course overloads (even those recommended in the course curriculums) will be responsible for all overload charges, including those students receiving full institutional scholarships.

**Per Semester Room Rates & Board 2014-2015**

<table>
<thead>
<tr>
<th>Residence Hall - Single</th>
<th>$6,155</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residence Hall - Double</td>
<td>$3,078</td>
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<tr>
<td>Residence Hall - Triple</td>
<td>$2,704</td>
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</table>

**Residence Halls:**
- Camphor Hall
- Hartzell Hall
- Straight Hall
- Williams Hall

<table>
<thead>
<tr>
<th>Gentilly Gardens - Single</th>
<th>$6,657</th>
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</thead>
<tbody>
<tr>
<td>Gentilly Gardens - Double</td>
<td>$3,418</td>
</tr>
<tr>
<td>Residence Halls - Triple Occupancy*</td>
<td>$2,704</td>
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</tbody>
</table>

| 19 - Meal Plan - Required for all housing students | $1,719 |

*Triple occupancy assignments are at the discretion of the Office of Residential Life.

**Room and Board**

Students will not be permitted to check into the residence halls without obtaining fiscal clearance for each registration period. No room will be held for a student after the second day of registration. The room contract is for the academic year. Students who claim their room assignment and key for the fall semester agree to remain a resident hall student throughout the full year and will be charged for both fall and spring semesters, provided that they are academically enrolled for both fall and spring semesters. Rooms are provided with principal articles of furniture, but students supply linen, pillows, blankets, their study lamp and other accessories. A student’s property in residence halls and in other university buildings is there at the sole risk of the owner. All residential students are encouraged to secure private rental insurance.

All residential students will be charged a $163.00 housing maintenance fee for fall and spring, and $54 for summer. This fee is non-refundable. Students will be financially responsible for any property and community damages. The Office of Student Affairs may assess students for property or community damages, and the student will be responsible for this additional cost.

Students residing on campus are required to purchase
the meal plan. Any unused portion of the meal plan is forfeited at the end of each semester, and cannot be used in the succeeding semesters. Balances on the meal plan are not transferable. The meal plan is non-refundable. The student identification card will serve as the meal card. Student ID cards are issued to all students. The card will be activated for use in the University Dining Hall once the student is officially registered and has obtained fiscal clearance.

Special Fees
- The following fees are in addition to the basic expenses for the year (tuition, room, board), are due and payable at the beginning of each semester (or one-time, or as otherwise indicated), and are non-refundable.
  - Application Fee - $36 - Required of all students who apply for admission.
  - International Application Fee - $55 - Required for international students who apply for admission.
  - Re-admit Application Fee - $25 - Required for readmission of former students.
  - Graduation Fee - $438 - Charged to all students applying for graduation.
  - Student Identification Card Replacement Fee - $40
  - Late Registration Fee - $163 - fall and spring, $54 summer. Charged to all students who fail to complete their registration, which includes the payment of fees, and the validation of schedules at the time designated by the University.
  - Mandatory Fees - $607 for fall and spring, $202 summer - Charged to all students for student activity, recreation, student health, and technology.
  - New/Transfer Student Orientation - $379 fall, $180 spring and $180 summer - Charged to all new students for costs associated with new student orientation week.
  - New/Transfer Student Assessment - $88 - onetime fee assessed to all first time students.
  - Parking - $108 for fall semester, $57 spring and $21 summer - Charged for students who register vehicles.
  - Housing Maintenance Fee - $163 per semester, fall and spring, $54 summer.
  - Transcripts - $10 - Charged for each copy of a transcript. Dillard graduates are given the first transcript without charge if requested within one year after graduation.
  - Prepaid Tuition Deposit New Commuter Students - $100 per semester fall and spring, $100 summer.
  - Prepaid Housing Deposit New Students - $300 semester of entrance.
  - Prepaid Housing Deposit Continuing Students - $150 per semester fall and spring, $50 summer.
  - Tuition Overload Fee - Rate per hour: $627 - Charged to all students for each credit hour in excess of 18 credit hours.

Specialized Instruction Fees
- Nursing Students - $504 per semester fall and spring $220 summer.
- Study Abroad Program - $515 per semester fall and spring, and summer - Administrative cost for study abroad programs.
- Applied Music - $103 Charged for individual instruction in music courses.
- Science lab - $103 charged for each science course.

Pre-paid Deposits
Tuition Deposits
New Commuter Students: A pre-paid tuition deposit of $100 is required of all new commuter students accepted for admission and is due upon notification of acceptance. This non-refundable deposit will be applied to the student’s account at the time of registration. New Residential Students will be required to pay only the pre-paid housing deposit of $300. Pre-paid tuition deposits are not required from Continuing Students.

Housing Deposits
New Students: A housing deposit of $300 is required upon notification of acceptance. Applications for rooms are given preference according to the date the deposit is received. This deposit, which is not refundable or transferable, will be applied to the room and board fees at the time of registration. New student deposits should be made payable to Dillard
University and mailed to the Office of Recruitment, Admissions and Programming. (See “Payment of Fees” for other payment options.)

**Continuing Students:** Every Dillard student who wishes to reserve a room for the following year must make a deposit of $150. The housing deposit secures the reservation only until the second day of registration. This deposit, **which is not refundable or transferable**, will be credited towards the room and board fees at the time of registration. Continuing student deposits should be made payable to Dillard University and mailed to the Bursar Office. (See “Payment of Fees” for other payment options.)

**Books and Supplies**
Books and supplies are purchased separately by each student for each course. Textbooks are available in the University Bookstore. The cost varies with the number of courses taken, but usually averages $600 per semester. All funds for books and supplies should be mailed directly to the student.

**Payment of Fees**
Fees for each semester are payable in advance or at registration. Arrangements for payment plans must be made with the Bursar Office prior to the time of registration.

**Payment Options/Online Payment Service**
The easiest way to make payments is using the Dillard online Payment Service at www.dillard.edu. From the home page, select the Make A Payment – Secure Gateway. Electronic payments are accepted from checking and saving accounts. Major credit cards are also accepted.

**Currency**
All payments must be made in U. S. currency. Checks should be payable in U.S. dollars drawn on a U.S. Bank. If checks are drawn on a foreign bank, any bank service charges incurred by the University for collection of these items will be charged to the student’s account in addition to funds uncollected.

**Checks/Money Orders/Cashier Checks**
Money orders, checks, cashier’s checks and certified checks will be accepted for payment at the Cashier’s Office.

**Credit Cards**
Credit card payments are also accepted through the on-line payment services on the Dillard Web-Site. VISA, Master Card, American Express and Discover cards are accepted for payment.

**Fiscal Clearance**
The enrollment process is complete when fiscal clearance has been verified by the Bursar Office. Students with outstanding balances are required to choose one of two options to meet financial responsibility.

- **Option 1:** Pay tuition/fees in full by published due dates.
- **Option 2:** Choose the HigherOne Payment Plan; this plan offers the opportunity to spread payments, interest free, over monthly installments. Questions about the payment plan should be directed to Sallie Mae, 1-800-472-5543.

**Billing Information**
Dillard University students can access myDU to review billing and account information. The transactions will reflect the charges as they occur. During registration, fee payments may be made by the Dillard Web online payment service, by mail by published due dates, in person in the Cashier’s Office, or during centralized fee payment. Students not paying fees by the published due dates will have a late fee assessed and their class schedules purged.

**Indebtedness to the University**
- Failure to meet financial obligations as scheduled will result in the following penalties:
  - Administrative hold on any future registration until debt is settled.
  - Academic records held. This includes final grade reports, transcripts and access to grades via the Internet.
  - Participation in the graduation ceremony will not be allowed, and the degree will be held until debt is settled.
  - Placement of the delinquent account with outside collection agency.
• Fines levied by the Library, Public Safety, Student Housing and others that are not paid at the end of the current semester will be added to the student’s account.

Financial Clearance Policy for Membership Intake

Students are required to have a zero balance with the University to obtain financial clearance for membership (including Greek organizations) intake. If the balance is not zero, financial clearance will be granted if the following two conditions are met:

• There are financial aid awards pending that will bring the account to a zero balance. Work study awards will not be considered in calculations.

• If the student is on the tuition payment plan for the semester he/she is applying for membership in an organization, the student’s account will be examined to determine if there is an acceptable payment history. If there is a history of checks returned for insufficient funds or past due payments financial clearance will not be granted.

Use of Financial Aid Funds in Payment of Fees

Most financial aid (scholarships, loans and grants, etc.) is distributed in two equal disbursements. Half of the award is credited to a student’s first semester account and the other half to the second semester account. Students who are awarded work-study will receive monthly payments by a direct credit to the student’s account or by payroll check. The total financial aid payment cannot exceed the cost of attendance as defined by federal regulations. Aid recipients must pay the difference between the amount of aid credited and the amount due for registration.

A student who decides not to attend the University, must officially withdraw. Failure to follow this procedure will result in grades of “WF” or “FA” (failure due to excessive absences) for the semester and possible financial obligations to the University.

If a financial aid award is reduced or eliminated due to ineligibility determined after registration, the student will be responsible for paying the financial obligations.

Credit Balances

Dillard University disburses Title IV funds by crediting a student’s account. Those funds that exceed tuition, fees, room and board, and other authorized charges, will be refunded to the student or parent in accordance with Title IV federal guidelines.

All debts to the University must be satisfied prior to qualifying for a refund. There may be some instances where changes to a student’s account may occur after a refund is processed (housing/meal plan changes, financial aid and adjustments, etc.). Such changes may result in a balance due to the University.

Additionally, any credit balance from the current term created by Title IV funds cannot be applied to an outstanding balance from a prior term greater than $200. Students or parents who receive a refund triggered by the disbursement of Title IV funds, therefore, still owe a balance to the university. Upon receipt of a refund, students should verify whether any balance remains on the account and, if so, promptly submit payment to avoid account holds.

All refunds payable to the student or parent will be processed through the student’s account: including housing refunds, financial aid, tuition refunds, etc. Checks or ACH will be generated from student accounts by the 14TH day of the credit balance.

Institutional Policy on Refund of Fees and Return of Title IV Funds

Students may be due refunds for the following reasons:

A. Withdrawal - all courses dropped for the semester. When a student officially withdraws from the University, a refund of the university tuition and other specialized instructional fees for the class(es) in which the student is currently enrolled may be made as follows:

Fall and Spring Semesters

• Prior to class starting if a student officially withdraws, the student will receive a 100% refund on tuition.

• Any withdrawals made after the 14th class day will not have any adjustments.

Students are advised to withdraw officially through proper academic channels. An official withdrawal form should be properly executed by the student, approved by the authorized officials and presented to the university registrar. The student identification card should be presented to the university cashier at the time of withdrawal.
Refunds will be based on the date the student receives approval for withdrawal in the Registrar’s Office regardless of the date of last attendance. Failure to attend classes does not constitute official withdrawal from the University. Also, withdrawal does not cancel an unpaid balance.

**Federal Financial Aid Title IV Recipients**
Federal Regulations require schools participating in the Student Financial Aid Programs to use specific refund policies when a student who receives Federal Financial Aid ceases attendance. The tuition, fees, room and board and financial aid awards, except work-study, may be prorated for an official withdrawal that occurs after the 14th class day (3rd class day during the Summer) for the respective term based on the number of calendar days completed for the semester divided by the number of days in the semester. The refund will consist of a pro rata share of the tuition and fees paid, less charges, prior to the official withdrawal date, in accordance with the current Return of Title IV Aid Refund Policy. If funds are released to a student because of a credit balance on the student’s account, then the student may be required to repay some of the federal grants released to the student.

**A. Order of Return:**
The funds due to the Title IV programs or the institution will be returned in the following order:
- Direct Unsubsidized Stafford Loan
- Direct Subsidized Stafford Loan
- Federal Perkins Loan
- Direct PLUS Loan
- Federal SEOG
- Other Title IV assistance
- Institutional Scholarships/Grants
- State Scholarships
- Federal Pell Grant

**B. Schedule Change Refunds – reduction of number of hours taken.**
Student schedule changes that require reductions in fee assessments will be refunded at 100% if such changes are made before the first class day (3rd day during summer). Students due a university fee refund because of a course cancellation should contact the Bursar Office.

**C. Military Service Refund, Institutional Charges and Refunds**
A full refund of required tuition, fees, and other institutional charges, or a credit in a comparable amount against future charges will be given to students who are forced to withdraw from school as a result of the military mobilization.

**Return of Title IV Funds Treatment**
If a Title IV eligible student withdraws because of being called to active duty, or has been otherwise impacted by military mobilization (such as a change of duty station away from the borrower’s home), the school must perform the Return of Title IV Funds calculations that are required. If those calculations result in the school being required to return funds to one or more of the Title IV programs, it must do so. If these calculations result in an overpayment that is the responsibility of the student to repay, the school should not contact the student or notify NSLDS.

Federal regulations require schools participating in the Student Federal Aid Programs to use specific policies when a student who receives Federal Financial Aid ceases attendance. Schools must specify “MILITARY MOBILIZATION” as the reason for the overpayment in Part 5 of the overpayment referral format.

**D. Deceased Student Refund**
The Deceased Student Refund policy follows the same guidelines as Military Service Refund.

**E. Room and Board Refund**
Should the resident officially withdraw from the University, or be required to leave due to circumstances beyond the resident’s control, or should the resident be required to leave for misconduct and/or discipline, the Bursar Office may approve a refund of housing fees. This refund will be made in accordance with the refund schedule below. All refunds of housing fees are contingent upon compliance with Student Affairs policies and procedures. Federal Regulations require schools participating in the Student Financial Aid Programs to use specific refund policies when a student who receives Federal Financial Aid ceases attendance. (See section entitled “Federal Financial Aid Title IV Recipients”)

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Fall and Spring Semesters (Housing)
100% ..............................1ST class day to 7th class day
Summer Semester (Housing)
100%..............................1ST class day to 3rd class day

Process for Appealing Refund Determinations
Students and/or parents who feel that individual circumstances warrant exceptions from normal policy may appeal by completing an appeal form and submitting documentation to support the appeal. Appeal forms may be obtained in the Offices of Records and Registration, Financial Aid and Scholarships, and Business and Finance. To ensure compliance with Federal Regulations, all appeals must be approved by the Office of Financial Aid and Scholarships, and the Office of Business and Finance.

Financial Aid
Dillard University makes every effort to give financial assistance to capable and promising students who would otherwise be unable to attend the University. This assistance is designed to supplement what the student and the student’s family are able to contribute toward the student's expenses. Financial aid resources at Dillard University consist of scholarships, grants, loans, and student employment.

Eligibility
Only students whose applications for admissions and required supporting materials have been received by the Office of Recruitment, Admissions and Programming are considered for financial assistance by the Office of Financial Aid and Scholarships. Scholarships are awarded to students who will be enrolled as full-time students. To receive aid from the federal programs, the following criteria must be met:

- Demonstrate financial need (some loan programs do not require students to show need).
- High school diploma or GED, or other standards established by the home state and which is in compliance with standards approved by the U.S. Department of Education.
- U.S. citizenship or eligible non-citizen.
- A valid social security number.
- Satisfactory academic progress (policy included in this section).
- Registration with Selective Service (males only).
- No default on any federal student loan.

Dillard University participates in the following Title IV programs:

- Federal Pell Grant Program
- Federal Supplemental Educational Opportunity Grant (SEOG)
- Federal Work Study
- Federal Perkins Loan
- Federal Direct Loan Program (Subsidized, Unsubsidized and PLUS)

Financial Need Determination
The Office of Financial Aid and Scholarships uses the need analysis from the Free Application for Federal Student Aid (FAFSA) to determine financial need. Students must submit the FAFSA directly to the U.S. Department of Education. All information contained in this application is held in strict confidence. In addition, financial records are protected in accordance with FERPA, as amended. Financial need represents the difference between the estimated cost of attendance and the amount that the student and the student’s family are expected to contribute toward the educational costs. The factors considered in determining the types and amounts of aid received by an applicant are:

- The availability of funds
- The student's analyzed financial need
- The student's classification and record of academic performance

Applicants desiring priority consideration should submit their applications by March 1ST to ensure timely consideration for the next academic year.

Financial Aid Packaging
Packages of aid may consist of a combination of scholarships, grants, loans and employment. This aid packaging concept enables the University to make more funds available to a larger number of applicants. The FAFSA form is required for consideration for scholarships, grants, and loans. Recipients of aid must reapply each year. Timely submission of the FAFSA and all information requested is required to receive the largest award possible. Scholarship recipients will
receive renewals based on the criteria of the particular award. Dillard University reserves the right to reduce or rescind award packages to remain in compliance with federal, state and institutional aid.

**Application Procedure**

To be awarded financial assistance of any kind, it is necessary for the applicant to follow the steps listed below:

- **Step 1:** Get admitted or re-admitted, if applicable. A student must be admitted to the University to receive a financial aid offer.

- **Step 2:** Complete the Free Application for Federal Student Aid (FAFSA). The FAFSA can be completed by going online at www.fafsa.ed.gov. Dillard's school code is 002004.

- **Step 3:** Accept or decline the financial aid offer, if applicable and send the required enrollment deposits, if applicable.

- **Step 4:** If applying for a federal loan, complete a Master Promissory Note and Entrance Counseling at www.studentloans.gov.

Transfer students are eligible for various forms of financial aid, including academic scholarships.

**Priority Dates**

State grant funds are limited, as are funds for Federal Work Study programs, Federal Perkins Loans, and Federal Supplemental Educational Opportunity Grants. To receive consideration for those funds, submit the FAFSA early enough to ensure processing by the dates listed below. It is suggested that the FAFSA be completed approximately three (3) weeks prior to the dates listed below:

- March 1 - Fall and Spring
- October 15 - Spring Semester
- March 1 - Summer Session

**Grant Programs Federal Pell Grant**

The Federal Pell Grant is federally funded and based upon financial need. Pell Grants are made to eligible, degree-seeking undergraduate students only based on information submitted annually on the FAFSA. The maximum grant eligibility award for the 2014-2015 academic year is $5,730. Student eligibility is determined by a schedule developed by the U.S. Department of Education.

**Federal Supplemental Educational Opportunity Grant (SEOG)**

The Federal Supplemental Education Opportunity Grant is for undergraduate students enrolled at least half-time who demonstrate exceptional financial need. Grants range between $200 and $4,000.

**Scholarship Programs**

Scholarships are derived from four general sources:

1. **endowed funds,**
2. **non-endowed funds,**
3. **gifts and grants,** and
4. **current operating funds.**

Some of these funds are available for students’ awards regardless of major, while the remainder is restricted by legal agreement with the benefactor, donor, or grantor only to those students who meet specific requirements. Students are encouraged to apply scholarships using the following websites:

- [www.uncf.org](http://www.uncf.org)
  The United Negro College Fund offers a variety of scholarship opportunities.

- [www.fastweb.com](http://www.fastweb.com)
  Fast web is a free scholarship Search Program.

Dillard University offers a variety of merit and talent based scholarships to entering freshman and transfer students. The scholarship program seeks to reward students who have demonstrated academic excellence through competitive grade point averages, test scores, and those students who have solid recommendations from counselors and teachers. The scholarships are four-year, renewable in varying amounts from full-tuition, room & board, to partial tuition scholarships.

- **University Scholarship:** Full tuition, room & board
- **Presidential Scholarship:** Full tuition
- **Dean Scholarship:** $7,500
- **Merit Scholarship:** $5,000
- **Dillard University Grants I and II:** $3,500 and $1,500 respectively
- **Talent-Based Scholarship:** Amounts vary (music, art, performing arts, Theatre)
Athletic Scholarship: Full or partial tuition, room and board

Spouses and Dependent Children of Dillard Faculty and Staff Scholarships
The University provides up to full tuition waiver for the spouses and dependent children of its faculty and staff personnel. Applications for scholarship assistance must be submitted to the Office of Financial Aid and Scholarships by March 1. The Tuition Waiver application can be picked up from the office of Human Resources. Scholarships under this program will not be awarded for more than four (4) years (8 semesters). All applicants must complete the FAFSA before scholarship assistance can be provided. Scholarship benefits for children and spouses will be awarded, minus the total amount of any scholarships and federal grants, if any, for which the dependent qualifies and receives. University scholarships to legal dependents and spouses are not available to cover tuition for summer school. Contact the Human Resources Office for more information or an application.

Funds from Non-Dillard Sources
Some departments at Dillard have awards arranged through private foundation or public agencies. Eligibility for these awards is limited to study in particular academic departments or specific fields of specialization. Additionally, the Office of Financial Aid and Scholarships nominates students to receive scholarships from private foundations or public agencies. For further information on these and other funds from non-Dillard sources contact the Office of Financial Aid and Scholarships.

Student Loan Program - Federal Perkins Loans
The Federal Perkins Program is aimed primarily at students with strong evidence of financial need. Eligibility is limited to U.S. citizens and permanent residents who are enrolled in degree programs and engaged at least in half-time study. Current regulation permits borrowing up to a maximum of $15,000 as an undergraduate. Repayment is deferred until nine months after the borrower has graduated, withdrawn from study or entered less than half-time enrollment. No interest charges accrue until the repayment period begins, at which time interest is assessed at the rate of 5% per year on the unpaid balance of the loan. The length of the repayment period varies according to the total amount borrowed, but it may not exceed ten years. Part or all of a Perkins Loan may be cancelled due to specific circumstances.

Nursing Student Loan (NSL)
Nursing Student Loans are available to nursing students enrolled at the clinical level. No interest charges accrue until the repayment period begins at which time interest is assessed at the rate of 5% per year on the unpaid balance of the loan. Repayment may be made on a monthly, quarterly, semiannual or annual basis beginning nine months after the borrower ceases to be a full-time student. The length of the repayment period varies according to the total amount borrowed, but it may not exceed ten years.

Federal Direct Stafford Loan
Federal Stafford Loans are obtained through the United States Department of Education. Eligibility is limited to U.S. citizens and permanent residents who are enrolled in coursework that satisfies degree requirements and engaged at least in half-time study. Current regulation permits borrowing up to $3,500 as a freshman, $4,500 for sophomores and $5,500 for juniors and seniors. An additional $2,000.00 unsubsidized loan is available to all eligible students. A dependent undergraduate may borrow a maximum of $23,000 in Stafford subsidized loans. In all cases, all accruing interest is paid to the lender by the government until the borrower begins repaying the loan. Repayment is deferred until six months after the borrower has graduated, withdrawn from study, or entered less than half-time enrollment. The interest rate changes every July 1, and there may be an origination fee of 3% deducted from the gross loan amount. The length of the repayment period varies according to the total amount borrowed.

Federal Direct Unsubsidized Stafford Loan
Federal Unsubsidized Stafford Loans are for independent student borrowers. Dependent borrowers whose parents are denied the PLUS loan are also eligible to borrow this loan. Current regulation permits unsubsidized borrowers up to $4,000 per year as freshman and sophomores and $5,000 as juniors and seniors. Unlike the subsidized loan, interest accrues while the student is in school.
Please note that the aggregated limit is $57,500 (of which no more than $23,000 can be subsidized). The unsubsidized amount is in addition to the Subsidized Stafford Loan and unlike the subsidized loan; interest is accruing on the loan, while the student is in school.

**Federal Direct PLUS Loan (Parent Loan)**
Plus Loans are for parents (and stepparents) who want to borrow to help pay funds for their child's educational expenses. Current regulations allow PLUS borrowers to borrow up to the cost of the education for each dependent child enrolled at least half-time in an eligible institution, minus any aid already awarded.

**Student Employment**
The primary purpose of the Federal Work Study Program is to stimulate and promote the part-time employment of students. In order to qualify, students must demonstrate financial need. During the summer or other vacation periods, full-time employment is sometimes possible. The basic pay rate is usually the existing federal minimum hourly wage. Those students who meet the March 1 deadline and show a high need are given first priority. Students are placed in jobs both on and off campus.

**Satisfactory Academic Progress to Maintain Financial Aid Eligibility**
Satisfactory Academic Progress (SAP) for financial aid is defined as passing a required number of hours and achieving a required grade point average during any semester or academic year. The minimum progress standards will be reviewed once at the end of every semester. All semesters attended including all credits accepted and transferred to Dillard must be considered in making a satisfactory progress determination without regard to whether or not the student received aid in a given semester. Also, Academic Progress through Academic Affairs and Financial Aid SAP are independent and separate from others. See the Office of Academic Affairs for the policy on Academic Probation.

There are three components to the University’s SAP policy:

**Component 1: Qualitative Standard**
Each student must meet the cumulative grade point average to remain eligible for federal aid.

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<tr>
<th>First-Year Students</th>
<th>Sophomores</th>
<th>Juniors &amp; Seniors</th>
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<tr>
<td>Attempted Hours</td>
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<td>0 through 29</td>
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<td>30 through 60</td>
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<td>61 and above</td>
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**Component 2: Quantitative Standard**
Each student must successfully pass a minimum of 70% of their credit hours attempted during the preceding fall and spring semesters at the University (rounded to the next highest number). Drops, Withdrawals, Incompletes, repeated and non-credit remedial coursework will be counted toward the hours attempted. Transfer credits are also used in determining compliance with the University’s SAP policy. Transfer credits are counted as attempted and earned credits for SAP purposes.

**Component 3: Maximum Time Frame**
Students are expected to complete degree requirements within a reasonable time-frame based on the average length of their program. Students must complete graduation requirements in no more than 150% of the average length of their program: For example: students requiring 124 credits to graduate from a program may not attempt more than 186 hours and still receive aid. In the event the student elects to change his/her major, all attempted hours, including transfer credits, withdrawals, repeated courses, will be counted in the evaluation of the 150% time-frame.

Students who fail to maintain SAP after one term will be placed on Financial Aid Probation. Those who fail to reach the required SAP requirements after this probationary period will be placed on Financial Aid Suspension and will lose eligibility for federal aid. Financial Aid Suspension does not prevent a student from enrolling in classes at Dillard University. However, students on Financial Aid Suspension are ineligible to receive federal student aid.

Students exhibiting extenuating circumstances may be granted an appeal, which, if approved, will allow the student to be placed on Financial Aid Probation for an additional semester. To apply for an appeal, students must contact their financial aid counselor in order to receive an appeals form. The appeals form must be turned in with all of the documentation. Examples of extenuating circumstances may include, but is not limited to, death of an immediate family member or...
prolonged illness and/or hospitalization. The student must submit a letter of appeal to continue receiving aid. A student may be placed on Financial Aid Probation if the appeal is approved. During the probationary period, the student must achieve a 2.00 for the semester and successfully pass 70% of the hours attempted during this period. If the required standards are not met after the probationary period, the student will be placed back on financial aid suspension. To regain eligibility, the student will have to regain compliance by attending Dillard at his or her own expense.

Student statements requesting an appeal of Financial Aid Suspension must submit a typed letter explaining why they are requesting an appeal. Any hand-written letters will be returned to the students with no decision made. No appeals will be accepted without documentation. Student statements without supporting documentation will be denied and returned to the student. Requests received after the deadline for review without prior approval from the financial aid counselor will be returned to the student with no decision made. Students will be notified in writing of the outcome of the appeals procedure. If a financial aid appeal is denied, the following steps must be completed to reestablish eligibility, and the following criteria must regain SAP compliance at their own expense:

The decision of the Financial Aid Appeals Committee is final. In rare occasions, students may meet with the Financial Aid Director to discuss their file; however, the Director has no authority to overturn the decision of the Appeals Committee, except to remain in compliance of law.

**Probationary Periods**

Students who fail to maintain the required standards must submit a letter of appeal to continue receiving aid. During the probationary period, the student must achieve a 2.00 GPA each semester and successfully pass 70% of the hours attempted during this period. If the required standards are not met after the probationary period, the financial aid will be suspended. To regain eligibility, the student must enroll at Dillard University at his/her own expense.

Students with extenuating circumstances may appeal to have financial aid re-instated. Examples of extenuating circumstances are prolonged illness under doctor’s care or an illness or accident requiring hospitalization or prolonged absence from class. Death of an immediate family member or prolonged illness of a dependent may be considered grounds for an appeal.

No appeals will be accepted without documentation. Students will be notified in writing of the outcome of the appeals procedure. If the financial aid appeal is denied, the student must regain SAP compliance at Dillard at his/her own expense.

**Verification**

Students selected for verification by the federal government must complete a verification worksheet along with submitting the required filed tax returns transcripts from the IRS. Printed tax returns are not acceptable. Additional documentation may also be required. If a student’s aid application is selected for verification and the student is eligible for a Federal Pell grant, verification must be completed within 60 days from the last day of enrollment or August 30th, whichever is earlier. To complete verification, all tax returns and forms required on the incomplete notice letter must be received and be complete. A valid Estimated Financial Contribution (FAFSA processed and accepted) must be received within this time limit. Students eligible for campus-based programs and Federal Stafford loans must complete verification prior to the last day of enrollment. In addition, a valid EFC must be received by Dillard University before the last day of enrollment. The Office of Financial Aid and Scholarships must certify Federal Stafford loan applications before the last day of enrollment each academic period to disburse loan funds. Dillard University does not disburse awards for students who are selected for verification until the process is complete. Questions concerning verification and required documents, should be referred to the Office of Financial Aid and Scholarships. Failing to complete verification by the deadlines will result in a loss of any eligibility for Federal Aid funds.

**For Best Consideration**

FAFSA applications are available in January for the following academic year. The FAFSA should be completed by March 1 for priority consideration. The FAFSA is used as the University’s application for consideration of most sources of financial assistance. It is designed to be the comprehensive financial aid application for aid programs. Detailed instructions are included on the FAFSA website. Once the FAFSA is processed, a
Student Aid Report will be generated to the applicant. Financial assistance must be applied for annually. Each year the University sets a priority date for timely submission of all forms to receive full consideration for all assistance available. The priority date for all Dillard students is March 1ST.

After initially applying using the FAFSA, the next year the student will be sent a Renewal Free Application for Federal Student Aid. Information about the Renewal FAFSA will be e-mailed to students between November and December to the e-mail address listed on the previous FAFSA. Fewer questions will need to be answered if information reported the previous year is still correct. Either the FAFSA or the Renewal FAFSA can be used to apply for financial assistance.

Other Information

Financial Aid Disbursement
Financial aid is disbursed through the University’s Business & Finance Office at the beginning of each semester. Most aid is disbursed as a direct credit to the student’s account. All required documents must be received in the Office of Financial Aid & Scholarships before any disbursements can be made to a student’s account.

Employment Projections
Information regarding employment projections can be reviewed through the Office of Career and Professional Development. Various local employment information and beginning salary levels for Dillard University graduates are also available at the Office of Career and Professional Development.

Campus Security Report
Information regarding campus security policies and campus crime statistics is available through the Office of Public Safety.

Completion and Graduation Rate
Information concerning the completion and graduation rate is available through the Office of Records and Registration. Also available is the completion rate for athletics students.

Computer Accounts
The Office of Information Technology and Telecommunications provides all Dillard students e-mail accounts, cable and access to the Internet.

If you have questions, please contact the help desk via Email helpdesk@dillard.edu. Contact the library at 504-816-4784 or via email at dulibrary@dillard.edu for remote access to library resources. Students are encouraged to protect their passwords.

Identification (ID) Cards
Each student is issued a university identification card at registration. Students, faculty, and staff are required to display their identification cards at all times, and, when asked, present to a university official. Lost or stolen identification cards must be replaced within ten (10) business days.

Study Abroad
Financial aid is available for Study Abroad programs. Contact the Office of Financial Aid and Scholarships for more information.

Drug and Alcohol Abuse Prevention
Information concerning prevention of drug and alcohol abuse is available through the Office of Student Success.

Refund Policy
The refund and repayment policy for students receiving Title IV federal funds is listed in this catalog and is available in the Bursar Office.

Statement of Rights
Students may review their financial aid records at any time. Students have the right to:

- Request the amendment of their records to ensure they are not inaccurate, misleading, or otherwise in violation of their privacy or other rights.
- Consent to disclose personally identifiable information contained in their records, except to the extent that Family Education Rights Privacy Acts (FERPA) authorizes disclosure without consent.
- File with the U.S. Department of Education a complaint alleging failure by the school to comply with requirements of FERPA.
- Obtain a copy of the FERPA policy from the Office of Records and Registration.
- Appeal any financial aid awarded if special circumstances warrant a review.
• Contact the Office of Financial Aid and Scholarships if they should have any questions.

• Obtain a copy of campus crime statistics from the Office of Public Safety.

• Obtain a copy of the placement rates from Center for Career and Professional Development.

• Obtain a copy of graduation rates from the Office of Academic Affairs or the Center for Career and Professional Development.

**Code of Conduct**

• Dillard University does not enter into revenue sharing arrangements with banking institutions.

• Dillard University employees do not accept gifts of more than nominal value from lenders, guarantors and loan servicers.

• Dillard University employees do not receive compensation for consulting services to lenders.

• Dillard University employees do not assign lenders to first-time borrowers.

• Dillard University employees will not refuse to certify a loan based on the borrower’s choice of lender.

• Dillard University employees will not participate in opportunity pools with loan servicers.

• Dillard University does not contract lending institutions to perform call centers or other financial aid office staff functions.

• Dillard University does not compensate advisory board members, except for reasonable expenses incurred as a result of that service, such as travel expenses.

• The Dillard University Student Code of Conduct can be found in the student handbook.
The mission of the Division of Student Success is to foster student success by engaging students in learning opportunities that enhance their personal, social, cultural, moral, physical and cognitive growth. The Division of Student Success strives to provide services and programs that support students' educational aspirations and foster students' academic and personal success, as well as promote student leadership development and aid in providing students with a successful collegiate experience. The Division of Student Success strives to create a campus environment that is both supportive and stimulating and provides a range of experiences in which personal development strives and learning flourishes.

The Division of Student Success provides central leadership and guidance of student services at Dillard University, which includes the direction of divisional strategic planning, facilitation of interdepartmental interaction, coordination of student support and crisis intervention and referral and facilitation of divisional and student life assessment efforts. The office is an important contact point when a student's need is apparent and it is not clear where to turn for help. Staff in the office coordinates specific programming and initiatives that promote academic integrity, self-awareness and growth and connection to the Dillard community and the greater New Orleans community.

The Division of Student Success believes university students of all ages and backgrounds are engaged in a process of growth and change. The extent and intensity of each student's involvement in academic pursuits and other aspects of student life determine in large measure the degree of individual student success attained. While students are ultimately responsible for their own lives, the campus environment is formative and instrumental in their efforts to achieve academic success and personal success; therefore, the Division of Student Success commits to aiding in students' success by providing opportunities that facilitate the growth, change and development of all students. Opportunities are provided to students through the following areas:

**Center for Career and Professional Development**
The Center for Career and Professional Development supports the holistic development of students by guiding them through the career and professional development process in an effort to prepare them for entry into graduate or professional schools, as well as into the global marketplace.

The process includes student guidance from the first through the fourth year of college by providing awareness of career development exploration opportunities, professional development activities and leadership experiences to assist in clarifying values and setting goals for career decisions.

Beginning in their first year, students are guided through a career decision-making process that begins with the selection of a major, adjusting to university life, and preparing for the world of work and life after Dillard.

Emphasis is placed on training and developing Dillard University students for internships, professional employment, and graduate/professional school admissions. Through the infusion of career planning and initiatives into student life, students are empowered to advance their career goals.

The Center for Career and Development sponsors the following initiatives that will help students develop successful career and academic strategies:

- Alumni Career Network
- Career exploration
- Community Service
- Graduate or professional school preparation
- Internship opportunities
- Resume Writing

**Community Service**
Community Service is an essential component of the Dillard University educational experience and is a requirement for graduation. Students are required to complete a total of 90 hours of community service.

The 90 hours of community service is monitored and collected by the Center for Career and Professional Development. Community service is generally a volunteer action by participation in activities like, community walks, Habitat for Humanity events,
volunteering at non-profit community agencies, tutoring, or other similar activities. Community service experiences are unpaid, and hours must not be awarded in lieu of students receiving pay for actual work experiences. Community service projects must be approved prior to the beginning of a project in order to ensure that it does not supersed paid work experiences and that the activity serves a broad constituent group.

**Community Service Approval Process:**

1. Submit the Dillard University Community Service Registration form. The form must be submitted prior to the start of any community activity. The form can be submitted by a student organization, but must be signed by a university advisor. Failure to do so will result in the loss of community service hours.

2. All students must sign a Travel Waiver form prior to participating in any community service event, activity, or project that will be held off campus. Failure to submit the form will result in the loss of community service hours.

3. A DU Community Service form should be submitted 72 hours after the event or activity has taken place.

4. Make copies of all forms (for your records) that you submit for community service.

5. Students should check their transcript through myDU to ensure that hours have been posted to their transcript.

6. Community service hours are submitted at the end of every semester to the Office of Records and Registration. That office places the hours onto the Dillard University transcript.

7. All community service paperwork must be submitted to the office prior to the end of the semester that the community service occurred. Failure to do so will result in the loss of hours.

8. All paperwork for community service must be submitted to the Center for Career and Professional Development.

**Community Service – Transfer Students**

Community service is also required of all transfer students into Dillard University. At the time of transfer, if a student falls into one of the categories below, the number of hours required are:

- **Sophomore:** 90 hours of community service
- **Junior:** 60 hours of community service
- **Senior:** 30 hours of community service

**Educational Talent Search**

The Dillard University Educational Talent Search Program is a federally-funded outreach program administered by the U.S. Department of Education. The program identifies and assists middle and high school students eligible under low income federal guidelines or underrepresented groups who seek postsecondary educational opportunities. Talent Search students have the desire and potential to succeed in higher education. The program provides academic, career, and financial counseling to its student participants and encourages them to graduate from high school and then continue on to a postsecondary institution. Educational Talent Search also serves high school dropouts by encouraging them to re-enter the educational system to complete their education. The goal of the program is to increase the number of youths from disadvantaged backgrounds who complete high school and enroll in postsecondary education institutions of their choice.

Educational Talent Search provides academic and enrichment services in cooperation with targeted schools in Orleans and Jefferson Parishes. Most services are conducted at the target schools. In addition, students have the opportunity to receive supplemental academic services on the Dillard University campus. The student must complete an application and be documented as low-income under the program’s federal guidelines. In addition, the student must be in grades 6-12; or a student drop-out (up to age 27) seeking re-entry services or a veteran.

Dillard University and Educational Talent Search have been committed to service and education in the community for over 30 years, providing growth and development for student participants in completing their post-secondary and vocational education. For more information regarding the Dillard University Educational Talent Search Program, call (504) 816-4818.
Eighth Grade Initiative
As a collaborative with the TRiO programs, the Dillard University Pre-Collegiate: Eighth Grade Initiative is a cutting edge, pre-collegiate program designed to encourage students from various backgrounds to successfully matriculate through middle/high school and enroll in college. The students remain in the program until their matriculation into Dillard University.

The following services are provided to participants.

- Career Exploration
- College preparation seminars
- Mentoring
- Parent Workshops
- Personal Counseling and Support
- Standardized test preparation
- Tutorial Services in reading, writing, math and science
- Test-taking and study skills workshops

For additional information regarding the Pre-Collegiate Emerging Scholar Program, call (504) 816-4306 or (504) 816-4714.

Office of Public Safety
The Office of Public Safety provides a staff of armed officers who monitor and patrol the campus 24 hours a day. The primary responsibility of these officers is to protect the life and property of students, faculty, staff and visitors. The Office of Public Safety is also responsible for enhancing student's educational experiences by providing information sessions and workshops on safety, security and emergency preparedness that will assist them on and off the campus. The campus is a closed campus with guarded entrances 24 hours a day. Persons needing assistance may contact the office at 504-816-4911.

Parking Enforcement
Parking enforcement regulations are enforced from 7 am to 7 pm, Monday through Friday. In addition, handicapped parking regulations are enforced 24 hours a day, 7 days a week.

Student Affairs
Judicial Affairs
Judicial Affairs strives to make Dillard a just and positive community that focuses on conflict resolution. The University believes that one’s actions demonstrate one’s commitment to respecting differences and individuals must be responsible for their behavior and accountable for their actions. Everyone who chooses to participate in and or visit the Dillard community must abide by the policies and practices designed to ensure a safe, educational and comfortable existence.

Dillard students are governed by the University’s Student Code of Conduct as well as University policies and procedures. Each student is responsible for reading the Dillard University Student Handbook and the University Catalog and for abiding by the University’s, rules, regulations, policies, and procedures.

Recreation, Health and Wellness
The mission of Recreation, Health and Wellness is to enhance the quality of life for the Dillard University family and its community members by providing active and passive recreational, educational, and cultural activities. RHW’s objective is to provide recreational activities and facilities that are safe, accessible, and aesthetically pleasing to the entire Dillard family, including:

- Aquatics
- Club Sports
- Group and Individual Fitness
- Intramural and Extramural Sports

Residential Life
The mission of the Office of Residential Life is to provide a safe, secure, and healthy living environment for students that enhance learning and development through community service, quality programming, and academic support. The office provides oversight of:

- Residence Halls
- Residence Hall Association (RHA)
- Resident Assistants

Student Engagement and Leadership Development
The Office of Student Engagement and Leadership Development is committed to learning beyond the classroom by providing students opportunities to actively engage in orientation and leadership development programs, student governance, and clubs and organizations.
**Student Union**
The Student Union serves Dillard University as a community center, bringing together students, faculty, staff, alumni, and the surrounding community. Its core values are: student engagement, development and success; communication; learning; and building community.

**Student Support Services**
The Office of Student Support Services provides the following academic enhancement programs for eligible students.

- Academic, career, personal, and graduate-school counseling
- Access to financial assistance programs
- Cultural enrichment activities
- Instruction in reading, writing, mathematics, natural sciences, and study skills
- Support services for the Emerging Scholars summer program

In addition, workshops and seminars are offered throughout the academic year and include such topics as:

- Career exploration
- Essay writing
- Graduate-school information
- Mathematics study techniques
- Note-taking strategies
- Study Skills
- Test-taking strategies
- Textbook reading strategies
- Time management

Student Support Services participants must have a need for academic and/or counseling support services. To be eligible, students must also meet one of the following criteria as defined by federal guidelines:

- Be a disabled student (documentation required).
- Be a first-generation college student, i.e., neither parent or guardian has a four-year college degree;
- Fall within income limits set by the U.S. Department of Education; or

For more information regarding Student Support Services, call (504) 816-4715.

**Behavioral Health and Wellness**
The Counseling Suite staff provides counseling and crisis intervention services to Dillard University students. The staff incorporates into their practice and programming awareness, respect, and valuing of cultural differences.

