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# 2024-2025 FAFSA Verification Worksheet

Your Free Application for Federal Student Aid (FAFSA) has been selected for a process called "Verification". This means Dillard University must compare the information from your FAFSA, this worksheet, and other financial documents. If there are differences between your FAFSA information and your financial documents, additional information may be requested and/or corrections will be processed. According to the Department of Education, conflicts must be resolved before awarding federal financial aid funds (34 CFR 668.4).

#### Your federal financial aid awards will not be offered and/or finalized until verification is complete and validated.

All information/documents/forms should be forwarded to Dillard University at the address above. If more space is needed, please include an additional sheet of paper-make sure to include the student's name and ID number on each additional sheet that is submitted.

### A. Student Information

Last Name	First Na.	ne M.I.	Student ID
Address (include apt. no.)			Date of Birth
City	State	ZIP code	Phone number (include area code)
B. Family Siz	e		

<u>**DEPENDENT**</u> – Your family size should include yourself (even if you do not live with your parents) and each parent and/or stepparent who resides in the household. If your parents are separated or divorced, <u>Do Not Include Your NON-Custodial Parent</u>. Also, include your parents' other dependents, if (**A**) they live with your parent(s), or (**B**) they received more than half of their support from your parents and (**C**) they will continue to receive more than half their support from your parent(s)during the award year.

**<u>INDEPENDENT</u>** – List yourself, your spouse (if married), and your dependents. List other people if they now live with you and you will provide more than half of their support during the award year.

Dependents are children or other persons that the parent could claim as a dependent on a U.S. tax return if the parent were to file at the time of completing the FAFSA. This means unborn children should not be included in family size

Full Name	Age	<b>Relationship to Student</b>
		Self

С.	Student/Spouse Tax Form and Income/Benefit Information
Check one:	I did <b>not</b> use the FUTURE Act Direct Data Exchange (FA-DDX) – with the Internal Revenue Service (IRS) to complete the 2024-2025 FAFSA. Attach a copy of a Federal Tax Return Transcript.
	$\Box$ I was granted a filing extension by the IRS. Attach the IRS's approval of an extension beyond the automatic six-month extension for tax year 2022 and complete Section E below.
	I will <b>not</b> file and I am <b>not</b> required to file a 2022 Federal Tax Return. Submit a "Non-Tax Filers" form <b>and</b> complete <b>Section E</b> below.
D.	Contributor Tax Form and Income Benefit/ Information (if student is dependent)
Check one:	I did <b>not</b> use the FUTURE Act Direct Data Exchange (FA-DDX) – with the Internal Revenue Service (IRS) to complete the 2024-2025 FAFSA. Attach a copy of a Federal Tax Return Transcript.
	I was granted a filing extension by the IRS. Attach the IRS's approval of an extension beyond the automatic six-month extension for tax year 2022 and complete Section E below.
	I will <b>not</b> file and I am <b>not</b> required to file a 2022 Federal Tax Return. Submit a "Non-Tax Filers" form
	and complete Section E below.

### E. Additional Financial Information

List all sources of income and/or financial support you received in 2022. Attach 2022 W-2s, 1099 etc. and Supplemental Resource Forms.

<b>Employer or Source of Financial Support</b>	Total Earned/Received in 2022	
	\$	
	\$	

Calendar Year 2022 (January 1, 2022 –December 31, 2022	Student/Spouse	Parent(s)
Untaxed income received in 2022	\$	\$
Total Child Support RECEIVED for all children	\$	\$
Other: Please specify	\$	\$
Other: Please specify	\$	\$

## 2022 IRS Tax Return Transcript:

- <u>Get Transcript ONLINE</u> Go to <u>www.irs.gov</u>, and click "Get Your Tax Record." Click "Get Transcript Online." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript." To use the Get Transcript Online tool, the user must have (1) access to a valid email address, (2) a text-enabled mobile phone (pay-as-you go plans cannot be used) in the user's name, and (3) specific financial account numbers (such as credit card number or an account number for a home mortgage or auto loan). The transcript displays online upon successful completion of the IRS's two-step authentication.
- <u>Get Transcript by MAIL</u> Go to <u>www.irs.gov</u>, and click "Get Your Tax Record." Click "Get Transcript by Mail." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript." The transcript is generally received within 10 business days from the IRS's receipt of the online request.
- <u>Automated Telephone Request</u> 1-800-908-9946
- <u>Paper Request Form</u> IRS Form 4506T-EZ or IRS Form 4506-T. Follow instructions on the form
- <u>Tax Return DataBase View</u> (TRDBV) Obtained from the IRS due to <u>Tax Related Identity Theft</u> or an equivalent document along with a **signed** copy of 2022 Federal Income Tax Return **and** applicable schedules and a signed statement acknowledging the identity theft and that the IRS is aware.

### F. Read Statement Carefully and Sign

By signing this worksheet, I certify that all information reported is complete and correct. I understand that purposely providing false or misleading information may result in a fine, jail sentence, or both. Furthermore, my certification authorizes the Financial Aid Administrator to make corrections to the FAFSA data on my behalf if corrections are needed as a result of the verification process.

Date