



Office of Financial Aid & Scholarships
2601 Gentilly Boulevard ~ Rosenwald Hall, Room 126
New Orleans, Louisiana 70122 ~ (504) 816-4677 or FAX (504) 816-5456

Student Employment Request Form



Qualifications:

- You must have an unmet need
- You must be enrolled at least half-time
- You must be meeting Satisfactory Academic Progress (SAP)

Instructions:

- Use blue or black in to complete this form
- Submit this completed form to the Office of Financial Aid & Scholarships
- You will be contacted through your DU email once funds are available and once your eligibility has been determined.

Completing this form does not guarantee Work-Study Employment!

Student ID #: _____		Classification: _____	
Last Name _____			M.I. _____
First Name _____			
Address _____	City _____	State _____	Zip _____
Phone# () _____		Email Address _____	
Student GPA: _____		Academic Major: _____	
<u>When do you want to start working?</u>			
<input type="checkbox"/> Fall/Spring 20__ - 20__		<input type="checkbox"/> Fall 20__ Only	
<input type="checkbox"/> Spring 20__ Only		<input type="checkbox"/> Summer 20__ Only	
<u>Community Service</u>			
<i>Complete this section if you interested in working off-campus You will be required to have dependable and consistent transportation</i>			
Do you have prior experience in tutoring? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Do you have transportation? <input type="checkbox"/> Yes <input type="checkbox"/> No			
When are you available? <input type="checkbox"/> Mornings <input type="checkbox"/> Afternoons <input type="checkbox"/> After-Care Hours <input type="checkbox"/> Weekends (4p.m. – 6p.m.)			
Student's Signature: _____			Date: _____