**Key to Success: Single Parent Residential Program**
This retention program is for single parents enrolled at Dillard University. This program addresses the challenges faced by single parent college students through campus housing, workshops, seminars, and cultural enrichment experiences. For more information regarding Keys to Success, call (504) 816-4118.

**Office of Disabilities Services**
Dillard University is committed to following the requirements of the American and Disabilities Section 504 of the Rehabilitation Act of 1973, the American with Disabilities Act of 1990 (ADA), and all other applicable federal and/or state laws, rules and regulations. The University is committed to providing accommodations for eligible individuals with documented disabilities as defined by federal and state laws in the most timely and effective manner; and in accordance with applicable laws and regulations. The University’s intent is to ensure that every applicant for enrollment who makes a request for accommodations is promptly and properly advised of the accommodation process.

All requests for accommodations must be submitted to the Office of Disability Services. Requests for accommodations must be in writing on the appropriate form(s) and with the appropriate supporting documentation for consideration and/or review; documentations must be dated within three years of request. The review of the request may, at the discretion of the University, include an evaluation and determination of the scope of the disability and, if appropriate, request for additional medical documentation, examinations and/or options in accordance with applicable law and regulations. In To request service, contact the Director of Student Success for Support Services and TRiO programs call (504) 816-4306/(504) 816-4715.
University Chaplain and VisionQuest Chaplain

The Office of the University Chaplain provides a lively worship service in Lawless Chapel every Sunday the University is in session. Worship time is 6:00 p.m.; Communion is offered once a month for the whole community. The style of the worship arises from the two denominations to which the University is related, the United Methodist Church and the United Church of Christ. The worship experience also reflects the needs and preferences of the congregation that includes Baptist, Catholic, Methodist and other faiths which reflects the cultural exuberance of the student body. The VisionQuest Chorale and Liturgical Dancers provide the music and dance for worship, and also perform in and beyond the city.

The University Chaplain provides spiritual counseling, religious programming and is the head of the Council of Chaplains, which includes all residence hall, class, student organizations and Greek organization chaplains as well as the Student Government Association Chaplain. The Chaplain is also involved in VisionQuest, a program designed to help students in pursuing ordained, music, or lay ministries, and to assist all students to find the work and the life to which God has called them.

VisionQuest

VisionQuest is a program designed to help students who are considering ordained, music, or lay ministry, and to assist all students to find the work and the life to which God has called them. This work is accomplished through the VisionQuest Chorale (singers) and Liturgical Dance Company, guest speakers and artists (ex.: Lecretia Campbell, Donald Lawrence, Richard Smallwood, Jeremiah Wright), civic engagement opportunities, a newsletter (The 21ST Century Seeker) and the Leadership Institute. The Leadership Institute is a series of three 5-to-7 hour workshops designed to strengthen personal and professional leadership skills. VisionQuest is housed in the Office of the University Chaplain, in Lawless Chapel.

Upward Bound

Dillard University extends its commitment to education in the community through the federally funded Upward Bound program. The overall goal of Upward Bound, one of Dillard’s premier TRiO programs, funded by the U.S. Department of Education, is to guide local high school students academically and socially as they continue through high school, and to motivate them to seek a postsecondary education. During the academic year, participants report to campus on Saturdays to receive comprehensive instruction in math, science, composition and literature, and world languages.

Further, participants attend a weekly session to receive assistance with their homework. In the summer, students participate in six weeks of academic enrichment taking classes that prepare them for the next grade level, a residential stay on campus, and a series of college tours. Dillard students often serve as tutors and mentors.

Throughout the year, Upward Bound staff organize various cultural and volunteer service projects for the participants. The staff makes every effort to encourage Upward Bound participants to embrace learning, and fully assist them with preparing for the transition from high school to college. For more information regarding the Dillard University Upward Bound Program, call (504) 816-4622 for assistance.
General Education Core
   Academic Center for Excellence
   Daniel C. Thompson/Samuel DuBois Cook Honors Program
   The Quality Enhancement Plan ("QEP")
   Undergraduate Research

Special Programs
   Melton Foundation Fellows
   Undergraduate Research
   Study Abroad
GENERAL EDUCATION CORE

The core curriculum encompasses the University’s mission and vision and is grounded in the liberal arts. The core is designed to be reflective of the domains of critical thinking, communication, global awareness, citizenship, personal growth and development, and quantitative thinking; enhancing students’ understanding and appreciation of other cultures. Through study in the College of General Studies, College of Arts and Sciences and College of Business, students discover universal thoughts and beliefs that inform their world.

General Education Core - 41 credit hours

African Diaspora
- AWS 100 - Survey of the African World or
- REL 208 - The Black Church in the U.S.

Economics
- ECO 203 - Principles of Macroeconomics

English
Students must pass ENG 111 and 112 with a “C” or better.
- ENG 111 - Expository Writing and
- ENG 112 - Argument and Research and
- ENG 201/ENG 202 - Readings in World Literature I or Readings in World Literature II

First Year Experience
- FYS 101 - First Year Seminar I and
- FYS 102 - First Year Seminar II

Humanities Elective
Menu courses (Select One)
- ART 202 - Introduction to the Visual Arts
- MUS 130 - Music Appreciation
- PHI 202 - Logic
- SPT 102 - Introduction to the Theatre
- SPT 204 - Public Speaking

Mathematics
The first required mathematics course is defined by the respective major. Students will place in mathematics based on ACT/SAT scores submitted at admission or mathematics course(s) transferred from another institution. Students must satisfactorily complete prerequisite mathematics requirements defined by the respective major.

Natural Sciences Elective
Menu courses (Select One)
- BIO 101 & 101L - Biological Sciences I & Laboratory
- BIO 111 & 111L - General Biology I & Laboratory
- BIO 201 & 201L - Anatomy and Physiology I & Laboratory – nursing majors only
- CHE 111 & 111L - General Chemistry I & Laboratory
- PHY 101 & 101L - Physical Sciences I & Laboratory

Physical Education
Menu courses (Select One)
- PE 101 - Basketball
- PE 102 - Volleyball
- PE 104 - Tennis
- PE 106 - Swimming
- PE 107 - Golf
- PE 108 - Bowling
- PE 109 - Softball
- PE 110 - Beginning Weight Training
- PE 113 - Dance

Social Sciences Elective
Menu courses (Select Two)
- HIS 101 - The Global Past I
- HIS 102 - The Global Past II
- HIS 201 - U.S. History 1607-1865
- HIS 202 - U.S. History 1865-Present
- POL 201 - American National Government
- POL 202 - State and Local Government
- PSY 101 - Introduction to Psychology
- SOC 101 - Introduction to Sociology

University Convocation
- UCO 101 - University Convocation I and
- UCO 102 - University Convocation II

World Languages
- FGR/FFR/FSP 121 – Elementary German I or Elementary French I or Elementary Spanish I and
- FGR/FFR/FSP 122 – Elementary German II or Elementary French II or Elementary Spanish II
**Academic Center for Excellence**

The Academic Center for Excellence works to improve the academic success of all students as they matriculate through the first two years of collegiate experience.

The mission of the Academic Center for Excellence, a Title III Project, is to ensure that the first-year student's academic experience at Dillard is satisfying and rewarding. To this end, the Center is proactive in anticipating change and takes steps to provide the services first-year students need and will require in the future.

The Center includes:

**First-Year Experience (FYE)**

To meet the needs of first-year students the FYE provides the following program that impact matriculation and retention:

**Academic Advising (first-year students)**

Academic advising is one of the critical components to progression and graduation. All first-year students and transfer students with less than 30 credit hours are advised through the Academic Center for Excellence. Academic Advisors are assigned to students based on their majors.

**First-Year Learning Communities (FLC’s)**

The FLC model places 25 students who are in the same major in classes together. The learning communities assist students in developing networks with other students with similar academic interests and allow for directed academic advising.

**Service Learning**

Service learning is an identified high-impact practice focused on creating opportunities for students to become more engaged students and citizens. Service learning is creates opportunities for students to engage with faculty in the application of the knowledge acquired in their courses to real world problems within their communities. Dillard University requires that students complete 30 hours of service-learning to complete their degree requirements for graduation.

**Daniel C. Thompson/Samuel DuBois Cook Honors Program**

The Daniel C. Thompson/Samuel DuBois Cook Honors Program is dedicated to producing graduates who excel, become world leaders, are broadly educated, culturally aware, and concerned with improving the human condition. Using a highly personalized, learning-centered approach, Dillard University Honors students will meet the competitive demands of a diverse, global, and technologically advanced society.

- “Non Scholae Sed vitæ discimus.”
- “We learn not for school, but for life.”

The philosophy embedded in “we learn not for school, but for life,” forms the foundation of belief for the Daniel C. Thompson/Samuel DuBois Cook Honors Program at Dillard University. This philosophical basis declares the program’s dual commitment to nurturing the intellectual potential of highly motivated students and to providing a moral and ethical framework for responsible social activism in a multicultural, global context. Honors colloquia and curriculum are interdisciplinary and oriented toward undergraduate research. This Honors design incorporates the creative energies of faculty and students in the academic enterprise so that courses offer greater depth but not more work than regular classes. Each academic college at Dillard University hosts and can create honors courses for discipline-based curricular needs.

- Goals
  - Develop advanced skills in critical thinking, reading, and writing.
  - Promote a culture of intellectual engagement and academic community.
  - Provide a moral and ethical framework for responsible social activism.
  - Develop and instill greater cultural awareness and foster greater cultural appreciation in the world.
  - Develop innovative models for undergraduate research.
  - Enhance student awareness of and competency in the information/digital age.
  - Encourage innovative teaching by faculty members.
Admissions Policy
There are two methods of admission:
- Designation as a University Scholar, or
- Submission of a petition to the Honors Advisory Council

Eligibility Criteria:
- A score of 27 on the ACT or 1220 on the SAT, and
- 3.8 cumulative high school GPA on a 4.0 scale

Continuing Students
- After completing one semester at Dillard University, students who did not enter the program as a First-Time/Full-Time student may apply for admission to the program if you they:
  - Have completed a minimum of 15 credit hours at Dillard and earned no more than 59 credit hours;
  - Have earned a minimum 3.2 cumulative GPA
- Submit an Honors Program Application

NOTE: Application Deadlines are: Fall Semester - October 1st; Spring Semester - February 1st. The application deadline is a receipt deadline and all information must be received no later than 5:00 pm. Deadlines that fall on a weekend or holiday will be extended to the next business day.

Selection Criteria:
- Application review by Honors Director and the Honors Faculty Advisory Council
- Successful completion of eligibility requirements.

Continuation Policy
Must maintain minimum 3.2 cumulative GPA.
- Grades are reviewed at the end of each semester.
- Students will receive notice of continued enrollment in the program.

Writing Center
The Writing Center serves as a resource center to assist students in developing their writing skills and to expose them to opportunities to engage in creative writing and literary discussions.

The Quality Enhancement Plan (“QEP”)
Communication Skills Enhancement Grounded in Critical Thinking
Dillard University’s mission is “to produce graduates who excel, become world leaders and are broadly educated.” As a result of discussions of the Quality Enhancement Plan (QEP) since 2006, and, after analyzing institutional data, surveying constituents, conducting focus groups, and reviewing the literature, the majority of the DU community affirmed the topic, Communication Skills Enhancement Grounded in Critical Thinking, as being consistent with the university’s mission. Out of the same discussions emerged the goal, i.e., to ensure the success of all students by enhancing communication skills grounded in critical thinking, and the objectives for designing and implementing the QEP:

1. As a result of acquiring enhanced critical thinking skills, students through engagement, will be able to offer solutions to real-world problems by:
   a) reading analytically
   b) writing critically
   c) speaking and presenting effectively

2. Enhance student engagement in co-curricular and multidisciplinary learning experiences through the application of critical thinking skills.

Broad-based input throughout the process resulted in a program design which meets the needs of all stakeholders. An enhanced first-year experience familiarizes incoming students with the mission of the university and the values of the Dillard community, while preparing them to meet the demands of the larger world. The first-year experience is redirected into an innovative program across campus, the LC³ (Learning Communities, Critical Thinking, Communication) Program. Dillard’s QEP strengthens the current curriculum, especially in the freshman year.

Undergraduate Research
Embedded in the values of the Dillard curriculum is the idea that students participate in research on a collaborative basis with faculty. Collaborating with a faculty mentor on research or creative activities
enables students to look deeply into questions and issues in their major fields and to become more sophisticated designers of their own education.

Broadly defined, undergraduate research is an inquiry or investigation, conducted by an undergraduate student, which makes an original intellectual or creative contribution to the student's discipline. Undergraduate research varies from discipline to discipline, even within sub-disciplines, and fosters student engagement in an original investigation or creative work for a significant period of time. It ensures that students are making the most of their undergraduate education at Dillard.

The Office of Undergraduate Research is an initiative of the Office of Academic Affairs. A resource for faculty and students, the office encourages both on-campus and off-campus research opportunities for students. Through initiatives carried out in the Schools and Programs, faculty members share different models for incorporating undergraduate students into research programs and ways of infusing undergraduate research into the curriculum.

Students are encouraged to begin exploring possibilities for research and creative activity as soon as possible after beginning their college career. For guidance and support, each student is matched with a faculty mentor whose research and teaching interests correspond to the student's academic goals. Advisement is provided throughout a student's academic career.

Research and creative stimulation funds are available to students for research supplies and travel to present their research or creative work at regional and national conferences. Study abroad opportunities are among the many special privileges afforded to students participating in research and creative activities. Information on eligibility for research funding is available from the Office of Undergraduate Research.
Uniforms and equipment are issued without cost to all students. For further information, contact the ROTC office at (504) 865-5594.

Air Force Reserve Officer Training Corps (AFROTC) Aerospace Studies
The Air Force Reserve Officer Training Corps (AFROTC) offers two (2) and four (4) year programs through which a student earns a commission as a second lieutenant in the United States Air Force. The four-year program is divided into two parts: the General Military Science Course (GMC) for freshmen and sophomores and the Professional Officer Course (POC) for juniors, seniors, and graduate students.

Students in the General Military Course attend a one-hour class and a one-hour laboratory each week. Dillard University students can complete all aerospace studies classes and laboratory requirements on Thursday afternoons each week during the semester on the Tulane University campus. For further information on class offerings, class schedule, or the AFROTC program, contact the Aerospace Studies office at (504) 865-5394.

The two-year program consists of the Professional Officer Course only. Interested students should apply for the two-year program no later than February in the spring semester of their sophomore year.

Entry into the Professional Officer Course is competitive and is determined in late spring of each year. Prior to entry into the POC, all students in the four-year program must attend a six-week field training session. Field training sessions are normally held in the summer between the sophomore and junior year. All Professional Officer Cadets receive a monthly subsistence allowance.

AFROTC cadets may compete for scholarships that cover tuition and fees, textbooks, and provide a subsistence allowance. Orientation flights in military aircraft and visits to Air Force bases are optional parts of AFROTC training. Light aircraft training is given to qualified seniors who plan to enter pilot training.
Navy Reserve Officer Training Corps (NROTC)

There are three general programs through which students can qualify for commissions in the naval service: The U. S. Naval Academy, The Naval Reserve Officer Training Corps (NROTC) Navy or Marine option programs, and direct accession through Officer Candidate School. The NROTC program at Tulane University offers students the opportunity to earn a commission in the Navy or Marine Corps through four-year, three-year, and two-year scholarship programs, and through the NROTC College Program. Students matriculating to Tulane University, who have not already been awarded an NROTC scholarship, may participate in the NROTC College Program and compete for a three year scholarship. These students are selected from applicants each year by the Professor of Naval Science.

NROTC Scholarship Program students are selected annually on a nationwide competitive basis. They receive four-year scholarships that include full tuition, university fees, uniforms, textbook stipend, and a monthly subsistence stipend. Scholarship students participate in paid summer training periods and receive commissions in the Navy or Marine Corps Reserve as Ensigns or Second Lieutenants upon graduation. They have a minimum four-year active duty obligation after commissioning, followed by four years in the inactive reserves.

NROTC College Program students are selected from applicants each year by the professor of naval science. First-year students may apply to participate in the college program any time during their initial year. They participate in a four-year naval science program with one paid summer training period (between the junior and senior years) and receive commissions in the Navy or Marine Corps Reserve upon graduation. They incur a minimum four-year active duty obligation, followed by four years in the inactive reserves. College program students are furnished uniforms and naval science textbooks and a monthly subsistence stipend during their junior and senior years. Additionally, four-year college program students may compete nationally for a three-year NROTC scholarship.

NROTC Two-Year College Scholarship Program participants are selected from local undergraduate applicants. To apply, students should contact the NROTC unit on campus not later than the middle of the first semester of the sophomore year or the first semester of the third year if in a five-year program. Applicants who are qualified and accepted attend the six-week Naval Science Institute at Newport, Rhode Island during the summer prior to entering the program. Travel expenses are paid to and from the institute, and candidates receive a salary, plus meals and lodging for the training period. Upon successful completion of the Naval Science Institute, the students are enrolled in the NROTC program in the fall. Students may receive full tuition scholarships and money per month in subsistence for the remaining two years of college. Active duty obligations are a minimum of four years of active duty followed by four years in the inactive reserves.

Those students who desire a Navy or Marine Corps commission but do not participate in NROTC programs may apply for the direct accession program that leads to a commission upon completion of degree requirements and Officer Candidate School.

The Naval ROTC Unit sponsors many teams in campus intramural sports and many specialty organizations that represent the unit on campus and throughout Louisiana and the southern United States. These include the Drill Team, the Drum and Bugle Corps, and the Color Guard, all of which participate in many Mardi Gras parades and other unit and University events. For more information call the NROTC Unit, Tulane University at 1-800-800-NAVY.

Study Abroad

The Office of International Students and Study Abroad Programs strives to facilitate and engage students in acquiring a broader understanding of the world around them, as well as an increase level of compassion and commitment to international issues of importance by providing them with the opportunity to intern, study and conduct research in a variety of international locations.

The Office of International Students and Study Abroad Programs support the holistic development of students by working with academic divisions to create interdisciplinary study programs. Through study abroad experiences, Dillard students are immersed
in foreign language, cultures, academic study and develop personal independence and global awareness. These experiences ultimately foster transnational competencies that enrich the lives of the Dillard University Constituency.

Dillard University students have found that study abroad gives them an advantage in the job market and in applying to graduate schools. Others have discovered direct routes to international careers in business, government, law, and the arts. Students can earn academic credit towards their Dillard degree in all the study abroad programs coordinated by the Office of International Students and Study Abroad Programs.

Speak with your advisor and the study abroad coordinator for more information.
Respect the intellectual life, valuing academic experience and its practical applications.
School of Humanities

   English
   Film
   Mass Communication
      Concentration in Multimedia Journalism
      Concentration in Public Relations
   Music
      Concentration in Music Industry
      Concentration in Voice Performance
   Theatre
      Concentration in Performance
      Concentration in Technology
   Visual Arts

School of Nursing

   Nursing

School of Public Health

   Public Health
      Concentration in Community Health
      Concentration in Health Sciences
      Concentration in Health Systems Management

School of Science, Technology, Engineering and Mathematics (STEM)

   Biology
   Chemistry
   Computer Science
   Mathematics and Actuarial Science
   Physics
   Physics
      Concentration in Medical Physics
      Concentration in Pre-Engineering

School of Social Sciences

   Criminal Justice
   Political Science
   Psychology
   Social Work
   Urban Studies and Public Policy
The School of Humanities comprises the branches of learning concerned with systems of thought based on the nature, dignity, interests, expressions, ideas and values of humankind. The Humanities Program encompasses ancient philosophical foundations and modern modes of inquiry from a global perspective as expressed in literature and the creative arts. The School of Humanities develops graduates who are critical thinkers, skillfully creative and well prepared for academe and the workplace.

Majors
- English
- Film
- Mass Communication
  - Concentration in Multimedia Journalism
  - Concentration in Public Relations
- Music
  - Concentration in Music Industry
  - Concentration in Voice Performance
- Theatre Arts
  - Concentration in Theatre Performance
  - Concentration in Theatre Technology
- Visual Arts

Minors
- English

Complete 18 credit hours from courses listed below; no more than two courses from 200 level:
- ENG 223 - Studies in Poetry
- ENG 224 - Studies in Fiction
- ENG 225 - Studies in Drama
- ENG 260 - Literary Criticism
- ENG 261 - Feminist Theories
- ENG 303 - Jazz in Literature
- ENG 304 - American Ethnic Literature
- ENG 315 - American Literary Foundations
- ENG 323 - British Literary Foundations
- ENG 329 - Modern American Novel
- ENG 333 - African American Literary Foundations
- ENG 343 - African American Poetry
- ENG 344 - The Harlem Renaissance

Film
Complete 18 credit hours from courses listed below:
- FLM 101 - Introduction to the Study of Film
- FLM 200 - Film History & Theory
- FLM 220 - Film Production
- FLM 300 - Cinematography & Directing
- FLM 310 - Sound Design for Film
- FLM 320 - Documentary Film Production

Mass Communication
Complete 18 credit hours from courses listed below:
- MAC 100 – Introduction to Mass Communication
- MAC 205 – Basic Newswriting
- 12 major credit hours in one of the following concentration: Multimedia Journalism or Public Relations

Music
Complete 18 credit hours from courses listed below:
- MUS 103 - Ear Training/Sight Singing Laboratory
- MUS 104 - Continuation of Ear Training/Sight Singing Laboratory
- MUS 109 - Music Theory I
- MUS 110 - Music Theory II
- MUS 131 - Piano Class
- MUS 132 - Piano Class
- MUS 147 - Concert Choir
- MUS 148 - Concert Choir
- MUS 150 - Survey of Music Literature
- MUS 197 - Midday Recital
- MUS 198 - Midday Recital
- Applied Music Elective
- Music (MUS) Elective 200 or 300 6 credit hours

Theatre Arts
Complete 18 credit hours from courses listed below:
- SPT 100 - Script Analysis
- SPT 101 - Voice and Diction
- SPT 102 - Introduction to the Theatre
- SPT 115 - Theatre Laboratory
- SPT 205 - Basic Acting
- SPT 209 - Stagecraft I
- SPT 215 - Theatre Laboratory
- SPT 306 - Children’s Theatre
Visual Arts

Complete 18 credit hours from courses listed below:
- ART 101 - Design & Color
- ART 103 - 3-Dimensional Design
- ART 216 - Introduction to Drawing
- ART 307 - Printmaking I
- ART 311 - Painting I
- Art Elective: 6 credit hours

Graduation Requirements for the Bachelor of Arts Degree

Completion of all program requirements as specified in the indicated curricula, including a grade of “C” or better in all required major and minor coursework. Students must earn at least the minimum passing grade, as described in the University Catalog or General Education Core which requires students earn a “C” or better to satisfy the English Core requirement.

Programs/Opportunities
- Art Gallery
- Dillard University Concert Choir
- Dillard University Jazz Band
- Dillard University Multidisciplinary Feature Film Projects
- Dillard University Recording Studios
- Dillard University Television - DUTV
- Dillard University Theatre
- Faculty and student literary presentations
- Student and Faculty Art Exhibits
- The Courtbouillon (University student newspaper)
- The Dillard Review (a journal of arts and letters)
- The English Club
- Tom Dent Literary Festival (a literary program of the New Orleans Public Library and the African American Resources Center)
- Worldwide Dillard University Broadcasting - WDUB Radio
ENGLISH

Mission
The English Program is committed to producing students proficient in oral and written communication and critical thinking skills inherent in the study of language and literature within cultural, historical, literary, psychological, and sociological contexts, thereby serving the practical needs of its students in the academy and for life, on local and global levels. Like the university’s overall mission, the award-winning faculty is dedicated to helping students “hone their capacities to think analytically, critically, and creatively” by engaging in research that contributes to the fields of language and literary studies and which will prepare them for exciting, challenging, and rewarding professions, such as teaching, law, writing, publishing, public relations, communications, business, and more.

Student Learning Outcomes
- Develop competence in spoken and written English.
- Gain an awareness of the historical, political, social and psychological context of literary texts.
- Demonstrate skills in close reading interpretation, critical thinking analysis, and evaluation of a variety of oral, visual, and written texts.
- Use a variety of technology and information resources to gather and synthesize information and to produce and communicate knowledge.

Programs/Opportunities
- Sigma Tau Delta Honor Society
- Student Public Readings
- The Dillard Review (a journal of arts and letters)
- Tom Dent Literary Festival (a literary program of the New Orleans Public Library and the African American Resources Center)

Requirement for Bachelor of Arts in English
Complete a total of 122 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 36 credit hours
Additional Coursework* - 45 credit hours

* Includes minor in another discipline.

Major Requirements
- ENG 203 - Introduction to Scholarship in English
- ENG 223 - Studies in Poetry
- ENG 224 - Studies in Fiction
- ENG 225 - Studies in Drama
- ENG 260 - Literary Criticism
- ENG 315 - American Literary Foundations
- ENG 323 - British Literary Foundations
- ENG 333 - African American Literary Foundations
- ENG 401 - Major Author
- ENG 402 - Linguistics
- ENG 403 - Shakespeare
- ENG 499 - Senior Seminar

Additional Coursework*
- FFR/FSP 221 - Intermediate French I or Intermediate Spanish I
- FFR/FSP 222 - Intermediate French II or Intermediate Spanish II
- English (ENG) Elective: 12 credit hours
- Minor or General Elective: 18 credit hours
- Philosophy (PHI) Elective: 6 credit hours
- Theatre (SPT) Elective: 3 credit hours
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**TOTAL REQUIRED HOURS** 122

**Service Learning**: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service**: Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

**Writing Proficiency Examination**: Students must complete English 111 and 112 with a minimum grade of 'C' to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
FILM

Mission
The Film program provides rigorous training in a liberal arts setting for future film professionals - writers, directors, producers, designers, teachers and related film practitioners. The hands-on Film program emphasizes the holistic combination of film studies and film production, including strong writing, speaking and critical thinking skills. Scholarly and creative context are offered for the liberal arts student, as well as the student seeking intensive preparation for advanced study in film. Students have the opportunity to work on Hollywood studio features, large independent film productions and create their own award-winning short films. Students are prepared for graduate school opportunities in areas such as writing, directing, producing, design/technology, production management and education.

Student Learning Outcomes
- Prepare for careers in the entertainment industry based on knowledge acquired through participation in performances, workshops, guest artist residencies and national film competitions.
- Demonstrate an appreciation of the arts through exposure to various research perspectives – historical, critical and behavioral.
- Demonstrate an awareness and understanding of African American heritage through the study of classic and modern film.

Requirements for Bachelor of Arts in Film
Complete a total of 122 credit hours of coursework for graduation.

- General Education Core: 41 credit hours
- Major Requirements: 33 credit hours
- Additional Coursework*: 48 credit hours

* Includes a minor in another discipline.

Major Requirements

- FLM 101 - Introduction to the Study of Film
- FLM 200 - Film History & Theory
- FLM 220 - Film Production
- FLM 240 - Special Topics
- FLM 300 - Cinematography & Directing
- FLM 310 - Sound Design for Film
- FLM 320 - Documentary Film Production
- FLM 340 - Special Topics
- FLM 400 - Advanced Project in Film Production
- FLM 440 - Internship
- Film (FLM) Elective: 3 credit hours

Additional Coursework*
- MAT 204/STA 205 - Introduction to Probability & Statistics or Foundation of Statistics
- SPT 204 - Public Speaking
- SPT 205/SPT 211 - Basic Acting or Acting I
- POL 201/POL 202 - American National Government or State & Local Government
- Minor or General Elective: 27 credit hours
- Philosophy (PHI) Elective: 3 credit hours
- Screenwriting (ENG) Elective: 3 credit hours
- Theatre (SPT) Elective: 3 credit hours
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**TOTAL REQUIRED HOURS** 122

*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service: Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination: Students must complete English 111 and 112 with a minimum grade of 'C' to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
MASS COMMUNICATION

Mission
The mission of the Mass Communication program is to prepare students to be proficient in communicating information and ideas through the utilization of media, to be qualified to hold positions in mass communication, and to gain admission to graduate and professional schools.

Students ready themselves to meet the needs and demands of specific sectors of mass media by selecting options in Multimedia Journalism or Public Relations. Course requirements emphasize the development of strong writing skills, critical thinking, and research skills as well as proficiency in mass media principles and practices.

Students majoring in Mass Communication have the opportunity to work on the Courtbouillon student newspaper; with DU-TV, Dillard University Television; WDUB online radio; and in recording studios.

Student Learning Outcomes
- Demonstrate competence in written and oral communication.
- Demonstrate competence in undergraduate research.
- Demonstrate competence in ethical and analytical decision-making in ways that contribute to community improvement and the student’s own leadership development.
- Understand and apply news values in the construction of news and/or public relations deliverables.
- Use technology effectively in the delivery of news and public relations efforts.
- Demonstrate proficiency in mass communication skills through the development of an electronic portfolio.
- Understand how to function effectively in a global society.
- Be prepared for employment or graduate or professional studies.

Programs/Opportunities
- The Courtbouillon (University student newspaper)
- Dillard University Recording Studios
- Dillard University Television (DUTV)
- Worldwide Dillard University Broadcasting (WDUB Radio)

Requirements for Bachelor of Arts in Mass Communication – Multimedia Journalism
Complete a total of 122 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 33 credit hours
Additional Coursework* - 48 credit hours
* Includes a minor in another discipline.

Major Requirements
- MAC 100 - Introduction to Mass Communication
- MAC 205 - Basic News Writing
- MAC 215 - Visual Communication
- MAC 302 - Media Law
- MAC 305/MAC 330 - Advanced News Writing or Basic Electronic Newsgathering
- MAC 307/MAC 332 - Copy Editing & Layout or Electronic Newsgathering, Production & Editing
- MAC 435 - Advanced Multimedia Project
- MAC 440 - Internship
- MAC 445 - Foundations of Mass Media Research
- Mass Communication (MAC) Elective: 6 credit hours

Additional Coursework*
- MAT 204/STA 205 - Introduction to Probability & Statistics or Foundation of Statistics
- PHI 200/PHI 202/PHI 208 - Perspectives in Philosophy or Logic or Critical Thinking
- POL 201/POL 202 - American National Government or State and Local Government
- Minor or General Electives: 33 credit hours
- Theatre (SPT) Electives: 6 credit hours
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**TOTAL REQUIRED HOURS**

122

*Service Learning:* Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service:** Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

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- MAC 205 - Basic News Writing
- MAC 215 - Visual Communication
- MAC 302 - Media Law
- MAC 323 - Foundations of Public Relations
- MAC 424 - Public Relations Cases & Campaigns
- MAC 435 - Advanced Multimedia Project
- MAC 440 - Internship
- MAC 445 - Foundations of Mass Media Research
- Mass Communication (MAC) Elective: 6 credit hours

Additional Coursework*
- MAT 204/STA 205 - Introduction to Probability & Statistics
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- PHI 200/PHI 202/PHI 208 - Perspectives in Philosophy or
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- Minor or General Elective 33 credit hours
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MUSIC

Mission
The curriculum in Music equips students with a solid musical foundation, as well as skills and knowledge necessary to enter graduate school and professional programs. Students will be prepared for a career in entertainment industries, professional careers in church music ministry, and music performance. The program offers a learning-centered approach in two concentrations, Music Industry and Voice Performance, which allows graduates to excel in their professions. Music majors have the opportunity to perform on campus, to be a part of the renowned Dillard University Choir, collaborate with the Theatre Department and work in partnership with churches in the community and around the country.

Student Learning Outcomes
- Undertake entrepreneurial ventures in music, art and entertainment industries.
- Demonstrate preparedness for graduate study in music and function effectively in a global society.
- Demonstrate competence in ethical decision-making that contributes to community improvement and to the students' own leadership development.
- Demonstrate competent analytical decision-making and undergraduate research, and use of technologies in music art and entertainment industries.

Programs/Opportunities
- Jazz Band
- University Concert Choir

Requirements for Bachelor of Arts in Music - Music Industry
Complete a total of 122 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 30 credit hours
Additional Coursework* - 51 credit hours
*Includes a minor in another discipline.

MUS 400 Senior Recital – majors will present a 1 hour recital performed on the principal instrument of study.

Major Requirements
- HUM 400 - Senior Portfolio
- MUS 103 - Ear Training/Sight Singing Laboratory
- MUS 104 - Continuation of Ear Training/Sight Singing Laboratory
- MUS 109 - Music Theory I
- MUS 110 - Music Theory II
- MUS 131 - Piano Class
- MUS 132 - Piano Class
- MUS 147 - Concert Choir
- MUS 148 - Concert Choir
- MUS 150 - Survey of Music Literature
- MUS 197 - Midday Recital
- MUS 198 - Midday Recital
- MUS 213 - Music Theory III
- MUS 214 - Music Theory IV
- MUS 223 - Music History
- MUS 224 - The History of Western Music
- MUS 231 - Piano Class
- MUS 232 - Piano Class
- MUS 247 - Concert Choir
- MUS 248 - Concert Choir
- MUS 297 - Midday Recital
- MUS 298 - Midday Recital
- MUS 347 - Concert Choir
- MUS 348 - Concert Choir
- MUS 397 - Midday Recital
- MUS 398 - Midday Recital
- MUS 497 - Midday Recital
- MUS 498 - Midday Recital
- Applied Music Elective: 2 credit hours

Additional Coursework*
- BM 325 - The Legal Environment of Business
- ECO 202 – Principles of Microeconomics
- MAC 100 - Introduction to Mass Communications
- MAC 311 - Radio & Internet Programming & Operation
- MAT 204/STA 205 – Introduction to Probability & Statistics or Foundation of Statistics
- MKT 213 – Principles of Marketing
- MKT 315 - Consumer Behavior
- MKT 418 - International Marketing Management (Global Elective)
- SPT 201 - Lighting & Sound Design
- Mass Communication (MAC) Elective: 6 credit hours
- Minor or Business Elective: 3 credit hours
- Minor or General Elective: 6 credit hours
- Minor or Marketing Elective: 9 credit hours
# Music - Music Industry

## First Year

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## Total Required Hours

122

*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service: Students must complete the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination: Students must complete English 111 and 112 with a minimum grade of 'C' to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
Requirements for Bachelor of Arts in Music - Voice Performance
Complete a total of 124 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 57 credit hours
Additional Coursework* - 26 credit hours
*Includes a minor in another discipline.

Voice Performance majors must:
- Perform at least one Midday Recital program each semester of enrollment. Attendance at all departmental recitals is mandatory.
- Attend studio classes as scheduled throughout the semester by the applied instructor.
- Participate in a recital during the junior year (MUS 300).
- Enroll in MUS 400 and present a one-hour recital during the senior year. This recital is the exit examination for the degree program. The recital must be performed on the principal instrument of study.
- Present a junior and senior recital.
- Participate in an ensemble each term of enrollment for a total of 8 semesters.

Major Requirements
- MUS 103 - Ear Training/Sight Singing Laboratory
- MUS 104 - Continuation of Ear Training/Sight Singing Laboratory
- MUS 109 - Music Theory I
- MUS 110 - Music Theory II
- MUS 113 - Applied Voice I
- MUS 114 - Applied Voice II
- MUS 131 - Piano Class
- MUS 132 - Piano Class
- MUS 197 - Midday Recital
- MUS 198 - Midday Recital
- MUS 203 - Ear Training/Sight Singing
- MUS 204 - Ear Training/Sight Singing
- MUS 207 - French Diction
- MUS 208 - German Diction
- MUS 213 - Music Theory III
- MUS 214 - Music Theory IV
- MUS 215 - Applied Voice III
- MUS 217 - Applied Voice IV
- MUS 223 - Music History
- MUS 224 - The History of Western Music
- MUS 231 - Piano Class
- MUS 232 - Piano Class
- MUS 297 - Midday Recital
- MUS 298 - Midday Recital
- MUS 300 - Junior Recital
- MUS 301 - Form and Analysis
- MUS 304 - Music Theory V
- MUS 306 - Music Theory VI
- MUS 307 - Choral Conducting I
- MUS 308 - Choral Conducting II
- MUS 315 - Applied Voice V
- MUS 317 - Applied Voice VI
- MUS 323 - Voice Literature
- MUS 397 - Midday Recital
- MUS 398 - Midday Recital
- MUS 400 - Senior Recital
- MUS 401 - Applied Voice VII
- MUS 403 - Applied Voice VIII
- MUS 410 - Readings in African American Music
- MUS 439 - Special Topics in Music
- MUS 450 - Music in America
- MUS 458 - Opera Workshop I
- MUS 459 - Opera Workshop II
- MUS 460 - Survey of Opera Literature
- MUS 497 - Midday Recital
- MUS 498 - Midday Recital
- HUM 400 - Senior Portfolio

Additional Coursework*
- MUS 147 - Concert Choir
- MUS 148 - Concert Choir
- MUS 247 - Concert Choir
- MUS 248 - Concert Choir
- MUS 347 - Concert Choir
- MUS 348 - Concert Choir
- MUS 447 - Concert Choir
- MUS 448 - Concert Choir
- Minor or General Elective: 18 credit hours
# MUSIC - VOICE PERFORMANCE

## FIRST YEAR

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## TOTAL REQUIRED HOURS

124

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*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

***Community Service: Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

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THEATRE ARTS

Mission
The Theatre program mission is to provide rigorous, professional training in a liberal arts context for future actors, directors, designers, managers, teachers, scholars, and related theatre practitioners. The program is committed to the aesthetics of Black theatre, creating a globally aware artist while identifying, sharing, and perpetuating the highest standards possible.

Student Learning Outcomes
- Analyze/Critique/Research plays for theatre productions.
- Act/Direct monologues/scenes/plays/theatre productions.
- Design/Operate technology and manage stage and theatre operations for theatre production.
- Recognize the interconnectedness of each of the production areas and how they must work in collaboration to create theatre.

Requirements for Bachelor of Arts in Theatre Arts – Performance
Complete a total of 122 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 39 credit hours
Additional Coursework - 42 credit hours

Major Requirements
- SPT 100 - Script Analysis
- SPT 101 - Voice and Diction
- SPT 102 - Introduction to the Theatre
- SPT 200 - Modern Drama
- SPT 205 - Basic Acting
- SPT 208 - Theatre History I
- SPT 209 - Stagecraft I
- SPT 303 - Play Directing
- SPT 312 - Theatre History II
- SPT 317 - Theatre Management
- SPT 405 - African American Drama
- SPT 410 - Internship
- HUM 400 - Senior Portfolio

Additional Coursework
- ENG 403 - Shakespeare
- MAT 204/STA 205 - Introduction to Probability & Statistics or Foundation of Statistics
- SPT 115 - Theatre Laboratory
- SPT 210 - Theatre Laboratory
- SPT 211 - Acting I
- SPT 213 - Movement for the Actor
- SPT 215 - Theatre Laboratory
- SPT 216 - Theatre Laboratory
- SPT 302 - Classical Drama
- SPT 306 - Children’s Theatre
- SPT 309 - Theatre Laboratory
- SPT 310 - Theatre Laboratory
- SPT 400 - Acting Styles
- SPT 401 - Special Topics in Theatre
- English Literature (ENG) Elective: 3 credit hours
- General Elective: 9 credit hours
**THEATRE ARTS - PERFORMANCE**

**FIRST YEAR**

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**TOTAL REQUIRED HOURS** 122

*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service:** Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination:** Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
Requirements for Bachelor of Arts in Theatre Arts – Technology
Complete a total of 122 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 39 credit hours
Additional Coursework - 42 credit hours

Major Requirements
- SPT 100 - Script Analysis
- SPT 101 - Voice and Diction
- SPT 102 - Introduction to the Theatre
- SPT 200 - Modern Drama
- SPT 205 - Basic Acting
- SPT 208 - Theatre History I
- SPT 209 - Stagecraft I
- SPT 303 - Play Directing
- SPT 312 - Theatre History II
- SPT 317 - Theatre Management
- SPT 405 - African American Drama
- SPT 410 - Internship
- HUM 400 - Senior Portfolio

Additional Coursework
- ART 210 - Introduction to Basic Photography
- ART - 216 - Introduction to Drawing
- ENG - 403 - Shakespeare
- SPT 115 - Theatre Laboratory
- SPT 201 - Lighting & Sound Design
- SPT 210 - Theatre Laboratory
- SPT 215 - Theatre Laboratory
- SPT 216 - Theatre Laboratory
- SPT 300 - Special Topics in Theatre
- SPT 302 - Classical Drama
- SPT 304 - Stage Management
- SPT 307 - Scene Design
- SPT 308 - Stagecraft II
- SPT 309 - Theatre Laboratory
- SPT 310 - Theatre Laboratory
- SPT 401 - Special Topics in Theatre
- General Elective: 6 credit hours
## THEATRE ARTS - TECHNOLOGY

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**TOTAL REQUIRED HOURS: 122**

*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service: Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination: Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
**VISUAL ARTS**

**Mission**

The mission of the Visual Arts Program is to prepare our students for rewarding careers in the visual arts through a dynamic visual arts curriculum and a comprehensive liberal arts education. The Visual Arts program provides individualized studio-arts training for the student who plans on becoming a practicing studio artist, curator, designer, photographer, art historian, or teacher. The program also prepares students to enter graduate programs in studio art, art history, museum studies, or art therapy.

**Student Learning Outcomes**

- Demonstrate proficiency in major aspects, techniques and directions in chosen medium or media.
- Analyze works of art perceptively and valuate them critically by using a comprehensive knowledge of the history of art.
- Achieve highest level of technical ability in chosen media and its expressive possibilities.
- Exhibit and promote evidence of development of studio-art practices within the facilities of the art gallery and to have their artwork critiqued and discussed.

**Program/Opportunities**

- Art Gallery
- *The Dillard Review (a journal of arts and letters)*

**Requirements for Bachelor of Arts in Visual Arts**

Complete a total of 122 credit hours of coursework for graduation.

- General Education Core - 41 credit hours
- Major Requirements - 54 credit hours
- Additional Coursework* - 27 credit hours

*Includes minor in another discipline.

