

Payroll

- [Payroll Deduction Authorization Form](#)
- [Payroll Check Request Form](#)
- [Federal Withholding Form \(W-4\)](#)
- [State of Louisiana Withholding Form \(L-4\)](#)
- [Change of Address](#)
- [Direct Deposit/Deduction Authorization Form](#) (update account info)
- [Emergency Contact Form](#)

Benefits Forms

- [Retirement Reduction Agreement](#)
- [Tuition Remission Policy](#)
- [Tuition Remission Application](#)
- The Leave Request Form is no longer available. Please submit all leave requests via ADP portal, using EZLM (time and attendance) access.

HR Forms

- [Employment Application](#)
- Code of Conduct Acknowledgement Form (coming soon)
- [Conflict of Interest](#)
- [Clearance Form](#)

Performance Management Forms

- [Manager Performance Evaluation](#)
- [Staff Performance Planning & Evaluation](#)
- [Disciplinary Action Form](#)