



OFFICE OF FINANCIAL AID & SCHOLARSHIPS

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2022-2023 Verification of 1040 and Non-Filers

Student's Name

DU ID

Please read the information below in its entirety prior to completing.

2020 Federal 1040 Tax Return:

- If you do not have a copy of the Federal Tax Return Transcript, you will TEMPORARILY be allowed to submit a signed copy (*Student and/or Parent(s) if applicable*) of the 2020 Federal 1040 Income Tax Return. The document(s) must be an EXACT copy of the forms submitted to the IRS. **THIS IS ONLY BEING USED FOR AN ESTIMATED AWARD. The actual 2020 Federal Tax Return Transcript is REQUIRED and must be submitted to complete the verification process.**
- Submit ALL copies of your 2020 W-2 Forms.
- Submit ALL Tax Schedules.
- Sign Certification/Statement below.

2020 Non-Tax Filers Statement:

- A signed statement certifying the individual has not filed and is not required to file a 2020 income tax return, and a listing of the sources of any 2020 income earned by the individual from work and the amount of income from each source; and
- A copy of W-2 or an equivalent document (*such as 1099, Schedules 1, 2 or 3*) for each source of 2020 employment income received by an individual.

Additional documentation may be requested to further verify 2020 income and tax information.

I. The following person(s) did not file a 2020 Tax Return: (Check all which apply)

Student Parent 1 (Father) Parent 2 (Mother) Spouse (Independent student only)

II. The following person(s) were NOT required to file a 2020 Tax Return: (Check all which apply)

Student Parent 1 (Father) Parent 2 (Mother) Spouse (Independent student only)

III. All W-2s and/or equivalent documents - such as 1099, Schedules 1, 2 or 3 for each source of 2020 income received by each non-filer indicated above is/are required. Please include student's name and DU ID on all forms.

_____ I have attached ALL documents reflecting my earned income from 2020 which totals \$_____.

_____ I will send all documents by (date) _____. (*Note: This may delay your financial aid process.*)

_____ I do not have taxable income and/or was paid cash. I was not issued a W-2 by my employer.

_____ I did not have earned income from any source during 2020. Therefore, no documents are attached.

Student: _____ Date _____

Parent: _____ Date _____

Certification and Signatures: Each person signing this form *certifies* that all of the information reported on it is complete and correct. Also, the Federal 1040 submitted (if applicable) is an accurate and true copy of the documents submitted to the IRS. Dependent students and at least one parent must sign and date. **Warning:** If you purposely give false or misleading information, you may be fined, be sentenced to jail, or both.