**Major Requirements**

- ART 101 - Design & Color
- ART 102 - Color Theory
- ART 103 - 3-Dimensional Design
- ART 210 - Introduction to Basic Photography
- ART 211 - Photography II
- ART 216 - Introduction to Drawing
## VISUAL ARTS

### FIRST YEAR

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<td>ART 308 or ART 404</td>
<td>Printmaking II or Special Problems in Art</td>
<td>3</td>
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<tr>
<td>ART 310</td>
<td>Ceramics II</td>
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</tr>
<tr>
<td>ART 312</td>
<td>Painting II</td>
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<td></td>
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<tr>
<td><strong>Total</strong></td>
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### FOURTH YEAR

#### First Semester

<table>
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<th>Course</th>
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<tr>
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<td>ART 414</td>
<td>Sculpture I</td>
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<td>PHI 200</td>
<td>Perspectives in Philosophy</td>
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<td>PHI 201</td>
<td>Logic</td>
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<td>SPT 204</td>
<td>Public Speaking</td>
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### TOTAL REQUIRED HOURS

122

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**Service Learning:** Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service:** Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

**Writing Proficiency Examination:** Students must complete English 111 and 112 with a minimum grade of 'C' to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
Mission
The mission of the School of Nursing is to develop students who are broadly educated, technologically astute, highly skilled, communicative, and culturally competent, responsible practitioners of nursing. Graduates utilize the liberal arts, sciences, critical thinking, and holism to provide care that improves the human condition of individuals, families, aggregates, and communities in a diverse, value-rich, global society.

Student Learning Outcomes
- Communicate effectively to foster therapeutic interpersonal and collaborative relationships in a culturally diverse society.
- Demonstrate competency in informational technology and computer literacy as an adjunctive tool in practice.
- Synthesize concepts and principles and principles from previous learning to design, implement and evaluate nursing care of patients.
- Utilize ethical, legal, moral, spiritual, and societal values in professional nursing practice.
- Initiate efforts with other healthcare providers and consumers to improve the quality of healthcare to a culturally diverse society.
- Assume various roles in the practice of nursing to meet the healthcare needs of humans in a variety of healthcare settings.
- Demonstrate effective leadership skills in the management and nursing care of patients incorporating professional accountability, and responsibility.
- Utilize research to provide evidence-based holistic care to patients in a variety of clinical settings.
- Demonstrate a commitment to professional nursing by pursuing learning (formal or informal) opportunities to enhance their professional growth and enrichment.
- Synthesize complex information in the process of problem solving and intellectual inquiry, using critical thinking skills to arrive at well-reasoned conclusions in the practice of nursing.

Major
The School of Nursing offers three courses of study culminating in the Bachelor of Science degree in Nursing (BSN). Students interested in nursing may enter the University as:
- Generic or transfer pre-nursing students
- LPN to BSN students
- RN-BSN students

All students must meet requirements for the BSN degree.

Generic BSN students enter the University as first year or transfer students. Following the successful completion of specified university core courses and nursing cognate courses, students apply for admission to the nursing major and enter the program as first semester sophomores. Upon successful completion of the program, students are eligible to write the national licensing examination for registered nurses and pursue certification and graduate study in nursing.

The 126 semester hours in the program include 63 hours of nursing courses, 25 hours of nursing cognate courses, 38 hours of University General Education core courses. Nursing students must also satisfactorily complete the University community service/service learning requirement of 120 hours by the end of the junior year.

The nursing program has continuing accreditation with the Accreditation Commission for Education in Nursing (ACEN) located at 3343 Peachtree Road, NE, Suite 850 Atlanta, GA 30326. The Commission can be reached by phone at (404) 975-5000 and via website at www.acenursing.org. The program is conditionally approved by the Louisiana State Board of Nursing, located at 17373 Perkins Road, Baton Rouge, LA 70810. The Board can be reached by phone at 225-755-7500 and via website at http://www.lsbn.state.la.us.

If transfer students were previously enrolled in a nursing program, a “letter of good standing” from that program is required. Because of clinical constraints, only a limited number of transfer students can be accepted into clinical courses.

Minor
The School of Nursing does not offer a minor in Nursing.

Admission to the Nursing Major: Generic and Transfer Students
These policies are consistent with Dillard University policies. The School of Nursing Student Nurse Handbook and the University Catalog are the principal documents governing policies and procedures for
prospective nursing students. Students are responsible for accessing and reviewing the documents that govern admission, progression and retention to the School of Nursing at Dillard University. The BSN program of study requires 126 semester hours of credit. These semester hours include 63 hours of nursing courses. Cognate and core courses are taken concurrently with nursing courses. A nursing advisor assists students to develop a plan of study based on program requirements. Course schedules must have advisor approval.

Admission to the School of Nursing is competitive. All applicants to the generic BSN option must have earned a minimum GPA of at least 2.7 with a cumulative GPA of at least 2.7 in science courses. Admission to Dillard University does not guarantee admission to the School of Nursing. Applicants submitting applications to the School of Nursing does not guarantee admittance to the School of Nursing. The School of Nursing admits one class in the fall semester of each year. An admission packet will not be reviewed if it is incomplete or received after the application deadline.

Application Process: Ranking of Applications

Students meeting the minimum requirements are ranked according to the Admission Criteria Scoring Grid by the Admissions, Progression and Retention Committee. Students are notified by mail of their admission status.

Applicants who have met admission criteria and whose ranked GPA falls within the number of available seats are provisionally admitted to the program until verification of the successful completion of all prerequisite courses and maintenance of the required GPA is received. In the event that the final score using the Admission Criteria Scoring Grid results in a tie, student ranking will be determined by the students’ overall GPA.

Applicants who meet all requirements for admission, but whose admission criteria score is ranked lower than the number of seats available, are placed in an applicant’s pool. The applicant’s pool is maintained only until the completion of the first two weeks of the fall academic semester. Applicants not admitted and who still desire admission to the program must reapply for the next year. Applications from applicants who do not meet minimum admission criteria or whose application is incomplete are not reviewed by the admission committee.

The following is required prior to review of the application:

- Completion of all prerequisite coursework with a grade of "C" or greater during the current semester.
- Final grades from all prerequisite courses.
- A minimum GPA of 2.7 on a 4 point scale.
- A cumulative GPA of at least 2.7 in science courses.
- Complete up-to-date immunization record and CPR requirement.
- TEAS Test results within the last three years.

The number of students who can be admitted to the nursing sequence is based on seat availability. The School of Nursing reserves the right to choose which applicants are admitted to the nursing program. Students must re-apply annually if they wish to be considered for admission. Applications are not saved after the beginning of the semester.

Prospective students should submit completed applications by March 1st of the expected year of entry into the School of Nursing. Students are eligible for admission when they have:

- Completed first-year core curriculum and nursing cognate courses with grades of ‘C’ or better
- No more than one repeat of any science and math prerequisite course. (Two failures in the same required science course disqualifies a student for admission.) When a student receives a grade of D or F in two (2) required science courses, the student is not eligible for admission to the professional program. All previous grades are considered. Science courses consist of CHEM 114, CHEM 114L, & CHEM 111, and CHEM 111L, MAT 121, BIO 201, BIO 201L BIO 202 and BIO 202L for admission to the nursing program.
- Achieved a minimum grade point average of 2.7 or above on a 4-point scale.
- Achieved a minimum cumulative grade point average of 2.7 in science courses on a 4 point scale.
- Provided the University and the School of Nursing with official transcripts from all schools previously attended. Official transcripts must be sent from the institution with the seal of the school affixed to the document. Course equivalence will be determined by the Registrar and the School of Nursing.
- Achieved an overall score of 41.3% on the Test of Essential Academic Skills (TEAS) at the basic level with a minimum score of 47.6% in Reading and a minimum score of 46.7% in Math. Reading and Math scores from separate tests will not be combined. The examination can only be taken twice in one calendar year. No TEAS scores older than three years will be accepted.
Presented evidence of satisfactory health status with a current and complete record of immunizations.

Presented proof of health insurance coverage. Students who do not purchase insurance through the University must sign a waiver which states that they have, and will maintain, insurance coverage from another source.

Presented a current cardiopulmonary resuscitation (CPR) card for a Healthcare Provider (Basic Life Support) from the American Heart Association. CPR should be current from August 1st through June 1st.

Submitted a letter good standing, written from the institution on official letterhead and sent via mail, if transferring from another nursing program.

**Admission to the Nursing Major: LPN to BSN**

The program of study for the LPN-BSN student requires 126 semester hours of credit. These semester hours include 63 hours of nursing courses. Cognate and core courses are taken concurrently with nursing courses. A nursing advisor assists students to develop a plan of study based on program requirements. Course schedules must have advisor approval.

Requirements for the LPN to BSN student seeking admission to the nursing program are:

- Graduation from an approved LPN program with a current, unencumbered LPN license to practice nursing in Louisiana.
- Active practice as LPN in nursing within the last three consecutive years at the time of admission. These applicants are eligible to receive credit for NUR 214, NUR 214L, NUR 220, and NUR 220L by competency testing given in the School of Nursing.
- Submission of official transcripts from all colleges, schools, and universities attended. Course equivalence will be determined by the Registrar and School of Nursing.
- Admission to Dillard University.
- A minimum grade point average of 2.7 or above on a 4 point scale.
- Achieved a minimum cumulative grade point average of 2.7 on a 4 point scale in science courses.
- Achieved an overall score of 41.3% on the Test of Essential Academic Skills (TEAS) at the basic level with a minimum score of 47.6% in Reading and a minimum score of 46.7% in Math. Reading and Math scores from separate tests will not be combined. The examination can only be taken twice in one calendar year. No TEAS scores older than three years will be accepted.
- Presented evidence of satisfactory health status.
- Current professional liability and malpractice insurance.
- Submitted a current cardiopulmonary resuscitation (CPR) card for a Healthcare Provider (Basic Life Support) from the American Heart Association. CPR should be current from August 1st through June 1st.

**Admission to the Nursing Major: RN to BSN**

The program of study for the RN-BSN student requires 126 semester hours of credit. These semester hours include 63 hours of nursing courses. Cognate and core courses are taken concurrently with nursing courses. A nursing advisor assists students to develop a plan of study based on program requirements. Course schedules must have advisor approval.

Requirements for the RN-BSN applicant seeking admission to the nursing program are:

- Graduation from an approved RN nursing program with a current, unencumbered RN license to practice nursing in Louisiana.
- Submission of official transcripts from all colleges, schools, and universities attended. Course equivalence will be determined by the Registrar and School of Nursing.
- A minimum grade point average of 2.0 or above on a 4 point scale.
- Achieved a minimum cumulative grade point average of 2.0 on a 4 point scale in science courses.
- Current professional liability and malpractice insurance.
- A statement of satisfactory health status as validated by a completed School of Nursing health form with a current complete record of immunizations and titers.
- The health form is to be completed by a physician or other primary care provider.
- Submitted a current cardiopulmonary resuscitation (CPR) card for a Healthcare Provider (Basic Life Support) from the American Heart Association. CPR should be current from August 1st through June 1st.

RN-BSN students may transfer up to 38 hours toward the general core; 57 hours toward the nursing core and cognates. Following the successful completion of NUR 399: Conceptualization of Professional Nursing students will receive 28 advance placement credit hours for NUR 214, NUR 214L, NUR 220, NUR 220L, NUR 352, NUR 352L, NUR 360, NUR 360L, NUR 371, NUR 371L, NUR 374, and NUR 374L.
Semester Review Assessment Testing (SRAT)

The purpose of the end of Semester Review Assessment Testing (SRAT) is to assist students in their progression through the Nursing program and in successful completion of their RN licensing exam (NCLEX-RN) after graduation. All students in the nursing program are required to take a standardized proctored assessment test at the end of each semester for courses with clinical components and NUR 203: Pharmacology, NUR 208: Pathophysiology and NUR 470: Management of High-Risk Client.

Senior students take a standardized NCLEX-RN diagnostic test at the end of the fall semester of the senior level. The purpose of this is to assist the student in understanding his/her strengths, challenges, and learning needs in relating scientific knowledge to the practice of nursing. The result of the exam will also serve as a guide to prepare students for the senior level seminar NUR 456 and the comprehensive examination.

The HESI-RN Exit

Prior to graduation, senior nursing students will complete the HESI-RN Exit, a comprehensive examination which is administered in NUR 456-Seminar in Nursing. The score for this exam is 900.

Requirements for Graduation

Generic/Transfer Students are recommended for graduation when they have:

- Completed all of the required University General Education Core Courses with a grade of “C” or better in each course, including Foreign Language and English.
- Completed all nursing cognate courses with a grade of “C” or better in each course. These courses are: BIO 201, BIO 201L, BIO 202, BIO 202 L; BIO 203, BIO 203L, CHE 104, CHE 104L, CHE 111, CHE 111 L, PBH 102, MAT 121, PSY 101, PSY 204, SOC 101, and STA 205.
- Completed all outgoing nursing courses with a grade of C or better in each course. These courses are NUR 203, NUR 208, NUR 218, NUR 218L, NUR 352, NUR 352L, NUR 360, NUR 360L, NUR 371, NUR 371L, NUR 374, NUR 374L, NUR 451, NUR 451L, NUR 452, NUR 452L, NUR 455, NUR 455L, NUR 456, NUR 456L, NUR 458, NUR 458L, and NUR 470&L.
- Passed the Writing Proficiency Examination. Students who fail to attend or who do not pass the exam must take ENG 200, Review of Writing Strategies, and earn a grade of “C” or higher to fulfill the proficiency requirement.
- Completed 120 hours of approved community service.
- Received advanced placement for NUR 214, NUR 214L, NUR 220, NUR 220L or earned a grade of C or greater in these courses.
- Completed the University required comprehensive examination.

LPN to BSN

LPN to BSN students are recommended for graduation when they have:

- Completed all of the required University General Education Core Courses with a grade of “C” or better in each course, including Foreign Language and English.
- Completed all nursing cognate courses with a grade of “C” or better in each course. These courses are: BIO 201, BIO 201L, BIO 202, BIO 202 L, BIO 203, BIO 203L, CHE 104, CHE 104L, CHE 111, CHE 111 L, PBH 102, MAT 121, PSY 101, PSY 204, SOC 101, and STA 205.
- Completed all outgoing nursing courses with a grade of C or better in each course. These courses are NUR 203, NUR 208, NUR 218, NUR 218L, NUR 352, NUR 352L, NUR 360, NUR 360L, NUR 371, NUR 371L, NUR 374, NUR 374L, NUR 451, NUR 451L, NUR 452, NUR 452L, NUR 455, NUR 455L, NUR 456, NUR 456L, NUR 458, NUR 458L, and NUR 470&L.
- Passed the Writing Proficiency Examination. Students who fail to attend or who do not pass the exam must take ENG 200, Review of Writing Strategies, and earn a grade of “C” or higher to fulfill the proficiency requirement.
- Completed 120 hours of approved community service.

RN to BSN program

Students in the transitional RN to BSN Program are recommended for graduation when they have:

- Completed all of the required University General Education Core Courses with a grade of “C” or better.
- NUR 399: Conceptualization of Professional Nursing students will receive 28 advanced placement credit hours for NUR 214, NUR 214L, NUR 220, NUR 220L, NUR 352, NUR 352L, NUR 360, NUR 360L, NUR 371, NUR 371L, NUR 374, and NUR 374L.
- Completed the following nursing courses with a grade of “C” or better. These courses are NUR 218, NUR 218L, NUR 375, NUR 376, NUR 451, NUR 451L, NUR 452, NUR 452L, NUR 455, NUR 455L, NUR 471, and NUR 370 or NUR 470&L or NUR 463.
- Completed 120 hours of approved community service.
Progression: School of Nursing Academic Policies

An overall GPA of 2.0 must be maintained to continue in the nursing major. Students are evaluated on their performance in the class and clinical nursing courses.

- If a student achieves a failing grade in a nursing course or clinical course, he/she must repeat that course when it is next offered to remain in the program.
- Student can have no more than one repeat of any science course.
- If a student repeats a nursing or clinical course and fails (e.g., achieves a grade of “D” or below) the student is automatically dropped from the program and cannot enroll in any nursing courses.
- If a student fails a lecture and/or corresponding laboratory, the student will be required to repeat the failed course or lab and audit the corresponding course or lab.
- WD and WF will be treated as unsuccessful attempts in nursing courses.
- Students can only enroll in a nursing course twice.
- Students dismissed with two nursing failures are eligible to apply for readmission after 2 years.

Academic Advisement

All students in the School of Nursing are assigned to an academic advisor by the School Chairperson. Usually, the student retains that advisor throughout his or her matriculation in the nursing program. All students are expected to have conferences with their advisor at least twice a semester. The student and advisor outline a suggested course of study. If a student drops out of the program for a semester or more, that student re-enters the program under the prevailing curriculum plan.

Readmission

If a student's course of study is interrupted for a semester or more and that student is interested in resuming study, the student must reapply to the School. This application must be accompanied by a letter from the student that includes information on, and evidence of, any academic work the student completed in the interim. Out-of-sequence students are advised to enroll in Resource Studies in Nursing courses to enhance academic skills.

The following criteria also apply:

- The student must have satisfactorily completed, with a grade of C or better, prerequisite courses for readmission to the major under the present catalog entry requirements.
- The student must take standardized tests administered by the School of Nursing. These tests determine the student's level of knowledge and assist in advisement.

Academic Probation

Academic probation notifies the student that the quality of work is below the required standard and that continuation of unsatisfactory work will result in dismissal from the School of Nursing. A student is placed on probation following one failure in a nursing course or if the GPA falls below 2.0. The maximum load for students on probation is 12 credit hours. Students can remain on probation for only one semester. To be removed from probation, the student must pass the nursing course in question and/or raise the GPA to a minimum of 2.0. If this does not occur, the student is dismissed from the nursing program.

Dismissal

A student is automatically dismissed from the nursing program when he/she:

- Fails one nursing course twice.
- Fails any two nursing courses during his/her matriculation in the School.
- Fails to maintain a 2.0 grade point average for any two semesters after admission to the nursing program.

In all of the above instances, students may not enroll in any nursing courses until after two (2) years.

Readmission after Dismissal

A student dismissed from the nursing program due to academic difficulty and/or failure may apply for readmission after 2 years of separation. Readmission to the School of Nursing is predicated on the review and recommendation of the School of Nursing Admission, Progression, and Retention Committee. Admission status will be determined under the prevailing admission policies. A student may be considered for readmission on a probationary basis. The probationary period is one (1) year, during which time the School requirements must be met.

The student must take standardized tests administered by the School of Nursing. These tests determine the student’s level of knowledge of nursing major and
nursing cognate courses. The results of testing are used for placement of students in the appropriate courses and level.

Should the student earn a “D” or “F” in any nursing course during the second readmission, the student will be dismissed from the nursing program. A grade of WD or WF will be counted as a failing grade. Petition and/or appeals for students who have been previously readmitted are not accepted.

Opportunities
Students play an important role in the policy-making process of the nursing program and are eligible to serve as representatives to appropriate School standing committees. Class representatives are invited to attend School faculty and committee meetings. Students have voting privileges on specific committees.

Santa Filomena Student Nurse Association is the Dillard University Chapter of the National Student Nurses’ Association (NSNA). Membership in the NSNA automatically provides membership in the Louisiana Association of Student Nurses (LASN). High performing students are eligible to join the Santa Filomena Student Nurse Association upon declaration of the nursing major. Students may be invited to join the Xi Psi at-large chapter of Sigma Theta Tau International Nursing Honor Society.

There are many opportunities for eligible students to participate in local, national, and international summer research internships as well as other enriching experiences. Several scholarships are available for students who have been admitted to the nursing major. Students are encouraged to inquire and review the criteria for each award.

Requirements for Bachelor of Science Degree in Nursing (BSN), Generic, Transfer, LPN to BSN
Complete a total of 126 credit hours of coursework for graduation.

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<tr>
<th>General Education Core</th>
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<tbody>
<tr>
<td>Nursing Core</td>
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<tr>
<td>Nursing Cognates</td>
<td>25 credit hours</td>
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The School of Nursing adheres to the following grading scale for all nursing courses:

- A = 93 - 100
- B = 85 - 92
- C = 77 - 84
- D = 70 - 76
- E = 60 - 69
- F = 0 - 69
- WD or WF = Failing Grade practiced by the School of Nursing
Nursing Cognates
- BIO 201 - Anatomy and Physiology I
- BIO 201L - Anatomy and Physiology I Laboratory
- BIO 202 - Anatomy and Physiology II
- BIO 202L - Anatomy and Physiology II Laboratory
- BIO 203 - Microbiology
- BIO 203L - Microbiology Laboratory
- CHE 114 - Introduction to Organic & Biological Chemistry
- CHE 114L - Introduction to Organic & Biological Chemistry Laboratory
- PBH 201 - Principles of Nutrition
- PSY 204 - Human Development
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<td>BIO 201</td>
<td>Anatomy &amp; Physiology I</td>
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<td>AWS 100 or REL 208</td>
<td>Survey of the African World or The Black Church in the U.S. (Core)</td>
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<td>CHE 111</td>
<td>General Chemistry I (Core)</td>
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<td>CHE 111L</td>
<td>General Chemistry I Laboratory (Core)</td>
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<td>Introductory Organic &amp; Biological Chemistry</td>
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<td>ENG 111</td>
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<td>Introductory Organic &amp; Biological Chemistry Laboratory</td>
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<td>Elementary French I or Elementary Spanish I (Core)</td>
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<td>ENG 112</td>
<td>Arguments and Research (Core)</td>
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<td>FYS 102</td>
<td>First Year Seminar II/Service Learning (Core)**</td>
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<td>PSY 101</td>
<td>Introduction to Psychology (Core)</td>
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<td>BIO 203</td>
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<td>ECO 203</td>
<td>Principles of Macroeconomics (Core)</td>
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<td>BIO 203L</td>
<td>Microbiology Laboratory</td>
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<td>ENG 199</td>
<td>Writing Proficiency Examination***</td>
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<td>NUR 214</td>
<td>Introduction to Nursing</td>
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<td>ENG 201 or ENG 202</td>
<td>Readings in World Literature I or Readings in World Literature II (Core)</td>
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<td>NUR 214L</td>
<td>Introduction to Nursing Clinical Laboratory</td>
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<td>NUR 203</td>
<td>Introduction to Nursing Pharmacology</td>
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<td>NUR 218</td>
<td>Health Assessment in Nursing</td>
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<td>NUR 208</td>
<td>Pathophysiology</td>
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<td>Health Assessment in Nursing Clinical Laboratory</td>
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<td>NUR 220</td>
<td>Adult Health Nursing I</td>
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<td>PBH 201</td>
<td>Principles of Nutrition</td>
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<td>NUR 220L</td>
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<td>MAT 204 or STA 205</td>
<td>Introduction to Probability &amp; Statistics or Foundation of Statistics</td>
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<td>NUR 371</td>
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<td>NUR 352</td>
<td>Adult Health Nursing II</td>
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<td>NUR 371L</td>
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<td>NUR 352L</td>
<td>Adult Health Nursing II Clinical Laboratory</td>
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<td>NUR 374</td>
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**Total Required Hours**: 126

*Service Learning*: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service**: Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination***: Students must complete English 111 and 112 with a minimum grade of "C" to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
# NURSING - LPN TO BSN

## FIRST YEAR

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### TOTAL REQUIRED HOURS

126

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*Service Learning*: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

*Community Service*: Students must contact the Career and Professional Development Center to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination***: Students must complete English 111 and 112 with a minimum grade of 'C' to register for English 199 Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).

****Student will earn advanced placement through standardized testing.
Requirements for Bachelor of Science Degree in Nursing – RN to BSN

Complete 126 credit hours of coursework for graduation.

General Education Core - 38 credit hours
Nursing Core - 63 credit hours
Nursing Cognates - 25 credit hours

- Student can transfer up to 57 credit hours toward Nursing Core & Cognates (Effective Summer 2015)
- Student can transfer up to 38 credit hours toward General Education Core
- The School of Nursing adheres to the following grading scale for all nursing courses:
  
  A = 93 - 100
  B = 85 - 92
  C = 77 - 84
  D = 70 - 76
  F = 0 - 69

Nursing Core
- NUR 203 - Introduction to Nursing Pharmacology
- NUR 208 - Pathophysiology
- NUR 214 - Introduction to Nursing
- NUR 214L - Introduction to Nursing Clinical Laboratory
- NUR 218 - Health Assessment in Nursing
- NUR 218L - Health Assessment in Nursing Clinical Laboratory
- NUR 220 - Adult Health Nursing I
- NUR 220L - Adult Health Nursing I Clinical Laboratory
- NUR 352 - Nursing Care of Adults II
- NUR 352L - Nursing Care of Adults II Clinical Laboratory
- NUR 360 - Psychiatric Mental Health Nursing
- NUR 360L - Psychiatric Mental Health Nursing Clinical Laboratory
- NUR 371 - Nursing for Childrearing Families
- NUR 371L - Nursing for Childrearing Families Clinical Laboratory
- NUR 374 - Nursing for Childbearing Families
- NUR 374L - Nursing for Childbearing Families Clinical Laboratory
- NUR 376 - Nursing Informatics
- NUR 451 - Community Health Nursing
- NUR 451L - Community Health Nursing Clinical Laboratory
- NUR 452 - Leadership and Management in Professional Nursing
- NUR 452L - Leadership and Management in Professional Nursing Clinical Laboratory
- NUR 455 - Nursing Research
- NUR 456 - Seminar in Nursing I
- NUR 458 - Adult Health Nursing III
- NUR 458L - Adult Health Nursing III Clinical Laboratory
- NUR 470/NUR 370/NUR 463 - Management of High Risk Clients or Gerontology or Dimensions in Women Health
- NUR 471 - Faith Community Nursing

Nursing Cognates
- BIO 201 - Anatomy and Physiology I
- BIO 201L - Anatomy and Physiology I Laboratory
- BIO 202 - Anatomy and Physiology II
- BIO 202L - Anatomy and Physiology II Laboratory
- BIO 203 - Microbiology
- BIO 203L - Microbiology
- CHE 114 - Introduction to Organic & Biological Chemistry
- CHE 114L - Introduction to Organic & Biological Chemistry Laboratory
- MAT 204/STA 205 - Introduction to Probability and Statistics or Foundation of Statistics
- PBH 201 - Principles of Nutrition
## NURSING - RN TO BSN

### SUMMER

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**TOTAL REQUIRED HOURS**: 126

*Service Learning*: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service**: Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

All RN to BSN Nursing courses are hybrid.
The program leading to the Bachelor of Science degree in Public Health or Health Sciences is designed to prepare students for entry into graduate and/or professional schools and/or employment. The curriculum provides the student with a broad background in health services administration, environmental control, epidemiology and communicable disease control, community health education, public health law, and current health issues.

The program in Public Health includes three concentrations: Health Systems Management, Community Health, and Health Sciences with Pre-Physical Therapy and Pre-Occupational Therapy. The School of Public Health’s Health Systems Management degree option is accredited by the Association of University Programs in Health Administration (AUPHA). Students must complete a School application and attain sophomore standing before being admitted to the program.

Mission

The School of Public Health prepares students for positions in health systems management, community health education and health sciences (pre-professional) through practical experience and education. The School provides the highest quality of undergraduate education based on excellence in teaching, applied research, and services. The School emphasizes service to Louisiana, while serving students from throughout the United States and other countries.

Student Learning Outcomes

- Apply basic skills, research skills and knowledge of health services related to the public health profession.
- Demonstrate required knowledge for admission into graduate and professional schools.
- Show readiness for undergraduate entry-level careers that require a background in the knowledge of Public Health.

Major

- Public Health
  - Concentration in Community Health
  - Concentration in Health Sciences
  - Concentration in Health Systems Management

Minor

Public Health

Complete 18 credit hours from courses listed below:

- PBH 103 - Community and Environmental Health
- PBH 205/PBH 206/PBH 207 - Introduction to Health Systems Management or Introduction to Community Health Education or Introduction to Allied Health
- PBH 202 - Epidemiology
- Public Health (PBH) Elective: 9 credit hours

Graduation Requirements for the Bachelor of Science Degree

Completion of all program requirements as specified in the Public Health curricula, including a grade of “C” or better in all major and additional coursework. Students must earn at least the minimum passing grade, as described in the University Catalog and General Education Core which requires students earn a “C” or better to satisfy the English Core requirement.

Requirements for Bachelor of Science in Public Health – Community Health Education

Complete a total of 122 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 43 credit hours
Additional Coursework - 38 credit hours

Major Requirement

- PBH 103 - Community and Environmental Health
- PBH 201 - Principles of Nutrition
- PBH 202 - Epidemiology
- PBH 203 - Mass Communication in Public Health
- PBH 206 - Introduction to Communication Health Education
- PBH 301 - Needs Assessment in Public Health
- PBH 303 - Theoretical Foundations of Health Education
- PBH 305 - Public Health Seminar
- PBH 306 - Scientific Communication
- PBH 307 - Research Methodology
- PBH 401 - Health Program Planning and Evaluation
- PBH 402 - Internship I
- PBH 403 - Internship II
- PBH 404 - Current and Consumer Health Issues
- PBH 406 - Public Health Law
**Additional Coursework**

- BIO 112 - General Biology II
- BIO 112L - General Biology II Laboratory
- BIO 201 - Anatomy and Physiology I
- BIO 201L - Anatomy and Physiology I Laboratory
- BIO 202 - Anatomy and Physiology II
- BIO 202L - Anatomy and Physiology II Laboratory
- CHE 111 - General Chemistry I
- CHE 111L - General Chemistry I Laboratory
- CHE 112 - General Chemistry II
- CHE 112L - General Chemistry II Laboratory
- CS 101 - Computer Concepts and Applications
- MAT 122 - Precalculus
- MAT 204 - Introduction to Probability and Statistics
- PHI 301 – Ethics
- General Elective: 6 credit hours
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*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service: Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination: Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
Requirements for Bachelor of Science in Public Health – Community Health Education 3/2 Program
Complete a total of 122 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 28 credit hours
Additional Coursework - 29 credit hours
Host Institution - 24 credit hours

*LSU School of Public Health MPH Program will require students to select a concentration in the following areas: Behavioral and Community Health Sciences (BCHS), Environmental & Occupations Health Sciences (ENHS), Epidemiology (EPID) and Health Policy and Systems Management (HPSM).

Major Requirements
- PBH 103 - Community and Environmental Health
- PBH 201 - Principles of Nutrition
- PBH 202 - Epidemiology
- PBH 203 - Mass Communication in Public Health
- PBH 206 - Introduction to Communication Health Education
- PBH 303 - Theoretical Foundations of Health Education
- PBH 305 - Public Health Seminar
- PBH 306 - Scientific Communication
- PBH 307 - Research Methodology
- PBH 404 - Current and Consumer Health Issues

Additional Coursework
- BIO 112 - General Biology II
- BIO 112L - General Biology II Laboratory
- BIO 201 - Anatomy and Physiology I
- BIO 201L - Anatomy and Physiology I Laboratory
- BIO 202 - Anatomy and Physiology II
- BIO 202L - Anatomy and Physiology II Laboratory
- CHE 111 - General Chemistry I
- CHE 111L - General Chemistry I Laboratory
- CHE 112 - General Chemistry II
- CHE 112L - General Chemistry II Laboratory
- CS 101 - Computer Concepts and Applications
- MAT 122 - Precalculus
- MAT 204 - Introduction to Probability and Statistics
# PUBLIC HEALTH – COMMUNITY HEALTH EDUCATION
## (LSU School of Public Health 3/2 Program)

### FIRST YEAR

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**TOTAL REQUIRED HOURS**: 98

**TOTAL HOURS HOST INSTITUTION**: 24

**TOTAL GRADUATION HOURS**: 122

*Service Learning*: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service**: Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination***: Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).

Requirements for Spring graduation met after the successful completion of the first year curriculum at the host institution for 24 additional hours and total 122 hours for graduation.
Requirements for Bachelor of Science in Public Health – Health Sciences
Complete a total of 126 credit hours of coursework for graduation.

- Students in the Bachelor's Degree Program in Health Sciences concentration must:
  - Maintain a 2.7 cumulative GPA
  - Maintain a 2.5 Math and Science cumulative GPA
- Only two science, mathematics or PBH courses may be repeated to continue in the program.

General Education Core - 41 credit hours
Major Requirements - 28 credit hours
Additional Coursework - 57 credit hours

Major Requirements
- PBH 202 - Epidemiology
- PBH 207 - Introduction to Allied Health
- PBH 305 - Public Health Seminar
- PBH 306 - Scientific Communication
- PBH 307 - Research Methodology
- PBH 406 - Public Health Law
- PE 202 - Introduction to Exercise Physiology
- PE 310 - Kinesiology
- PT/OT Elective: 6 credit hours

Additional Coursework
- BIO 112 - General Biology II
- BIO 112L - General Biology II Laboratory
- BIO 201 - Anatomy and Physiology I
- BIO 201L - Anatomy and Physiology I Laboratory
- BIO 202 - Anatomy and Physiology II
- BIO 202L - Anatomy and Physiology II Laboratory
- BIO 203 - Microbiology
- BIO 203L - Microbiology Laboratory
- BIO 418 - Human Physiology
- BIO 418L - Human Physiology Laboratory
- CHE 111 - General Chemistry I
- CHE 111L - General Chemistry I Laboratory
- CHE 112 - General Chemistry II
- CHE 112L - General Chemistry II Laboratory
- CS 101 - Computer Concepts and Applications
- MAT 122 - Precalculus
- MAT 204 - Introduction to Probability and Statistics
- PHY 201 - Elementary College Physics I
- PHY 201L - Elementary College Physics I Laboratory
- PHY 202 - Elementary College Physics II
- PHY 202L - Elementary College Physics II Laboratory
- PSY 204 - Human Development
- PSY 213 - Psychology of Personality
- PSY 402 - Abnormal Psychology
- General Elective: 3 credit hours
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**TOTAL REQUIRED HOURS**

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*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service: Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination: Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
Requirements for Bachelor of Science in Public Health – Health Systems Management

Complete a total of 126 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 34 credit hours
Additional Coursework - 51 credit hours

Major Requirements
- PBH 103 - Community and Environmental Health
- PBH 202 - Epidemiology
- PBH 205 - Introduction to Health Systems Management
- PBH 302 - Health Care Management and Decision Making
- PBH 305 - Public Health Seminar
- PBH 306 - Scientific Communication
- PBH 307 - Research Methodology
- PBH 401 - Health Program Planning and Evaluation
- PBH 402 - Internship I
- PBH 403 - Internship II
- PBH 405 - Leadership Theory and Practice
- PBH 406 - Public Health Law

Additional Coursework
- ACC 211 - Principles of Accounting I
- ACC 212 - Principles of Accounting II
- BIO 112 - General Biology II
- BIO 112L - General Biology II Laboratory
- BM 211 - Principles of Management
- BM 312 - Human Resource Management
- CHE 111 - General Chemistry I
- CHE 111L - General Chemistry I Laboratory
- CHE 112 - General Chemistry II
- CHE 112L - General Chemistry II Laboratory
- CS 101 - Computer Concepts and Applications
- CS 318 - Management Information System
- FIN 203 - Principles of Finance
- FIN 321 - Risk and Insurance Management
- MAT 122 - Precalculus
- MAT 204 - Introduction to Probability and Statistics
- MKT 213 - Principles of Marketing
- PHI 301 – Ethics
- General Elective: 3 credit hours
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**TOTAL REQUIRED HOURS** 126

*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service:** Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination:** Students must complete English 111 and 112 with a minimum grade of 'C' to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
Requirements for Bachelor of Science in Public Health – Health Systems Management 3/2 Program

Complete a total of 126 credit hours of coursework for graduation.

- General Education Core - 41 credit hours
- Major Requirements - 19 credit hours
- Additional Coursework - 42 credit hours
- Host Institution - 24 credit hours

*LSU School of Public Health MPH Program will require students to select a concentration in the following areas: Behavioral and Community Health Sciences (BCHS), Environmental & Occupations Health Sciences (ENHS), Epidemiology (EPID) and Health Policy and Systems Management (HPSM).

Major Requirements

- PBH 103 - Community and Environmental Health
- PBH 202 - Epidemiology
- PBH 205 - Introduction to Health Systems Management
- PBH 302 - Health Care Management and Decision Making
- PBH 305 - Public Health Seminar
- PBH 306 - Scientific Communication
- PBH 307 - Research Methodology

Additional Coursework

- ACC 211 - Principles of Accounting I
- ACC 212 - Principles of Accounting II
- BIO 112 - General Biology II
- BIO 112L - General Biology II Laboratory
- BM 211 - Principles of Management
- BM 312 - Human Resource Management
- CHE 111 - General Chemistry I
- CHE 111L - General Chemistry I Laboratory
- CHE 112 - General Chemistry II
- CHE 112L - General Chemistry II Laboratory
- CS 101 - Computer Concepts and Applications
- CS 318 - Management Information System
- FIN 203 - Principles of Finance
- MAT 122 - Precalculus
- MAT 204 - Introduction to Probability and Statistics
- MKT 213 - Principles of Marketing
### PUBLIC HEALTH - HEALTH SYSTEMS MANAGEMENT 3/2 PROGRAM

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#### SUMMER COURSES

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**TOTAL REQUIRED HOURS**: 102
**TOTAL HOURS HOST INSTITUTION**: 24
**TOTAL GRADUATION HOURS**: 126

*Service Learning*: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service**: Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination***: Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199. Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
The School of Science, Technology, Engineering and Mathematics (STEM), in the tradition of liberal arts education, strives to offer a broad spectrum of courses and experiences for students. The programs are designed with careful attention to the needs of the students, the professional preparation of the faculty, and the resources and purposes of the college. The hallmark of the programs has long been its commitment to providing a quality education for students in biology, chemistry, computer science, mathematics and physics. Thus, the School seeks to satisfy the needs of students that:

- Plan to major in STEM disciplines.
- Seek to satisfy basic science requirements for entering graduate, medical, dental, chiropractic and other profession schools.
- Plan to compete successfully in the job market.
- Require natural science courses to support majors in other disciplines.

### Majors

- Biology
- Chemistry
- Computer Science
- Mathematics and Actuarial Science
- Physics
- Physics
  - Concentration in Medical Physics
  - Concentration in Pre-Engineering

### Minors

### Biology

Complete 20 credit hours of courses listed below:
- BIO 111 - General Biology I
- BIO 111L - General Biology I Laboratory
- BIO 112 - General Biology II
- BIO 112L - General Biology II Laboratory
- Biology Elective: 12 credit hours

### Chemistry

Complete 20 credit hours of courses listed below:
- CHE 111 - General Chemistry I
- CHE 111L - General Chemistry I Laboratory
- CHE 112 - General Chemistry II
- CHE 112 L - General Chemistry II Laboratory
- CHE 211 - Organic Chemistry I
- CHE 211L - Organic Chemistry I Laboratory
- CHE 212 - Organic Chemistry II
- CHE 212L - Organic Chemistry II Laboratory
- CHE 301 - Analytical Chemistry
- CHE 301L - Analytical Chemistry Laboratory

### Computer Science

Complete 18 credit hours of courses listed below:
- CS 150 - Introduction to Programming I
- CS 160 - Introduction to Programming II
- CS 260 - Data Structures
- CS 350 - Database Management Systems
- CS 360 - System Analysis and Design
- CS 375 - Operating Systems

### Environmental Science

Complete 20 credit hours of courses listed below:
- BIO 111 - General Biology I
- BIO 111L - General Biology I Laboratory
- BIO 112 - General Biology II
- BIO 112 - General Biology II Laboratory
- BIO 207 - Environmental Biology
- BIO 207L - Environmental Biology Laboratory
- BIO 302 - Ecology
- BIO 302L - Ecology Laboratory
- BIO 402 - Biodiversity & Conservation
- BIO 402L - Biodiversity & Conservation Laboratory

### Mathematics

Complete 18 credit hours of courses listed below:
- MAT 201 - Analytic Geometry and Calculus I
- MAT 202 - Analytic Geometry and Calculus II
- MAT 203 - Analytic Geometry and Calculus III
- MAT 206 - Foundation of Mathematics
- Math Electives (300 or above): 6 credit hours
Physics

Complete 18 credit hours of courses listed below:
- PHY 111 - Introduction to Engineering Physics I
- PHY 112 - Introduction to Engineering Physics II
- PHY 220 - General Physics I
- PHY 220L - General Physics I Laboratory
- PHY 222 - General Physics II
- PHY 222L - General Physics II Laboratory
- PHY 230 - General Physics III
- PHY 230L - General Physics III Laboratory

Dual Degree Programs
- Boston University, College of Medicine (BS/Medical Doctor)
- Columbia University, College of Engineering (BS/Bachelor in Engineering)
- Georgia Institute of Technology, College of Engineering (BS/Bachelor in Engineering)
- New York College of Podiatric Medicine (BS/Doctor of Podiatric Medicine)
- Texas Chiropractic College (BS/Doctor of Chiropractic Medicine)
- University of New Orleans, College of Engineering (BS/Bachelor in Engineering)
- Tulane University (BS/BE)

Programs/Opportunities
- American College of Healthcare Administrators
- American Mathematics Society
- American Physics Society
- Beta Beta Beta National Biological Honor Society
- Beta Kappa Chi National Science Honor Society
- Chemistry Club
- Dillard On-Line System Computer Science Club
- Dillard University Chemical Society
- Mathematical Association of America
- Mathematics Club
- National Institute of Science Honor Society
- National Organization of Black Chemists and Chemical Engineers
- National Society of Black Engineers
- Optical Society of America
- Pre-Medicine Club Sigma Pi
- Sigma Pi Sigma Physics Honor Society
- Student Health Advocate Association
- Undergraduate Student National Dental Association
- Upsilon Phi Delta Public Health Honor Society

Graduation Requirements for the Bachelor of Science Degree

Completion of all program requirements as specified in the indicated curricula, including a grade of “C” or better in all required major and minor coursework. Students must earn at least the minimum passing grade, as described in the University Catalog or General Education Core which requires students earn a “C” or better to satisfy the English Core requirement.

Research Collaborations
- Air Force Office of Scientific Research
- Howard University, Graduate School of Arts and Sciences
- Los Alamos National Laboratory
- The Leadership Alliance
- University of Colorado at Boulder
- University of Nebraska Medical Center
- University of South Alabama, School of Medicine
**BIOLOGY**

**Mission**

The mission of the Bachelor of Science program in Biology is to provide a broad background in Biology with sufficient flexibility to satisfy a wide variety of individual interests and career objectives. This is accomplished through a combination of required courses and electives. The curriculum prepares students for entry level employment in biological related fields, for independent study and research through interaction with scholars and experts in their discipline, and for entry into medical, dental, pharmacy, and graduate schools.

**Student Learning Outcomes**

- Demonstrate knowledge and comprehension of basic biological principles and concepts.
- Evaluate and synthesize information, hypotheses and theories in major areas of biology.
- Create and organize original research focused on biological and other related scientific topics.

