

Federal regulations require that students adhere to Satisfactory Academic Progress standards to maintain eligibility for financial aid at Dillard University. Beginning for the 2013-2014 academic year, the following policy has been implemented. This policy is subject to change.

Satisfactory Academic Progress for Financial Aid

Satisfactory Academic Progress is defined as passing a required number of hours and achieving a required grade point average during any semester or academic year. The minimum progress standards will be reviewed once at the end of every semester. All semesters attended including all credits accepted and transferred to Dillard must be considered in making a satisfactory progress determination without regard to whether or not the student received aid in a given semester. Also, Academic Progress through Academic Affairs and Financial Aid SAP are independent and separate from other. Please see the Office of Academic Affairs for the policy on Academic Probation.

There are three components to the University's SAP policy:

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Component 1: Qualitative Standard

□ Each student must meet the cumulative grade point average to remain eligible for federal aid:

Attempted Hours

Required GPA

First-Year Students

0 through 29

1.50

Sophomores

30 through 64

1.75

Juniors & Seniors

65 and above

2.00

Note that this is based on *attempted*, not *earned* credits

Component 2: Quantitative Standard

Each student must successfully pass a minimum of 70% of their credit hours attempted during the pre-ceeding fall and spring semesters at the University (rounded to the next highest number). Drops, Withdrawals, Incompletes, repeated and non-credit remedial coursework will be counted toward the hours attempted. Transfer credits are also used in determining compliance with the University's SAP policy

Component 3: Maximum Time Frame

Students are expected to complete degree requirements within a reasonable time-frame based on the average length of their program. Students must complete graduation requirements in no more than 150% of the average length of their program: For example: students requiring 124 credits to graduate from a program may not attempt more than 186 hours and still receive aid. In the event the student elects to change his/her major, all attempted hours, including transfer hours, will be counted in the evaluation of the 150% time- frame.

Students who fail to maintain SAP after one term will be placed on Financial Aid Probation. Those who fail to reach the required SAP requirements after this probationary period will be placed on Financial Aid Suspension and will lose eligibility for federal aid.

Students who fail to maintain the required standards may be eligible to submit a letter of appeal to continue receiving aid. If an appeal is approved, during the probationary period, the student must achieve a 2.00 each semester and successfully pass 70% of the hours attempted during this period. If the required standards are not met after the probationary period, the financial aid will be suspended. Students who do not meet SAP requirements after the probationary period will not be granted an additional appeal. To regain eligibility, the student must achieve the acceptable grades and/or credit progression to get back into compliance with SAP.

SAP Appeals

Students with extenuating circumstances may appeal to have financial aid reinstated. Examples of extenuating circumstances are prolonged illness under doctor's care or an illness or accident requiring hospitalization or prolonged absence from class. Death of an immediate family member or prolonged illness of a dependent may be considered grounds for an appeal.

No appeals will be accepted without documenta-tion. Students will be notified in writing of the out-come of the appeals procedure. If your financial aid appeal is denied, you may request a

meeting with the Financial Aid Director. To reestablish eligibility, you may be required to meet on of the following criteria (subject to change):

(1) Complete coursework at your own expense and meet the minimum semester hours and GPA. Staying out of school a semester or transferring additional credits from another institution will not change your eligibility status. For more information on Satisfactory Academic Progress for Financial Aid, Contact the Office of Financial Aid and Scholarships.

(2) Complete an *Academic Success Action Plan*.

[Satisfactory Academic Progress \(SAP\) appeal form](#)

Click here to download the SAP appeal form. All students who fail to maintain SAP must complete this form and attach the appropriate, **typewritten** documentation.