



**OFFICE OF FINANCIAL AID & SCHOLARSHIPS**

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## **2021-2022 Verification of 1040 and Non-Filers**

Student's Name

DU ID

*Please read the information below in its entirety prior to completing.*

### **2019 Federal 1040 Tax Return:**

- If you do not have a copy of the Federal Tax Return Transcript, you will **TEMPOARILY** be allowed to submit a signed copy (*Student and/or Parent(s) if applicable*) of the 2019 Federal 1040 Income Tax Return. The document(s) must be an EXACT copy of the forms submitted to the IRS. **THIS IS ONLY BEING USED FOR AN ESTIMATED AWARD. The actual 2019 Federal Tax Return Transcript is REQUIRED and must be submitted to complete the verification process.**
- Submit ALL copies of your 2019 W-2 Forms.
- Submit ALL Tax Schedules.
- Sign Certification/Statement below.

### **2019 Non-Tax Filers Statement:**

- A signed statement certifying the individual has not filed **and** is not required to file a 2019 income tax return, and a listing of the sources of any 2019 income earned by the individual from work and the amount of income from each source; **and**
- A copy of W-2 or an equivalent document (*such as 1099, Schedules 1, 2 or 3*) for each source of 2019 employment income received by an individual.

Additional documentation may be requested to further verify 2019 income and tax information.

**I.** The following person(s) **did not file** a 2019 Tax Return: (Check **all** which apply)

Student    Parent 1 (Father)    Parent 2 (Mother)    Spouse (Independent student only)

**II.** The following person(s) were **NOT required to file** a 2019 Tax Return: (Check all which apply)

Student    Parent 1 (Father)    Parent 2 (Mother)    Spouse (Independent student only)

**III.** All W-2s and/or equivalent documents - such as 1099, Schedules 1, 2 or 3 for each source of 2019 income received by **each** non-filer indicated above is/are required. Please include student's name and DU ID on all forms.

\_\_\_\_\_ I have attached **ALL** documents reflecting my earned income from 2019 which totals \$\_\_\_\_\_.

\_\_\_\_\_ I will send all documents by (date) \_\_\_\_\_. (*Note: This may delay your financial aid process.*)

\_\_\_\_\_ I do not have taxable income and/or was paid cash. I was not issued a W-2 by my employer.

\_\_\_\_\_ I did **not** have earned income from any source during 2019. Therefore, no documents are attached.

Student: \_\_\_\_\_ Date \_\_\_\_\_

Parent: \_\_\_\_\_ Date \_\_\_\_\_

**Certification and Signatures:** Each person signing this form *certifies* that all of the information reported on it is complete and correct. Also, the Federal 1040 submitted (if applicable) is an accurate and true copy of the documents submitted to the IRS. Dependent students and at least one parent must sign and date. **Warning:** If you purposely give false or misleading information, you may be fined, be sentenced to jail, or both.