**Dual Degree Programs**

- Boston University, College of Medicine (BS/Medical Doctor) - Early Admission
- New York College of Podiatric Medicine (BS/Doctor of Podiatric Medicine)
- Texas Chiropractic College (BS/Doctor of Chiropractic Medicine)

**Requirements for Bachelor of Science in Biology**

Complete a total of 123 credit hours of coursework for graduation.

- General Education Core: 41 credit hours
- Major Requirements: 41 credit hours
- Additional Coursework: 41 credit hours

**Major Requirements**

- BIO 112 - General Biology II
- BIO 411 - Biology Seminar I
- BIO 412 - Biology Seminar II
- Biology Elective & Laboratory (200 or above): 4 credit hours
- Biology Elective & Laboratory (300 or above): 20 credit hours

**Additional Coursework**

- CHE 111 - General Chemistry I
- CHE 111L - General Chemistry I Laboratory
- CHE 112 - General Chemistry II
- CHE 112L - General Chemistry II Laboratory
- CHE 211 - Organic Chemistry I
- CHE 211L - Organic Chemistry I Laboratory
- CHE 212 - Organic Chemistry II
- CHE 212L - Organic Chemistry II Laboratory
- CHE 301 - Analytical Chemistry
- CHE 301L - Analytical Chemistry Laboratory
- CHE 303 - Biochemistry I
- CHE 303L - Biochemistry I Laboratory
- MAT 122 - Precalculus
- MAT 201/MAT 204 - Analytic Geometry & Calculus I or Introduction to Probability & Statistics
- PHY 201 - Elementary College Physics I
- PHY 201L - Elementary College Physics I Laboratory
- PHY 202 - Elementary College Physics II
- PHY 202L - Elementary College Physics II Laboratory
- General Elective: 3 credit hours
## BIOLOGY

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**TOTAL REQUIRED HOURS**

123

*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service: Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination: Students must complete English 111 and 112 with a minimum grade of 'C' to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
Requirements for Bachelor of Science in Biology – 3/2 Program

Complete a total of 124 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 25 credit hours
Additional Coursework - 34 credit hours
Host Institution - 24 credit hours

**Major Requirements**
- BIO 112 - General Biology II
- BIO 112L - General Biology Laboratory II
- BIO 203 - Microbiology
- BIO 203L - Microbiology Laboratory
- BIO 208 - Genetics
- BIO 208L - Genetics Laboratory
- BIO 211 - Research Methodology I
- BIO 411 - Biology Seminar I
- BIO 412 - Biology Seminar II
- Biology Elective & Laboratory (300 or above): 8 credit hours

**Additional Coursework**
- CHE 111 - General Chemistry I
- CHE 111L - General Chemistry I Laboratory
- CHE 112 - General Chemistry II
- CHE 112L - General Chemistry II Laboratory
- CHE 211 - Organic Chemistry I
- CHE 211L - Organic Chemistry I Laboratory
- CHE 212 - Organic Chemistry II
- CHE 212L - Organic Chemistry II Laboratory
- CHE 303 - Biochemistry I
- CHE 303L - Biochemistry I Laboratory
- MAT 122 - Precalculus
- MAT 201/MAT 204 - Analytic Geometry & Calculus I or Introduction to Probability & Statistics
- PHY 201 - Elementary College Physics I
- PHY 201L - Elementary College Physics I Laboratory
- PHY 202 - Elementary College Physics II
- PHY 202L - Elementary College Physics II Laboratory
# BIOLOGY - 3/2 PROGRAM (BS/MD, BS/DC)

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### Physical Education Activity Elective (Core) 2

**Total** 15

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### PSY 101 Introduction to Psychology (Core) 3

### SOC 101 Introduction to Sociology (Core) 3

### Humanities Elective (Core) 3

**Total** 17

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**Total** 17

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TOTAL REQUIRED HOURS 100

TOTAL HOURS HOST INSTITUTION 24

TOTAL GRADUATION HOURS 124

*Service Learning:* Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service:** Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination:** Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
CHEMISTRY

Mission
The mission of the program in chemistry is to enable graduates to enter professional practice as a chemist in the areas of research, development, production, sales consulting and management, or to enter graduate or professional programs leading to advanced degrees in the following broad fields of specialization: analytical chemistry, biochemistry, inorganic chemistry, organic chemistry, or physical chemistry. The judicious use of electives enables students to meet admission requirements to enter health profession schools.

The Chemistry program, through a highly personalized and learning-centered approach, provides students with a basic and broad understanding of the fundamentals of chemistry with progression to advanced concepts and instrumental methods. The Chemistry program educates and prepares chemistry majors for employment, graduate school, and/or professional school. To this end, the program has established the following objectives.

- Provide a basic understanding of chemical fundamentals in general, analytical, and organic chemistry as well as an introduction to advanced concepts in biochemistry and physical chemistry.
- Introduce students to basic laboratory safety, ethics, techniques and research methodologies and instrumentation associated with chemistry.
- Prepare students for admission to graduate and professional schools and/or for employment in chemistry or related professions.
- Maintain a curriculum aligned with the standards recommended by the American Chemical Society Committee on Professional Training (CPT) and provide co- and prerequisite knowledge and skills for progression toward upper level courses.

Student Learning Outcomes
- Demonstrate basic knowledge and skills in courses offered in the major and skills related to the chemistry profession.
- Demonstrate competence in using various techniques and equipment following the proper experimental procedure and ability to produce analyze, and draw conclusions from laboratory data and write a complete report.

Requirements for Bachelor of Science in Chemistry
Complete a total of 123 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 49 credit hours
Additional Coursework - 33 credit hours

Major Requirements
- CHE 111 - General Chemistry I
- CHE 111L - General Chemistry I Laboratory
- CHE 112 - General Chemistry II
- CHE 112L - General Chemistry II Laboratory
- CHE 211 - Organic Chemistry I
- CHE 211L - Organic Chemistry I Laboratory
- CHE 212 - Organic Chemistry II
- CHE 212L - Organic Chemistry II Laboratory
- CHE 220 - Introduction to Research in Chemistry
- CHE 301 - Analytical Chemistry
- CHE 301L - Analytical Chemistry Laboratory
- CHE 303 - Biochemistry I
- CHE 303L - Biochemistry I Laboratory
- CHE 304 - Biochemistry II
- CHE 304L - Biochemistry II Laboratory
- CHE 306 - Inorganic Chemistry
- CHE 401 - Chemical Instrumentation
- CHE 402 - Selected Topics in Chemistry
- CHE 403 - Physical Chemistry I
- CHE 403L - Physical Chemistry I Laboratory
- CHE 404 - Physical Chemistry II
- CHE 404L - Physical Chemistry II Laboratory
- CHE 405 - Chemical Research
- CHE 410 - Chemistry Seminar I
- CHE 411 - Chemistry Seminar II

Additional Coursework
- BIO 112 - General Biology II
- BIO 112L - General Biology II Laboratory
- MAT 201 - Analytic Geometry & Calculus I
- MAT 202 - Analytic Geometry & Calculus II
- MAT 203 - Analytic Geometry & Calculus III
- MAT 302 - Differential Equations
- PHY 220 - General Physics I
- PHY 220L - General Physics I Laboratory
- PHY 222 - General Physics II
- PHY 222L - General Physics II Laboratory
- Computer Science Elective: 3 credit hours
- General Elective: 6 credit hours
## CHEMISTRY

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### FOURTH YEAR

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**TOTAL REQUIRED HOURS** 123

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*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service: Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination: Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).**
COMPUTER SCIENCE

Mission
The mission of the program in Computer Science is to provide students with knowledge of the design, modeling, analysis, and applications of computer-related systems. The program provides education at the undergraduate level necessary to understand, design, implement, and use the software and hardware of digital computers. It provides comprehensive and strongly related studies of subjects in computer system architecture, computer network modeling and analysis, programming languages and systems, artificial intelligence, computer science theory, database management systems, systems analysis and design, web site design and development, and scientific computing.

The Computer Science program seeks to provide its majors with a deep knowledge of the core principles of computer science skills necessary to use computers to solve real-world problems, and experiences in implementing solutions with modern computing tools. The program prepares students for graduate school or for entry-level positions in the computer related job markets.

- Prepare students for computer related jobs in private, public or governmental sectors of the global marketplace.
- Prepare students for placement in advanced training in specialized computer related areas.
- Support the computing needs of students in non-computer science fields of study.

Student Learning Outcomes
- Understand and apply the principles of computer science.
- Apply theoretical knowledge and analytical skills in problem solving.
- Demonstrate proficiency in data structures, algorithm design and research methodologies.
- Demonstrate knowledge of elements of computer hardware, architecture, software, programming languages, operating systems, data communications, database management, and systems analysis and design.

Requirements for Bachelor of Science in Computer Science
Complete a total of 123 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 52 credit hours
Additional Coursework - 30 credit hours

Major Requirements
- CS 150 - Introduction to Programming I
- CS 160 - Introduction to Programming II
- CS 210 - Introduction to Microcomputers
- CS 230 - Unix Operating System
- CS 260 - Data Structures
- CS 312 - Computer Science Seminar & Internship I
- CS 313 - Computer Science Seminar & Internship II
- CS 345 - Web Site Development
- CS 350 - Database Management Systems
- CS 360 - System Analysis and Design
- CS 370 - Data Communications
- CS 375 - Operating Systems
- CS 430 - Computer Organization
- CS 440 - Programming Languages
- CS 445 - Artificial Intelligence
- CS 470 - Design and Analysis of Computer Algorithms
- CS 475 - Computer Graphics
- CS Elective 200 or above: 3 credit hours

Additional Coursework
- MAT 201 - Analytics Geometry and Calculus I
- MAT 202 - Analytics Geometry and Calculus II
- MAT 203 - Analytics Geometry and Calculus III
- MAT 204 - Introduction to Probability and Statistics
- MAT 303 - Linear Algebra
- MAT 410 - Numerical Analysis
- CHE 111 - General Chemistry I
- CHE 111L - General Chemistry I Laboratory
- PHY 220 - General Physics I
- PHY 220L - General Physics I Laboratory
- PHY 222 - General Physics II
- PHY 232L - General Physics II Laboratory
## COMPUTER SCIENCE

### FIRST YEAR

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<td>Survey of the African World or The Black Church in the U.S. (Core)</td>
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### THIRD YEAR

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**TOTAL REQUIRED HOURS**: 123

*Service Learning*: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service**: Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination***: Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199. Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
MATHEMATICS AND ACTUARIAL SCIENCE

Mission
The Bachelor of Science program in Mathematics and Actuarial Science, seeks to aid students in developing proficiency in logic, critical and analytical thinking and a comprehensive knowledge of mathematical principles and concepts, and offers a combination of required courses and electives that provide a broad background with sufficient flexibility to satisfy a wide variety of individual interests and career objectives.

The curriculum in mathematics prepares students for employment in private industries and government and for admission to graduate school in mathematics and actuarial sciences, statistics, computer sciences and allied fields.

Student Learning Outcomes
- Display basic skills and solid foundation in mathematics.
- Apply mathematical principles with technology to a multicultural, global and technological society.
- Use high-level critical thinking skills of analysis, synthesis and evaluation to solve problems in their disciplines and in research.
- Apply for advanced degrees in mathematics at professional and graduate schools.

Requirements for Bachelor of Science in Mathematics and Actuarial Science
Complete a total of 121 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 37 credit hours
Additional Coursework - 43 credit hours

Major Requirements
- MAT 202 - Analytic Geometry and Calculus II
- MAT 203 - Analytic Geometry and Calculus III
- MAT 206 - Foundation of Mathematics
- MAT 300 - Probability and Mathematical Statistics
- MAT 301 - Applied Statistics
- MAT 302 - Differential Equations
- MAT 303 - Linear Algebra
- MAT 305 - Matrix Analysis
- MAT 330 - Discrete Mathematics
- MAT 350 - Theory of Interest
- MAT 381/MAT 411 - Society of Actuarial Exam I or Senior Seminar I
- MAT 382/MAT 412 - Society of Actuarial Exam II or Senior Seminar II
- MAT 410 - Numerical Analysis
- MAT 413 - Difference Equations

Additional Coursework
- ACC 211/MAT401 - Principles of Accounting I or Modern Algebra I
- ACC 212/MAT 403 - Principles of Accounting II or Real Analysis I
- MAT 330/BM 340 - Discrete Mathematics or Quantitative Methods in Management
- CS 150 - Introduction of Programming I
- ECO 202 - Principles of Microeconomics
- FIN 203 - Principles of Finance
- MAT 351 - Life Contingency Models
- MAT 408 - Actuarial Mathematics I
- MAT 409 - Actuarial Mathematics II
- PHY 220 - General Physics I
- PHY 220L - General Physics I Laboratory
- General Electives: 9 credit hours
- Mathematics Elective 300 or above: 3 credit hours
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**Third Year**

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<td>FIN 203</td>
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**Total Required Hours**: 121

*Service Learning*: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service**: Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

**Writing Proficiency Examination**: Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
PHYSICS

Mission
The mission of the Bachelor of Science Degree program in Physics is to offer traditional preparation of students for opportunities in graduate study, research, pre-engineering, and employment. There are two concentrations in the Physics degree program: Medical Physics and Pre-Engineering. The curriculum is designed to provide students with a solid foundation and training opportunities in interdisciplinary research areas such as: Chemical Physics, Medical Physics, Biomedical Engineering, Material Science, Optics & Lasers and Engineering.

The Physics program offers several options for obtaining a dual degree (BS/BE). Students may earn a Bachelor’s Degree in Engineering by completing the three-year curriculum at Dillard University and one of the two-year curriculums at the host institution:

- Columbia University (BS/BE)
- Georgia Institute of Technology (BS/BE)
- Tulane University (BS/BE)
- University of New Orleans (BS/BE)

Student Learning Outcomes
- Demonstrate preparedness for graduate study and/or entry-level employment.
- Effectively matriculate in 3-2 Pre-Engineering and Medical Physics program.
- Demonstrate preparedness for independent study and research through interaction with scholars and experts in their disciplines.
- Acquire experience through hands-on-training on major research equipment available in program.

Requirements for Bachelor of Science in Physics
Complete a total of 128 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 61 credit hours
Additional Coursework - 26 credit hours

Major Requirements
- PHY 111 - Introduction to Engineering Physics I
- PHY 112 - Introduction to Engineering Physics II
- PHY 200 - General Physics I
- PHY 200L - General Physics I Laboratory
- PHY 202 - General Physics II
- PHY 202L - General Physics II Laboratory
- PHY 230 - General Physics III
- PHY 230L - General Physics III Laboratory
- PHY 205 - Thermodynamics and Statistical Physics
- PHY 209 - Intermediate Classical Mechanics
- PHY 210 - Mechanics-Statics/Dynamics
- PHY 221 - Advanced Physics I Laboratory
- PHY 223 - Circuit Network Analysis
- PHY 304 - Electronics Laboratory
- PHY 341 - Mathematical Physics
- PHY 390 - Optics and Modern Physics
- PHY 401 - Introduction to Quantum Mechanics
- PHY 402 - Electromagnetic Theory
- PHY 403 - Electromagnetic Waves and Optics
- PHY 404 - Optics and Laser Physics
- PHY 411 - Scientific Research Methods
- PHY 412 - Senior Research Thesis/Project
- Physics Elective 300 or above: 3 credit hours

Additional Coursework
- CHE 111 - General Chemistry I
- CHE 111L - General Chemistry I Laboratory
- CHE 112 - General Chemistry II
- CHE 112L - General Chemistry II Laboratory
- CS 150 - Introduction to Programming I
- MAT 202 - Analytic Geometry and Calculus II
- MAT 203 - Analytic Geometry and Calculus III
- MAT 302 - Differential Equations
- Math Elective 300 or above: 6 credit hours
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**TOTAL REQUIRED HOURS** 128

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*Service Learning:* Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service:** Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination:** Students must complete English 111 and 112 with a minimum grade of 'C' to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
Requirements for Bachelor of Science in Physics - Medical Physics

Complete a total of 128 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 59 credit hours
Additional Coursework - 28 credit hours

Major Requirements
- PHY 111 - Introduction to Engineering Physics I
- PHY 112 - Introduction to Engineering Physics II
- PHY 220 - General Physics I
- PHY 220L - General Physics I Laboratory
- PHY 222 - General Physics II
- PHY 222L - General Physics II Laboratory
- PHY 230 - General Physics III
- PHY 230L - General Physics III Laboratory
- PHY 305 - Thermodynamics and Statistical Physics
- PHY 309 - Intermediate Classical Mechanics
- PHY 321 - Advance Physics II Laboratory
- PHY 341 - Mathematical Physics
- PHY 390 - Optics and Modern Physics
- PHY 401 - Introduction to Quantum Mechanics
- PHY 402 - Electromagnetics Theory
- PHY 403 - Electromagnetic Waves and Optics
- PHY 404 - Optics and Laser Physics
- PHY 408 - Ionization Radiation Laboratory
- PHY 409 - Physics of Medical Imaging
- PHY 411 - Scientific Research Methods
- PHY 412 - Senior Research Thesis/Project
- Physics Elective 300 or above: 3 credit hours

Additional Coursework
- BIO 201 - Anatomy & Physiology I
- BIO 201L - Anatomy & Physiology I Laboratory
- BIO 202 - Anatomy & Physiology II
- BIO 202L - Anatomy & Physiology II Laboratory
- CHE 111 - General Chemistry I
- CHE 111L - General Chemistry I Laboratory
- CHE 112 - General Chemistry II
- CHE 112L - General Chemistry II Laboratory
- CS 150 - Introduction to Programming I
- MAT 202 - Analytic Geometry and Calculus II
- MAT 203 - Analytic Geometry and Calculus III
- MAT 302 - Differential Equation
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**TOTAL REQUIRED HOURS** | 128

*Service Learning*: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service**: Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination***: Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
Requirements for Bachelor of Science in Physics – Pre-Engineering
Complete a total of 137 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 52 credit hours
Additional Coursework - 20 credit hours
Host Institution - 24 credit hours

Requirements for Dual-Degree Program Participation
- A minimum cumulative grade point average of 2.8 or better, according to the host institution.
- Completion of the Dillard University External Program Application by January 1 of the third year.
- Completion of a degree audit by the Office of the Registrar.
- Letter of acceptance from the Physics program.
- Letter of acceptance from the host institution.
- Successful completion of all coursework at the host institution during the first year including a minimum of 28 credit hours, a grade of “C” or better in all coursework, and a GPA of 2.5.

Major Requirements
- PHY 111 - Introduction to Engineering Physics I
- PHY 112 - Introduction to Engineering Physics II
- PHY 220 - General Physics I
- PHY 220L - General Physics I Laboratory
- PHY 222 - General Physics II
- PHY 222L - General Physics II Laboratory
- PHY 230 - General Physics III
- PHY 230L - General Physics III Laboratory
- PHY 305 - Thermodynamics and Statistical Physics
- PHY 309 - Intermediate Classical Mechanics
- PHY 310 - Mechanics-Statics/Dynamics
- PHY 321 - Advanced Physics II Laboratory
- PHY 323 - Circuit Network Analysis
- PHY 324 - Electronics Laboratory
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- PHY 390 - Optics and Modern Physics
- PHY 401 - Introduction to Quantum Mechanics
- PHY 404 - Optics and Laser Physics
- PHY 411 - Scientific Research Methods
- PHY 412 - Senior Research Thesis/Project

Additional Coursework
- CHE 111 - General Chemistry I
- CHE 111L - General Chemistry I Laboratory
- CHE 112 - General Chemistry II
- CHE 112L - General Chemistry II Laboratory
- CS 150 - Introduction to Programming I
- MAT 202 - Analytic Geometry & Calculus II
- MAT 203 - Analytic Geometry & Calculus III
- MAT 302 - Differential Equations
## PHYSICS - PRE-ENGINEERING (3/2 Program)

### FIRST YEAR

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### TOTAL REQUIRED HOURS

113

### TOTAL HOURS HOST INSTITUTION

24

### TOTAL GRADUATION HOURS

137

*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service: Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination: Students must complete English 111 and 112 with a minimum grade of 'C' to register for English 199. Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).*
The School of Social Sciences is committed to producing graduates who are grounded in the finest traditions of the liberal arts of which the social sciences are a primary component. The School prepares students to understand themselves and others within regional and global contexts that are shaped by the African-American commitment to social justice and community empowerment. Each major in the School strives to teach students critical thinking and writing skills, and the latest research-based practices to successfully compete in graduate school or the workplace.

### Majors
- Criminal Justice
- Political Science
- Psychology
- Social Work
- Urban Studies and Public Policy

### Minors
- Criminal Justice
- Political Science
- Psychology

### Majors
- Complete 18 credit hours from courses listed below:
  - CJ 101 - Introduction to Criminal Justice (3 cr.)
  - CJ 206 - Policing in Society (3 cr.)
  - CJ 308 - Law and Society (3 cr.)
  - CJ 310 - Juvenile Delinquency (3 cr.)
  - CJ 311 - Sociology of Corrections (3 cr.)
  - CJ 405 - Criminology (3 cr.)

### Political Science
- Complete 18 credit hours from courses listed below:
  - POL 200 - Introduction to Political Science (3 cr.)
  - POL 301 - International Relations (3 cr.)
  - POL 305 - Political Theory (3 cr.)
  - Political Science Electives: 9 credit hours

### Psychology
- Complete 18 credit hours from courses listed below:
  - PSY 101/PSY 102/PSY 103 - Introduction to Psychology or Scientific Foundation of Psychology or
  - Applications of Psychology
  - PSY 204/PSY 301 - Human Development or Child Psychology
  - PSY 302 - Adolescent Psychology
  - Psychology Electives: 9 credit hours

### Social Work
- Complete 18 credit hours from courses listed below:
  - SOW 202 - Introduction to Social Welfare
  - SOW 203 - Introduction to Social Work
  - SOW 300 - Human Behavior and the Social Environment
  - SOW 306 - Social Welfare Policy and Services
  - SOW 404 - Methodologies of Social Work
  - SOW 414 - Community Organization

### Urban Studies and Public Policy
- Complete 18 credit hours from courses listed below:
  - URB 204 - Introduction to Urban Studies
  - URB 205 - Introduction to Public Policy
  - URB 206 - City and Metropolitan Planning
  - URB 311 - Urban Government and Politics
  - URB 335 - Introduction to Geographic Information Systems
  - URB 412 - Urban Land Use Policy and Real Estate Development

### Graduation Requirements for the Bachelor of Arts Degree
Completion of all program requirements as specified in the indicated curricula, including a grade of “C” or better in all required major and minor coursework. Students must earn at least the minimum passing grade as described in the University Catalog or General Education Core, which requires students to earn a “C” or better to satisfy the English Core requirement.

### Programs/Opportunities
Academic, leadership and discipline honor societies and clubs:
- Alpha Beta Theta Chapter (provides an education in social responsibility and participatory citizenship)
- Criminal Justice Club (open to all students and faculty interested in the pursuit of criminal justice knowledge)
- Kenneth B. Clark Psychological Club (open to all students and faculty interested in the pursuit of psychological knowledge)
- Louisiana Iota Chapter Pi Sigma Alpha (National Political Science Honor Society)
- Pi Gamma Mu (International Honor Society in Social Science)
- Psi Chi Honor Society, the national honor society in psychology
- Psychology Peer Educators
- 3-2 Bachelor's-Master's Degree program in Psychology and Urban Studies
CRIMINAL JUSTICE

Mission
The Criminal Justice program is guided by the University's mission to unite with the community through scholarship, teaching, civic engagement and service with a firm commitment to improve the human condition. Consistent with this mission, the Criminal Justice program provides students with a thorough understanding of how the criminal justice system works and its impact on American citizens. Students gain an understanding of the role of the police, courts and corrections in our criminal justice system while understanding that their moral obligation is to assist in improving the human condition. In addition to learning the intricacies of the criminal justice system, the curriculum prepares students to enter and successfully complete graduate and professional school programs.

Student Learning Outcomes
- Demonstrate an understanding of the major criminological theories and their implications for social policy.
- Articulate the structure and function of the criminal justice system.
- Analyze statistical data on crime and incarceration rates in the U.S.
- Demonstrate effective communication skills.

Requirements for Bachelor of Arts in Criminal Justice
Complete a total of 122 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 24 credit hours
Additional Coursework* - 57 credit hours
*Includes minor in another discipline

Major Requirements
- CJ 101 - Introduction to Criminal Justice
- CJ 206 - Policing in Society
- CJ 308 - Law and Society
- CJ 310 - Juvenile Delinquency
- CJ 311 - The Sociology of Corrections
- CJ 405 - Criminology
- CJ 431 - Field Experience
- CJ 450 - Senior Seminar

Additional Coursework*
- CS 101 - Computer Concepts and Applications
- MAT 204/STA 205 - Introduction to Probability & Statistics or Foundation of Statistics
- POL 201 - American National Government
- PSY 101 - Introduction to Psychology
- SOC 102 - Social Problems
- SOC 302 - Social Psychology
- SOC 305 - Sociology of Black Americans
- SOC 308 - Social Research
- SOC 403 - Social Theory I
- SOW 470 - Chemical Dependency
- STA 306 - Social Statistics
- Minor or General Electives: 21 credit hours
- Social Science Elective: 3 credit hours
# CRIMINAL JUSTICE

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**TOTAL REQUIRED HOURS**: 122

*Service Learning*: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service**: Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination***: Students must complete English 111 and 112 with a minimum grade of 'C' to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
POLITICAL SCIENCE

Mission
The Political Science program provides instruction for students interested in a wide variety of careers in political science such as teaching law, international relations, public affairs and civil service. The program provides a thorough knowledge of political science theory, methodology, quantitative reasoning, and computer research skills necessary to meet the competitive demands of graduate and professional study. Students achieve a high level of oral and written communication skills and have opportunities to gain work experience through a variety of internship programs.

Student Learning Outcomes
- Demonstrate knowledge of the structures, powers and procedures of the United States federal and state government and foreign governments.
- Use critical thinking and analytical skills when assessing contemporary political questions,
- Demonstrate the ability to examine and evaluate information to solve contemporary social problems.

Requirements for Bachelor of Arts in Political Science
Complete a total of 122 credit hours of course work for graduation.

General Education Core - 41 credit hours
Major Requirements - 45 credit hours
Additional Coursework - 36 credit hours

Major Requirements
- POL 200 - Introduction to Political Science
- POL 201 - American National Government
- POL 202 - State and Local Government
- POL 206 - Research Methods
- POL 301 - International Relations
- POL 305 - Political Theory
- POL 312 - Problems in Political Science Research
- POL 401 - Comparative Political Ideologies
- POL 403 - Third World Political Development
- POL 450 - Senior Seminar
- STA 306 - Social Statistics
- Political Science Elective: 12 credit hours

Additional Coursework
- CS 101 - Computer Concepts and Applications
- HIS 102 - The Global Past II
- HIS 201 - U.S. History 1607 to 1865
- PHI 301 - Ethics
- PSY 101 - Introduction to Psychology
- STA 205 - Foundation of Statistics
- General Electives: 12 credit hours
- Social Science Elective: 6 credit hours
# Political Science

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**Total Required Hours** 122

*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

*Community Service: Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination: Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).
PSYCHOLOGY

Mission

The Psychology program is designed to offer a solid background in psychological science that will prepare students for graduate work in psychology and for entrance into the job market. In addition to an extensive curriculum in traditional psychological studies, psychology students participate in clinical and research activities that give them practical experiences in the application of psychological principles.

Students in psychology are required to complete two years of world language studies and demonstrate proficiency in writing, statistics, and research skills. Psychology students are also required to develop and conduct a research thesis, a field placement course which requires completion of a community based internship program, and other courses which prepare students for the academic demands of graduate school.

Student Learning Outcomes

- Demonstrate knowledge and skills in the scientific and applied areas of psychology.
- Pursue acceptance into graduate and professional schools of psychology and related fields.
- Demonstrate proficiencies for undergraduate entry-level careers that require a background in the knowledge of psychology

Requirements for Bachelor of Arts in Psychology

Complete a total of 120 credit hours of coursework for graduation.

- Students may choose 18 hours of elective courses that match their personal career interests in psychology or other academic disciplines across the university curricula after consultation with their academic advisors.
- Comprehensive exam in Psychology.

Major Requirements

- PSY 102 - Scientific Foundations of Psychology
- PSY 103 - Applications of Psychology
- PSY 210 - Advanced Statistical Methods in Psychology
- PSY 212 - Experimental Psychology
- PSY 215 - Social and Organizational Dynamics
- PSY 305 - Psychological Tests and Measurements
- PSY 311 - Psychology of Motivation and Emotions
- PSY 312 - Psychology of Learning
- PSY 321 - Theories and Systems
- PSY 401 - Physiological Psychology
- PSY 402 - Abnormal Psychology
- PSY 415 - Psychology Seminar I
- PSY 416 - Psychology Seminar II
- PSY 490 - Bridging Research and Practice I
- PSY 491 - Bridging Research and Practice II

Additional Coursework

- FFR 221/FSP 221 - Intermediate French I or Intermediate Spanish I
- FFR 222/FSP 222 - Intermediate French II or Intermediate Spanish II
- MAT 122 - Precalculus
- PSY 213 - Psychology of Personality or General Elective
- PSY 301 - Child Psychology or General Elective
- PSY 302 - Adolescent Psychology or General Elective
- PSY 308 - Practicum in Psychological Testing or General Elective
- PSY 417 - Field Placement or General Elective
- STA 205 - Foundations of Statistics
- General Elective: 3 credit hours
- Natural Science Elective & Laboratory: 4 credit hours

General Education Core - 41 credit hours
Major Requirements - 45 credit hours
Additional Coursework - 34 credit hours
# PSYCHOLOGY

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**Total Required Hours:** 120

*Service Learning:* Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

*Community Service:* Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

*Writing Proficiency Examination:* Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).

*Psychology elective or General electives as directed by faculty advisor determined by student.*
Requirements for Bachelor of Arts in Psychology - 3/2 Program

Dillard University and Western Michigan University have collaborated to offer a Psychology 3/2 Program. The program is designed to assist psychology students in completing their undergraduate degree in psychology and Master's degree within 5 years of study. Psychology students must complete Dillard's general studies and psychology curriculum prior to attending Western Michigan University. The program includes courses taken during the spring, fall and summer sessions.

Complete a total of 138 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 51 credit hours
Additional Coursework - 22 credit hours
Western Michigan University Requirements - 24 credit hours

* Please note that summer courses are a part of the combined bachelor and master's degree.

Major Requirements

- PSY 101 – Introduction to Psychology
- PSY 103 - Applications of Psychology
- PSY 204/PSY 301 - Human Development or Child Psychology or General Elective
- PSY 210 - Advanced Statistical Methods in Psychology
- PSY 212 - Experimental Psychology
- PSY 213 - Psychology of Personality or General Elective
- PSY 215 - Social and Organizational Dynamics
- PSY 302 - Adolescent Psychology or General Elective
- PSY 305 - Psychological Tests and Measurements
- PSY 308 - Practicum in Psychology Testing or General Elective
- PSY 311 - Psychology of Motivation and Emotions
- PSY 312 - Psychology of Learning
- PSY 321 - Theories and Systems
- PSY 401 - Physiological Psychology
- PSY 415 - Psychology Seminar I
- PSY 416 - Psychology Seminar II
- PSY 417 - Field Placement in Psychology

Additional Major Coursework

- FFR 221/FSP 221 - Intermediate French I or Intermediate Spanish I
- FFR 222/FSP 222 - Intermediate French II or Intermediate Spanish II
- MAT 122 - Precalculus
- STA 205 - Foundations of Statistics
- General Elective: 6 credit hours
- Natural Science Elective & Laboratory: 4 credit hours
## PSYCHOLOGY 3/2 PROGRAM

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**TOTAL DILLARD UNIVERSITY HOURS** 114

**TOTAL HOURS HOST INSTITUTION** 24

**TOTAL GRADUATION HOURS** 138

*Service Learning:* Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service:** Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination:** Students must complete English 111 and 112 with a minimum grade of "C" to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).

****Suggested psychology course designed to prepare students for graduate school.

**SUMMER SESSION and FIFTH YEAR at WMU**
SOCIAL WORK

Mission

The Social Work program is designed to equip students with a thorough undergraduate knowledge of social work theories and concepts. It teaches majors the skills that will allow them to conduct sound social work research, and prepare them to meet the challenges of graduate school or the demands of the labor market upon graduation. The Social Work Curriculum also assists majors in developing and understanding their role in helping those in society who are in need of assistance.

Student Learning Outcomes

- Demonstrate familiarity with the major social work theories and concepts.
- Demonstrate ability to use statistics to interpret data and verbalize their meanings using language germane to social work and the social sciences.
- Write research papers that will reflect a thorough understanding of social work theory and research methodology.
- Demonstrate communicative skills by presenting research to an audience of social sciences faculty members, students, and other disciplinary scholars.

SOCIAL WORK LEARNING COMPETENCIES: GUIDED BY THE COUNCIL ON SOCIAL WORK EDUCATION (CSWE)

The Council on Social Work Education (CSWE) Educational Policy and Accreditation Standards require that all social work students develop ten competencies.

The ten (10) competencies are:

- Identify as a professional social worker and conduct oneself accordingly.
- Apply social work ethical principles to guide professional practice.
- Apply critical thinking to inform and communicate professional judgments.
- Engage diversity and differences in practice.
- Advance human rights and social and economic justice.
- Engage in research-informed practice and practice-informed research.
- Apply knowledge of human behavior and the social environment.
- Engage in policy practice to advance social and economic well-being and to deliver effective social work services.
- Respond, assess, intervene, and evaluate with individuals, families, groups, organizations, and communities.
- Engage, assess, intervene, and evaluate individuals, families, groups, organizations and communities.

Requirements for Bachelor of Arts in Social Work

Complete a total of 122 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 39 credit hours
Additional Coursework* - 42 credit hours

*Includes minor in another discipline

Student must repeat any course in the Major, Introduction to Psychology, Introduction to Sociology, American National Government and General Biology if a “C” or better is not earned.

Major Requirements

- SOW 202 - Introduction to Social Welfare
- SOW 203 - Introduction to Social Work
- SOW 300 - Human Behavior and the Social Environment
- SOW 306 - Social Welfare, Policy and Service
- SOW 308 - Social Research
- SOW 310 - Skills in Working with People
- SOW 404 - Methodologies of Social Work
- SOW 410 - Special Individual and Group Projects
- SOW 414 - Community Organizations
- SOW 431 - Field Experience I
- SOW 432 - Field Experience II
- SOW 450 - Senior Seminar
- SOW 470 - Chemical Dependency

Additional Coursework*

- CS 101 - Computer Concepts and Applications
- ENG 220 - Advanced Grammar
- HIS 202 - U.S. History 1865 to Present
- POL 201 - American National Government
- SPT 204 - Public Speaking
- STA 205 - Foundation of Statistics
- STA 306 - Social Statistics
- Minor or General Electives: 21 credit hours
# SOCIAL WORK

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## SECOND YEAR

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**TOTAL REQUIRED HOURS**: 122

*Service Learning*: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service**: Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

**Writing Proficiency Examination**: Students must complete English 111 and 112 with a minimum grade of 'C' to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).

**Psychology elective or General electives as directed by faculty advisor determined by student**.
URBAN STUDIES AND PUBLIC POLICY

Mission
The major in urban studies and public policy is designed to prepare students for careers in public service or private corporations involved in public issues. Career paths include government, law, city planning, non-profit management and public policy analysis. The curriculum explores urban issues in real estate development, transportation, land use and housing that focuses on finding solutions to inner-city problems such as unemployment, poverty and crime.

Student Learning Outcomes
- Understand the relationship between the urban environment and human behavior.
- Identify the causes and effect of urban problems.
- Quantify the costs and benefits of public programs in order to conduct rational policy analysis.
- Propose practical solutions to social problems.
- Communicate complex policy issues in a clear and concise manner both orally and in writing.
- Influence the political process by explaining policy solutions to both public officials and the general public.

Programs/Opportunities
Students are offered the opportunity to gain practical experience in community affairs by working with:

- Dillard University Community Development Corporation (CDC). The Dillard CDC - a non-profit corporation involved in urban revitalization by offering city planning services to the community, as well as offering homebuyer training and financial assistance to residents interested in purchasing or renovating homes in the Dillard neighborhood.

Exceptional students are encouraged to participate in one of the joint master's degree programs offered by the Department of Urban Studies and Public Policy. Three/two (3/2) programs are available with:

- New School University - Master of Arts Urban Policy Analysis and Management
- University of New Orleans - Master of Urban and Regional Planning or Master of Science in Urban Studies

Requirements for Bachelor of Science Urban Studies and Public Policy
Complete a total of 122 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 30 credit hours
Additional Coursework* - 51 credit hours

*Includes minor in another discipline

Major Requirements
- URB 204 - Introduction to Urban Studies
- URB 205 - Introduction to Public Policy
- URB 206 - City and Metro Planning
- URB 304 - Research Seminar
- URB 311 - Urban Government and Politics
- URB 335 - Introduction to Geographic Information Systems
- URB 411 - Housing Policy
- URB 412 - Urban Land Use Policy
- URB 431 - Internship
- URB 450 - Senior Seminar

Additional Coursework*
- CS 101 - Computer Concepts and Applications
- GEO 115 - Principles of Geography
- HIS 201 - U.S. History 1607 to 1865
- HIS 202 - U.S. History 1865 to Present
- POL 201 - American National Government
- SOC 308 - Social Research
- STA 205 - Foundation of Statistics
- STA 306 - Social Statistics
- Minor or General Elective: 24 credit hours
- Social Science Elective: 3 credit hours
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**TOTAL REQUIRED HOURS** 122

---

*Service Learning:* Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service:** Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination:** Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).

****Psychology elective or General electives as directed by faculty advisor determined by student.
Requirements for Bachelor of Science Urban Studies and Public Policy – 3/2 Program
Complete a total of 122 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Major Requirements - 18 credit hours
Additional Coursework - 33 credit hours
Host Institution - 30 credit hours

Major Requirements
  o URB 204 - Introduction to Urban Studies
  o URB 205 - Introduction to Public Policy
  o URB 206 - City and Metro Planning
  o URB 304 - Research Seminar
  o URB 311 - Urban Government and Politics
  o URB 335 - Introduction to Geographic Information Systems

Additional Coursework
  o CS 101 - Computer Concepts and Applications
  o GEO 115 - Principles of Geography
  o HIS 201 - U. S. History 1607 to 1865
  o HIS 202 - U. S. History 1865 to Present
  o POL 201 - American National Government
  o SOC 308 - Social Research
  o STA 205 - Foundation of Statistics
  o STA 306 - Social Statistics
  o Minor or General Elective: 9 credit hours
## URBAN STUDIES and PUBLIC POLICY – 3/2 PROGRAM

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**TOTAL REQUIRED HOURS**

92

**TOTAL HOURS HOST INSTITUTION**

30

**TOTAL GRADUATION HOURS**

122

*Service Learning:* Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service:** Students must contact the Office of Student Affairs for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination:* Students must complete English 111 and 112 with a minimum grade of 'C' to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).

****Students are required to consult their Faculty Advisor to have this portion their academic plan approved. Students complete Fourth Year at selected institutions and receive the B.A. in Urban Studies and Public Policy from Dillard University. Upon completion of the fifth year and all requirements at the selected institution students are awarded the master's degree from the host institution.
School of Accounting and Financial Economics

Accounting
Financial Economics

School of Business Administration

Business Administration

Concentration in International Business

Concentration in Management

Concentration in Marketing
The College of Business offers a Bachelor of Science (B.S.) degree to students with varying and diverse academic backgrounds, preparing them to meet the challenges of the business, public and international communities. Students have access to classrooms equipped with high-tech instructional equipment that allows for the integration of technology in all courses taught in the College.

The College of Business enables students to apply acquired knowledge in solving problems and participating in civic engagements. Business practitioners and eminent scholars are invited to share their insights, expertise and experience with students. Business seminars allow students the opportunity to interact with corporate and other business executives on local, state, national and global platforms. Students participate extensively in service learning such as: Volunteer Income Tax Assistance (VITA). The Applied Business Laboratory Executives Program (ABLE) allow students to put learned theoretical skills to work by engaging the community and learning to operate a for-profit business. Business research classes provide students with tools to write empirical research papers and; to present their papers at academic conferences with faculty advisors. The above activities form the students’ holistic development to enable their success in a competitive global environment.

Mission

Through outstanding instruction, scholarship and service, the College of Business develops creative, problem-solving leaders dedicated to improving the world’s communities. To thrive in a global business environment, graduates will be professionally competent, ethically aware, and socially conscious.

Service Learning Engagements

- Volunteer Income Tax Assistance (VITA)
- Applied Business Laboratory Executives Program (ABLE) - students apply theoretical skills to engage the community and operate a for-profit business.
- Business Research - students learn to write empirical research papers. Exceptional papers are presented at academic conferences.

Scholarship Opportunities

- American Institute of Certified Public Accountant (AICPA) Scholarship
- Dillard Department Store Scholarship
- Mazda Foundation Scholarship
- Applied Business Laboratory Executives (ABLE) Stipends
- Courtney Blair Memorial Scholarship

Program Activities/Opportunities

- AEA - American Economic Association (Open to Financial Economics majors).
- AMA - American Marketing Association (Open to all University majors).
- BUSECON - Business/Economics student organization that meets monthly to discuss business and economic topics of current interest (Open to all College of Business majors).
- ENACTUS - Entrepreneurial, Action and Us (Open to all majors).
- FIC - Finance and Investment Club (Open to Financial Economics majors).
- NABA - National Association of Black Accountants (Open to College of Business majors).
- NEA - National Economic Association (Open to Financial Economics majors).
- Phi Gamma Nu - Professional Business Fraternity (Open to all majors).
- SAC - Student Advisory Council (Organization serves as a liaison between the College of Business Dean and business students, as well as advises the College of Business Dean on how to promote the welfare and interests of business students). The council consists of:
  - Seven students and one faculty.
  - One student representative from Accounting, Business Administration and Financial Economics.
  - Four students from each classification (Freshperson/Sophomore/Junior/Senior).
The School of Accounting and Financial Economics prepares students for careers in public, corporate, not-for-profit organizations, and professional certifications. Students are prepared for graduate, professional, and advanced studies in accounting, finance, and economics.

**Student Learning Outcomes**
- Apply accounting concepts and methods to interpret financial statements for evaluating the financial position and performance of organizations.
- Prepare, interpret and analyze accounting information for internal control, planning, performance evaluation, and coordination to continuously improve business processes.
- Explain basic investment and financing decisions using financial management concepts, and methods.
- Apply skills in economic modeling, forecasting, and financial economics.
- Demonstrate a solid understanding of economics and its role in public, private and nonprofit organizations.

**Majors**
- Accounting
- Financial Economics

**Minors**
- Accounting
- Financial Economics

**Accounting**
Complete 18 credit hours of coursework listed below:
- ACC 211 - Principles of Accounting I
- ACC 212 - Principles of Accounting II
- ACC - 300 Level Elective: 3 credit hours
- BM/MKT - 200-300 Level Elective: 3 credit hours
- ECO - 200-300 Level Elective: 3 credit hours
- FIN - 200-300 Level Elective: 3 credit hours

**Financial Economics**
Complete 18 credit hours of coursework listed below:
- ECO 202 - Principles of Microeconomics
- ECO 302 - Intermediate Microeconomics
- ECO 303 - Intermediate Macroeconomics
- FIN 200 - Personal Wealth and Risk Management
- FIN 203 - Principles of Finance
- FIN 300/400 Level Elective: 3 credit hours

**Graduation Requirements for the Bachelor of**
ACCOUNTING

Requirements for Bachelor of Science in Accounting
Complete a total of 121 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Business Core - 50 credit hours
Major Requirements - 30 credit hours

Certified Public Accountant
The State of Louisiana and many other states require 150 hours of academic credit as a requirement to register and sit for the Certified Public Accountant (CPA) examination. Students wishing to pursue careers as CPAs must complete an additional 29 credit hours beyond those required for the baccalaureate degree.

Business Core
- ACC 211 - Principles of Accounting I
- ACC 212 - Principles of Accounting II
- BM 211 - Principles of Management
- BM 318 - Management Information Systems
- BM 323 - Business Law I
- BM 343 - Business and Professional Communications
- BM 401 - Leadership in Ethical Decision-Making
- BM 438 - Operations Management
- BM 460 - Strategic Management
- BM 490 - Research in Business I
- BM 491 - Research in Business II
- ECO 202 - Principles of Microeconomics
- ECO 240 - Calculus for Business & Economics
- ECO 306 - Economics and Business Statistics
- FIN 203 - Principles of Finance
- MKT 213 - Principles of Marketing
- STA 205 - Foundation of Statistics
- Global Business Elective: 3 credit hours

Major Requirements
- ACC 319 - Individual Taxation
- ACC 331 - Intermediate Accounting I
- ACC 332 - Intermediate Accounting II
- ACC 419 - Advanced Income Tax Accounting
- ACC 420 - Auditing
- ACC 421 - Advanced Accounting I
- ACC 422 - Advanced Accounting II
- ACC 423 - Cost Accounting
- BM 300 - Internship
- Business Elective: 3 credit hours
## ACCOUNTING

### FIRST YEAR

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**TOTAL REQUIRED HOURS**: 121

*Service Learning*: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

**Community Service**: Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination**: Students must complete English 111 and 112 with a minimum grade of ‘C’ to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).

****Take any designated Business Administration and/or Financial Economics 300/400 global business elective course.

With approval, CS 318 - Management Information Systems may be taken as a substitute for BM 318 - Management Information Systems.
FINANCIAL ECONOMICS

Requirements for Bachelor of Science in Financial Economics
Complete a total of 121 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Business Core - 50 credit hours
Major Requirements - 30 credit hours

Business Core

- ACC 211 - Principles of Accounting I
- ACC 212 - Principles of Accounting II
- BM 211 - Principles of Management
- BM 318 - Management Information Systems
- BM 323 - Business Law I
- BM 343 - Business & Professional Communications
- BM 401 - Leadership in Ethical Decision-Making
- BM 438 - Operations Management
- BM 460 - Strategic Management
- BM 490 - Research in Business I
- BM 491 - Research in Business II
- ECO 202 - Principles of Microeconomics
- ECO 240 - Calculus for Business & Economics
- ECO 306 - Economics and Business Statistics
- FIN 203 - Principles of Finance
- MKT 213 - Principles of Marketing
- STA 205 - Foundation of Statistics
- Global Business Elective: 3 credit hours

Major Requirements

- BM 300 - Internship
- ECO 302 - Intermediate Microeconomics
- ECO 303 - Intermediate Macroeconomics
- ECO 305 - Money and Banking
- ECO 341 - Basic Econometrics
- FIN 304 - Corporate Finance
- FIN 415 - Investment
- FIN 460 - Financial Institutions & Capital Markets Strategies
- Business Elective: 6 credit hours
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**SECOND YEAR**

| ACC 211       | Principles of Accounting I | 3  | ACC 212         | Principles of Accounting II | 3  |
| BM 211        | Principles of Management   | 3  | AWS 100 or REL 208 | Survey of the African World or The Black Church in the U.S. (Core) | 3  |
| ECO 203       | Principles of Macroeconomics (Core) | 3  | ECO 202         | Principles of Microeconomics | 3  |
| ENG 201 or ENG 202 | Readings in World Literature I or Readings in World Literature II (Core) | 3  | ENG 199         | Writing Proficiency Examination*** | 0  |
| Social Sciences Elective (Core) | 3  | STA 205         | Foundation of Statistics | 3  |
|               | Humanities Elective (Core) | 3  |                 |                          |    |
| **Total**     | 15                       |    | **Total**       | 15                       |    |

**THIRD YEAR**

| BM 300        | Internship                | 3  | BM 323         | Business Law I            | 3  |
| BM 318        | Management Information Systems | 3  | BM 343         | Business and Professional Communications | 3  |
| ECO 302       | Intermediate Macroeconomics | 3  | ECO 303        | Intermediate Macroeconomics | 3  |
| ECO 305       | Money and Banking         | 3  | ECO 341        | Basic Econometrics         | 3  |
| ECO 306       | Economics and Business Statistics | 3  | FIN 203        | Principles of Finance      | 3  |
| MKT 213       | Principles of Marketing   | 3  |                 | Business Elective          | 3  |
| **Total**     | 18                       |    | **Total**       | 18                       |    |

**FOURTH YEAR**

| BM 438        | Operations Management     | 3  | BM 401         | Leadership in Ethical Decision-Making | 3  |
| BM 490        | Research in Business I    | 1  | BM 460         | Strategic Management              | 3  |
| BM 499C       | Senior Comprehensive Examination | 0  | BM 491         | Research in Business II          | 1  |
| FIN 304       | Corporate Finance         | 3  | BM 499C        | Senior Comprehensive Examination (Retake) | 0  |
| FIN 415       | Investment                | 3  |                 | Business Elective              | 3  |
| FIN 460       | Financial Institutions & Capital Markets Strategies | 3  |                 | Global Business Elective****    | 3  |
| **Total**     | 13                       |    | **Total**       | 13                       |    |

**TOTAL REQUIRED HOURS 121**

*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.*

**Community Service:** Students must contact the Center for Career and Professional Development for pre-approved community service project to earn a total of 90 hours of community service by the end of their junior year.

***Writing Proficiency Examination:** Students must complete English 111 and 112 with a minimum grade of 'C' to register for English 199, Writing Proficiency Examination. Students who fail to take or do not pass ENG 199 must take ENG 200 – Review of Writing Strategies (3 credit hours).

****Take any designated Business Administration and/or Financial Economics 300/400 global business elective course.

With approval, CS 318 - Management Information Systems may be taken as a substitute for BM 318 - Management Information Systems.
The School of Business Administration prepares students for careers in public, corporate, and not-for-profit organizations, and professional certifications. Students are prepared for graduate, professional, and advanced studies in International Business, Management, and Marketing.

Student Learning Outcomes

- Demonstrate and apply basic knowledge of the functions of management - planning, organizing, leading and controlling.
- Demonstrate and apply marketing mix variables - product, distribution, promotion and price.
- Distinguish and differentiate management styles - domestic and international, public and private, small and large organizations.
- Prepare and deliver professional and effective presentations, incorporating appropriate technologies on business topics.
- Apply relevant skills to identify ethical and social responsibility problems and propose appropriate solutions.
- Discuss the cultural impact on international business and recommend ways to do business in the global marketplace.
- Demonstrate the skills to identify entrepreneurial opportunities and the motivation to pursue them.

Major

- Business Administration
  - Concentration in International Business
  - Concentration in Management
  - Concentration in Marketing

Minor

Business Administration

Complete 18 credit hours of coursework listed below:

- ACC - 200-300 Level Elective: 3 credit hours
- BM 211 - Principles of Management
- Global BM or Global MKT 200-300 Level Elective: 3 credit hours
- BM/MKT - 200-300 Level Elective: 3 credit hours
- FIN Elective - 200-300 Level: 3 credit hours
- MKT 213 - Principles of Marketing

Graduation Requirements for the Bachelor of Science Degree

Completion of all program requirements as specified in the School of Business Administration, as indicated in the curriculum, including a grade of “C” or better in all required core, major, and minor coursework. Students must earn at least the minimum passing grade, as described in the University Catalog or General Education Core which requires students to earn a “C” or better to satisfy the English Core requirement.

Program Activities/Opportunities

- AMA – American Marketing Association (Open to all majors)
- BUSECON - Business/Economics student organization that meets monthly to discuss business and economic topics of current interest (Open to all College of Business majors).
- ENACTUS - Entrepreneurial, Action and Us (Open to all majors).
- NABA - National Association of Black Accountants (Open to all College of Business majors).
- Phi Gamma Nu - professional business fraternity (Open to all majors).
- SAC - Student Advisory Council (Organization that serves as a liaison between the College of Business Dean and business students, as well as advises the College of Business Dean on how to promote the welfare and interests of business students). The council consist of:
  - Seven students and one faculty.
  - One student representative from Accounting, Business Administration and Financial Economics.
  - Four students from each classification (Freshperson/Sophomore/Junior/Senior).
Business Administration -
International Business

Requirements for Bachelor of Science in
Business Administration – International
Business
Complete a total of 121 credit hours of coursework
for graduation.

General Education Core - 41 credit hours
Business Core - 50 credit hours
Major Requirements - 30 credit hours

Business Core
- ACC 211 - Principles of Accounting I
- ACC 212 - Principles of Accounting II
- BM 211 - Principles of Management
- BM 318 - Management Information Systems
- BM 323 - Business Law I
- BM 343 - Business & Professional Communications
- BM 401 - Leadership in Ethical Decision-Making
- BM 438 - Operations Management
- BM 460 - Strategic Management
- BM 490 - Research in Business I
- BM 491 - Research in Business II
- ECO 202 - Principles of Microeconomics
- ECO 240 - Calculus for Business & Economics
- ECO 306 - Economics and Business Statistics
- FIN 203 - Principles of Finance
- MKT 213 - Principles of Marketing
- STA 205 - Foundation of Statistics
- Global Business Elective: 3 credit hours

Major Requirements
- ACC 301 - Managerial Accounting
- BM 300 - Internship
- BM 376 - Global Trade
- BM 396 - Study Abroad I
- BM 420 - International Business Management
- ECO 328 - Managerial Economics
- MKT 418 - International Marketing
- Business Elective: 6 credit hours
- Computer Science Elective: 3 credit hours
# BUSINESS ADMINISTRATION - INTERNATIONAL BUSINESS

## FIRST YEAR

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**TOTAL REQUIRED HOURS**

121

*Service Learning: Students will earn a total of 30 service learning hours after successful completion of FYS 101 & FYS 102.

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Requirements for Bachelor of Science in Business Administration – Management
Complete a total of 121 credit hours of coursework for graduation.

General Education Core - 41 credit hours
Business Core - 50 credit hours
Major Requirements - 30 credit hours

Business Core

- ACC 211 - Principles of Accounting I
- ACC 212 - Principles of Accounting II
- BM 211 - Principles of Management
- BM 318 - Management Information Systems
- BM 323 - Business Law I
- BM 343 - Business & Professional Communications
- BM 401 - Leadership in Ethical Decision-Making
- BM 438 - Operations Management
- BM 460 - Strategic Management
- BM 490 - Research in Business I
- BM 491 - Research in Business II
- ECO 202 - Principles of Microeconomics
- ECO 240 - Calculus for Business & Economics
- ECO 306 - Economics and Business Statistics
- FIN 203 - Principles of Finance
- MKT 213 - Principles of Marketing
- STA 205 - Foundation of Statistics
- Global Business Elective: 3 credit hours

Major Requirements

- ACC 301 - Managerial Accounting
- BM 300 - Internship
- BM 312 - Human Resource Management
- BM 345 - Fundamentals of Entrepreneurship
- BM 420 - International Business Management
- BM 450 - Organizational Behavior
- ECO 328 - Managerial Economics
- Business Elective: 6 credit hours
- Computer Science Elective: 3 credit hours
## BUSINESS ADMINISTRATION - MANAGEMENT

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- Business Core: 50 credit hours
- Major Requirements: 30 credit hours

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- ACC 211 - Principles of Accounting I
- ACC 212 - Principles of Accounting II
- BM 211 - Principles of Management
- BM 318 - Management Information Systems
- BM 323 - Business Law I
- BM 343 - Business & Professional Communications
- BM 401 - Leadership in Ethical Decision-Making
- BM 438 - Operations Management
- BM 460 - Strategic Management
- BM 490 - Research in Business I
- BM 491 - Research in Business II
- ECO 202 - Principles of Microeconomics
- ECO 240 - Calculus for Business & Economics
- ECO 306 - Economics and Business Statistics
- FIN 203 - Principles of Finance
- MKT 213 - Principles of Marketing
- STA 205 - Foundation of Statistics
- Global Business Elective: 3 credit hours

Major Requirements
- ACC 301 - Managerial Accounting
- BM 300 - Internship
- ECO 328 - Managerial Economics
- MKT 315 - Consumer Behavior
- MKT 414 - Marketing Research
- MKT 418 - International Marketing Management
- MKT 470 - Strategic Marketing Management
- Business Elective: 6 credit hours
- Computer Science Elective: 3 credit hours
## BUSINESS ADMINISTRATION - MARKETING

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<td>CJ - Criminal Justice</td>
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<td>CS - Computer Science</td>
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<td>ECO - Economics</td>
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<td>ED - General Education</td>
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<td>ENG - English</td>
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<td>FFL/FFR/FGR/FSP - Study Abroad/French/German/Spanish (World Language)</td>
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<td>FIN - Finance</td>
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<td>FLM - Film</td>
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<td>FYS - First Year Seminars</td>
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<td>GEO - Geography</td>
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<td>HIS - History</td>
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<td>HON - Honors Program</td>
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<td>HUM - Humanities</td>
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ACC - ACCOUNTING

ACC 211 - Principles of Accounting I - 3 cr.
Introductory course primarily concerned with the study of accounting principles and practices as set forth under generally accepted accounting principles with emphasis on journal entries, T-account and work sheets.

ACC 212 - Principles of Accounting II - 3 cr.
Continuation of Accounting 211 with emphasis on accounting for partnerships and corporations with an introduction to management accounting and financial statement analysis. Prerequisite: ACC 211.

ACC 301 - Managerial Accounting - 3 cr.
Accounting as an aid to management; particular emphasis on Job Order and Process Costing Systems, Cost-Volume-Profit Analysis, Responsibility Accounting and Budgeting. Prerequisite: ACC 212.

ACC 319 - Individual Taxation - 3 cr.
In-depth study for federal taxation and procedures: computing gross income, deductions, credits, tax liability/preparation according to IRS codes. Prerequisite: ACC 212.

ACC 331 - Intermediate Accounting I - 3 cr.
In-depth study of underlying accounting concepts, principles, and application of principles supporting the preparation of financial statements with emphasis on balance sheet accounts. Interpretation of financial statements according to GAAP. Prerequisite: ACC 212.

ACC 332 - Intermediate Accounting II - 3 cr.
Continuation of Accounting 331 with emphasis on earnings per share, accounting for leases, pensions, income taxes, accounting changes and error corrections, and financial reporting of cash flows. Prerequisite: ACC 331.

ACC 419 - Advanced Income Tax Accounting - 3 cr.
In-depth study of tax problems of partnerships, corporations, estates and trusts according to IRS codes. Prerequisite: ACC 319.

ACC 420 - Auditing - 3 cr.
Procedures for completing an audit. Emphasis placed upon the standards, philosophy, ethics and responsibilities of the independent CPA in conducting an audit and upon the role and importance of internal control. Auditor's certificate and reporting according to GAAS and GAAP. Prerequisite: ACC 332.

ACC 421 - Advanced Accounting I - 3 cr.
Principles and problems relating to partnerships, joint ventures, home office and branch accounting, consolidated financial statements, corporate mergers and capital readjustments and receiverships. Prerequisite: ACC 332.

ACC 422 - Advanced Accounting II - 3 cr.
Continuation of Accounting 421. Topics covered include: governmental accounting, not-for-profit accounting, foreign currency translation, international accounting, SEC reporting insolvency and trouble debt reporting. Prerequisite: ACC 421.

ACC 423 - Cost Accounting - 3 cr.
A study of the development and use of accounting information for internal business planning and control decisions with emphasis placed on standard costing and other inventory costing methods, breakeven point analysis, product pricing, cash budgeting, operating and capital budgeting. Prerequisite: ACC 212.

ACC 450 - Preparation for Professional Certification Examination I - 3 cr.
Available to seniors who plan to take the Certified Public Accountancy Examination. The course will concentrate on various subject matters which are tested by the Uniform Certified Public Accountants Examination. Prerequisite: ACC 423.

ACC 451 - Preparation for Professional Certification Examination II - 3 cr.
Continuation of Accounting 450 with emphases on law and professional responsibility. This course will concentrate on various subject matters which are tested by the Certified Public Accountant Examination or Certified Internal Auditing Examination. Prerequisite: ACC 450.

ART - ART

ART 101 - Design & Color - 3 cr.
An introduction to the basic elements and principles of two-dimensional problems and design using various black-and-white media as well as color. An emphasis on problem solving and idea development is stressed in gaining an understanding of organizational possibilities in designing the flat surface.

ART 102 - Color Theory - 3 cr.
An understanding of color properties and relationships through direct analysis of subtractive and additive color used in a variety of fields. Color systems, color phenomena, and fundamental color vocabulary are explored through an examination of color theorists and color usage in works of various artists.

ART 103 - 3-Dimensional Design - 3 cr.
Problem solving using the basic elements and principles of designing the three dimensions of height, width and depth. Construction, analysis and manipulation of three-dimensional forms and space in sculptural and architectural projects are covered.

ART 202 - Introduction to the Visual Arts - 3 cr.
Survey of visual arts in everyday life and the role they play in personal enrichment. Field trips and studio activities are included. There is an emphasis on oral and written expression.

ART 210 - Introduction to Basic Photography - 3 cr.
This is a course in the basics of black and white photography. The operation of a 35 mm camera and the use of darkroom equipment will be studied. Photographic composition and design will be emphasized. There will be a Laboratory Fee.

ART 211 - Photography II - 3 cr.
This course is designed to offer students an intermediate to advanced study of photography, and to continue the rigor of ART 210 Introduction to Photography. This course emphasizes photo-documentation with various formats, digital photography, and layout production. Prerequisite: ART 210.

ART 216 - Introduction to Drawing - 3 cr.
This is an introduction to basic drawing skills and techniques through traditional approaches to line, form, composition, perspective, and chiaroscuro. Skill in judging proportion, creating volume and the illusion of space are emphasized using various media.

ART 217 - Figure Drawing - 3 cr.
Introduction to the use of the figure as a means of exploring various drawing issues.
ART 305 - Art History I - 3 cr.
A general survey course centering on sculpture, painting, architecture, and minor arts from prehistoric time to the Renaissance.

ART 306 - Art History II - 3 cr.
Continuation of ART 306. Considers the full range of artistic expression found within the realm of Western civilization from the mid-16th century to the present. Consideration of non-Western art influences on the development of modern movements.

ART 307 - Printmaking I - 3 cr.
Introduction to the methods of printmaking media, etching, woodcut, linocut, serigraphy, monoprint, and calligraphic printing.

ART 308 - Printmaking II - 3 cr.
ART 308 is a continuation of ART 307, and is an intermediate study of the methods of printmaking media, etching, woodcut, linocut, serigraphy, monoprint, and calligraphic printing.

ART 309 - Ceramics I - 3 cr.
Introduction to hand built and wheel thrown forms with emphasis on glaze application and decorative techniques.

ART 310 - Ceramics II - 3 cr.
Continuation of ART 309. Further development of individual skills in forming objects through the use of clay.

ART 311 - Painting I - 3 cr.
Introduction to painting fundamentals including experience with various types of media approaches. Emphasis on understanding color and value relationships in oil, acrylics, watercolor, and gouache media. Exploration of the relationship of materials and tools in developing technique.

ART 312 - Painting II - 3 cr.
Continuation of ART 311. Advanced study in painting fundamentals.

ART 403 - Special Problems in Art - 3 cr.
Concentrated work for the advanced student, one who has completed 12 hours in a particular art discipline, in a medium to which s/he had already introduced. Critiques with art faculty. Development of collaborative research project(s) with professional(s) in the student's area of concentration.

ART 404 - Special Problems in Art - 3 cr.
Concentrated work for the advanced student who has completed 12 hours in a particular art discipline, in a medium to which she/he had already been introduced. Critiques with art faculty. Development of collaborative research project(s) with professional(s) in the student's area of concentration.

ART 406 - Senior Seminar - 3 cr.
Portfolio development and professional practices to assist students who are preparing to enter the professional arena. This course examines methods for assembling a portfolio for specific applications, writing and designing a resume, and interviewing with prospective employers, clients, or galleries. Business procedures, artist resources, and job-hunting skills are discussed. This course is a prerequisite for Senior Portfolio Exhibition. (Senior Comprehensive Examination equivalent)

ART 414 - Sculpture I - 3 cr.
Further exploration of three-dimensional forms and expressions in space through clay, direct plaster, terra cotta, wood, stone and metal. Emphasis is on adaptive use of economical materials in mixed media installations.

ART 415 - Sculpture II - 3 cr.
Continuation of ART 414.

AWS - AFRICAN WORLD STUDIES

AWS 100 - Survey of the African World
Promotes an interdisciplinary awareness and understanding of the African and African-American heritage. It examines critical themes and patterns which have influenced and have been influenced by African people in Africa and in the Diaspora, including South America, the Caribbean, Europe, and North America.

BIO - BIOLOGY

BIO 101 - Biological Sciences I - 3 cr.
An introduction for non-science majors to the study of various life forms, plants, animals, fungi, viruses, and rickettsia, including the structure, function, and activities of the representative forms. Three hours per week for lecture.

BIO 101L - Biology Sciences I Laboratory - 1 cr.
The exercises in lab offer hands-on experience and provide the fundamental knowledge necessary for non-science majors to make informed decisions about biological questions in their everyday life. Concurrent enrollment in BIO 101. Required laboratory, 3 hours per week.

BIO 102 - Biological Sciences II - 3 cr.
Continuation course for Bio 101. Three hours per week for lecture. Prerequisite: Bio 101. Co-requisite: BIO 102L.

BIO 102L - Biological Sciences II Laboratory - 1 cr.
Continuation course for Bio 101. Three hours per week for laboratory. Prerequisite: Bio 101L. Co-requisite: BIO 102.

BIO 111 - General Biology I - 3 cr.
A survey of basic concepts and principles in the life sciences. This introductory course covers aspects of contemporary genetics, introduction to cell biology, metabolism and photosynthesis, introductory biochemistry, and some aspects of evolution. Three hours per week for lecture.

BIO 111L - General Biology I Laboratory - 1 cr.
Lab experience on evolutionary biology and cladistics, animal diversity, vertebrate diversity, and the human body. Concurrent enrollment in BIO 111 is required. Required laboratory, 3 hours per week.

BIO 112 - General Biology II - 3 cr.
A survey of evolutionary concepts, animal diversity, vertebrate diversity, and the human body. Three hours per week for lecture. Prerequisite: BIO 111.

BIO 112L - General Biology II Laboratory - 1 cr.
Lab experience on evolutionary biology and cladistics, animal diversity, the vertebrate organism, and the human body. Prerequisite: BIO 111 and concurrent enrollment in BIO 112. Required laboratory, 3 hours per week.

BIO 201 - Anatomy and Physiology I - 3 cr.
Fundamental aspects of normal anatomy and physiology of the human being. Three hours per week for lecture. Nursing and Health Sciences and Biology majors only. Lab required. Co-requisite: BIO 201L.
BIO 201L - Anatomy and Physiology I Laboratory - 1 cr.
Hands-on experience in fundamental aspects of normal anatomy and physiology of the human being. Three hours per week for laboratory. Nursing and Health Sciences and Biology majors only. Co-requisite: BIO 201.

BIO 202 - Anatomy and Physiology II - 3 cr.
Continuation of BIO 201. Three hours per week for lecture-discussions. Prerequisite: Earned grade of C or better in BIO 201. Nursing and Health Sciences majors only. Co-requisite: BIO 202L.

BIO 202L - Anatomy and Physiology II Laboratory - 1 cr.
Continuation of BIO 201L. Three hours per week for laboratory. Prerequisite: Earned grade of C or better in BIO 201L. Nursing and Health Sciences majors only. Co-requisite: BIO 202.

BIO 203 - Microbiology - 3 cr.
Fundamental principles of microbiology and immunology with detailed consideration of physiology, pathogenicity, biochemical, and immunologic characteristics of microorganisms. Three hours per week for lecture-discussions. Prerequisites: BIO 112 and 112L or BIO 202 and 202L, CHE 111 and 111L. Co-requisite: BIO 203L.

BIO 203L - Microbiology Laboratory - 1 cr.
Hands-on learning in fundamental principles of microbiology and immunology with detailed consideration of physiology, pathogenicity, biochemical, and immunologic characteristics of microorganisms. Three hours per week for laboratory. Prerequisites: BIO 112 and 112L or BIO 202 and 202L, CHE 111 and 111L. Co-requisite: BIO 203.

BIO 206 - General Botany - 3 cr.
General Botany provides students with knowledge about the ecology, evolution, development, structure, and function of plants. Three hours per week for lecture-discussions. Prerequisites: BIO 112, BIO 112L. Co-requisite: BIO 206L.

BIO 206L - General Botany Laboratory - 1 cr.
General Botany laboratory provides students with hands-on learning about the ecology, evolution, development, structure, and function of plants. Three hours per week for laboratory. Prerequisites: BIO 112, BIO 112L. Co-requisite: BIO 206.

BIO 207 - Environmental Biology - 3 cr.
This course is an exploration of the relationship between human activity and the natural environment. Using basic biological concepts as a framework, the course examines topics such as: natural resource use; pollution; waste; energy; agriculture and food; climate change; environmental justice and human health; biodiversity; and the genetic basis of biological conservation. The intersection of biology and the sciences with economics, ethics, and the social sciences in environmental studies will also be discussed. Three hours per week for lecture discussions. Prerequisites: BIO 111 and BIO 111L (STEM majors) or BIO 101 and 101L (non-STEM majors). Co-requisite: BIO 207L. This course may be offered only every other year.

BIO 207L - Environmental Biology Laboratory - 1 cr.
Laboratory component of the environmental biology course, a hands-on investigation into the biological basis of current environmental problems, including water quality; natural resource use; climate change; biodiversity; and species and habitat conservation. Methodologies used in the lab will include experiments, field trips, and student research projects. Three hours per week for laboratory. Prerequisites: BIO 111 and BIO 111L (STEM majors) or BIO 101 and 101L (non-STEM majors). Co-requisite: BIO 207. This course may be offered only every other year.

BIO 208 - Genetics - 3 cr.
Study and solve problems in classic Mendelian, extensions of Mendelian principles, population and evolutionary genetics, and molecular genetics. Three hours per week for lecture-discussions. Prerequisites: BIO 112 and BIO 112L. Co-requisite: BIO 208L.

BIO 208L - Genetics Laboratory - 1 cr.
Hands-on learning in classic Mendelian, extensions of Mendelian principles, population and evolutionary genetics, and molecular genetics. Three hours per week for laboratory. Prerequisites: BIO 112 and BIO 112L. Co-requisite: BIO 208.

BIO 209 - Applied Microbiology - 3 cr.
This course covers the study of microorganisms in their natural environments, including techniques such as sampling, culturing, isolation and identification. Students will learn about industrial microbiology, ecology of microbes, and the diversity of microbial communities in soil, water, and air; as well as, in contaminated environments. Topics will include wastewater treatment, bioremediation, contaminated and Superfund sites, and other applications related to public health, agriculture, food science, and industry. Students will read primary literature and are expected to participate in field explorations. Three hours per week for lecture-discussion. Prerequisites: BIO 112 and BIO 112L (Biology majors), or BIO 101 and BIO 101L and BIO 102 and BIO 102L (for non-majors). Co-requisite: BIO 209L. This course may only be offered every other year.

BIO 209L - Applied Microbiology Laboratory - 1 cr.
This course will provide hands-on learning in the field of applied and environmental microbiology. Laboratory exercises and field experiences will focus on selected experiments which will provide students with a range of laboratory skills in applied microbiology as applied to soil, water, wastewater, sewage, air, and the general environment. Emphasis will be placed on sampling of microorganisms, bacterial growth curve, and analysis of water quality, isolation of coliphages, and Ames test for chemical mutagens. Also, the occurrence, distribution, ecology, and detection of microorganisms in various environments will be studied. Three hours per week for laboratory. Pre-requisites: BIO 111L and BIO 112L (Biology majors), or BIO 101L and 102L (for non-majors). Co-requisite: BIO 209. This course may only be offered every other year.

BIO 211 - Research Methodology I - 1 cr.
Instruction in proper library research, reading of scientific literature, writing of scientific journal articles, learning of audiovisual presentation techniques and oral presentation procedures on current topics selected from scientific literature. Two hours per week for lecture-discussions.

BIO 302 - Ecology - 3 cr.
Relationships between organisms and their environments from the level of the individual organisms, to populations, to communities and ecosystems. Emphasis on population dynamics, competitive interactions, food-web dynamics, and ecological methodology. Three hours per week of lecture-discussions. Prerequisites: BIO 112 and BIO 112L. Co-requisite: BIO 302L. This course may only be offered every other year.
**BIO 302L - Ecology Laboratory - 1 cr.**
Hands-on learning in the relationships between organisms and their environments from the level of the individual organisms, to populations, to communities and ecosystems. Emphasis on population dynamics, competitive interactions, food-web dynamics, and ecological methodology. Three hours per week of laboratory. Prerequisites: BIO 112 and BIO 112L. Co-requisite: BIO 302. This course may only be offered every other year.

**BIO 305 - Comparative Vertebrate Anatomy - 3 cr.**
An integrated course of comparative vertebrate anatomy and comparative vertebrate embryology. Three hours per week for lecture-discussions. Prerequisite: BIO 303. Co-requisite: BIO 305L.

**BIO 305L - Comparative Vertebrate Anatomy Laboratory - 1 cr.**
A hands-on integrated course of comparative vertebrate anatomy and comparative vertebrate embryology. Three hours per week for laboratory. Prerequisite: BIO 303L. Co-requisite: BIO 305.

**BIO 308 - Histology - 3 cr.**
Tissues and organs of organisms with special emphasis on their histochemical activities. Identification and preparation for microscopic studies. Three hours per week for lecture-discussions. Prerequisite: BIO 208. Co-requisite: BIO 303L.

**BIO 308L - Histology Laboratory - 1 cr.**
Hands-on learning in tissues and organs of organisms with special emphasis on their histochemical activities. Identification and preparation for microscopic studies. Three hours per week for laboratory. Prerequisite: BIO 208. Co-requisite: BIO 303.

**BIO 400 - Cellular Biology - 3 cr.**
Study of the relationship between cell structure and function at the cellular and molecular level. Three hours per week for laboratory. Prerequisites: CHE 212 and CHE 212L and BIO 203 and BIO 203L. Co-requisite: BIO 400L. This course may only be offered every other year.

**BIO 400L - Cellular Biology Laboratory - 1 cr.**
Hands-on learning of the study of the relationship between cell structure and function at the cellular and molecular level. Three hours per week for laboratory. Prerequisites: CHE 212 and CHE 212L and BIO 203 and BIO 203L. Co-requisite: BIO 400L. This course may only be offered every other year.

**BIO 401 - Immunology - 3 cr.**
This course will provide a comprehensive view of the field of immunology. Emphasis will be placed on the composition, function, and responses of the immune system. Practices on immunological techniques used in clinical diagnostic and research laboratories will also be discussed. Three hours per week for lecture-discussions. Prerequisites: BIO 203 and 203L, BIO 305 and 305L, and CHE 112 and 112L. Co-requisite: BIO 401L. This course may only be offered every other year.

**BIO 401L - Immunology Laboratory - 1 cr.**
This course will provide hands-on learning in the field of immunology. Emphasis will be placed on the composition, function, and responses of the immune system. Practices on immunological techniques used in clinical diagnostic and research laboratories will also be discussed. Three hours per week for laboratory. Prerequisites: BIO 203 and 203L, BIO 305 and 305L, and CHE 112 and 112L. Co-requisite: BIO 401L. This course may only be offered every other year.

**BIO 402 - Biodiversity and Conservation - 3 cr.**
During the past 200 years, thousands of species have gone extinct on Earth. The current time period is being called “The Sixth Major Species Extinction” by environmental scientists. This course explores the following main questions: What is biodiversity? What processes are thought to cause the patterns of global biodiversity we see today? How has biodiversity changed over the history of the Earth? How is biodiversity being threatened today? Why is it important to conserve biodiversity? How are environmental scientists striving to conserve biodiversity today, and what is the future of biodiversity on Earth? Topics include the evolutionary and ecological processes that create global biodiversity patterns; biodiversity loss and the importance of biodiversity conservation; the theory and principals involved in conservation; the human, social and economic aspects of biodiversity and conservation; biodiversity conservation policy issues and solutions. Three hours per week for lecture-discussions. Prerequisites: Bio 112 and 112L; Bio 206 and 206L or Bio 207 and 207L. Co-requisite: BIO 402L. This course may be offered only every other year.

**BIO 402L - Biodiversity and Conservation Laboratory - 1 cr.**
This laboratory course provides hands-on experiences for students to learn the research techniques environmental scientists use to study biodiversity, as well as strategies for conserving biodiversity. Teaching methods include field trips, guest lectures, experiments, and independent and collaborative research projects. Three hours per week for laboratory. Prerequisites: BIO 112 and 112L; BIO 206 and 206L or BIO 207 and 207L. Co-requisite: BIO 402L. This course may be offered only every other year.

**BIO 409 - Biology Research - 2 cr.**
Laboratory biological research under direction of a faculty member. Designed for the student who is seriously interested in investigating a problem in biology. Student will present periodic reports. Prerequisites: Consent of Department Chairperson and faculty research supervisor, and junior or senior classification. Student may receive course credit only one time.

**BIO 411 - Biology Seminar I - 2 cr.**
Student-led discussions on topics selected from biological literature. Two hours per week for lecture-discussions.

**BIO 412 - Biology Seminar II - 2 cr.**
A continuation of BIO 411.

**BIO 418 - Human Physiology - 3 cr.**
A comprehensive study of the functioning of the major organ systems of humans and the mechanisms involved in their operation. Three hours per week for lecture-discussions. Prerequisites: BIO 202 and 202L or BIO 305 and 305L. Co-requisite: BIO 418L.

**BIO 418L - Human Physiology Laboratory - 1 cr.**
A hands-on study of the functioning of the major organ systems of humans and the mechanisms involved in their operation. Three hours per week for laboratory. Prerequisites: BIO 202 and 202L or BIO 305 and 305L. Co-requisite: BIO 418.

**BIO 499C - Senior Comprehensive Examination - 0 cr.**
Prerequisite: Senior Standing
BM - BUSINESS MANAGEMENT

BM 202 - Introduction to Business - 3 cr.
Examines major concepts and practice of business with emphasis on entrepreneurship and globalization. It covers major concepts in entrepreneurship, marketing, finance, general economics, and accounting.

BM 211 - Principles of Management - 3 cr.
Introduces principles of management and the tools for management analysis and practice. Topics include: the functions of management—planning, organizing, leading and controlling; the environment of management; decision-making and strategy; and managing organizational processes.

BM 300 - Internship- 3 cr.
Provide professional work experience in accounting, economics, marketing, or in a managerial or financial position within the private sector, or the public sector agency or not-for-profit organization. Prerequisite: BM 211.

BM 312 - Human Resource Management - 3 cr.
Examines human resources in private and public sectors. Topics include placement and training, motivational techniques, performance appraisal, compensation, promotion, personnel counseling, outsourcing, business process reengineering, and the legal environment of human resource management. Prerequisite: BM 211, ECO 203.

BM 318 - Management Information Systems - 3 cr.
Provides an in-depth view of the role of computers as a tool for solving business problems. Emphasizes the examination of information and computer system in organizations, hands-on experience with spreadsheets, database management, and PowerPoint presentation software.

BM 323 - Business Law I - 3 cr.
Introduces legal rules that have an impact on day-to-day business operations. Case study method is heavily emphasized. Topics covered include introduction to law and legal systems and procedures; contract law, sales of goods, warranties and product liability.

BM 325 - The Legal Environment of Business - 3 cr.
Examination of the ethical, social, and legal problems confronting managers and personnel in dealing with discrimination in employment practices, credit and financing, advertising, warranties and guarantees, packaging and labeling, and environmental problems.

BM 340 - Quantitative Methods in Management - 3 cr.
Develop and employ quantitative tools as an aid to the decision-making process. Topics to be covered include decision theory, linear programming and inventory models (EOQ). Prerequisite: BM 211, MKT 213, STA 205.

BM 343 - Business and Professional Communications - 3 cr.
Explore effective methods of written and oral business communication. Emphasis is placed on positive image projection through oral presentation using the latest software communications tools. Prerequisites: BM 211, MKT 213.

BM 345 - Fundamentals of Entrepreneurship - 3 cr.
Explores the theory of operating a business venture. Motivate and encourages the students to become entrepreneurs. Topics include: exploring entrepreneurial alternatives, developing a business plan, launching and growing new venture, as well as managing, financing and marketing. Prerequisites: BM 211, MKT 213.

BM 350 - Minority Enterprise Development - 3 cr.
Examines the history and current status of Black and other minority-owned businesses in the United States. The course covers the opportunities and challenges facing minority owned businesses and various programs aimed at promoting and advancing minority business ownership.

BM 376 - Global Trade (Global Elective) - 3 cr.
Introduces the tools and techniques for global trade on goods and services. Covers topics such as freight forwarding, export financing, shipping, documentation, insurance, custom brokerage, export management companies, government assistance and global services. Prerequisites: BM 211, MKT 213.

BM 396 - Study Abroad I (Global Elective) - 3 cr.
Students are exposed to the study of historical, political, social and cultural environment of doing business in another country. Students will gain valuable business contacts and experience a total immersion into the host country's culture.

BM 397 - Study Abroad II (Global Elective) - 3 cr.
Continuation of BM 396. Prerequisite: BM 396.

BM 398 - Special Topics - 3 cr.
Selected topics in the Business disciplines. Topics will vary based on contemporary needs as dictated by the discipline, as well as the interests of the student and the instructor. Students may be required to make presentations at professional meetings and conferences in their respective disciplines.

BM 401 - Leadership in Ethical Decision-Making - 3 cr.
A critical review of the current literature pertaining to ethical considerations in the operation of businesses and multi-national corporations, as well as the personal responsibility of the decision-maker(s). Prerequisites: ACC 211, BM 211, MKT 213.

BM 420 - International Business Management (Global Elective) - 3 cr.
Introduces the structure, function and procedures of multinational corporate management and its physical, socio-cultural, legal environments, relations with host countries, management of international labor, marketing and financial functions. Prerequisites: BM 211, MKT 213.

BM 433 - Women Issues in Business - 3 cr.
Explores the impact of women in entrepreneurship and corporate management; motivate women to become entrepreneurs and aspire to high level corporate executive positions. Special attention is paid to the opportunities and challenges facing women entrepreneurs and executives, especially black women. Prerequisites: BM 211, MKT 213.

BM 438 - Operations Management - 3 cr.
A study of problems encountered in business operations and productions with emphasis on products, decision-making, processes, network planning, plant location and facility acquisition. Prerequisites: BM 211, MKT 213, STA 205.

BM 450 - Organizational Behavior - 3 cr.
Examines individuals and groups behavior in business. Draws on a diverse array of disciplines including psychology, management, sociology, statistics and economics. Prerequisites: BM 312.
BM 460 - Strategic Management - 3 cr.
Uses case study and teamwork approaches in solving specific business problems. Utilizes integration of business concepts from various disciplines in the formulation and implementation of strategies. Prerequisites: ACC 212, BM 211, ECO 203, FIN 203, MKT 213.

BM 490 - Research in Business I - 1 cr.
Conduct research by synthesizing knowledge acquired in inferential statistics and scientific method of developing sound solution to problems. Topics covered: research design, experimentation, questionnaire construction, data collection, and sampling techniques. Prerequisite: ECO 306.

BM 491 - Research in Business II - 1 cr.
Continuation of BM 490. Prerequisite: BM 490.

BM 499C - Senior Comprehensive Examination - 0 cr.
Prerequisite: Senior Standing

CHE 112L - General Chemistry II Laboratory - 1 cr.
Fundamental laboratory methods for General Chemistry. Three hours of laboratory per week, including interactive activities and independent assignments that illustrate principles taught in the lecture. Prerequisite: Concurrent enrollment in CHE 112.

CHE 200 - Introduction to Pharmacology - 3 cr.
Includes pharmacological principles of therapeutic agents, their classification and mechanisms of action. Information on the side effects of each group of drugs is provided. Three hours of lecture per week. Prerequisites: MAT 121 or its equivalent with a grade of “C” or better; completion of CHE 104 and CHE 104L with a grade of “C” or better.

CHE 211 - Organic Chemistry I - 3 cr.
Fundamental principles of hydrocarbon compounds focusing on structure, functional groups, and elementary reactions. Three hours of lecture per week. Prerequisites: CHE 112 and CHE 112L.

CHE 211L - Organic Chemistry I Laboratory - 1 cr.
Laboratory methods for Organic Chemistry. Three hours of laboratory per week, including interactive activities and independent assignments that illustrate principles taught in the lecture. Prerequisite: Concurrent enrollment CHE 211.

CHE 212 - Organic Chemistry II - 3 cr.
Principles of hydrocarbon compounds, including reactions, reaction mechanisms, spectroscopy, and elementary synthesis. Three hours of lecture per week. Prerequisites: CHE 211 and CHE 211L.

CHE 212L - Organic Chemistry II Laboratory - 1 cr.
Laboratory methods for Organic Chemistry. Three hours of laboratory per week, including interactive activities and independent assignments that illustrate principles taught in the lecture. CHE 211, CHE 211L, and concurrent enrollment in CHE 212.

CHE 220 - Introduction to Research in Chemistry - 1 cr.
This course meets for one hour lecture/lab per week. It exposes students to library and literature searches, examines the rudiments and elements of research investigation, and teaches students how to read and present research articles. It will also teach students good safety practices in the research laboratory, how to write and maintain a research notebook, represent, present, and analyze data in various formats, prepare solutions of given concentrations, and teach basic skills used in chemical research and the importance of controls in research. Prerequisites: CHE 112 and CHE 112L.

CHE 211L - Organic Chemistry II Laboratory - 1 cr.
Laboratory methods for Organic Chemistry. Three hours of laboratory per week, including interactive activities and independent assignments that illustrate principles taught in the lecture. CHE 211, CHE 211L, and concurrent enrollment in CHE 212.

CHE 220 - Introduction to Research in Chemistry - 1 cr.
This course meets for one hour lecture/lab per week. It exposes students to library and literature searches, examines the rudiments and elements of research investigation, and teaches students how to read and present research articles. It will also teach students good safety practices in the research laboratory, how to write and maintain a research notebook, represent, present, and analyze data in various formats, prepare solutions of given concentrations, and teach basic skills used in chemical research and the importance of controls in research. Prerequisites: CHE 112 and CHE 112L.

CHE 301 - Analytical Chemistry - 3 cr.
Principles of quantitative analysis featuring topics on advanced stoichiometry, statistical analysis of data, and quantitative methods, including spectrophotometric analysis. Two hours of lecture per week. Prerequisites: CHE 112 and CHE 112L; concurrent enrollment in CHE 301L.

CHE 301L - Analytical Chemistry Laboratory - 1 cr.
Laboratory methods for quantitative analysis. Four hours of laboratory per week, including interactive and independent activities which engage students in the analysis of primarily inorganic chemical compounds and physical samples. Prerequisite: Concurrent enrollment in CHE 301.

CHE 303 - Biochemistry I - 3 cr.
Fundamental topics in bio molecular structure and function, metabolism, and enzymology. Three hours of lecture per week. Prerequisites: CHE 212 and CHE 212L.
CHE 303L - Biochemistry I Laboratory - 1 cr.
Three hours of laboratory per week with interactive and independent activities, including chromatography, titration, enzymology, and instrument training and use. Prerequisite: Concurrent enrollment in CHE 303.

CHE 304 - Biochemistry II - 3 cr.
Fundamental topics in nucleotide biosynthesis and nucleic acid structure, function, and metabolism. Three hours of lecture per week. Prerequisites: CHE 303 and CHE 303L.

CHE 304L - Biochemistry II Laboratory - 1 cr.
Three hours of laboratory per week with interactive and independent activities, including chromatography, nucleic acid isolation, selected activities in recombinant engineering, and instrument training and use. Prerequisite: Concurrent enrollment in CHE 304.

CHE 306 - Inorganic Chemistry - 2 cr.
The fundamentals of structure, bonding, and reactivity of inorganic compounds. Two hours of lecture per week. Prerequisites: MAT 203, PHY 220, and CHE 212, or the consent of the instructor.

CHE 401 - Chemical Instrumentation - 3 cr.
Topics and activities include those involving the structure and function of instruments used in experimental chemistry. Three hours of lecture/laboratory per week, including interactive and independent activities which engage students in the training and study of devices used in experimental analysis. Prerequisites: CHE 301, CHE 301L, and CHE 212.

CHE 402 - Selected Topics in Chemistry - 3 cr.
Advanced study of current topics in chemistry. Two hours of lecture per week. Prerequisite: CHE 401 or the consent of the instructor.

CHE 403 - Physical Chemistry I - 3 cr.
The application of physical laws in understanding transformations of matter and energy. Three hours of lecture per week. Prerequisites: MAT 203, PHY 222, and CHE 212, or the consent of the instructor.

CHE 403L - Physical Chemistry I Laboratory - 1 cr.
Three hours of laboratory per week, including interactive and independent activities designed to enhance learning activities conducted in the lecture. Prerequisite: Concurrent enrollment in CHE 403.

CHE 404 - Physical Chemistry II - 3 cr.
Fundamental principles of electrochemistry, kinetics, and quantum mechanics. Three hours of lecture per week. Prerequisites: CHE 403 and CHE 403L or the consent of the instructor.

CHE 404L - Physical Chemistry II Laboratory - 1 cr.
Three hours of laboratory per week, including interactive and independent activities designed to enhance learning activities conducted in the lecture. Prerequisite: Concurrent enrollment in CHE 404.

CHE 405 - Chemical Research - 3 cr.
Faculty-directed investigation of a problem in an area of chemistry. Prerequisites: Departmental approval and successful selection of a department-approved research advisor.

CHE 410 - Chemistry Seminar I - 1 cr.
Student-led discussions of current topics in chemistry, information presentation, and an oral presentation on a current scientific topic. One hour of lecture/debate per week. Prerequisites: CHE 304 and CHE 304L or the consent of the instructor.

CHE 411 - Chemistry Seminar II - 1 cr.
Student-led discussions of current topics in chemistry; includes a complete audio/visual presentation. One hour of lecture/debate per week. Prerequisite: CHE 410 or the consent of the instructor.

CHE 499C - Senior Comprehensive Examination - 0 cr.
Exit exam for chemistry majors. Prerequisite: First-semester senior chemistry majors.

CJ - CRIMINAL JUSTICE

CJ 101 - Introduction to Criminal Justice - 3 cr.
Survey course that focuses on the structure and function of the police, courts and prisons. Also provides an examination of the causes of criminal behavior.

CJ 206 - Policing in Society - 3 cr.
An examination of the role of the police in American society with emphasis on their law enforcement functions and the problems that emanate around how the police execute these functions. Prerequisite: CJ 101.

CJ 307 - Politics of Criminal Justice - 3 cr.
Examination of the political nature of the criminal justice system, emphasizing the discretionary power of the individuals involved. Prerequisite: CJ 101.

CJ 308 - Law and Society - 3 cr.

CJ 310 - Juvenile Delinquency - 3 cr.
A systematic examination of delinquency through various theoretical perspectives and empirical data. Prerequisite: CJ 101.

CJ 311 - The Sociology of Corrections - 3 cr.
Analyzes prisons as a complex organization. Examines how the inmate social system is created and maintained and how inmates are socialized into it. Prerequisite: CJ 101.

CJ 405 - Criminology - 3 cr.
Studies the major theoretical approaches to crime, the empirical works on crime and the various policies for the containment and prevention of crime. Prerequisite: CJ 101.

CJ 431 - Field Experience - 3 cr.
Acquaints students, through personal contacts, with the day-to-day experiences in the criminal justice system. Prerequisite: CJ 101.

CJ 450 - Senior Seminar - 3 cr.
Capstone course for seniors allowing them to engage in and continue original research projects culminating in a thesis presented to Social Sciences faculty and students. Prerequisite: Senior standing.

CJ 460 - Independent Study - 3 cr.
A supervised analysis of specific criminal justice issues related to the scholarly interests of the student. Prerequisites: CJ 101 and permission of instructor.
CJ 499C - Senior Comprehensive Examination - 0 cr.

CS - COMPUTER SCIENCE

CS 101 - Computer Concepts and Applications - 3 cr.
Computer terminology and concepts (e.g., microprocessors, computer virus, and computer network, computer security issues). Computer hardware peripherals, microcomputer operating systems, and Microsoft applications. Provides foundation for further study.

CS 110 - Principles of Computer Programming - 3 cr.
Introductory computer science for students with some background in computer programming. Computer programming concepts, such as program design, algorithm development and coding using the VISUAL BASIC programming language.

CS 120 - Fundamentals of Information Systems - 3 cr.
This course provides a comprehensive foundation in the concepts of information infrastructure and modern information systems computing platform, software architectures, telecommunications network. It provides an understanding of how the application of information technology improves quality, timeliness, and organizational effectiveness.

CS 150 - Introduction to Programming I - 3 cr.
A first course in computer science. Computer programming techniques using a high-level language, such as C++, with basic emphasis on algorithm design, structured code, elementary procedures, logical control structures, data types, and internal documentation. Course offered every fall semester.

CS 160 - Introduction to Programming II - 3 cr.
A second course in computer science. Fundamentals of programming in C++. Data structures and algorithms are studied through major programming projects using C++. Concepts include linked lists, trees, graphs, file and stream, classes and arrays, and dynamic storage allocation. Prerequisite: CS 150.

CS 210 - Introduction to Microcomputers - 3 cr.
This course focuses on the hardware components (motherboards, CPU buses and channels), operating systems of microcomputers (based on Windows 2000, XP/Vista, and NT), hardware installation and configuration, and fundamental study of cluster-computing setup and configuration.

CS 212 - FORTRAN Programming - 3 cr.
Fundamentals of programming in FORTRAN. Emphasis on algorithm design, structured code, elementary procedures, logical control structures, data types and internal documentation for scientific, mathematics, engineering, and related fields. Prerequisite: CS 150.

CS 220 - COBOL Programming - 3 cr.
Introduces fundamentals of programming in COBOL. The structured programming language is used to solve business-oriented problems. Emphasis on algorithm design, structured code, elementary procedures, logical control structures, data types, and internal documentation. Prerequisite: CS 150.

CS 230 - UNIX Operating System - 3 cr.
Basic UNIX structure and C programming skills are presented in the course. Students will be introduced to installation and administering of Linux systems, source code of the Linux operating system with concentration on the kernel. Standard-C-programming-based Unix/Linux operating system will be studied. Prerequisites: CS 160.

CS 260 - Data Structures - 3 cr.
Designing and implementing algorithm associated with abstract data structures. Emphasis on linked lists, stacks, queues, and trees. Fundamental algorithm of run-time analyses involving sorting and searching are implemented. Prerequisites: CS 160.

CS 270 - Assembler Language - 3 cr.
This course is the preliminary studies of the machine language structure and coding. Topics include an introduction to processor, instruction set, Basic Input/output System (BIOS), macros, and structured programming. Prerequisite: CS 160 and CS 210.

CS 300 - Information Systems Project Management - 3 cr.
Concepts, principles, and practices of project management in information technology and systems. Integrates the pertinent organization structure and behavior with project-management issues. Covers the project-management life cycle. Includes project planning, controlling, and monitoring techniques in the areas of project integration, scoping, time considerations, costing, quality assurance, resource planning, reporting, risk analysis, and procurement. Prerequisite: CS 120 or CS 160.

CS 312 - Computer Science Seminar & Internship I - 2 cr.
Students are introduced to original scientific research design methodology and/or subsequent placement to an internship program. Emphasis on preparing a proposal for an original design project or application portfolio for an internship program. Prerequisite: CS 260.

CS 313 - Computer Science Seminar & Internship II - 2 cr.
Students complete an original research design project proposed in CS 312 and/or fulfill an internship program. Emphasis on project or internship completion, and preparing and presenting a research report on the project or the internship. Prerequisite: CS 312.

CS 318 - Management Information Systems - 3 cr.
Advanced concepts and techniques in computer applications. Emphasis on using advanced applications and hands-on experience in programming spreadsheets (Excel), database management (Access), and graphical presentation (PowerPoint) software. This course assumes that the student is familiar with the fundamentals of Microsoft Office software package. Prerequisite: CS 101.

CS 345 - Web Site Development - 3 cr.
Introduces basic concepts of web site development through hands-on activity. Course will focus on issues such as design principles, client-side application development using Java Scripting programming language, multimedia objects, Cascade Style Sheets, and back-end development tools. Special focus on projects developed to cooperate and interact with each other. Prerequisite: CS 160.

CS 350 - Database Management Systems - 3 cr.
Fundamental concepts of database management systems, focusing primarily on the relational and object models. Emphasis on relational model basics, relational algebra and calculus, SQL query optimization, conceptual database design, schema refinement and normalization. Additional topics include concurrency, recovery, security, views, and distributed database. Introduction to the development and maintenance of interactive database-management systems. Prerequisite: CS 318 or BM 318 or CS 160.
CS 360 - System Analysis and Design - 3 cr.
Introduction to the analysis, design, and implementation of applications software systems. Topics include: database design, report layouts, user/analyst communications, hardware specifications, and software development and testing, and project implementation. Prerequisite: CS 260 or CS 350.

CS 370 - Data Communications - 3 cr.
An introduction to networking systems and the transmission of data, the course will also explore the protocols and algorithms behind modern digital networks. Topics include the ISO reference model, network topologies, error control protocols, data compression, error detection and correction, Ethernet, TCP/IP, ISDN, and ATM. Prerequisite: CS 210

CS 375 - Operating Systems - 3 cr.
Highlights the principles of operating systems, memory and file management, and deadlock avoidance, the introduction of concurrent processes, concurrent programming, mutual exclusion and synchronization. System components include: scheduler, assemblers, linkers and loaders, Ethernet and networking concepts. UNIX will be used to explore concepts. Prerequisite: CS 260

CS 420 - Compiler Theory - 3 cr.
Compilation process for high-level programming languages and the overall design of compilers. Emphasis on formal languages, semantics and design methodologies, parsing, code generation and optimization. Compiler design projects block-structured programming languages are used to illustrate the concept and method. Prerequisites: CS 260 and CS 270.

CS 430 - Computer Organization - 3 cr.
Studies the behavior of elementary computer hardware. Emphasis on two-state logic, flip-flops, implementation of binary arithmetic, Boolean algebra, and elementary design. Prerequisite: CS 210

CS 440 - Programming Languages - 3 cr.
An overview of language design and implementation and programming techniques for particular types of languages. Compilers and interpreters, binding, scope rules, formal semantic models, structure hiding, object-oriented programming, and functional programming. Problems will be taken from C++, Java, LISP, PROLOG, and others. Prerequisites: CS 260.

CS 445 - Artificial Intelligence - 3 cr.
History, theory, and computation methods of artificial intelligence. Basic concepts include knowledge representation and computational method for reasoning. Application areas will be studied and selected from expert systems, robotics, computer vision, natural language understanding and planning. Computational method is in LISP. Prerequisites: MAT 202 and CS 260.

CS 460 - Advanced Systems Analysis and Design - 3 cr.
Advanced systems analysis and design methodology, concepts, and techniques will be reviewed. Emphasis is on the analysis and design of a complete business system using an approved design methodology and programming specifications. Prerequisite: CS 360.

CS 470 - Design and Analysis of Computer Algorithms - 3 cr.
Introduction to the study of algorithms. Strategies such as divide-and-conquer, greedy methods, and dynamic programming. Models of computation, design of efficient algorithms, techniques for analysis of algorithm performance, verification of algorithm correctness, some practical algorithms and their complexity. Prerequisite CS 260.

CS 475 - Computer Graphics - 3 cr.
The course provides the background for understanding and building interactive graphics systems. Introduction to computer graphics from simple to two-dimensional graphics, and three-dimensional viewing and transforms. Interactive graphics programming, raster graphics, raster algorithms, and geometric transformation. Visual realism, virtual reality task and techniques will also be implemented through a final project. Prerequisites: CS 260.

CS 480 - Special Topics in Computer Science - 3 cr.
Courses will include, but not be limited to: parallel and distributed computing; cluster computing; network & system administration; cryptography and security; functional and logic programming; Java and distributed computing; multimedia data compression. Other advanced topics in computer science will be introduced. Prerequisite: Consent of instructor.

CS 485 - Special Topics in Computer Science - 3 cr.
Courses will include, but not be limited to: parallel and distributed computing; cluster computing; network & system administration; cryptography and security; functional and logic programming; Java and distributed computing; multimedia data compression. Other advanced topics in computer science will be introduced. Prerequisite: Consent of instructor.

CS 499C - Senior Comprehensive Examination - 0 cr.
Students must pass the departmental exam to successfully satisfy the requirements for graduation.

ECO - ECONOMICS

ECO 202 - Principles of Microeconomics - 3 cr.
Introduces the principles of economics and the tools of microeconomic analysis. Topics include consumer behavior theory, theory of the firm, economics of uncertainty, market equilibrium, and perfect competition.

ECO 203 - Principles of Macroeconomics - 3 cr.
Introduces the principles of economics and the tools of macroeconomic analysis. Topics include determination of aggregate output, national income accounting, productivity, business cycles, employment, consumption, saving, investment and the money demand.

ECO 240 - Calculus for Economics and Business - 3 cr.
Introduces solving mathematic problems in economics and business. Topics covered: functions, elasticity, simultaneous equations, linear algebra, differential and integral calculus, and optimization. Prerequisite: MAT 122.

ECO 302 - Intermediate Microeconomics - 3 cr.
Analyze market structures, competitive strategy, and market failure. Explores monopoly power, game theory, general equilibrium theory, externalities, and public goods. Prerequisite: ECO 202.

ECO 303 - Intermediate Macroeconomics - 3 cr.
Analyze aggregate economic performance. Topics include multiple frameworks for macroeconomic analysis, open economy policy impacts, and economic research. Prerequisite: ECO 203.

ECO 305 - Money and Banking - 3 cr.
Analyze concepts of financial economics. Topics include structure of Federal Reserve System, macroeconomic impact of monetary policy, financial instruments and risk, commercial banking and current financial news. Prerequisite: ECO 203.
**ECO 306 - Economic and Business Statistics - 3 cr.**
Analyze concepts of inferential statistics. Estimation, hypothesis testing, analysis of variance, regression, correlation, time series analysis, and non-parametric statistics are explored. This course prepares students for BM 490 - Research in Business I. Prerequisite: STA 205.

**ECO 328 - Managerial Economics - 3 cr.**
Analyze managerial problems using the tools of microeconomics. Its topics include supply and demand, estimation, resource allocation, the production function, and cost benefit analysis. Prerequisite: ECO 203.

**ECO 341 - Basic Econometrics - 3 cr.**
Analyze multivariate regressions. Economic modeling, proxy variables, autocorrelation, heteroskedasticity, hypothesis testing, simultaneity, probit models, and logit models are among the topics explored. Prerequisite: ECO 306.

**ED – GENERAL EDUCATION**

**ED 115 - Critical Analysis and Reasoning - 3 cr.**
This course enhances critical thinking skills, with emphasis on inductive and deductive reasoning. This University elective is open to all students.

**ENG - ENGLISH**

**ENG 100 - Fundamentals of Writing - 3 cr.**
A developmental course intended to prepare students for ENG 111. The course is an intensive study of fundamental skills in reading and writing, including review of thesis and paragraph development, grammar and mechanics. Students must attain a grade of “C” or better. The grade and credits earned in this course are applied to GPA, but the credits do not count toward credits needed for graduation.

**ENG 111 - Expository Writing - 3 cr.**
Focuses on both the writing process and the writing product. Students learn and apply a wide range of techniques for shaping topics, generating ideas, understanding audience and purpose, developing adequate detail, revising, editing and proofreading. Students work in class to develop techniques for shaping topics, drafting, and revising. Students are also introduced to the fundamentals of writing arguments and writing with research. Students must complete the course and earn a minimum C grade in coursework and on a writing portfolio to exit the course.

**ENG 112 - Argument and Research - 3 cr.**
Course in reading, argumentation and research. Builds on the writing and argumentative skills students learned in ENG 111 and introduces research methodology. In the second half of the course, students use the principles of argument and research they have learned to produce a researched argumentative essay and portfolio of drafts and related writing and research activities. Students must complete the course and earn a minimum C grade in coursework and on the research portfolio to exit the course. Successful completion of this course is a prerequisite for higher-level English courses. Prerequisite: ENG 111.

**ENG 199 - Writing Proficiency Examination - 0 cr.**
One-time examination that tests students’ proficiency in writing. Passing the examination exempts students from English 200. Prerequisites: English 111, ENG 112.

**ENG 200 - Review of Writing Strategies - 3 cr.**
An intensive review of basic writing skills for students who do not pass the Writing Proficiency Examination. Course instruction includes essay development, grammar, editing and proofreading skills. Required for students who do not pass or take the Writing Proficiency Examination.

**ENG 201 - Readings in World Literature I - 3 cr.**
A study of literature produced from the ancient period to the English Renaissance. In addition to the British and American canons, students are exposed to works from the African, Asian, Native American, Jewish, Latin American, Irish and German cultures. Prerequisite: ENG 112.

**ENG 202 - Readings in World Literature II - 3 cr.**
A continuation of ENG 201 focusing on literature post-English Renaissance to the present. In addition to the British and American canons, students are exposed to works from the African, Asian, Native American, Jewish, Latin American, Irish and German cultures. Prerequisite: ENG 112.

**ENG 203 - Introduction to Scholarship in English - 3 cr.**
English majors and minors only. An intense introduction to the modes of thought and writing, scholarly methods of inquiry, research procedures and tools, literary history and theory, and professional writing. Prerequisite: ENG 112.

**ENG 220 - Advanced Grammar - 3 cr.**
Review of traditional grammatical structure and intensive practice with composition. Instruction includes sentence parsing and introduction to advanced forms of argument. Not acceptable for fulfillment requirements for English literature.

**ENG 223 - Studies in Poetry - 3 cr.**
Introduction to and focused study of the prosody, poetic genres and theories of poetry. Prerequisite: ENG 112.

**ENG 224 - Studies in Fiction - 3 cr.**
Introduction to and focused study of narratives (including the short story, novella, and novel) and the idea of narrative in oral and written forms. Prerequisite: ENG 112.

**ENG 225 - Studies in Drama - 3 cr.**
Introduction to and focused study of the major dramatic forms (tragedy, comedy, and tragicomedy) and theories of performance. Prerequisite: ENG 112.

**ENG 260 - Literary Criticism - 3 cr.**
Examination of the critical tradition from its classical origins to contemporary approaches. Prerequisite: ENG 112.

**ENG 261 - Feminist Theories - 3 cr.**
Introduction to the predominant philosophies of feminist and womanist thought. Prerequisite: ENG 112.

**ENG 301 - Advanced Composition - 3 cr.**
Focused practice in advanced forms of exposition and argument. Prerequisite: ENG 112.

**ENG 303 - Jazz in Literature - 3 cr.**
A study of the relationship between jazz music and literature. Emphasis is placed upon both musical and textual examples. Prerequisite: ENG 112.

**ENG 304 - American Ethnic Literature - 3 cr.**
A study of literature written by groups such as African-Americans, Native Americans, Asian Americans, Jewish Americans, Irish
Americans, Asian Americans and Italian Americans. Prerequisite: ENG 112.

ENG 315 - American Literary Foundations - 3 cr.
Focused study on major authors, texts and ideas in the evolution of literature in the United States from the colonial era to the present, and problems of periodicity. Prerequisite: ENG 112.

ENG 323 - British Literary Foundations - 3 cr.
Focused study of major authors, texts, and ideas in the British literary tradition and problems of continuity and change. Prerequisite: ENG 112.

ENG 329 - Modern American Novel - 3 cr.
Focused study of selected American novels since World War II. Prerequisite: ENG 112.

ENG 333 - African American Literary Foundations - 3 cr.
Focused study of the development of African American literature from orality and conditions of enslavement to its contemporary thematic expressions. Prerequisite: ENG 112.

ENG 343 - African-American Poetry - 3 cr.
A study of the development of the genre within the African-American literary canon. Includes a focus on the major authors, themes and trends. Prerequisite: ENG 112.

ENG 344 - The Harlem Renaissance - 3 cr.
Focused study of the New York literary movement that became known as the Harlem Renaissance. Includes an exploration of the prevailing political thought of the time as well as the artists. Prerequisite: ENG 112.

ENG 345 - Creative Writing Fundamentals - 3 cr.
Introduction to each genre (poetry, fiction, non-fiction prose, drama) with directed practice in reading and writing each form. Prerequisite: ENG 112.

ENG 346 - Creative Non-Fiction I - 3 cr.
Studies in reading and conventions of writing non-fiction prose from descriptive-to-personal and persuasive essays in a workshop setting with some introduction to classical rhetoric. Prerequisite: ENG 112.

ENG 350 - Fiction I - 3 cr.
Studies in reading and the conventions of writing fiction, short-short to short stories, in a workshop format. Prerequisite: ENG 112.

ENG 352 - Poetry I - 3 cr.
Studies in reading and conventions of poetry-writing basics, history of the genre, major voices, classical to contemporary verse forms, in a workshop format. Prerequisite: ENG 112.

ENG 354 - Publications and Industry I - 3 cr.
Introduction to the training and practice in the business of writing for agents, editing and revision, identifying markets, learning what publishers want, letters, online sources, proposals, and publishing plans. Prerequisite: ENG 112.

ENG 356 - Screenwriting I - 3 cr.
Studies in reading and conventions of writing screenplays for film, television, and other media. Presented in a workshop setting. Prerequisite: ENG 112.

ENG 401 - Major Author - 3 cr.
Focused study of the texts of a single author. Prerequisite: ENG 112.

ENG 402 - Linguistics - 3 cr.
Introduction to and study of grammatical analysis of modern English following the principles of modern linguistics. Prerequisite: ENG 112.

ENG 403 - Shakespeare - 3 cr.
Focused study of the works of William Shakespeare including the sonnets, histories, comedies, tragedies and tragicomedies. Prerequisite: ENG 112.

ENG 404 - Major Author - 3 cr.
Focused study of the texts of a single author. Prerequisite: ENG 112.

ENG 405 - Studies in African and Caribbean Literature - 3 cr.
A study of the literature of Africa and the Caribbean. Includes a focus on major trends and themes. Prerequisite: ENG 112.

ENG 408 - Images of Women in the Media - 3 cr.
A study of the stereotypes and counter-stereotypes of women in various media forums. Prerequisite: ENG 112.

ENG 409 - Special Topics in Literature - 3 cr.
Focused study of a major author, literary movement, technique, style, etc. with particular emphasis on various approaches. Topics selected reflect faculty and/or student research interests. Prerequisite: ENG 112.

ENG 410 - Women's Literature - 3 cr.
A study of works such as the epistolary, travel journal, etc. by women through the years. Prerequisite: ENG 112.

ENG 415 - Law and Literature - 3 cr.
Focused study of the literature and language of law through case studies and select literary texts. Prerequisites: ENG 112.

ENG 419 - Special Topics - 3 cr.
Focused study of a major author, literary movement, technique, style, etc. with particular emphasis on various approaches. Topics selected reflect faculty and/or student research interests. Prerequisite: ENG 112.

ENG 425 - Individual Research Project - Variable Credits (1-3)
Credit and focus based upon student needs and interests. Prerequisite: ENG 112.

ENG 426 - Individual Research Project - Variable Credits (1-3)
Credit and focus based upon student needs and interests. Prerequisite: ENG 112.

ENG 499 - Seminar in English - 3 cr.
Senior English majors only. Capstone course in English. Focuses on the synthesis and integration of various concepts learned throughout the four-year curriculum by applying them to the analysis and solution of problems viewed in the context of the discipline. Also focuses on completion of the senior portfolio/thesis. (Senior Comprehensive Examination equivalent)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>FGR 121</td>
<td>Elementary German I - 3 cr.</td>
<td></td>
<td>Fundamentals of German for the development of the four language skills - listening, reading, speaking and writing. Develops awareness of the German-speaking world. Emphasis on pronunciation, grammar, and conversation. Designed for students with little or no knowledge of German. Prerequisite: FGR 122.</td>
</tr>
<tr>
<td>FGR 122</td>
<td>Intermediate German I - 3 cr.</td>
<td></td>
<td>Continuation of FGR 121. New material on fundamentals of German for the development of the four language skills - listening, reading, speaking and writing. Further increases awareness of the German-speaking world. Emphasis on pronunciation, grammar, and conversation. Prerequisite: FGR 122.</td>
</tr>
<tr>
<td>FGR 221</td>
<td>Intermediate German II - 3 cr.</td>
<td></td>
<td>Continuation of FGR 221. Emphasis on pronunciation, grammar, and conversation. Prerequisite: FGR 221.</td>
</tr>
<tr>
<td>FGR 222</td>
<td>Intermediate German II - 3 cr.</td>
<td></td>
<td>Fundamentals of German for the development of the four language skills - listening, reading, speaking and writing. Develops awareness of the German-speaking world. Emphasis on pronunciation, grammar, and conversation. Designed for students with little or no knowledge of German.</td>
</tr>
<tr>
<td>FFR 121</td>
<td>Elementary French I - 3 cr.</td>
<td></td>
<td>Fundamentals of French for the development of the four language skills - listening, reading, speaking and writing. Develops an awareness of the French-speaking world. Emphasis on pronunciation, grammar, and conversation. Designed for students with little or no knowledge of French.</td>
</tr>
<tr>
<td>FFR 221</td>
<td>Intermediate French I - 3 cr.</td>
<td></td>
<td>Intermediate French for the development of the four language skills - listening, reading, speaking and writing. Focuses on mastery of these skills. Prerequisite: FFR 221.</td>
</tr>
<tr>
<td>FFR 222</td>
<td>Intermediate French II - 3 cr.</td>
<td></td>
<td>Continuation of FFR 221 with emphasis on the development of the four language skills - listening, reading, speaking and writing. Focuses on mastery of these skills. Prerequisite: FFR 222.</td>
</tr>
<tr>
<td>FSP 121</td>
<td>Elementary Spanish I - 3 cr.</td>
<td></td>
<td>Fundamentals of Spanish for the development of the four language skills - listening, reading, speaking and writing. Develops awareness of the Spanish-speaking world. Emphasis on pronunciation, grammar, and conversation. Designed for students with little or no knowledge of Spanish.</td>
</tr>
<tr>
<td>FSP 122</td>
<td>Intermediate Spanish II - 3 cr.</td>
<td></td>
<td>Continuation of FSP 121. New material on fundamentals of Spanish for the development of the four language skills - listening, reading, speaking and writing. Further increases awareness of the Spanish-speaking world. Emphasis on pronunciation, grammar, and conversation. Prerequisite: FSP 121 or placement exam.</td>
</tr>
<tr>
<td>FSP 221</td>
<td>Intermediate Spanish I - 3 cr.</td>
<td></td>
<td>Intermediate Spanish for the development of the four language skills - listening, reading, speaking and writing. Focuses on mastery of these skills. Laboratory required. Prerequisite: FSP 122 or placement exam.</td>
</tr>
<tr>
<td>FSP 222</td>
<td>Intermediate Spanish II - 3 cr.</td>
<td></td>
<td>Continuation of FSP 221 with emphasis on the development of the four language skills - listening, reading, speaking and writing. Focuses on mastery of these skills. Prerequisite: FSP 221 or placement exam.</td>
</tr>
<tr>
<td>FIN 200</td>
<td>Personal Wealth &amp; Risk Management – 3 cr.</td>
<td></td>
<td>Course examines choices students will confront in decision-making regarding building personal wealth and managing risk. Topics include budgeting and cash management, credit and debt management, investments, home ownership, insurance, retirement and employee benefits, taxation and estate planning.</td>
</tr>
<tr>
<td>FIN 203</td>
<td>Principles of Finance - 3 cr.</td>
<td></td>
<td>Analyze the principles of financial decision-making within a business enterprise. Covers ratio analysis, financial management, probability-based risk and return, financial markets, financial institutions and investments.</td>
</tr>
<tr>
<td>FIN 304</td>
<td>Corporate Finance - 3 cr.</td>
<td></td>
<td>Analyze the theory, methods, and applications of financial decision-making within corporations. Explore cost of capital, security prices and firm valuation, capital structure, dividend policy, mergers, acquisitions, reorganization, liquidation, and international financial management are explored. Prerequisite: FIN 203.</td>
</tr>
<tr>
<td>FIN 321</td>
<td>Risk and Insurance Management - 3 cr.</td>
<td></td>
<td>Covers the nature of risk management, insurance institution, fundamentals of insurance contracts, major property &amp; liability insurance contracts, life and health insurance, health care alliances and elder care, and governmental insurance. Prerequisite: STA 205.</td>
</tr>
<tr>
<td>FIN 328</td>
<td>Capital Budgeting - 3 cr.</td>
<td></td>
<td>Analyze capital budgets under uncertainty and in imperfect markets. Topics include capital rationing, inflation, leasing and strategic management. Prerequisite: FIN 203.</td>
</tr>
</tbody>
</table>
FIN 415 - Investment - 3 cr.
Solve problems and synthesize knowledge from financial economics. Topics include security analysis, futures and forward markets, options and international financial instruments. Prerequisite: FIN 203.

FIN 419 - Portfolio Analysis - 3 cr.
Solve problems and synthesize knowledge from finance, investment, and financial economics. Explore standard capital asset and pricing models, international diversification and the evaluation of portfolio performance. Prerequisite: FIN 203.

FIN 422 - International Financial Management (Global Elective) - 3 cr.
Solve problems and synthesize knowledge from financial economics and financial management issues. Topics include international banking, foreign exchange, international markets, and financial management of issues of multinational corporations. Prerequisite: FIN 203.

FIN 460 - Financial Institutions and Capital Markets Strategies - 3 cr.
Explore topics in finance that become the major concerns of a Chief Financial Officer. By providing comprehensive coverage of global financial markets and institutions, this course provides relevant source knowledge in the increasingly integrated global marketplace. It focuses on major financial institutions, major capital markets and international financial centers, such as those in the U.S., the European Economic Union, Japanese Capital Market, the Asian and Russian Markets and the Emerging Financial Markets. Prerequisites: ECO 305 and FIN 304.

FLM - FILM

FLM 101 - Introduction to the Study of Film - 3 cr.
Offers students an introduction to Film Studies. Students will explore film popularity, artistic and commercial success of films, and movies as entertainment. Prerequisite: ENG 111 or permission of instructor.

FLM 200 - Film History & Theory - 3 cr.
Overview of the historical development of film and major concepts in Film History, including but not limited to: Apparatus, Feminist, Genre, and Marxist Film Theory. Students will view and discuss silent films, contemporary documentaries, westerns, film noir, horror, biopics, foreign films, and others. Emphasis will be placed on how advances in technology alter both film production and reception. Prerequisite: FLM 101 or permission of instructor.

FLM 220 - Film Production - 3 cr.
Introduces the student to basic aspects of filmmaking to aesthetically craft social, political and economic perspectives using Film as medium of expression and to utilize creative talents culminating in a Film production. Includes a survey of distribution options. Prerequisite: FLM 101 or permission of instructor.

FLM 240 - Special Topics - 3 cr.
A film studies course that addresses trends, genres, techniques and/or important figures in film. Prerequisite: FLM 101 or permission of instructor.

FLM 300 - Cinematography & Directing - 3 cr.
Introduces cinematic language and techniques that directors use for powerful story-telling. Includes communication exercises, in-class group projects and out-of-class personal projects to learn a range of cameras, shooting styles, and lighting techniques. Primary focus will be on developing the filmmaker's personal vision to tell compelling stories and convey them to a wide audience. Prerequisite: FLM 220 or permission of instructor.

FLM 310 - Sound Design for Film - 3 cr.
Provides fundamental knowledge of theories and techniques in designing sound for film. Practical application of those designs to the film industry, including work on university film productions and individually designed projects. Prerequisite: FLM 101 or permission of instructor.

FLM 320 - Documentary Film Production - 3 cr.
Acting as a member of a video production team, students will produce a documentary using visual and audio technology in a technically competent and creative way. Prerequisite: FLM 200 or permission of Instructor.

FLM 340 - Special Topics - 3 cr.
An advanced film studies course that addresses trends, genres, techniques and/or important figures in film. Prerequisite: FLM 101 or permission of instructor.

FLM 400 - Advanced Project in Film Production - 3 cr.
Development and production of a capstone short film of the student's own specific vision, demonstrating a thorough understanding of story-telling with lights, cameras, sound equipment, and digital editing software. Prerequisite: FLM 300. (Senior Comprehensive Examination equivalent)

FLM 420 - Advanced Sound Design for Film - 3 cr.
Provides advanced knowledge of the theories and techniques of electronically mixing sound. Consisting of laboratory and lecture hours, the course will focus on the design of sound and the practical application of those designs to the film industry. Laboratories will include work on university film productions and individually designed projects. Prerequisite: FLM 310.

FLM 440 - Internship - 3 cr.
A hands-on course through which students receive credit for supervised work experience at media organizations or the university in a capacity related to Film. Prerequisite: FLM 300 or permission of instructor.

FYS - FIRST YEAR EXPERIENCE

FYS 101 - First Year Seminar I - 1 cr.
FYS 102 - First Year Seminar II - 1 cr. A continuation of FYS 101

The First Year Seminar course at Dillard is meant to promote students’ academic success and introduce them to Dillard’s academic culture, the wide range of disciplinary and interdisciplinary programs of study, and opportunities for intellectual and imaginative enrichment. The seminar will complement the advising that students will receive from their School or program by acquainting them with processes such as registration and choosing a major, policies such as grading, the General Education Requirements, extracurricular activities at the university and the various academic and personal support services available to them. It will also complement the research and writing skill sets addressed in the English language and composition sequence and new information literacy initiatives through the Dillard University library. The seminar will stress the importance of
academic integrity, developing study skills, good habits of learning, attending class and tutorials regularly, as well as making use of all means of mastering course material. It will introduce Dillard's many opportunities for undergraduate research, scholarship, and creative work, and the possibilities offered by internships, peer mentoring and study abroad.

**GEO - GEOGRAPHY**

**GEO 115 - Principles to Geography - 3 cr.**
Introduces students to fundamental themes of spatial variation and distribution in physical and human geography. Open to all students.

**HIS - HISTORY**

**HIS 101 - The Global Past I - 3 cr.**
Explores the origins and development of the major ancient and medieval civilizations throughout the world and their cultural, economic, and political socialization.

**HIS 102 - The Global Past II - 3 cr.**
A broad examination of the social, economic, political and technological development of Western and non-Western civilizations from the early period of European exploration into the 21st century.

**HIS 201 - U. S. History 1607 to 1865 - 3 cr.**
Traces the social, economic, and political development of the United States from the time of European exploration through the Civil War.

**HIS 202 - U. S. History 1865 to Present - 3 cr.**
A continuation of History 201 beginning with Reconstruction and examining the impact of industrialization, urbanization, and the rise of the United States as the major world power of the 20th century.

**HON - HONORS PROGRAM**

**HON 100 - First-Year Colloquium - 1 cr.**
Course introduces students to the concept of a liberal arts education through a combination of readings, campus lectures, discussions and class exercises. Students will develop an understanding of goals of a liberal arts education. Prerequisite: None.

**HON 110 - Research Methods I - 1 cr.**
Course introduces students to qualitative and quantitative research methodologies in an effort to develop a general understanding of educational research. Co-requisite: ENG 111/112. Additional Information: Non-Honors students may enroll with the permission of the Director of the Honors Program.

**HON 200 - Honors Seminar I - 2 cr.**
An interdisciplinary colloquium during which students must attend four lectures sponsored by Dillard University. These lectures supplement critical readings and discussions of eight texts from such areas as drama, autobiography and political theory. Prerequisite: HON 100/101 or permission of the Professor and the Director of the Honors Program.

**HON 201 - Honor Seminar II - 2 cr.**
The second part of the interdisciplinary colloquium during which students must attend four lectures sponsored by Dillard University. These lectures supplement critical readings and discussions of eight texts from areas such as drama, autobiography and political theory. Prerequisite: HON 200 or permission of Director of the Honors Program.

**HUM - HUMANITIES**

**HUM 200 - Survey of the Humanities - 3 cr.**
An interdisciplinary, multimedia survey of human cultural traditions in Art, Language, Music and Communications beginning with the Ancient Egyptians, and extending to the Ancient Greeks, Ancient Romans and other, later, societies.

**HUM 300 - Internship in the Humanities - 3 cr.**
To be offered and arranged by the Chair of Humanities in a field related to the student’s major.

**HUM 400 - Senior Portfolio - 3 cr.**
A collection of selected papers, creative works and thoughtful written reflections completed during the student’s matriculation through Dillard University. To be completed under the direction of the student’s Major Adviser. Required of Mass Communication, Music (Music Industry), Theatre majors and World Languages minors. (Senior Comprehensive Examination equivalent)

**HUM 420 - Individual Research Project - 3 cr.**
To be offered and arranged by the Chair of Humanities in a field related to the student’s major.

**MAC - MASS COMMUNICATION**

**MAC 100 - Introduction to Mass Communication - 3 cr.**
Survey of the field of Mass Communication. Course examines the functions, structure, and impact of the mass media on society. Prerequisite: "C" or better in ENG 111.

**MAC 205 - Basic News Writing - 3 cr.**
Fundamentals and techniques of news gathering and news writing (1 hr. lecture; 2 hrs. lab). Usage and AP style. Prerequisites: "C" or better in ENG 111 and 112; MAC 100.

**MAC 215 - Visual Communication - 3 cr.**
Explores the powerful impact of images and other graphics and the various ways images inform, educate, and persuade. Students will be introduced to the basics of photography, videography, and design. Prerequisites: "C" or better in ENG 111 and 112; MAC 100.

**MAC 301 - Special Topics in Mass Communication - 3 cr.**
A seminar in Mass Communication with emphasis on advanced study of current issues and topics in the field. Prerequisite: MAC 205 or permission of instructor.

**MAC 302 - Media Law - 3 cr.**
Survey of various laws and principles affecting media in the United States. Includes an examination of concepts of freedom of speech, freedom of the press, federal regulatory agencies, libel and slander rulings, copyrights, and invasion of privacy. Prerequisite: MAC 205 or permission of instructor.

**MAC 305 - Advanced News Writing - 3 cr.**
Specific application of newsgathering techniques. Emphasis on public affairs reporting, including covering courts, law enforcement
MAC 306 - Feature Writing - 3 cr.
Producing feature stories for print, broadcast, and other media. Prerequisite: MAC 205.

MAC 307 - Copy Editing and Layout - 3 cr.
Selecting, processing, and editing of materials for print and media. Emphasis on AP style, headline writing, and design. Prerequisite: MAC 205.

MAC 311 - Radio and Internet Programming and Operation - 3 cr.
Survey of general operations and managerial procedures for radio stations. Includes news programming and public affairs. Emphasis on direct student involvement with the Dillard University radio station, WDUB. Prerequisites: MAC 205.

MAC 323 - Foundations of Public Relations - 3 cr.
Principles and techniques of contemporary public relations with an emphasis on public relations writing. Prerequisite: MAC 205.

MAC 330 - Basic Electronic News Gathering - 3 cr.
Fundamental principles of electronic news gathering. Students will learn how to organize, shoot, and edit a news story. Prerequisite: MAC 205.

MAC 332 - Electronic News Gathering, Production & Editing - 3 cr.
Principles of electronic news gathering utilizing a field camera. Students will receive additional experience editing news stories using an Avid editor. Prerequisites: MAC 330.

MAC 402 - Special Topics in Mass Communication - 3 cr.
A seminar in Mass Communication with emphasis on advanced study of current issues and topics in the field. Prerequisite: Permission of instructor.

MAC 424 - Public Relations Cases and Campaigns - 3 cr.
Analyzes how theoretical concepts of public relations practice are applied to solutions of strategic organizational challenges and opportunities. Students will develop planning and evaluation techniques in the creation of public relations campaigns. Prerequisite: MAC 323 or permission of instructor.

MAC 435 - Advanced Multimedia Project - 3 cr.
Students in the capstone senior-level course will write and produce media content for multiple media platforms using skills developed in previous journalism courses. Prerequisite: MAC 205. (Senior Comprehensive Examination equivalent)

MAC 440 - Internship - 3 cr.
A hands-on course through which students receive credit for supervised work experience at media organizations or the university in a capacity related to mass communication. Prerequisite: MAC 205 or permission of instructor.

MAC 445 - Foundations of Mass Media Research - 3 cr.
Course explores the scientific methods and techniques used by professionals and academicians to study the mass media. Specifically, students will learn how to collect, analyze, interpret and apply data in the field of Mass Communication. Prerequisites: MAC 205.

MAC 450 - Independent Study - 3 cr.
By approval of the instructor. Students earn credit for original research under the supervision of the instructor. Prerequisites: MAC 302 and 313.

MAT - MATHEMATICS

MAT 109 - Intermediate Algebra - 3 cr.
A developmental course intended to prepare students for MAT 121. The course covers the properties of real numbers, exponents, and radicals, solving linear and quadratic equations and inequalities. Cartesian coordinates, graphing linear and quadratic equations, factoring, including special product rules. Students must attain a grade of “C” or better. The grade and credits earned in this course are applied to GPA, but the credits do not count toward credits needed for graduation.

MAT 121 - College Algebra - 3 cr.
This course covers the relationships between the graphical, algebraic, and tabular representations of polynomial functions. Solving polynomial equations and inequalities; rational functions and their graphs are also covered. Student must attain a grade of “C” or better.

MAT 122 - Precalculus - 3 cr.
This is the second course in a two-semester college algebra and precalculus sequence and offers a study of trigonometric functions and their applications, vectors, system of linear equation and matrices. Prerequisite: Math 121

MAT 201 - Analytic Geometry and Calculus I - 3 cr.
Introduction to differential and integral calculus and plane analytic geometry. It covers limits, continuity, derivatives and their applications, integrals and their applications, and ends with the Fundamental Theorem of Calculus. Prerequisite: Math 122.

MAT 202 - Analytic Geometry and Calculus II - 3 cr.
This course covers applications of integral calculus to physical problem and analytic geometry, as well as techniques of integration, including integration by parts, trigonometric integrals, trigonometric substitution, partial fractions, numerical integration, and improper integrals. The course ends with sequences and series and their applications to Taylor series methods of approximation. Prerequisite: MAT 201.

MAT 203 - Analytic Geometry and Calculus III - 3 cr.
This course covers the calculus of vectors, vector-valued functions, and functions of several variables. Green's Theorem, Stokes Theorem, Gauss’ Theorem, and the Divergence Theorem are also covered. Prerequisite: MAT 202.

MAT 204 - Introduction to Probability and Statistics - 3 cr.
This course covers descriptive statistics, basic probability concepts, discrete probability distributions, the normal probability distribution, confidence intervals, and hypothesis testing with emphasis on calculation using the TI - 83 graphing calculator. Prerequisite: MAT 121.

MAT 206 - Foundation of Mathematics - 3 cr.
This course introduces students to logic, set theory, and methods of mathematical proofs, relations and functions. Prerequisite: MAT 201.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Description</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT 300</td>
<td>Probability and Mathematical Statistics</td>
<td>3 cr.</td>
<td>This course is a study of discrete and continuous probability distribution functions. Prerequisite: MAT 203.</td>
<td></td>
</tr>
<tr>
<td>MAT 301</td>
<td>Applied Statistics</td>
<td>3 cr.</td>
<td>Continuation of MAT 300 with emphasis on time series, forecasting, and analysis of variances. Prerequisite: MAT 300.</td>
<td></td>
</tr>
<tr>
<td>MAT 302</td>
<td>Differential Equations</td>
<td>3 cr.</td>
<td>Introduction to various analytical and numerical methods for solving first and higher order ordinary differential equations. Some applications of these differential equations are studied. Prerequisite: MAT 203.</td>
<td></td>
</tr>
<tr>
<td>MAT 303</td>
<td>Linear Algebra</td>
<td>3 cr.</td>
<td>This course is intended to introduce students to system of linear equations, matrices, determinants, vector spaces, inner product spaces, eigenvalues, eigenvectors, linear transformations and their applications. Prerequisite: MAT 203.</td>
<td></td>
</tr>
<tr>
<td>MAT 305</td>
<td>Matrix Analysis</td>
<td>3 cr.</td>
<td>Advanced study of linear algebra. Finite dimensional vector spaces are studied. Prerequisite: MAT 203.</td>
<td></td>
</tr>
<tr>
<td>MAT 306</td>
<td>Topology</td>
<td>3 cr.</td>
<td>Covers basic topological spaces. Prerequisite: MAT 201.</td>
<td></td>
</tr>
<tr>
<td>MAT 310</td>
<td>Geometry</td>
<td>3 cr.</td>
<td>This course is a study of concepts of Euclidean, affine, and projective geometry. Prerequisite: MAT 121.</td>
<td></td>
</tr>
<tr>
<td>MAT 320</td>
<td>Number Theory</td>
<td>3 cr.</td>
<td>A study of the divisibility properties of integers, prime numbers, congruencies, Fermat's theorem, Euler's theorem, primitive roots and indices, perfect numbers, and number theoretic functions. Prerequisite: MAT 206.</td>
<td></td>
</tr>
<tr>
<td>MAT 330</td>
<td>Discrete Mathematics</td>
<td>3 cr.</td>
<td>A study of logic, sets, elementary number theory, sequences, mathematical induction, counting, relations, functions and recursion. Prerequisite: MAT 201.</td>
<td></td>
</tr>
<tr>
<td>MAT 340</td>
<td>Introduction to Complex Variables</td>
<td>3 cr.</td>
<td>A study of the complex numbers system, and limits, continuity, differentiation, and integration of complex variable functions, and infinite series, residues, poles, and conformal mappings. Prerequisite: MAT 203.</td>
<td></td>
</tr>
<tr>
<td>MAT 350</td>
<td>Theory of Interest</td>
<td>3 cr.</td>
<td>This course develops uses of interest as it relates to the theory of finance. It will develop an understanding of interest calculations as they relate to bonds, mortgages, annuities under continuous and discrete payment schemes, and for instruments with non-level payment schemes. Prerequisite: MAT 201.</td>
<td></td>
</tr>
<tr>
<td>MAT 351</td>
<td>Life Contingency Models</td>
<td>3 cr.</td>
<td>This course covers pension actuarial funding methods and the use of the contingencies, including analyses of the funding methods allowable under ERISA, their computation and use; a review the use of mortality tables, various actuarial calculations, implications for pension funding. Prerequisite: MAT 350.</td>
<td></td>
</tr>
<tr>
<td>MAT 381</td>
<td>Society of Actuarial Exam I</td>
<td>2 cr.</td>
<td>This preparation courses are offered for students who plan for the SOA/CAS Examination I. This is a short-term intensive course that covers topics related to the Professional Examination I in the most recent catalogs of SOA and CAS. Prerequisites: MAT 201.</td>
<td></td>
</tr>
<tr>
<td>MAT 382</td>
<td>Society of Actuarial Exam II</td>
<td>2 cr.</td>
<td>This preparation courses are offered for students who plan for the SOA/CAS Examination II. This is a short-term intensive course that covers topics related to the Professional Examination II in the most recent catalogs of SOA and CAS. Prerequisites: MAT 201.</td>
<td></td>
</tr>
<tr>
<td>MAT 401</td>
<td>Modern Algebra I</td>
<td>3 cr.</td>
<td>This course is the first of a 2-semester introductory course in Abstract Algebra. An axiomatic study of group theory is the focus of this course. Prerequisites: MAT 206 and MAT 303.</td>
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</tr>
<tr>
<td>MAT 402</td>
<td>Modern Algebra II</td>
<td>3 cr.</td>
<td>Continuation of MAT 401. Covers ring modules, domains, and fields. Prerequisite: MAT 401.</td>
<td></td>
</tr>
<tr>
<td>MAT 403</td>
<td>Real Analysis I</td>
<td>3 cr.</td>
<td>A study of the real number system and Euclidean n-space, the topology of Euclidean n-space, continuity and differentiation. Prerequisites: MAT 203, MAT 206, and MAT 303.</td>
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</tr>
<tr>
<td>MAT 404</td>
<td>Real Analysis II</td>
<td>3 cr.</td>
<td>Continuation of MAT 403. A general theory of integration of functions of several real variables is formulated. Prerequisites: MAT 203, MAT 206 and MAT 303.</td>
<td></td>
</tr>
<tr>
<td>MAT 405</td>
<td>Math Resource Methodology</td>
<td>1 cr.</td>
<td>Covers basic scientific methods of research and logical reasoning, types of research, data analysis, computer-aided research, development, and presentation of a research paper. Prerequisite: MAT 201.</td>
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</tr>
<tr>
<td>MAT 408</td>
<td>Actuarial Mathematics I</td>
<td>3 cr.</td>
<td>This course covers the fundamental principles of actuarial science. It begins with a discussion of survival models. A comparison is made between discrete and continuous models. Topics in the actuarial aspects of insurance will be covered, as the determination of annuities, the methodology of calculation of premiums and more sophisticated models of pricing in insurance. Prerequisites: MAT 350 and MAT 351.</td>
<td></td>
</tr>
<tr>
<td>MAT 409</td>
<td>Actuarial Mathematics II</td>
<td>3 cr.</td>
<td>This course builds on the topics developed in MAT 408. Insurance Reserves are introduced, and methods for determining reserves are studied. The course covers multiple life functions and multiple decrement functions. The latter part of the course focuses on ruin models. Prerequisites: MAT 408.</td>
<td></td>
</tr>
<tr>
<td>MAT 410</td>
<td>Numerical Analysis</td>
<td>3 cr.</td>
<td>A study of various numerical techniques for solving equations, interpolation, differentiation, integration, and approximation. Prerequisites: MAT 202 and proficiency in a high level programming language.</td>
<td></td>
</tr>
<tr>
<td>MAT 411</td>
<td>Senior Seminar I</td>
<td>2 cr.</td>
<td>This course gives credit for a senior thesis research project done under the supervision of a faculty member in the department of mathematics. Written and oral presentations of the results will be given to the advisor and course instructor. Prerequisite: Senior standing as mathematics major.</td>
<td></td>
</tr>
<tr>
<td>MAT 412</td>
<td>Senior Seminar II</td>
<td>2 cr.</td>
<td>Continuation of MAT 411. Prerequisite: MAT 411.</td>
<td></td>
</tr>
<tr>
<td>MAT 413</td>
<td>Difference Equations</td>
<td>3 cr.</td>
<td>This course covers Dynamics of Difference Equations, Linear Difference Equation Systems of Difference Equation, Stability and Z-transform method and Control Theory. Prerequisite: MAT 201.</td>
<td></td>
</tr>
</tbody>
</table>
MKT - MARKETING

MKT 213 - Principles of Marketing - 3 cr.
Explore principles of marketing and the tools of marketing decision-making. Topics include analysis of marketing opportunities, marketing mix variables-product distribution, promotion and price. Prerequisite: ACC 211, ECO 203

MKT 315 - Consumer Behavior - 3 cr.
Study the decision-making units and processes involved in the consideration, acquisition, consumption, and disposal of goods and services. Examines internal and external factors that explain how and why we behave as consumers, as well as the implications of these behaviors for marketing. Prerequisite: MKT 213.

MKT 316 - Electronic Marketing (e-Marketing) - 3 cr.
Analyze the methods of internet marketing in the new electronic medium environment. Explore the use of the internet for strategically creating, distributing, promoting, and pricing products for targeting customers in the virtual environment. Prerequisite: MKT 213.

MKT 335 - Marketing Planning - 3 cr.
A guide to developing a marketing plan. Prerequisite: MKT 213.

MKT 414 - Marketing Research - 3 cr.
Synthesize knowledge from marketing and statistics to conduct research in marketing. Topics covered: developing problem definition, determination of information, research design, data collection, analysis and interpretation, and reporting of research findings skills in the research process is emphasized. Prerequisite: MKT 213 and ECO 306.

MKT 415 - Advertising and Promotions Management - 3 cr.
Study of the operations of advertising agencies. Focus on methods and techniques utilized in preparing, placing and implementing marketing/advertising strategies. Prerequisite: MKT 213.

MKT 418 - International Marketing Management (Global Elective) - 3 cr.
Examines the similarities and differences of domestic and international marketing programs, sources of information available to firms considering foreign marketing efforts, cost and problems of gathering information, formulation and implementation of marketing strategies in other cultures, discussion of cases and readings. Prerequisite: MKT 213.

MKT 470 - Strategic Marketing Management - 3 cr.
Builds upon the marketing concepts introduced in all other marketing courses through a combination of text, case study analysis and readings from marketing periodicals. Prerequisites: BM 211, MKT 213, MKT 315.

MUS - MUSIC

MUS 103 - Ear Training/Sight Singing Laboratory - 0 cr.
The student will develop the ability to listen to music intelligently and critically as a fundamental skill for all musicians. The musicianship component of MUS 103 will focus on these natural skills by giving the student the tools necessary to recognize and perform various music patterns with emphasis on the rhythmic, melodic, and harmonic aspects of music.

MUS 104 - Continuation of Ear Training/Sight Singing Laboratory - 0 cr.
Prerequisite: 103.

MUS 109 - Music Theory I - 2 cr.
Basic elements of music – pitch notation, Clefs, Rhythm and Meter, Tonality and Tonal System.

MUS 110 - Music Theory II - 2 cr.
A Continuation of MUS 109 with permission of Instructor. Triads, Chords, Seventh chords, Diatonic harmony.

MUS 130 - Music Appreciation - 3 cr.
An introduction to the main elements of music, style and genre, how they develop and change throughout history of Western music, various types of music literature, terminology, simple elements of form and analytical listening to music with attention to historical backgrounds.

MUS 131 - Piano Class - 1 cr.
Beginning instruction to develop proficiency. Open to all students.

MUS 132 - Piano Class - 1 cr.
Continuation of MUS 131. Prerequisite: MUS 131. Music Majors/Minors Only.

MUS 150 - Survey of Music Literature - 1 cr.
An historical survey of music, with primary emphasis on broad stylistic considerations. Some study of forms and composers. Open to all students.

MUS 155 - Voice Class I - 1 cr.
Freshman Level. This course is an introduction to singing. Students will study the foundational elements of vocal production with emphasis on breath support and control, body alignment, vocal health, phrasing, tone production, and beginning level vocalises and repertoire. Students are required to practice a minimum of one (1) hour daily.

MUS 156 - Voice Class II - 1 cr.
Continuation of MUS 155.

MUS 197 - Midday Recital - 0 cr.
Required of all music majors. This course is designed to provide a public performance environment in which students may present compositions that they are currently studying. Attendance to all recitals is mandatory. Course is Pass/Fail.

MUS 198 - Midday Recital - 0 cr.
Continuation of MUS 197. Required of all music majors. See MUS 197 for course description.

MUS 200 - Introduction to Jazz Studies - 3 cr.
This course covers the origins and development of jazz music and is an introduction to its major contributors. This course explores the musical and social issues associated with jazz. Open to all students.

MUS 207 - French Diction - 1 cr.
Students enrolled in this course will learn French diction for singers based upon the usage of the International Phonetic Alphabet (IPA). The first portion of the course will focus on learning the IPA. Students will be given written assignments and quizzes on their
ability to accurately write and speak song texts phonetically, as well as their memorization of the rules of pronunciation. The second portion of the course will focus upon the performance (singing) of French repertoire. Students must concurrently be enrolled in FGR 121 or 122 or higher or have completed FFR 121 or FFR 122 or higher.

**MUS 208 - German Diction - 1 cr.**
Students enrolled in this course will learn German diction for singers based upon the usage of the International Phonetic Alphabet (IPA). The first portion of the course will focus on learning the IPA. Students will be given written assignments and quizzes on their ability to accurately write and speak song texts phonetically, as well as their memorization of the rules of pronunciation. The second portion of the course will focus upon the performance (singing) of German repertoire. Students must concurrently be enrolled in FGR 121 or 122 or higher or have completed FGR 121 or 122 or higher.

**MUS 213 - Music Theory III - 2 cr.**

**MUS 214 - Music Theory IV - 2 cr.**
Modulation to close tonalities, altered chords, more extensive original writing. Prerequisite: MUS 213

**MUS 223 - Music History - 3 cr.**
An historical survey of composers and their music during the Middle Ages, Renaissance, and Baroque periods. Open to music majors only.

**MUS 224 - The History of Western Music - 3 cr.**
An historical survey of composers and their music during the Classical Period, Romantic Period, and the Twentieth Century. Open to music majors only.

**MUS 221 - Piano Class - 1 cr.**
Continuation of MUS 132. Prerequisite: MUS 132. Music Majors/Minors Only.

**MUS 222 - Piano Class - 1 cr.**
Continuation of MUS 231. Prerequisite: MUS 231. Music Majors/Minors Only.

**MUS 255 - Voice Class III - 1 cr.**
This class will focus on intermediate concepts involved in vocal production, including placement, diction, performance, musicianship, interpretation, and artistry. Students will also be assigned advanced beginner to intermediate level vocalises and repertoire. Students are required to practice a minimum of two (2) hours daily.

**MUS 256 - Voice Class IV - 1 cr.**
Continuation of MUS 255.

**MUS 297 - Midday Recital - 0 cr.**
Sophomore Level. See MUS 197 for course description.

**MUS 298 - Midday Recital - 0 cr.**
Continuation of MUS 297. See MUS 197 for course description.

**MUS 300 - Junior Recital - 0 cr.**
Student demonstrates vocal/instrumental proficiency by participating in a thirty (30) minute recital on his/her principal instrument. Recital must receive departmental approval prior to performance. Course is Pass/Fail.

**MUS 301 - Form and Analysis - 2 cr.**
A study of the traditional forms from simple binary to the sonata. Procedures of analysis will be examined. Prerequisite: MUS 202.

**MUS 302 - Vocal and Instrumental Arranging - 2 cr.**
Techniques of arranging standard works for vocal and instrumental combinations. Music majors only.

**MUS 304 - Music Theory V - 2 cr.**
Offers advanced music theory, modulation, and chromatic harmony. Ninth, eleventh, thirteenth chords, Altered chords, (modal exchange, Neapolitan chords, augmented sixth chords), Modulation to foreign keys. Prerequisite: MUS 214.

**MUS 306 - Music Theory VI - 2 cr.**
Introduces students to post-tonal theory and composition techniques in analyzing musical works of the 20th century. Prerequisite: MUS 304

**MUS 307 - Choral Conducting I - 2 cr.**
Course focuses on score reading; baton techniques; experiences in conducting choral groups; study of attack, release, dynamics, intonation, and interpretation. In addition, choral principles of voice production, intonation, rhythm, diction and tone color are covered. Music majors only.

**MUS 308 - Choral Conducting II - 2 cr.**
Basic fundamentals in baton techniques. Band, orchestral score readings and analysis. Music majors only.

**MUS 309 - Jazz Theory and Improvisation I - 3 cr.**
This course is an exploration of chord symbols, the harmonic and rhythmic language of jazz and of various vehicles and tools of personal creative expression. Improvisation as it applies generally to all instruments and specifically to the instrument of the student. Prerequisite: MUS 301.

**MUS 310 - Jazz Theory and Improvisation II - 3 cr.**
Continuation of MUS 309.

**MUS 323 - Voice Literature - 1 cr.**
This course will concentrate on various types of song literature, including French, German, Italian, American, and African-America. The goal of the class is to introduce students to a variety of repertoire and vocal styles that are appropriate for studio teaching and performance. The student will be expected to demonstrate the ability to discuss repertoire, composers, and compositional characteristics. Students enrolled in this course may be required to perform selection(s) assigned by the instructor. Open to vocal majors only or by permission of instructor.

**MUS 331 - Piano Class - 1 cr.**
Advanced piano techniques.

**MUS 332 - Piano Class - 1 cr.**
Continuation of MUS 331.

**MUS 397 - Midday Recital - 0 cr.**
Junior Level. Required of all music majors. See MUS 197 for course description.
MUS 398 - Midday Recital - 0 cr.
Continuation of MUS 397. Required of all music majors.

MUS 400 - Senior Recital - 0 cr.
Student demonstrates vocal/instrumental proficiency in a one (1) hour recital on his/her principle instrument. Recital must receive departmental approval prior to performance. Course is Pass/Fail. Prerequisite: MUS 300.

MUS 402 - Orchestration - 2 cr.
Study of transpositions and scoring for various instrumental combinations.

A survey of classic and contemporary styles of African-American Gospel music and major composers. Designed for students who have some background in piano. Open to all students.

MUS 408 - Gospel Keyboard Styles - 1 cr.

MUS 410 - Readings in African American Music - 3 cr.
Students will trace the course of Afro-American music from the Colonial period to modern times. Gathers together the strands that have made the fabric of the music in the United States: folk-songs, popular, vocal, dance, religious, theatrical, and concert music.

MUS 413 - Contemporary Composition and Arranging I - 3 cr.
Explores the study of jazz and contemporary compositions and arranging with an emphasis on writing for small ensembles. Prerequisite: MUS 302.

MUS 414 - Contemporary Composition and Arranging II - 3 cr.
A continuation of MUS 413. Prerequisite: MUS 413.

MUS 439 - Special Topics in Music - 3 cr.
An in-depth study of a composer, performer or specific genre of music with special consideration given to African-American musical contributions.

MUS 440 - Jazz History - 3 cr.
A study of jazz from traditional to avant garde. Includes the innovators in each style period. Modern idioms, electronic, jazz, and jazz of the future. Open to all students.

MUS 450 - Music in America - 3 cr.
An historical survey of music in the United States from the founding of the country to the present time. Many styles including jazz and other popular forms of music will be discussed. Open to all students.

MUS 458 - Opera Workshop I - 1 cr.
Senior Level. A historically oriented survey in the development of opera through the study of selected works of leading operatic composers. A workshop designed for the coordination of music and acting with particular emphasis on training the singing actor. Coaching in operatic scenes and training in the basic aspects of opera. Two hours of laboratory per week.

MUS 459 - Opera Workshop II - 1 cr.
Continuation of MUS 458.

MUS 460 - Survey of Opera Literature - 2 cr.
A historically oriented survey in the development and various genres of opera. Particular emphasis will also be given to African-American singers of opera.

MUS 497 - Midday Recital - 0 cr.
Senior Level. Required of all music majors. See MUS 197 for course description.

MUS 498 - Midday Recital - 0 cr.
Continuation of MUS 497. Required of all music majors. See MUS 197 for course description.

APPLIED VOICE

MUS 113 - Applied Voice I - 1 cr.
Vocal Instruction with emphasis on introductory vocal techniques, practice skills, and beginning song literature.

MUS 114 - Applied Voice II - 1 cr.
Vocal Instruction with emphasis on introductory vocal techniques, practice skills, and beginning song literature. Amount of work and repertoire to be determined by the instructor.

MUS 215 - Applied Voice III - 1 cr.
Vocal Instruction will include the development of the voice, tone quality, range, and English, German, Italian, and French diction.

MUS 217 - Applied Voice IV - 1 cr.
Vocal Instruction will include the development of the voice, tone quality, range, and English, German, Italian, and French diction. Repertoire requirement varies depending upon ability and level of student.

MUS 315 - Applied Voice V - 1 cr.
Vocal instruction will focus on the development of vocal technique, mastery of song literature, and performance issues.

MUS 317 - Applied Voice VI - 1 cr.
Vocal instruction will focus on the development of vocal technique, mastery of song literature, and performance issues.

MUS 401 - Applied Voice VII - 1 cr.
Vocal instruction will further develop student's voice; build his/her potential through regular practice and performance and enrich the repertoire of solo vocal music.

MUS 403 - Applied Voice VIII - 1 cr.
Vocal instruction will further develop student's voice; build his/her potential through regular practice and performance and enrich the repertoire of solo vocal music.

GENERAL ENSEMBLE

Students may only enroll in one ensemble per semester, except by special permission of Chair of Humanities. Students must audition each academic year for admission to ensembles.

Concert Choir (open to all students by audition and permission of instructor)

MUS 147 - 148 1 cr.
MUS 247 - 248 1 cr.
MUS 347 - 348 1 cr.
MUS 447 - 448 1 cr.
Jazz Band (open to all students by audition and permission of instructor)

MUS 161 - 162 1 cr.
MUS 261 - 262 1 cr.
MUS 361 - 362 1 cr.
MUS 461 - 462 1 cr.

APPLIED PIANO

MUS 165 - 166 1 cr.
MUS 265 - 266 1 cr.
MUS 365 - 366 1 cr.
MUS 465 - 466 1 cr.

NUR - NURSING

NUR 201 - Nursing Heritage - 2 cr.
A study of images of health and nursing across the years from the pre-Christian era through the history of nursing in Louisiana and the United States. Contributions of people of diverse ethnicity are emphasized. Prerequisite: None.

NUR 203 - Introduction to Nursing Pharmacology - 3 cr.
Includes pharmacological principles of therapeutic agents used by Nurses, their classifications, and mechanisms of action. Information on the side effects of each group of drugs is provided. Three hours of lecture per week. Prerequisites: MAT 121 or its equivalent with a grade of "C" or better; completion of CHE 104 and CHE 104L with a grade of "C" or better.

NUR 208 - Pathophysiology - 3 cr.
This course focuses on alterations in the essential life functions which develop secondary to pathological insults. The student independently reviews the anatomy and physiology of the body and uses this knowledge to recognize abnormal subjective and objective human responses exhibited by the client as a result of pathological changes. Etiological and contributing factors which alter the normal structure and function of the body and contribute to the development of various disease processes are identified. Prerequisites: BIO 201, BIO 202, CHE 111 and CHE 114. Co-requisite: NUR 218.

NUR 214 - Introduction to Nursing - 3 cr.
This course introduces the theoretical framework that enhances the student's appreciation of nursing science and promotes the development of professional values essential to excellence in practice. Emphasis is placed on assisting the student in promoting and maintaining essential life functions across the life span. The nursing process is used to develop the students' ability to assess the bio-psychosocial, cultural, and spiritual needs of the client. Prerequisites: BIO 201 and BIO 202. Co-requisites: BIO 203, NUR 218, NUR 208, and PBH 201.

NUR 214L - Introduction to Nursing Clinical Laboratory - 1 cr.
The Introduction to Nursing Laboratory experience includes: basic communication skills, beginning physical and psychosocial assessment and formulation of a nursing diagnosis obtained from patient/client data.

NUR 218 - Health Assessment in Nursing - 2 cr.
This course is designed to assist the beginning nursing student to conduct a comprehensive holistic assessment of the adult individual. It focuses on the assessment component of the nursing process, which is considered the foundation of the nurse's goal to maximize health. The classroom focus is used to emphasize the health of individuals rather than disease/illness. Using a variety of methods, nursing students will learn behaviors and principles to conduct a comprehensive health history and perform a physical examination and psychosocial assessment. Prerequisites: All Freshmen level courses. Co-requisites: NUR 214, BIO 203, and PBH 201.

NUR 218L - Health Assessment in Nursing Clinical Laboratory - 1 cr.
NUR 218L is a co-requisite of NUR 218 and must be taken concurrently. The Health Assessment Clinical Laboratory allows the student to perform the first component of the Nursing Process by conducting a holistic assessment on the adult client/patient. The student demonstrates nursing skills in communication and interviewing and conducts functional and physical health assessments.

NUR 220 - Adult Health Nursing I - 3 cr.
NUR 220 Adult Health Nursing I: Bio-psychosocial Aspects is the first Adult Health Nursing course within the School of Nursing. This course focuses on the examination of essential life-function concepts in relation to health care promotion, management, maintenance, and illness prevention. Core competencies include critical thinking, medication administration, assessment, and intervention strategies. Prerequisite: BIO 203 & L.

NUR 220L - Adult Health Nursing I Clinical Laboratory – 2 cr.
Bio-psychosocial Aspects Clinical Laboratory is a co-requisite of NUR 220 and must be taken concurrently. It is the practicum component of NUR 220. Students implement management modalities to assist adult clients with specified illnesses.

NUR 352 - Adult Health Nursing II - 3 cr.
This course focuses on theory and clinical application of the nursing process with emphasis on critical thinking skills, therapeutic nursing interventions, and effective communication when caring for acutely-ill medical-surgical patients with specific conditions. Adult physical assessment skills continue to be applied to patients in diverse clinical settings. Prerequisites: NUR 220, CHE 200, SOC 204. Co-requisite: NUR 360.

NUR 352L - Adult Health Nursing II Clinical Laboratory - 2 cr.
NUR 352L Adult Health Nursing II: Nursing Care of Adults with Predictable Outcomes Clinical Laboratory is a co-requisite of NUR 352 and must be taken concurrently. It is the practicum component of NUR 352. Students continue to apply the nursing process to acutely-ill patients/clients in diverse clinical settings.

NUR 360 - Psychiatric Mental Health Nursing - 2 cr.
NUR 360 Psychiatric Mental Health Nursing addresses mental health issues within a holistic nursing context, emphasizing adaptive and maladaptive behaviors; those concepts that have evolved through the most current and comprehensive trends and evidence-based practices in psychiatric mental health nursing. Emphasis is on the clinical perspective and the challenges to understanding the complexities of human behavior. The historical and theoretical background of mental health nursing will be introduced within the content of low mental health has impacted the practice of nurses today. Concepts relevant to mental health and psychiatric nursing practice will also be emphasized. Prerequisites: PSY 101, PSY 204, and all sophomore level courses. Co-requisite: NUR 352.
**NUR 360L - Psychiatric Mental Health Nursing Clinical Laboratory - 2 cr.**
NUR 360L Psychiatric Mental Health Nursing Clinical Laboratory is a co-requisite of NUR 352; it is the practicum of NUR 360. The clinical experience is focused on the application and administration of safe, responsible, accountable and effective mental health nursing care to individuals, families and groups in a variety of mental health settings.

**NUR 370 - Gerontology - 3 cr.**
Overview of the many facets of the aging process. Concepts and principles are introduced and integrated throughout the course. The bio-psychosocial, cultural, and spiritual needs of the older adult are examined. Prerequisite: Sophomore standing.

**NUR 371 - Nursing Care for Childbearing Families - 3 cr.**
NUR 371 Nursing Care of Childbearing Families focuses on promoting, maintaining, and restoring the health of infants, children and adolescents in childbearing families. Nursing care of well children and children with acute and chronic illness is examined within the context of the family and relevant environment. Students' critical thinking and comprehension skills are challenged in a variety of infant, child, and adolescent health and illness situations, from health promotion through end-of-life care. Prerequisites: All sophomore-level nursing courses, as well as NUR 352, NUR360, SOC 204, PSY 204. Co-requisite: NUR 374.

**NUR 371L - Nursing Care for Childbearing Families Clinical Laboratory - 2 cr.**
NUR 371L Nursing Care of Childbearing Families Clinical Laboratory is a co-requisite of NUR 371 and must be taken concurrently. It is the practicum component of NUR 371, with a focus on promoting, maintaining, and restoring the health of infants, children, and adolescents in childbearing families. Opportunities to provide nursing care are offered in a variety of settings.

**NUR 372 - Nursing Ethics - 1 cr.**
A seminar on ethical dilemmas in nursing practice. Prerequisite: All sophomore-level nursing courses.

**NUR 373 - Spirituality in Nursing and Health Care - 2 cr.**
This course explores the concept of spirituality as integral to the whole person. Spirituality is discussed from a very broad perspective regarding its impact on the relationship in the practice of nursing. This course does not focus on doctrine, dogma, or the world's great religions. Theories from nursing science and related disciplines are used to address holistic and individual functioning needs. Prerequisites: All sophomore-level nursing courses.

**NUR 374 - Nursing for Childbearing Families - 3 cr.**
NUR 374 Nursing Care of Childbearing Families incorporates concepts and principles acquired from the humanities, sciences, and nursing to promote, maintain, and restore the health of women, children and adolescents in childbearing families. Nursing care to individuals, families and groups in a variety of mental health settings is emphasized, which allows students to critically assess pregnant women, newborns, and family members.

**NUR 374L - Nursing Care for Childbearing Families Clinical Laboratory - 2 cr.**
NUR 374L Nursing Care of Childbearing Families Clinical Laboratory is a co-requisite of NUR 374 and must be taken concurrently. It is the practicum component of NUR 374. During the clinical experience, principles of therapeutic communication, nutrition, pharmacology, health assessment techniques, and the nursing process are emphasized, which allows students to critically assess pregnant women, newborns, and family members.

**NUR 375 - Pathopharmacology - 3 cr.**
Addresses pathophysiology and pharmacology in nursing practice. Disease states across the lifespan within the framework of practice will be covered along with core concepts of pharmacology including pharmacokinetics, pharmacodynamics and treatment modalities of illness. For RNs only.

**NUR 376 - Nursing Informatics - 3 cr.**
An introductory course to the use of health information technology through the American Nurses Association (AMA) Scope and Standards of Practice, the TIGER Initiative and QSEN competencies as it relates to the healthcare informatics to improve client health outcomes.

**NUR 377 - Nursing Research - 3 cr.**
This course provides an introduction to the research methodology essential to providing evidence-based nursing care. Students will develop the knowledge and skills crucial to extrapolating evidence from nursing and related sciences and acquire the basic competencies necessary to read, evaluate, and interpret findings of nursing research studies. Students will also begin to explore ways to incorporate research findings into professional nursing practice.
practice. Consistent with professional standards, students will become consumers of research who critically evaluate and base their nursing care on evidence. Prerequisites: NUR 371, NUR 374, and STA 205.

NUR 456 - Seminar in Nursing - 2 cr.
This course consists of special topics relating to recipients of health care and focuses on human development, health promotion, maintenance, and therapeutic intervention. This is a synthesis course in which the students will develop personal and professional goals. Emphasis is placed on the levels of prevention relative to organizing, leading, and prioritizing care. Prerequisites: All junior level nursing courses.

NUR 458 - Adult Health Nursing III - 3 cr.
Nursing 458 Adult Health Nursing III: Nursing care of Humans with Chronic Health Care Problems is the third Adult Health Nursing course within the School of Nursing. This course focuses on the theoretical and clinical approaches of providing care to humans who are experiencing alterations in one or more of the essential life functions. The course of treatment and recovery through the rehabilitation process is explored for clients with chronic health problems.

NUR 458L - Adult Health Nursing III Clinical Laboratory - 2 cr.
Nursing 458L Clinical laboratory is a Co-requisite of Nursing 458 and must be taken concurrently. Both courses are derived from the philosophy and conceptual framework of the School of Nursing. Nursing 458L is the practicum component of Nursing 458. Students design and provide a holistic plan of care to humans and their families who are experiencing alterations in one or more of the essential life functions that result in chronic states of health.

NUR 459 - Independent Study in Nursing - 3 cr.
NUR 459 is for students who need extra study in specified subject matter. Consent of school is required.

NUR 460 - Directed Study in Nursing - 0 cr.
NUR 460 is the course used for students who do not pass the Comprehensive Exam. It is a structured course offered to assist students with a plan of study for success on writing the HESI Comprehensive Exam. This is a 0 credit course, so students do not pay to enroll in this course.

NUR 463 - Dimensions in Women's Health - 3 cr.
This nursing elective enables students to strengthen and apply theory and skills gained in other courses to examine health care issues of women. Identified health disparities for women serve as the catalyst for discussion in this course. Using a service-learning model, students learn about women's health issues and the level of services provided locally, nationally, and globally through academic study and participation in local community service settings. Students develop skills at multicultural activities in planning health care events. Prerequisites: All sophomore-and junior-level nursing courses.

NUR 470 - Management of High Risk Clients - 3 cr.
This course focuses on the theoretical and clinical approaches of providing care to humans who are experiencing acute life threatening illnesses that produce alterations in one or more of the essential life functions. Includes a practicum laboratory.

NUR 470L - Management of High Risk Clients Laboratory - 0 cr.
Laboratory is a co-requisite for Nursing 470. Students design and provide a therapeutic holistic plan of care to humans and their families who are experiencing alterations in one or more essential life functions that develop secondary to acute illness.

NUR 471 - Faith Community Nursing - 3 cr.
Explores the concept of spirituality as integral to the whole person. Spirituality is discussed from a very broad perspective regarding its impact on the relationship in the practice of nursing. The role of the nurse in supporting and enhancing spiritual health in patients from diverse backgrounds will be discussed.

NUR 499C - Senior Comprehensive Examination - 0 cr.
Students must pass the comprehensive exam in order to complete the requirements for the nursing major and graduation. The requirements for successfully passing the comprehensive exam will be announced in the fall semester prior to commencement.

PBH - PUBLIC HEALTH

PBH 103 - Community and Environmental Health - 3 cr.
This course provides an overview of the physical principles governing man's behavior as it relates to the environment. It includes the study of physical, biological, and social factors which effect water quality, food protection, air quality, occupational health, sanitation, and vector control. Emphasis is placed on ways to protect environmental health and provide community awareness of current environmental issues. Prerequisite: Sophomore status.

PBH 201 - Principles of Nutrition - 3 cr.
An introductory course on nutrition providing students with a foundation of the nutrients required by the body and how the body utilizes these nutrients. Emphasis is placed on understanding food selection and eating habits and how they relate to the prevention of chronic disease and promotion of good health. Emphasis is given to nutrition throughout the life cycle and specific, diet-related diseases in each stage of the life cycle. Prerequisite: BIO 112 or BIO 202.

PBH 202 - Epidemiology - 3 cr.
Focuses on the scope and nature of disease causation, prevention, and control. Use of basic steps in conducting epidemiological study and use of simple ratio calculations. Enables the student to interpret epidemiological data and understand the approaches used in the epidemiological investigations of infectious and non-infectious diseases. Prerequisite: MAT 204 or STA 205.

PBH 203 - Mass Communication in Public Health - 3 cr.
This course covers the principles of mass communication and their application to television, radio, print media and public relations functions. The student learns how to plan and develop various forms of media and how to evaluate their effectiveness. Emphasis is placed on the preparation of brochures, pamphlets, PSA's, overheads and slides. This course is supported by guest lecturers from the mass communication and health fields. Students learn how to disseminate health messages via the Internet. Prerequisite: Sophomore status.

PBH 205 - Introduction to Health Systems Management - 3 cr.
A broad introduction to the role of health-systems management in contemporary society. The course focuses on (1) the historical aspects of health systems management; (2) local, national and international health organizations and programs; (3) the functions, roles, responsibilities and settings of the health care manager; and (4) the major types of health facilities and the problems attendant to health-facility management. Prerequisite: Sophomore status.
PBH 206 - Introduction to Community Health Education - 3 cr.
An in-depth study of the historical development of public health education as a discipline and profession and an analysis of current trends and practices. Also focuses on the functions, roles, responsibilities and setting of the health educator. Prerequisite: Sophomore status.

PBH 207 - Introduction to Allied Health - 3 cr.
Introduces Health Sciences majors to the field of physical/occupational therapy, including historical and current trends and practices of the profession. Also focuses on the functions, roles, responsibilities, and clinical settings of physical/occupational therapist. Prerequisite: Sophomore status.

PBH 301 - Needs Assessment in Public Health - 3 cr.
This course emphasizes the basic components of a needs assessment in public health: selection of target population, development of survey instrument, gathering of data, analysis, and report of findings. It also lends itself to settings, organizations, and agencies responsible for conducting needs assessments. This course is instrumental in assisting students to recognize the link between needs assessment and development of public health community programs. Prerequisite: PBH 202.

PBH 302 - Health Care Management and Decision Making - 3 cr.
An introduction to techniques for analytical modeling and managerial decisions. The techniques include decision matrices, decision trees and Bayesian theorem. Students learn organizational behavior theories used to understand and manage work behavior. These ideas enhance interpersonal skills that apply to managing health care organizations. Prerequisites: MAT 204 or STA 205 and PBH 202.

PBH 303 - Theoretical Foundations of Health Education - 3 cr.
This course examines the health determinants and their relationship to behavior. Emphasis is placed on examining social, behavioral, cognitive, and organizational theories and models used for lifestyle and behavioral changes. These theories and models are used as the foundation upon which to construct health education programs and activities. This course is required for all community health education majors. Prerequisite: PBH 202.

PBH 305 - Seminar in Public Health/Health Sciences - 1 cr.
This course provides a framework for developing profession and oral presentations. Emphasis is placed on improving and enhancing communication skills. An individual literature search of an approved public health topic is assigned. Students will use computer technology, the Internet, and library resources to develop and present the topic. Prerequisite: Junior status.

PBH 306 - Scientific Communication - 3 cr.
A systemic study of medical and scientific vocabulary. Using computer exercises and word analysis, the student learns the anatomic and clinical terms pertaining to each body system, including associated diseases, diagnosis, drugs and treatment. The course also focuses on reading scientific literature and writing scientific reports. Diction and voice experiences supplement the course. Prerequisite: Junior status.

PBH 307 - Research Methodology - 3 cr.
An interdisciplinary course designed to provide a comprehensive review of all aspects of conducting research, including literature retrieval, designing and analyzing experiments, and presentation of data. Emphasis is placed on developing, writing, and presenting research reports. Prerequisite: PBH 202.

PBH 401 - Health Program Planning and Evaluation - 3 cr.
This course is designed to formulate public health program interventions directed towards community or organizational change. The concepts and functions of program evaluation, such as types of evaluations and evaluation designs, coincide with program intervention planning. Emphasis is placed on the use and application of the Precede/Proceed Model for health program planning and evaluation. It includes the study of personnel functions, operation analysis, job analysis, job evaluation, training and development, performance appraisal, the validation of selection tools and instruments used to collect data relative to both program implementation and evaluation. Each student is required to submit and present a grant proposal at the end of the semester. Prerequisites: PBH 202, 302 or 303.

PBH 402 - Internship I - 3 cr.
Field experiences in various delivery systems with the responsibility to develop, implement, evaluate, and document a public health program to meet the needs of the agency and this course. Prerequisites: PBH 305.

PBH 403 - Internship II - 3 cr.
A continuation of PBH 402. Prerequisite: PBH 305.

PBH 404 - Current and Consumer Health Issues - 3 cr.
This course is designed to enable students to make wise decisions about consumer health-related issues and understanding consumers’ rights. Students examine an array of current public health issues including health insurance, alternative health therapies, and agencies and organizations which protect consumer rights. State and federal health legislation are also examined. Oral, written, computer, and research skills are strengthened. Prerequisites: PBH 202, PBH 303.

PBH 405 - Leadership Theory and Practice - 3 cr.
This multidisciplinary course focuses on leadership theories in management and case studies. It introduces the student to the whole concept of leadership and various leadership styles are explored. The role of leadership as it relates to communication, assessment, planning, and policy and decision making are studied. Open to senior level business and nursing majors. Prerequisite: PBH 401.

PBH 406 - Public Health Law - 3 cr.
Focuses on federal, state and local legislation governing public health and medical practices, as well as the history of public health law. Prerequisite: Senior status.

PBH 409 - Public Health Research I - 3 cr.
Dry Laboratory research under direction of faculty member. Designed for the student who is seriously interested in investigating a problem in public health. Students present periodic reports. Prerequisite: Consent of Program coordinator and faculty research supervisor.

PBH 499C - Senior Comprehensive Examination - 0 cr.
Prerequisite: Senior standing.
PE - PHYSICAL EDUCATION

PE 101 - Basketball - 2 cr.
Course is designed for students who want to improve their fundamental skills in the sport of basketball and/or want to improve their fitness by playing basketball in a competitive environment. All skill levels are welcome.

PE 102 - Volleyball - 2 cr.
Course provides an opportunity for students to acquire knowledge, enjoy participation, and improve their basic skills for recreational volleyball. Class will cover skills, drills, offensive and defensive strategies, rules, lots of game play.

PE 103 - Personal Health and Community Hygiene - 3 cr.
Course is designed to develop knowledge, attitudes and practices which contribute to positive health, life-styles and decision making, resulting in healthier lives and communities.

PE 104 - Tennis - 2 cr.
Course emphasizes the acquisition of beginning level skills in the execution of forehand strokes, backhand strokes, the serve, and the volley. Rules, strategies of the singles and doubles games, etiquette, safety and competitive activities are included.

PE 106 - Swimming - 2 cr.
Course is designed to help the non-swimmer learn basic water skills including floating, treading water, holding breath underwater, basic crawl stroke, basic elementary backstroke, and the flutter kick.

PE 107 - Golf - 2 cr.
Course emphasizes the basic skills involved in club selection, golf course analysis, shot selection and execution of the golf swing. Rule, scoring, handicapping, and etiquette are included.

PE 108 - Bowling - 2 cr.
Students learn basic bowling techniques, rules, and strategies; to keep score, earn a team handicap, and enjoy the sport.

PE 109 - Softball - 2 cr.
Course teaches the fundamentals of softball: history, rules, strategy, basic skills of fielding, throwing, batting, pitching, base running, and team offensive and defensive philosophies.

PE 110 - Beginning Weight Training - 2 cr.
Student will gain an understanding and demonstrate the principles of strength training through the use of weight machines, free weights, and other training equipment. Each student will increase muscular strength and endurance, and acquire the knowledge to continue his/her own individualized muscular strength program in the future. The students in this course will explore and demonstrate how weight training affects and changes the body by building, toning and strengthening muscles.

PE 112 - Multicultural Performance and History of Dance Around the World - 2 cr.
The course provides students with the socio-cultural and historical principles of dance in a variety of cultures in the United States and around the world.

PE 113 - Dance - 2 cr.
A high energy, calorie burning Cardio Dance Experience! Cardio class that incorporates hip hop, jazz, Latin and other dance formats, plus all your favorite dance music.

PE 114 - Human Sexuality - 3 cr.
Provides the student with a holistic viewpoint of human sexuality as a means of promoting healthy sexual behavior. Includes physical, moral, and ethical issues for consideration in the process of sexual decision-making.

PE 123 - Individual Sports - 2 cr.
This course is designed to give students the opportunity to learn individual and dual sports and techniques used for obtaining optimal physical fitness. Students will participate in comprehensive individual and dual sports and cardio-respiratory endurance activities, while learning the basic to intermediate fundamentals and overall fitness training and conditioning.

PE 202 - Introduction to Exercise and Physiology - 3 cr.
The study and analysis of body responses to work and physical activity as these relate to health and fitness. Prerequisites: BIO 201.

PE 203 - Intermediate Swimming - 2 cr.
A study of advanced strokes, conditioning, and basic water safety. Prerequisite: PE 106 or permission of instructor.

PE 207 - First Aid Care & CPR - 3 cr.
A study of procedures and techniques of first aid to the injured in the home, school and community as well as accident prevention through application of safety measures.

PE 306 - Principles of Disease Prevention and Control - 3 cr.
A study of major communicable and non-communicable health problems with emphasis on prevention and control.

PE 309 - Principles of Motor Learning - 3 cr.
An examination of perceptual-motor relationships, kinesthetic, visual space perception, and the influence of instruction upon motor performance and learning.

PE 310 - Kinesiology - 3 cr.
A study of methods and principles for analyzing human motion. Includes mechanical and anatomical principles of movement with application to fundamental human movements as these relate to participating in sports and physical activity. Field experience is required. Prerequisite: PE 202.

PE 323 - Individual Sports - 2 cr.
Continuation of PE 123.

PE 415 Modern Dance - 2 cr.
A study of contemporary dance techniques with emphasis on spatial relationships and design. Prerequisite: PE 113.

PHI - PHILOSOPHY

PHI 200 - Perspectives in Philosophy - 3 cr.
Students will be exposed to a variety of philosophers (Plato, Aristotle, Confucius, Buddha, Descartes, Kant, St. Thomas Aquinas, Hume, Locke, Pascal, Marx, Nietzsche, Freud, Sartre, to name a few) and to their philosophical analyses on specific things such as reality, religion, the self, mind and body, and freedom.

PHI 202 - Logic - 3 cr.
Development of critical reasoning by examining laws of thought, argument, structure, language analysis and the difference between truth and fallacy. Students will develop reasoning skills such as
identification, classification, and evaluation of arguments and/or statements.

PHI 208 - Critical Thinking - 3 cr.
Development of critical thinking skills to help students analyze, examine, synthesize, and apply different types of information. Students will learn to go beyond the realm of personal opinion when engaging with others, learning techniques formulating clear, concise, consistent, accurate, relevant and rational arguments. Class exercises include taking clear positions about contemporary situations and controversial issues. Students examine the process of information gathering and reasoning as they learn how to express carefully crafted viewpoints on a variety of topics.

PHI 301 - Ethics - 3 cr.
This course examines various theoretical and practical issues related to ethics in contemporary society. Students will spend the first part of the course studying the most well-known ethical theories. Second, they will critically examine the argument in favor of a Christian approach to ethics. Finally, students will be exposed to some examples of applied ethics according to the students' interests and academic orientations.

PHI 455 - Selected Topics in Philosophy I - 3 cr.
Focused study of a topic in Philosophy.

PHY - PHYSICS

PHY 101 - Physical Sciences I - 4 cr.
Designed primarily for students with limited background in physical science and mathematics and for non-science majors. The course targets the fundamental concepts and principles of the physical sciences integrated with procedures and methods of science. A laboratory course designed to help the students learn the basic laws and facts of the physical sciences which provide the starting point for scientific thought and speculations.

PHY 101L - Physical Sciences I Laboratory - 1 cr.
Basic laboratory experiments and computer-integrated activities to reinforce lectures in PHY 101.

PHY 102 - Physical Sciences II - 3 cr.
Continuation of PHY 101.

PHY 102L - Physical Sciences II Laboratory - 1 cr.
Two hours per week for basic laboratory experiments and computer-integrated activities to reinforce lectures in PHY 102.

PHY 111 - Introduction to Engineering Physics I - 3 cr.
An orientation and introduction of engineering and physics to freshman students covering elementary physics (mechanics and principles of problem-solving physics), introduction to engineering disciplines and their roles in society, and introduction to library and literature search. Series of lectures deal with important areas of physics.

PHY 112 - Introduction to Engineering Physics II - 3 cr.
An introduction to engineering graphics and computer-aided graphics using AutoCAD covering engineering fundamentals and problem solving, DOS utilities, basic engineering graphics (terminologies, virtual symbolisms, lettering, engineering specifications and ethics), basic geometric constructions, descriptive geometry, multi-view projection, auxiliary view, isometric projection dimensioning, manufacturing processes and computer-aided design. Class meets 2 hours per week for lecture and demonstrations and 2 hours per week for laboratory.

PHY 201 - Elementary College Physics I - 3 cr.
Treatment of physical principles of kinematics, dynamics, heat and fluid mechanics; waves and sound. Prerequisite: MAT 122 or proficiency.

PHY 201L - Elementary College Physics I Laboratory - 1 cr.
Laboratory experiments and computer-integrated activities to reinforce lectures in PHY 201.

PHY 202 - Elementary College Physics II - 3 cr.
Continuation of PHY 201. Prerequisite: PHY 201

PHY 202L - Elementary College Physics II Laboratory - 1 cr.
Reinforces the lectures in PHY 202.

PHY 203 - Earth Sciences - 3 cr.
Emphasis on basic concepts and principles of earth science, which undergird historical geology, geography, geomorphology and mineralogy.

PHY 203L - Earth Sciences Laboratory - 1 cr.
Reinforces the lectures in PHY 203.

PHY 204 - Earth Sciences - 3 cr.
Continuation of PHY 203. Emphasis on basic concepts and principles of earth science, which undergird astronomy, oceanography and meteorology. Three hours per week for lecture and 2 hours per week for lab. Prerequisite: PHY 203.

PHY 204L - Earth Sciences Laboratory - 1 cr.
Reinforces the lectures in PHY 204. Prerequisite: PHY 203L.

PHY 220 - General Physics I - 3 cr.
Particle dynamics in solids. Fundamental physical laws of mechanics; kinematics and dynamics; work and energy; rigid body rotational dynamics; waves and oscillatory motions; and gravitation. Prerequisite: PHY 111 and PHY 112 or MAT 201.

PHY 220L - General Physics I Laboratory - 1 cr.
Basic laboratory experiments and computer-integrated activities to reinforce lectures in PHY 220. Concurrent enrollment in PHY 220.

PHY 222 - General Physics II - 3 cr.
Particle dynamics in fluids. Fundamental physical laws of energy and heat transfer applied to fluid mechanics and thermodynamics. Prerequisite: MAT 201 or concurrent enrollment.

PHY 222L - General Physics II Laboratory - 1 cr.
Basic laboratory experiments and computer-integrated activities to reinforce lectures in PHY 222. Concurrent enrollment in PHY 222.

PHY 230 - General Physics III - 3 cr.
Electricity and Magnetism. Electric fields; e & m waves; dielectrics; direct currents; magnetic fields; alternating currents, light and modern physics. Prerequisite: MAT 203.

PHY 230L - General Physics III Laboratory - 1 cr.
Basic laboratory experiments and computer-integrated activities to reinforce lectures in PHY 230. Concurrent enrollment in PHY 230.
PHY 305 - Thermodynamics and Statistical Mechanics - 3 cr.
Thermodynamics and introduction to statistical mechanics, heat equations of state, laws of thermodynamics, phase changes, entropy, kinetic theory of matter; magnetic thermodynamics, Maxwell Boltzmann distributions. Prerequisites: PHY 222, MAT 201, MAT 202.

PHY 306 - Relativity and Modern Physics - 3 cr.
Review of classical physics, the experimental foundations of quantum physics, Schrödinger equations and the wave functions. Atomic and molecular spectra, special relativity, electricity and radiation, introductory nuclear physics. Prerequisites: PHY 230/230L and MAT 203.

Application of fundamental laws of mechanics to particles and system of particles: Newtonian, Hamiltonian, Lagrangian equations of motion; central-force motion, small oscillations, rigid-body dynamics. Prerequisites: PHY 220, MAT 203.

PHY 310 - Mechanics-Statics/Dynamics - 3 cr.
Study of the fundamental concepts of statics, moment of inertia, two and three-dimensional forces on rigid bodies in equilibrium, the dynamics of rigid bodies, analysis of two-and three-dimensional force systems of bodies in motion. Fundamentals of classical mechanics, including kinetics, work, energy, impulse and momentum. Prerequisites: PHY 220, MAT 203.

PHY 320 - Advanced Physics I Laboratory - 2 cr.
For junior physics and engineering majors. Modern experimental verification of classical mechanics thermal physics and waves.

PHY 321 - Advance Physics II Laboratory - 2 cr.
A continuation of PHY 320 with change in subject of field covering optics topics in modern physics, electron x-ray physics, nuclear physics, and solid state electronics, experimental verification of quantum physics, and optics.

PHY 322 - Advanced Physics III Laboratory - 2 cr.
Modern experimental verification of classical mechanics, thermal physics and waves, modern physics, electron x-ray physics, nuclear physics and solid-state electronics.

PHY 323 - Circuit Network Analysis - 3 cr.
Formulation and solution of circuit equations, network theorems and their applications to the analysis of linear, time-invariant and steady-state responses. Class meets 3 hours per week for lecture. Prerequisites: PHY 230, MAT 203 or MAT 302.

PHY 324 - Electronics Laboratory - 2 cr.
An introduction to analog and digital electronics. Experiments involve the operations and use of basic solid-state integrated circuits, some emphasis on design and construction of digital electronics and microprocessors. Concurrent enrollment in PHY 323.

PHY 341 - Mathematical Physics - 3 cr.
Theoretical and mathematical methods used in classical and quantum physics including: applications of transformation, special functions, Green's functions, perturbation theory, tensor and group theory, and Lie algebra. Prerequisite: MAT 302.

PHY 390 - Optics and Modern Physics - 3 cr.
Review of geometric and physical optics, optical analysis of typical systems, and the experimental foundations of quantum physics, Schrödinger equations, and the wave functions. Atomic and molecular spectra, special relativity, electricity and radiation, introductory nuclear physics. Class meets 3 hours per week for lecture. Prerequisites: PHY 230/231 and MAT 203.

PHY 401 - Introduction to Quantum Mechanics - 3 cr.
The Schrödinger equation and eigen functions, wave functions, uncertainty principle, one-dimensional problems, the hydrogen atom, harmonic oscillator, angular momentum, introduction to perturbation theory. Class meets 3 hours per week for lecture. Prerequisite: PHY 390.

PHY 402 - Electromagnetic Theory - 3 cr.
Beginning with review of laws of electrostatic, current flow and electromagnetic phenomena and directed towards the formulation of Maxwell's equations, boundary and continuity conditions, and propagation of plane electromagnetic waves. Prerequisites: PHY 230, MAT 203.

PHY 403 - Electromagnetic Waves and Optics - 3 cr.
Further treatment of electromagnetic theory and Maxwell's equations; wave guides, radiation and energy relations in electromagnetic fields; introduction to geometrical and physics optics, including refraction, interference, diffraction, polarization, optical instrument, and lasers. Class meets 3 hours per week for lecture. Prerequisites: PHY 230, MAT 203, PHY 402 or concurrent enrollment in PHY 402.

PHY 404 - Optics and Laser Physics - 3 cr.
The development of geometric and physical optics; optical analysis of typical systems; principles of construction and operation of lasers; various applications of laser in research, medicine, and others. Prerequisites: PHY 230, PHY 402, or concurrent enrollment in PHY 402.

PHY 405 - Introductory Solid State Electronics l - 3 cr.
Analysis and design of electronic devices, such as electrical measuring equipment, photocell circuits, radio receivers and transmitters, amplifiers and selected projects. Prerequisite: Concurrent enrollment in PHY 324.

PHY 406 - Theoretical/Applied Physics - 3 cr.
Selected topics in statistical physics, nuclear physics, and electromagnetic theory. Prerequisite: PHY 341.

PHY 407 - Theoretical/Applied Physics - 3 cr.
Continuation of PHY 406. Selected topics in solid state, atomic, molecular, and mathematical physics. Prerequisites: Senior standing in physics and mathematics.

PHY 408 – Ionization Radiation Laboratory – 3 cr.
For senior physics majors concentrating in medical physics. A general introduction to the tools and techniques used in medical imaging, the typical imaging devices currently in use and the underlying physics involved. Topics covered include the analysis and reconstruction of images, the interaction of radiation with tissue, nuclear magnetic resonance, MRL ultrasound, X-ray imaging, computed tomography, the risks of radiation and radiation damage.

PHY 409 – Physics of Medical Imaging – 3 cr.
For senior physics majors concentrating in medical physics. Laboratory experiments covering radioactivity, the characteristics and types of ionizing radiation, radioisotope techniques, and radioactive tracers with emphasis on the safe handling and storage of radioisotopes, and conformance to the various local, state, and federal laws and regulations.
PHY 411 - Scientific Research Methods - 3 cr.
General review of scientific method or research, types of research across scientific disciplines; experimental design; basic statistics and data-reduction techniques; the use of computer in data analysis, electron-aided research; scientific logic and reasoning; development of research proposals for PHY 412; organization and presentation of results; scientific literature and preparation of manuscript. Prerequisite: Approval of instructor or senior standing.

PHY 412 - Senior Research Thesis/Project - 3 cr.
Continuation and application of PHY 411. Intensive guided research with faculty or internship with an approved laboratory. The student performs structured research under the guidance of the instructor or a faculty member. The student is allowed 12 weeks to complete and present oral and written reports on the proposed research activity. Presentation is done in a departmental seminar and graded by a committee of faculty members. Prerequisite: Approval of instructor or senior standing.

PHY 499C - Senior Comprehensive Examination - 0 cr.
Students must pass the departmental exam to successfully satisfy the requirements for graduation.

POL - POLITICAL SCIENCE

POL 200 - Introduction to Political Science - 3 cr.
This course lays the theoretical foundation of the discipline and prepares majors to understand other specific courses in the political science area.

POL 201 - American National Government - 3 cr.
A survey of the principles and structure of American political institutions.

POL 202 - State and Local Government - 3 cr.
An analysis of the role and function of the state, local, and municipal government within the framework of American Federalism.

POL 203 - Politics of Social Legislation - 3 cr.
Deals with the philosophy, history, development, and changes in social legislation in the states.

POL 206 - Research Methods - 3 cr.
Introduces students to the various research methods used in the study of political science and teaches them how to apply these methods in research. Prerequisite: POL 200.

POL 300 - Constitutional Law - 3 cr.
Explores the evolution of American constitutional law and legal principles affecting our society. Prerequisite: POL 201.

POL 301 - International Relations - 3 cr.
Examines the fundamental forces and approaches which determine the political relations among the nations of the world. Prerequisite: POL 201.

POL 303 - International Organizations - 3 cr.
Analyzes the structure, function, and problems of global and regional organizations, such as the United Nations, NATO, the Warsaw Pact, the Organization of African States, and OPEC. Prerequisite: POL 201.

POL 304 - International Law - 3 cr.
Examines the process and nature of agreements between nations and the rights of individuals at sea or in host countries. Prerequisite: POL 201.

POL 305 - Political Theory - 3 cr.
An overview of the philosophies of western and eastern philosophers, as well as of developing societies. Prerequisite: POL 201.

POL 306 - African and African-American Political Thought - 3 cr.
Comparative study of 20th century Black political philosophy. Prerequisite: 201.

POL 307 - Government and Politics in African States - 3 cr.
Examination of political systems, leadership, movements, and institutions in contemporary African states. Prerequisite: POL 201.

POL 308 - Black Politics - 3 cr.
Exploration of Black political movements and political activity in the United States centered around urban policy formation with an emphasis on contemporary Black electoral politics. Prerequisite: POL 201.

POL 309 - European Governments and Politics - 3 cr.
Survey of the politics and political institutions of selected European states. Prerequisite: POL 201.

POL 312 - Problems in Political Science Research Seminar - 3 cr.
Students begin the initial stages of identifying a research problem, surveying secondary literature, and evaluating primary data. Prerequisite: POL 201.

POL 315 - Civil Rights and Civil Liberties - 3 cr.
Examination of individual liberties, including the Bill of Rights, the Fourteenth Amendment, and selected court decisions. Prerequisite: POL 201.

POL 320 - Judicial Process - 3 cr.
An exploration of the American judicial system and how it works. Prerequisite: POL 201.

POL 327 - Urban Law and Legislation - 3 cr.
A broad introduction to the study of classes, statues, and other legal materials which pertain to social policy issues, including housing, urban poverty, zoning, and criminal justice. Prerequisite: POL 201.

POL 361 - Special Topics in Political Sciences - 3 cr.
This course explores current trends in the discipline as well as student interests and/or an examination of faculty research within the discipline. Prerequisite: POL 200.

POL 401 - Comparative Political Ideologies - 3 cr.
Study of contemporary world ideologies and their impact on world peace and security. Prerequisite: POL 201.

POL 402 - American Foreign Policy - 3 cr.
Study of principles, controls, and operations of American foreign relations with special attention to contemporary problems. Prerequisite: POL 201.

POL 403 - Third World Political Development - 3 cr.
Comparative study of political changes in developing countries. Prerequisite: POL 201.

POL 404 - Political Parties and Politics - 3 cr.
Study of the political process in the United States with emphasis on political parties, public opinion, and voting behavior. Prerequisite: POL 201.
POL 407 - Women and Political Development - 3 cr.
Analysis of the role of women in the development process in third world states. Prerequisite: POL 201.

POL 410 - World Politics - 3 cr.
A current analysis of contemporary problems of world politics using case studies.

POL 416 – Political Geography - 3 cr.
Explores the geographical influence of natural resources, location, political economy, ethnic identity, demography and cultural ecology on the evolution of the modern nation-state.

POL 431 - Internship - 3 cr.
Acquaints students, through personal contacts, with the day-to-day experiences of professionals in various sectors of municipal, state, and federal agencies.

POL 432 - Political Science Seminar - 3 cr.
Students continue research initiated in POL 312 and write a first draft of research essay in preparation for final revisions and presentation in POL 450.

POL 450 - Senior Seminar - 3 cr.
Capstone course for seniors allowing them to engage in and continue original research projects culminating in a thesis presented to Social Sciences faculty and students.

POL 460 - Independent Study - 3 cr.
A supervised analysis of specific political issues related to the scholarly interests of the individual student.

POL 499C - Senior Comprehensive Examination - 0 cr.

PSY - PSYCHOLOGY

PSY 101 - Introduction to Psychology - 3 cr.
A study of the basic components necessary for understanding human behavior. Special attention is given to the fields of psychology dealing with individual differences and interpersonal behavior. Primarily for non-majors.

PSY 102 - Scientific Foundations of Psychology - 3 cr.
A study of the relationship among the biological sciences and psychology. In addition to exploring the use of the scientific methods in studying human and animal behavior, special emphasis is given to the fields of social, motivational, sensory and physiological psychology. For psychology majors only.

PSY 103 - Applications of Psychology - 3 cr.
A study of the basic understanding of psychological principles as they are applied within specific settings. Psychological measurement and individual differences are emphasized with a focus on mental health and treatment. For psychology majors or with instructor approval. There are no prerequisites for this course.

PSY 204 - Human Development - 3 cr.
A study of the individual from birth to senescence emphasizing normal physical, emotional, and intellectual development as well as direct observation and knowledge of the development of the average individual.

PSY 210 - Advanced Statistical Methods in Psychology - 3 cr.
A study of analysis of variance, factorial designs, correlational techniques, and other statistical methods necessary for assessing experimental psychological results. Prerequisite: STA 205.

PSY 212 - Experimental Psychology - 3 cr.
A study of the use of experimental procedures in psychology and the use of statistical procedures in the analysis of psychological data. Prerequisites: STA 205 and PSY 210.

PSY 213 - Psychology of Personality - 3 cr.
A critical examination of major theoretical approaches to understanding personality, including psychoanalytic, cognitive, behavioral/social learning, humanistic, biological and trait perspectives.

PSY 215 - Social and Organizational Dynamics - 3 cr.
A consideration of the theories and findings regarding social psychology including social perceptions, attitudes, and organizational behavior. Prerequisites: PSY 101, PSY 102 or PSY 103.

PSY 301 - Child Psychology - 3 cr.
A study of the child from conception through the middle school years. Special emphasis is given to understanding developmental patterns and the continuity of individual behavior in the emergence of intellectual and personality structure.

PSY 302 - Adolescent Psychology - 3 cr.
A study of the variables affecting the behavior of the adolescent with emphasis given to the individual and social variables presenting special adjustment problems during the adolescent period of life.

PSY 305 - Psychological Tests and Measurements - 3 cr.
A study of evaluation techniques and group tests of intelligence, aptitude, achievement, interest, and personality, with special emphasis on the interpretation and utilization of test results. A survey of individual tests and projective techniques is also included. Prerequisites: STA 205 and PSY 210.

PSY 308 - Practicum in Psychological Testing - 3 cr.
A study of the administration of psychological tests in the fields of intelligence, personality, and perceptual motor skills. Prerequisite: PSY 305.

PSY 311 - Psychology of Motivation and Emotions - 3 cr.
A study of the basic variables producing goal-directed behavior in animals and man and the evaluative nature of emotions in human experience. Special consideration is given to experimental data and its relationship to theory and practice.

PSY 312 - Psychology of Learning - 3 cr.
A study of the principles and theories of learning, which are used to account for how people and animals learn. The theoretical contributions of Hull, Pavlov, Tolman, Skinner, Guthrie, Spence and other leading theorists are considered.

PSY 321 - Theories and Systems - 3 cr.
A survey course addressing the history of modern psychology, including a survey of major theories and applications of psychology.

PSY 401 - Physiological Psychology - 3 cr.
A study of the biological factors affecting both human and animal behavior, including brain structure and neuropsychological theory.

PSY 402 - Abnormal Psychology - 3 cr.
A study of the characteristics associated with the development of deviant behavior patterns, including neuroses, psychoses, and character disorders.
PSY 415 - Psychology Seminar I - 3 cr.
A survey of relevant research topics and issues important to the study of psychology. This course is designed to prepare seniors for graduation by introducing them to a graduate-level-seminar learning experience. Includes professional ethics, preparation for graduate school, and job placement. Prerequisite: Permission of instructor or senior psychology major status.

PSY 416 - Psychology Seminar II - 3 cr.
A study of relevant research topics and issues important to the study of psychology. Topics surveyed may include such issues as child clinical psychology, psychology of aging, group dynamics. Prerequisite: Permission of instructor or senior psychology major status.

PSY 417 - Field Placement - 3 cr.
A study of psychological experiences through directed observation and participation in social agencies providing services related to a student's area of interest. Prerequisites: STA 205, PSY 210, and PSY 305.

PSY 490 - Bridging Research and Practice I - 3 cr.
Issues in the design, implementation, and evaluation of research will be emphasized. As the capstone course in the Division of Educational and Psychological Studies, students must demonstrate an acquisition of research skills, an understanding of theories related to their particular major, and be able to write a well-conceived paper which bridges research to practice. Required of all majors. Psychology majors must complete the research paper according to the APA Publication Manual format.

PSY 491 - Bridging Research and Practice II - 3 cr.
Continuation of PSY 490. After the research project is successfully designed, written, and approved by the faculty research mentor in PSY 490. Students must implement the research procedures, analyze the results, interpret the data, and summarize conclusions. An APA Style required document is prepared under the mentorship of a faculty member for presentation in a research symposium.

PSY 499C - Senior Comprehensive Examination - 0 cr.

REL - RELIGION

REL 202 - Hebrew Scriptures - 3 cr.
Study of the major themes and structure of the Old Testament in the context of the Ancient Near Eastern background of ancient Israel, with particular emphasis on how Sacred Scripture reflects the doctrine, worship, and ethical conduct of the people of God. The Hebrew Scriptures were basically the sacred texts available to the Early Christian Church.

REL 203 - Christian Scriptures - 3 cr.
Students will be exposed to the life and teachings of Jesus in the Gospels, to the letters of Paul, to the rise of the early church, and to the most significant problems in interpretation. Students will also explore the connections between the Hebrew and the Christian communities of faith.

REL 205 - Women and the Bible - 3 cr.
Students will be introduced to an academic study of the Bible including modern Bible research tools and theological history, general and specific information about the ancient world and women. Moreover, students will explore reading the Bible from a particular orientation: as women and more specifically as African American women.

REL 208 - The Black Church in the U.S. - 3 cr.
A focus on Native African religion and the degree to which it is reflected in the contemporary Black Church, the separation from white denominations and rise of Black denominations in the North, why early efforts to bring enslaved Africans to Christianity failed and later efforts succeeded, changes in the Church (north and south) after the Civil War, the legacies of the 20th century Church and possible directions for the 21st century Church.

SOC - SOCIOLOGY

SOC 101 - Introduction to Sociology - 3 cr.
Offered each semester. A first course in the study of society, using basic concepts and methods of sociology. Topics include influences of culture and social groups on attitudes and behaviors, social stability and change in social institutions (education, government, economy, religion, family), populations, the city and the social environment. No prerequisite.

SOC 102 - Social Problems - 3 cr.
A study of contemporary social problems and their consequences, with emphasis on crime, substance abuse, inequality, mental illness, suicide, population and environmental problems. Influences of social institutions and social structures are the focus. Prerequisite: SOC 101.

SOC 204 - The Family - 3 cr.
The family is analyzed as a social institution and as a unit of interacting personalities. Prerequisite: SOC 101.

SOC 302 - Social Psychology - 3 cr.
Social psychological approach to the analysis and interpretation of social interaction and culture. Prerequisites: SOC 101 & 102.

SOC 303 - Racial and Ethnic Minorities - 3 cr.
Dynamics arising when groups of people who differ racially and culturally come into contact with one another. Prerequisite: SOC 101.

SOC 305 - Sociology of Black Americans - 3 cr.
An examination of the social, economic, and political status of Blacks in the U.S.

SOC 308 - Social Research - 3 cr.
Use of the essential tools of social research in the collection, analysis and interpretation of sociological data. Prerequisite: STA 306.

SOC 403 - Social Theory I - 3 cr.
The history and development of social thought. A survey of the development of sociological thinking from Rousseau to DuBois to the 1940's. The course addresses the ideas and symbols of social life as reflected in the intellectual traditions of sociology and other social sciences. Prerequisite: SOC 101.

SOW - SOCIAL WORK

SOW 202 - Introduction to Social Welfare - 3 cr.
Philosophical, historical, and economic perspectives of social welfare legislation and services.

SOW 203 - Introduction to Social Work - 3 cr.
An overview of problem areas which make social work necessary, the people it serves, major social work roles, and the methods of social work.
SOW 300 - Human Behavior and the Social Environment - 3 cr.
Engages students in the study of practice issues of human development and social functioning at the individual, small group, and community/organizational/societal levels. Through the use of theory and research findings, students explore the complex interrelatedness of individuals and the various systems that comprise their social environment. Particular emphasis is placed on understanding how ethnicity, gender, and socioeconomic status, as well as psychological and biological factors, influence development. Prerequisites: SOW 203.

SOW 306 - Social Welfare, Policy and Services - 3 cr.
Relationships among social problems, social institutions, and methods of intervention. Prerequisites: SOW 203.

SOW 308 - Social Research - 3 cr.
Essential tools of social research in the collection and interpretation of sociological data. Prerequisite: STA 306, STA 205 or MAT 204.

SOW 310 - Skills in Working With People - 3 cr.
Basic values and skills in the helping process. Prerequisite: SOW 203.

SOW 404 - Methodologies of Social Work - 3 cr.
Basic concepts and principles of the helping methodologies in social work with an emphasis on case work and group work. Prerequisites: SOW 203.

SOW 410 - Special Individual and Group Projects - 3 cr.
Under the supervision of appropriate faculty member, the advanced student applies social-work skills through research on community organization projects. Prerequisites: SOW 203.

SOW 414 - Community Organization - 3 cr.
Focuses on the acquisition of social planning and social action skills. Assessing needs of urban communities and mobilizing for action. Prerequisites: SOW 203.

SOW 431 - Field Experience - 3 cr.
Affords students real-life, practical experiences in governmental and other community agencies. Prerequisites: Second semester junior or higher. Prerequisites: SOW 310.

SOW 432 - Field Experience II - 3 cr.
A continuation of SOW 431, affording students additional practical experience in governmental and community agencies. Prerequisite: SOW 431.

SOW 450 - Senior Seminar - 3 cr.
A review of the three major methodologies of social-work practice, as well as the essential content of professional specialization. Students also engage in a major research project. Prerequisites: Senior standing only.

SOW 460 - Independent Study - 3 cr.
A supervised analysis of specific social and welfare issues related to the scholarly interests of the individual student.

SOW 470 - Chemical Dependency - 3 cr.
This course will give students a thorough understanding of chemical dependency in the individual, in the family, and in society. The course covers the disease concept of chemical dependency, the family of origin, and the biopsychosocial perspectives.

SOW 499C - Senior Comprehensive Examination

SPT - THEATRE ARTS

SPT 100 - Script Analysis - 3 cr.
An introduction to dramatic structure and the methods of understanding text as a preparation for writing, directing, designing, and performing plays.

SPT 101 - Voice and Diction - 3 cr.
An introduction to the basic physical, psychological and pedagogical principles to help students understand professional, nonprofessional, and impaired voice production. Additional areas of exploration include vocal anatomy, voice classifications, and control of loudness, pitch, resonance, and quality, as well as efficient and inefficient use of the voice.

SPT 102 - Introduction to the Theatre - 3 cr.
A general survey of theatre including the exploration of dramatic literature throughout theatre history from 534 B.C. to the present.

SPT 115 - Theatre Laboratory - 1 cr.
Practical work either on stage or off. Includes Box Office, run crew, designers, and actors.

SPT 200 - Modern Drama - 3 cr.
Study of major movements and dramatists from Ibsen to the present.

SPT 201 - Lighting and Sound Design - 3 cr.
The mechanics and art of lighting and sound for the stage. Studies include the nature of light and sound, instrumentation, design and execution.

SPT 204 - Public Speaking - 3 cr.
Intensive speech training utilizing key speech purposes. Emphasis on speech preparation and adaptation, effective delivery and rhetorical evaluation.

SPT 205 - Basic Acting - 3 cr.
Students work towards freedom of expression by overcoming fear and inhibition. Designed to introduce and involve the student-actor in a variety of techniques and skills.

SPT 208 - Theatre History I - 3 cr.
A comprehensive overview of world theatre from its beginnings to the seventeenth century.

SPT 209 - Stagecraft I - 3 cr.
A study of basic backstage principles and the fundamentals of theatre technology.

SPT 210 - Theatre Laboratory - 1 cr.
Practical work either on stage or off. Includes Box Office, run crew, designers and actors.

SPT 211 - Acting I - 3 cr.
A continuation of SPT 205. This course includes voice training and body movement as related to the creation of a character on the stage. Both classical and modern styles of acting are examined. Prerequisite: SPT 205 or permission of instructor.

SPT 213 - Movement for the Actor - 3 cr.
A study of physical skills necessary for the actor. Develops basic movement skills and teaches warm-up techniques through exercises based in mime, clowning, conditioning, acrobatics, and physicalization. Students will investigate their physical potential as well as their sense of creativity and imagination. Permission of instructor. Emphasis is placed on marketing concepts related to product, price, placement, and promotion.
SPT 215 - Theatre Laboratory - 1 cr.
Practical work either on stage or off. Includes Box Office, run crew, designers and actors.

SPT 216 - Theatre Laboratory - 1 cr.
Practical work either on stage or off. Includes Box Office, run crew, designers and actors.

SPT 300 - Special Topics in Theatre - 3 cr.
A focused study of a topic in theatre. Topics selected reflect faculty and/or student interests.

SPT 302 - Classical Drama - 3 cr.
Focuses on theatre as the oldest art form. Offers an opportunity to gain a better understanding and appreciation of the history and development of drama from Sophocles to Lorraine Hansberry.

SPT 303 - Play Directing - 3 cr.
Elements of directing various styles of drama in theory and practice. Student directs one studio production. Prerequisite: SPT 205 or permission of instructor.

SPT 304 - Stage Management - 3 cr.
Designed to acquaint the student with and teach guidelines of practical techniques for effective stage management.

SPT 306 - Children's Theatre - 3 cr.
Creative dramatic techniques and design procedures in all phases of mounting and presenting plays for children. Recommended for majors and minors only.

SPT 307 - Scene Design - 3 cr.
An introduction to the theories and practice of scenic design for the stage. Students will explore the design process as well as study the practical considerations of the execution of a design. Specific topics covered will include elements of design, drafting construction techniques, model building, rendering etc. Various periods and styles will be explored along with the role of the designer within the artistic infrastructure, and play analysis from the designer's point of view. Prerequisites: SPT 102 and 209.

SPT 308 - Stagecraft II - 3 cr.
A course with emphasis on design, construction, rigging and shifting scenery. Included is a combination of classroom work in theory and backstage practice in lighting and sound.

SPT 309 - Theatre Laboratory - 1 cr.
Practical work either on stage or off. Includes Box Office, run crew, designers and actors.

SPT 401 - Special Topics in Theatre - 3 cr.
A focused study of a topic in theatre. Topics selected reflect faculty and/or student interests.

SPT 405 - African American Drama - 3 cr.
This course surveys the entire tradition of African American drama from its earliest known beginnings through the 1960's.

SPT 410 - Internship - 3 cr.
Designed for juniors and seniors interested in professional and/or career experiences in speech and Theatre.

SPT 412 - Independent Study - 3 cr.
Students may receive three 3 credit hours for supervised individual projects.

STA - STATISTICS

STA 205 - Foundation of Statistics - 3 cr.
Stresses the methods and interpretation of basic statistical tools and techniques. Topics to be covered include descriptive statistics for categorical and numerical variables (measures of central tendency and dispersion), elementary probability theory, probability distributions (Binomial and normal), hypothesis testing, and interpretation of simple correlation and regression analyses.

STA 306 - Social Statistics - 3 cr.
Focuses on the use of inferential statistics in the interpretation of data. Statistical packages for analyzing data are an integral part of the course. Prerequisite: MAT 204 or STA 205.

UCO - UNIVERSITY CONVOCATION

UCO 101 - University Convocation I - 0 cr.
A continuation of UCO 101
University Convocation is a listening and learning laboratory for First Year students. University Convocation provides students the opportunity to hear from peers, faculty and staff. This weekly activity allows First Year students an opportunity to be exposed to a wide variety of activities and disciplines and to occasionally hear professional speakers.

UCO - UNIVERSITY CONVOCATION

UCO 102 - University Convocation II - 0 cr.
A continuation of UCO 101

UCO 204 - Introduction to Urban Studies - 3 cr.
This course is an introduction to the study of cities and city life. It explores how the various disciplines within the social sciences study and make sense of cities. Special attention is given to the impact of globalization on the urban economy and to the African-American experience in urban areas.

UCO 205 - Introduction to Public Policy - 3 cr.
An examination of the concepts and processes of policy-making.

UCO 206 - City and Metropolitan Planning - 3 cr.
An introduction to the basic skills and techniques required for urban design and city planning in relationship to the constraints, needs, and demands of the central business district, of inner-city neighborhoods, and of surrounding communities.
URB 304 - Research Seminar - 3 cr.
An intensive review of professional social science research methodologies.

URB 311 - Urban Government and Politics - 3 cr.
An examination of the structure, functions, and problems of metropolitan government and local political organizations.

URB 315 - Black Politics - 3 cr.
An exploration of Black political movements and political activity in the United States centered around urban policy formation with an emphasis on contemporary Black electoral politics.

URB 335 - Introduction to Geographic Information Systems - 3 cr.
An introduction to computer-assisted cartographers as a tool for urban planners. Students will gain hands-on experience in creating, updating, and interpreting maps and using GIS software packages.

URB 361 - Special Topics in Urban Studies - 3 cr.
This course explores current trends in the discipline, as well as student interests and/or an examination of faculty research within the discipline.

URB 411 - Housing Policy - 3 cr.
An examination of policy issues affecting urban housing, such as real estate development, property taxation, homestead exemptions, race and class discrimination, and public housing.

URB 412 - Urban Land Use Policy and Real Estate Development - 3 cr.
An examination of urban land use policy in relation to real estate development projects, with an emphasis on issues such as environmental impact, zoning regulations, tax shelters, and historic districts.

URB 431 - Internship - 3 cr.
Supervised experiential learning within selected government agencies, private sector firms, and non-profit organizations.

URB 450 - Senior Seminar - 3 cr.
Research projects designed to involve graduating seniors in original research, the results of which are presented to Social Sciences faculty and students.

URB 499C - Senior Comprehensive Examination - 0 cr.
Faculty Roster 2014-15

The Faculty Roster is designed to help students become acquainted with the members of the faculty at Dillard University. In the first line of this listing, faculty members are named (last name first). Next, their rank is listed, followed by their terminal degree and area of study in which the degree was earned. Finally, the location of their office is listed, followed by their office telephone number.

Agwaramgbo, Lovell
Professor of Chemistry & Interim Chair, School of Science, Technology, Engineering & Mathematics
Ph.D. in Chemistry, Howard University
Location: Professional Schools Building 342G
Office: 816-4489

Alkahby, Hadi Yahya
Professor of Mathematics
Ph.D. in Mathematics, Adelphi University
Location: PSB 262K
Office: 816-4404

Allen, Cleo Joffrion
Associate Professor of Mass Communication
Ph.D. in Mass Communication and Public Affairs, Louisiana State University, Baton Rouge
Location: Professional Schools Building 248
Office: 816-4041

Barnes, John H., Jr.
Associate Professor of Art
MFA in Visual Arts, Memphis College of Art, Memphis, TN
Location: Cook 101
Office: 816-4448

Basu Ray, Julie,
Assistant Professor of Biology
Ph.D. in Biology, University of Toronto
Location: Stern 100A
Office: 816-4924

Baucum, Richard P.
Associate Professor of Accounting & Interim Chair
Department of Accounting & Financial Economics
MBA, Loyola University, New Orleans
Location: Professional Schools Building 282F
Office: 816-4838

Benjamin, Richard
Instructor of General Education
MEd in College Student Affairs Administration, University of West Florida, Pensacola, FL
Location: Professional Schools & Science Building, 101
Office: 816-4918

Bowens, Violet G.
Associate Professor of Music
MA in Piano and Music Education, Teachers College, Columbia University, New York, NY
Location: Cook 118
Office: 816-4113

Broadway, Ruby L.
Associate Professor of Biology
Ph.D. in Biology, Atlanta University, Atlanta, GA
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